



## Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>		1	Jan	2023	<b>To</b>	31	Dec 2023

### Section A Reference and administration details

<b>Charity name</b>	Enfield Town Islamic Centre
<b>Other names charity is known by</b>	ETIC
<b>Registered charity number (if any)</b>	1183348
<b>Charity's principal address</b>	5 Silver Street
	Enfield
	Postcode EN1 3EF

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mohammed Mansur R Rashid	Chair		Enfield Town Islamic Centre Trustees - 75% agreement of the existing Trustees
2	Muhammad Edah-Tally	General Secretary		
3	Farid Miah	Treasurer		
4	Rashid Ahmed			
5				
6				
7				
8				
9				
10				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Not applicable to ETIC

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Not applicable

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Not applicable to ETIC

## Section B      Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CIO - FOUNDATION
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	<p>Apart from the first charity trustees, every trustee must be appointed for a fixed term of four years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO, and must be able to comply with clause 9.2. of ETIC's constitution.</p> <p>No new trustees will be appointed, unless there is agreement from at least 75% of the remaining charity trustees as listed in clause 9.4 above, or if they are no longer in office 75% of the trustees then in office.</p>

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As part of the induction ETIC provides a copy of the charity's constitution.

The role of the Trustee is oversight of the charity and that it abides by the rules and regulations of the Charity Commission.

There is an Operational Team composed of volunteers who provide support and expertise in executing the managing of the ETIC's day to day operations and overseeing the conversion of ETIC's office into a community hall, prayer room and coffee area for the public.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

1 - To advance the Islamic faith in Enfield and surrounding areas for the benefit of the public in particular but not exclusively through the holding of prayer meetings, services of worship, religious instruction, lectures and public celebration of religious festivals in accordance with the tenets, philosophy, ideology and traditions of Islam;

2 - To further or benefit the residents of Enfield and surrounding areas, without distinction by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Raising funds to complete conversion of the previously acquired premises to renovate and convert into a community hub that will include a prayer hall with multi purpose facilities.

Continue to engage with various building and contracting specialists in order to carry out to complete the full renovation work of the new community hub.

One of our main objectives for the year was to reduce ETIC's debt liabilities by further £50,000.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

- 1 – Continuing to provide regular prayer and community services.
- 2 – Completing the renovation works for the new community hub.
- 3 – Launching various community fundraising initiatives.
- 4 – Updating our on-line presence to make it easier for our community to be kept updated and engage with our services
- 5 – Launched various fundraising initiatives, including our very successful Ramadan fundraising campaign, which enabled us to reduce the charity debt burden by further £50,000.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

It is ETIC's policy to have 6 months of funds in reserves to allow the charity to continue its operation without any financial issues.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Mohammed Mansur R Rashid

**Position (eg Secretary, Chair, etc)**

Chair

**Date**

25/10/2024

BETA Having problems on this page? Your [feedback](#) will help us to improve it.

!

You will be logged out after 30 minutes of inactivity.

Messages (/group/guest/notifications)

Account (/group/guest/my-details)

Sign out (/c/portal/logout)

[Home](#)

Charity Commission Annual Return 2023

Print

Cancel

ENFIELD TOWN ISLAMIC CENTRE  
Charity registration number: 1183348

**Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.**

**This document is a record of the information provided in the Annual Return 2023.**

PART A - Charity information

Financial period

Financial period start date

01/01/2023

Financial period end date

31/12/2023

Income and spending

Income £

£ 124,197

Spending £

£ 21,532

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

0

Income breakdown

Donations and legacies (excluding Endowments Received)

£ 124,197

Charitable activities

£ 0

Other trading activities

£ 0



Investments

£ 0

Other

£ 0

Corporate donations

What was the value of your charity’s single highest value donation received from a corporate donor during the financial period of this return?

£ 5,000

Donations from individuals

What was the value of your charity’s single highest value donation received from an individual during the financial period of this return?

£ 5,000

Donations from related parties

What was the value of your charity’s single highest value donation received from a related party during the financial period of this return?

£ 1,000

Grantmaking

Is grant making the main way your charity carries out its purposes?

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

£ 0

Other charities

£ 0

Other organisations that are not charities

£ 0

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

☒e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside England & Wales

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

Total Spending outside England & Wales

£

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

Address Line 1

5 Silver street

Address Line 2

ENFIELD

Address Line 3

Address Line 4

Address Line 5

Postcode

EN1 3EF

Country

Charity Headquarters address

Address Line 1

5 Silver street

**Address Line 2**

ENFIELD

**Address Line 3**

**Address Line 4**

**Address Line 5**

**Postcode**

EN1 3EF

**Country**

Membership type

**Is the charity part of a wider group structure with a parent body and subsidiary bodies?**

no, the charity is not part of a wider group structure

Employment contract types

**People were permanently employed by your charity**

0

**People were on fixed-terms contracts with your charity**

0

**Self-employed people were working for your charity**

0

Governance policies

**Internal charity financial controls policy and procedures**

Yes

**Safeguarding policy and procedures**

Yes

**Financial reserves policy and procedures**

Yes

**Complaints policy and procedures**

No

**Serious incident reporting policy and procedures**

No

**Internal risk management policy and procedures**

No

**Trustee expenses policy and procedures**

Yes

**Trustee conflicts of interest policy and procedures**

Yes

Investing charity funds policy and procedures

No

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

No

Social media policy and procedures

No

Engaging external speakers at charity events policy and procedures

Not applicable

Safeguarding

Has your charity provided services to children and/or adults at risk in the financial period of the return?

No

Serious Incidents

Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?

There were no incidents to report

External risk and impact

Donations

Negative

Other income - grants

Unknown/No Change/Not Applicable

Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Unknown/No Change/Not Applicable

Expenditure on charitable activities

Negative

Expenditure on overheads

Negative

Number of volunteers

Unknown/No Change/Not Applicable

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Unknown/No Change/Not Applicable

Fundraising activities

Negative

Capacity to deliver services

Unknown/No Change/Not Applicable

**Total service demand**

Unknown/No Change/Not Applicable

**Volunteers**

**Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?**

20

**Privacy statement**

**Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:**

- you have consented to their release; or**
- we are legally obliged to disclose them; or**
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

**We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:**

- we can lawfully do so; and**
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

**Information we collect about you**

**We will use this information:**

**To enable us to carry out our statutory functions and duties;**

**This will include the following actions:**

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

**Information we receive from other sources.**

**Information we receive from other sources**

**We may combine this information with information you give to us and information we collect about you.**

**We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).**

**We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.**

**The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.**

**As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.**

**Please check back frequently to see any updates or changes to our privacy policy.**

Declaration

**This annual return has not been submitted and no Declaration has been made**



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
**Enfield Town Islamic Centre**

On accounts for the year  
ended

31/12/2023

Charity no  
(if any)

1183348

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2023**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: *A Rahman*

Date: 20/10/2024

Name: Adil Rahman ACCA

Relevant professional  
qualification(s) or body  
(if any):

ACCA

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

NA