



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date To 01.04.2020 Period end date
31.03.2021

Charity name: Templetots Playgroup

Charity registration number: 1183346

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aim of the Association shall be to enhance the development, care and education of children under statutory school age by:</p> <p>A. encouraging parents to understand and provide for the needs of their children</p> <p>B. Providing safe, high quality group play in which parents have the right to take part.</p> <p>C. Encouraging other charitable activities through which parents may help the children.</p> <p>D. Furthering the aim of the Wales Pre-school Playgroups Association</p> <p>E. Provide accommodation and equipment and engage staff</p> <p>F. Raise money for the association's activities.</p> <p>G. Make such payments as shall be necessary.</p> <p>H. Fix and collect the fees payable in respect of children attending groups run by the Association</p> <p>I. Control the admission of children to the groups run by the association and if appropriate require parents or carers to withdraw them.</p> <p>J Member of Early Years Wales</p> <p>K. The treasurer will keep proper accounts of the finances of the association, each meeting the treasurer or deputy shall present a statement of the accounts to the committee. Acceptance of these accounts by the committee</p>

		will be recorded in the minutes.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Templetots provides high quality CIW and Estyn registered childcare from the age of 2years to 4 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm the trustees have had regard to the Charity commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Templetots had a balance of £4,665.94 at the end on 31/03/2021 The fund derives from termly 3-year funding received from the Welsh government and 30 hour childcare offer, along with fees met by parents for playgroup sessions for the 2- 3-year-old age group.
Policy on social investment including program related investment	Para 1.38	We are currently in the process of raising funds to build an alternative accommodation on the school field and we will be looking to obtain grants such as the lottery fund to enable this.
Contribution made by volunteers	Para 1.38	Donations and fundraising from small events such as online fundraising.
Other		Staff Training is reviewed annually

Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Ensuring the children access part-time Nursery Educational provision along with quality childcare.</p> <p>Providing 1-1 support for those children who may be in need of extra support for Additional learning needs.</p> <p>Working closely with members of the Speech and Language department from the health board.</p>
---	-----------	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Ensuring the children access part-time Nursery Educational provision along with quality childcare.</p> <p>Providing 1-1 support for those children who may be in need of extra support for Additional learning needs. Working closely with members of the Speech and Language department from the health board.</p>
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have put in place a reserves policy to ensure we can meet any unforeseen items of major expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	At Templetots we hold a small reserve which is there to cover: a) The risk of unforeseen emergency or other unexpected need for funds, eg an unexpected large repair bill or finding 'seed-funding' for an urgent project. b) Covering unforeseen day-to-day operational costs, eg employing temporary staff to cover a long-term sick absence. c) A source of income, eg a grant, not being renewed. Funds might be needed d) to cover redundancies in the event of the playgroup closing e) Moving costs
Amount of reserves held	Para 1.22	£11,092.22
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Currently looking at the possibilities of moving accommodation. Unfortunately, our tenancy has ended with Pembrokeshire County Council and we need to find alternative accommodation, which is planned to stay on the school site.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principle funds derive from income from Pembrokeshire county council for 30 hours provision and 3 year funding provision. Fundraising provides a small additional income.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charitable incorporated Organisation on the 8th May 2019
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable incorporated organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted in during our Annual General meeting which takes place each year in October. Trustees are normally parents from the setting, who are our members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All policies and procedures are in place, such as safeguarding, health and safety, Equality, behaviour, complaints.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is run by the manager who is the responsible individual for the day to day running of the setting, We have a committee of three members Chair, Treasurer and Secretary
Relationship with any related parties	Para 1.51	None
Other		None

Reference and Administrative details

Charity name	Templetots
Other name the charity uses	Templetots Playgroup
Registered charity number	1183346

Charity's principal address	Templetots Playgroup C/O Templeton School School Road, Templeton, Pembrokeshire SA67 8RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alice-Mary Lilly Elkins	Chair		Voted by members
2	Ben Sealey	Treasurer		Voted by members
3	Kathy Nicholas	Secretary		Voted by members
4	Claire Louise Thomas Broxton	Secretary	03/03/2021 - present	Voted by members
5	Jennifer Thorne	Treasurer	03/03/2021 - Present	Voted by members
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
		None

Name of chief executive or names of senior staff members (Optional information)

Trustees as above for this reporting period

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Jennifer Thorne	
-----------------	--

Position (eg
Secretary, Chair, etc)

Treasurer	
-----------	--

Date

28/01/2022



Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	35,558	-	-	35,558	27,661
Funding	4,950	-	-	4,950	-
Grants		6,583	-	6,583	-
Donations	300	-	-	300	390
Fundraising (net)	136	-	-	136	767
Interest	1	-	-	1	1
Transfer from unincorporated charity	-	-	-	-	4,838
Other	-	-	-	-	899
Sub total (Gross income for AR)	40,945	6,583	-	47,528	34,556
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	40,945	6,583	-	47,528	34,556
A3 Payments					
Wages	25,762	3,092	-	28,854	23,542
Rent	1,428	-	-	1,428	1,900
Milk, snacks etc	19	-	-	19	340
Telephone	-	-	-	-	-
Renewal of books and equipment	173	-	-	173	640
Cleaning and repairs	-	-	-	-	42
Insurance & Subs	424	-	-	424	891
Course fees	-	-	-	-	1,890
Sundry	64	-	-	64	140
Accountancy	864	-	-	864	279
Relocation	755	-	-	755	-
Outdoor and cleaning equipment	-	3,480	-	3,480	-
	-	-	-	-	-
Sub total	29,489	6,572	-	36,061	29,664
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	29,489	6,572	-	36,061	29,664
Net of receipts/(payments)	11,456	11	-	11,467	4,892
A5 Transfers between funds	11	- 11	-	-	-
A6 Cash funds last year end	4,892	-	-	4,892	-
Cash funds this year end	16,359	-	-	16,359	4,892

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	5,230	-	-
	Cash	37	-	-
	Deposit	11,092	-	-
	Total cash funds	16,359	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Jennifer Thorne		

AGM Agenda November 2020

Meeting Monday - Wednesday 23rd - 25th November 2020

By means of a virtual message board.

Chair persons & Treasure report: to be received by email.

CIW - CIO application update. Due to an update from ourselves to Care Inspectorate Wales we have asked our current committee to stay on as trustees. Once the updates are processed with CIW we will then be looking for new committee members so please let us know if you are interested in joining the team.

As you are all aware, we are currently full steam ahead on the fundraising for the new and improved setting, this is going to be costly but I know by working together we can achieve what we need. Ann is working on the go fund me page and it is about to go live, if any of you can help raise the funds we need please do get in touch and on top of our normal committee we are looking for you parents to join our fundraising group. We are a non-profit charity run playgroup so we rely on fundraising in normal circumstances but now we are even more than normal asking for your support.

If you would like to join the fundraising group please let us know, we will be working hard over the next few months but we will certainly be having lots of fun along the way.

Community meetings - we are gathering a group of people within our community who would like to work together on our project that will meet monthly virtually by Teams. Let us know if you would like to join.

Please look out for dates for your dairies in the next post.

Many thanks

Team Tots