



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 05 2020	To	30 04 2021

## Section A Reference and administration details

Charity name

Laurel Park FC Youth Sports Foundation

Other names charity is known by

Laurel Park Youth and Sports Foundation

Registered charity number (if any)

1183357

Charity's principal address

77 Redhatch Drive

Earley

Postcode

RG6 5QN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Crabb			
2	Mike Bradshaw			
3	Andy Dykes			
4	Mike Porter			
5	Ian Jobson			
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17				
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19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (CIO model)
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by member at AGM and/or co-opted by invitation of the committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

- |  |
|--|
| <p>(a) To provide facilities and equipment to enable community participation in sporting activities in the local area.</p> <p>(b) To support other local groups to provide sporting activities in the local area.</p> <p>(c) To arrange fundraising activities to support the charity and contribute to other local community groups</p> |
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No activities have taken place in the current year due to coronavirus restrictions.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The charity started up in Early 2019 and was officially registered on 10<sup>th</sup> May 2019.

Much of the initial work was to arrange the application and set up a bank account for the charity.

Unfortunately, the continued Covid restrictions has hampered efforts to start charitable activities.

An initial meeting of trustees was held on 23/09/2019 minutes of the meeting are below:

**Meeting Date: 23/09/21**

**Time: 19.30**

Trustees in attendance:

Mike Bradshaw (MB), Simon Crabb (SC), Ian Jobson (IJ), Mike Porter (MP), Andy Dykes (AD)

Minutes of meeting held at LP Pavilion

MB Opened meeting at 19.35

MB opened meeting to discuss the delays on the meeting due to COVID and discussion was started on the Charity and Use of funds, name and structure.

Points discussed:

1. SC stated that all documents were filed with the Charities commission but pleased now that we can now reconvene to get the Charity moving. There was discussion around the name of the Charity and whether we may be able to amend the name and change the Bank Account name – SC to enquire on this.
2. Money in the account, how this could be deployed to needed entities and the process around that. MP will be looking at structuring Terms of Reference (ToR) for someone or a group to apply for funding. It was agreed at this time that we would only cover area within the Wokingham Borough.  
Application forms will be created once we have agreed process on application for funding process has been reviewed and agreed by the Trustees. Within the scope of this, we will set out parameters for application.
3. It was proposed and agreed by the Trustees that we need to establish a web presence as well as a social media footprint. IJ will set up a Facebook page once we have a logo established and ToR has been established. AD to discuss logo design with one of his design contacts. The website will also be set up to allow for donations.
4. Once ToR established, we would look to run fund raising events, such as the pre loved football boots sale that we have every year at the fun day. MB will also investigate charitable donations from companies and entities as part of the website set up and direct donations from large corporates.

Action point summary:

SC – Name change, Grant forms

IJ – Social Media

MP – Terms of Reference

AD – logo

MB – Website and Money raising

Next meeting date to be confirmed once exploratory information gathered but a date to be confirmed before the end of 2021.

Meeting closed at 20.25

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The charity will aim to retain reserves equivalent to 3 months expenditure.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)** Simon Crabb

**Full name(s)** Simon Crabb

**Position (eg Secretary, Chair, etc)** Trustee

**Date** 22/01/2022

## Laurel Park FC Youth Sport Foundation

### Income and Expenditure Accounts for the year ended 30<sup>th</sup> April 2021

	£
<b>INCOME</b>	
Donations	0
<b>TOTAL INCOME</b>	0
<b>EXPENDITURE</b>	
<b>TOTAL EXPENDITURE</b>	0
NET SURPLUS / (LOSS)	0
OPENING CASH BALANCE	1,215
CLOSING CASH BALANCE	1,215

### Statement of Assets and liabilities

<b>ASSETS</b>	
Bank Current Account	1,215
<b>TOTAL ASSETS</b>	<b>1,215</b>
<b>TOTAL LIABILITIES</b>	<b>0</b>