

**ASSOCIATION OF DISTRICT NURSE & COMMUNITY NURSE EDUCATORS Trustees' Annual
Report (Incorporating the Director's Report)
For the year ended 30th April 2024**



**TRUSTEES REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 30 April 2024**

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**The Trustees of the Charity
Julie Bliss. Mark Millar. Ailish Norris**

Charity Registration Number

1183282

Registered office

WILLIAM HARVEY BUILDING
Anglia Ruskin University
Bishop Hall Lane
CHELMSFORD
CM1 1SQ

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Structure, Governance and Management

CIO - Association Registered 07 May 2019

What The Charity Does:

- Education/training for community nurses to enhance the care of patients in the community.
- The advancement of health & wellbeing in the community.

Who The Charity Helps:

- The General Public
- Community Nurses

How The Charity Helps:

- Provides advice & information to support the delivery of high quality care to patients in the community
- Disseminates research to practitioners.
- Provides grants for community nurses to access further education
- Delivers free educational events to community nurses to enhance care in the community.

Where The Charity Operates:

Throughout England, Scotland and Wales & Northern Ireland .

Objectives & Activities

To advance health and relieve sickness for the public benefit by: a) promoting community and district nursing care in the united kingdom, in particular but not exclusively through the provision of resources and opportunities for nurses and others engaged in such care designed to further the education and skills in the care of people in the community and improve clinical practice. B) supporting research into community and district nursing practice, the useful results of which will be disseminated for the public benefit.

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Chair's Reflection and Report

As I conclude my first year as Chair of ADNE, I reflect on a period that has been both challenging and rewarding for our organisation and associated Higher/Advanced Education Institutions (H/A EIs). Despite the hurdles, we have made significant strides in various areas, particularly as we have been in the process of seeking approval to offer district nursing programmes delivered in accordance with the updated 2022 NMC standards.

Acknowledgements

I would like to take this opportunity to extend my heartfelt thanks to Julie Bliss for her unwavering support through the transition process and for her stewardship of the organization during her tenure during which time we were successful in our application to become a registered charity with the Charities Commission for England and Wales. Additionally, I express my gratitude to Linda Duggan (Deputy Chair, England) and Hilary Thompson (Deputy Chair, Northern Ireland), who are stepping down today. Their dedication and hard work have been invaluable to our progress.

Key Events and Initiatives

November 2023 Annual Online Conference and OGM: We successfully held our Annual Online Conference, followed by the Ordinary General Meeting (OGM) the next day with good attendance. These events continue to provide a critical platform for valuable discussions and knowledge sharing within our ADNE and wider network.

ADNE SPQ Apprenticeship Support Group: Chaired by Louise, this group has been instrumental in providing guidance and support for full ADNE members who are either currently offering or developing SPQ DN apprenticeship programmes.

PAD Creation and Collaboration: The launch of the ADNE SPQ Practice Assessment Document (PAD) initiative has been a significant milestone. Crystal Oldman as CEO at The QNI has acknowledged our collaborative efforts in bringing the SPQ PAD to fruition.

ADNE Archive Project: Led by our former Chair Julie Bliss this newly formed project group will over the next couple of years seek to build upon our existing archive to formally recognize and document ADNE's contribution to the ongoing evolution and development of district nursing education.

June 2024 Summer Hybrid Conference: Yesterday's conference was a success, with 45-50 attendees in the room and up to 30 participants online. These gatherings are crucial for fostering community and advancing our goals. Our thanks go to the University of Derby for kindly agreeing to host this Event for us.

Executive Meetings

The ADNE Executive has continued to meet monthly, and these meetings have been pivotal in moving our initiatives forward. The consistent engagement and strategic discussions have been invaluable.

NDNN Connections: We are seeking to re-establish connections with the National District Nursing

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Network (NDDN) and look forward to working closely with their new Chairs.

Collaborations and Future Directions

In conclusion, while the year has presented its challenges, the dedication and hard work of our members have ensured that ADNE continues to thrive and make meaningful progress. I am optimistic about the future and look forward to another productive year ahead.

A handwritten signature in black ink, appearing to read 'm. millar', is displayed within a light gray rectangular box.

Mark Millar RN DN QN FHEA
Chair Association of District Nurse Educators

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Treasurer's report

This report runs from May 1st, 2023- April 30th, 2024, Go cardless and Stripe deductions are made at source by the companies, therefore are not counted in the totals. Subscriptions are slightly down again this year. To date there have been no applications for education grants. We have benefited from favorable interest rates this year as demonstrated in the accounts. The expenditure this year included bank charges, Simmetrics, the company which helps us manage our databases, a small gift for an outgoing chair and some funds for the June 2024 event. Financially the organisation is in a stable position

Treasurer

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Policy on reserves

The charity's reserves are retained in a general unrestricted fund.

Small Company Provision

This report have been prepared in accordance with the provisions applicable to companies entitles to the small companies' exemption.

TRUSTEES' RESPONSIBILITIES

Under the charities Act 2011, the Trustees (who are also the directors of the company for the purposes of company law) are required to prepare statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Charity at the end of the financial year and of the incoming resources and application of resources in the year. In preparing the statement, the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statements of accounts;
- Prepare financial statements on the going concern basis unless it is inappropriate presume that the Charity will continue its operations.

The Trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and to enable the Trustees to ensure that any statement of account prepared by them complies with the regulations under the Charities Act 2011. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on.
Signed on their behalf by



Mark Millar RN DN QN FHEA
Chair Association of District Nurse Educators

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**ASSOCIATION OF DISTRICT NURSE & COMMUNITY NURSE EDUCATORS
Statement of Financial Activities
For the year ended 30th April 2024**

Bank Balance brought forward from 2023-2024

£14,504.06.

Incoming Resources 2023-24

Subscriptions	£1,999.74
Interest	£262.35
Donation	£49
Total	£2,311.09

Resources Expended 2022-23

Bank charges	£60.00
Simmetrics (My clubhouse)	£384.00
Leaving gift	£50
Transfer for event June 24	£150
Total	£644
Surplus	£1,667.09

3. Analysis Of Funds

Balance brought forward	£ 14,504.06
Income	£ 2,311.09
Expenditure	£ 644
Balance year ending	£16,171.15

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**Statement of Financial Position
For the year ended 30th April 2024**

For the year ending 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustee's responsibilities:

- The Members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476.
- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the financial statements.

These financial statements have been prepared in accordance with the provisions applicable to company's subject to the small companies' regime.

Approved by the Trustees on June 2024 and signed on their behalf by



Mark Millar RN DN QN FHEA
Chair Association of District Nurse Educators

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1. GENERAL INFORMATION

The Charity is CIC registered in England and Wales.

2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the statement of Recommended Practice applicable to charities in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the charities act 2011.

Incoming Resources

All Incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measures. The following specific policies are applied to particular categories of income.

- Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- Legacy income is recognised when receipt is probable, and entitlement is established.
- Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated value. Donated facilities and services are recognised in the accounts when received if the value can reliably be measured. No amounts are included for the contribution of general volunteers.
- Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources Expended

Expenditure related to the activities of the charity and the costs of the volunteers delivering the charity's services are included within charitable activities.

Governance Costs include all other operating and management costs incurred.

Tangible Assets

There are no assets.

4. TRUSTEE REMUNERATION AND EXPENSES

No remuneration or any other benefits from employment with the charity or a related entity were received by the trustees.