

# SENSORY SOFT PLAY

England & Wales · Charity number 1183273

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2019-05-07

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 168  
Edmund Road  
Edmund Road  
Hastings

**Phone** 07861646502

**Email** [info@sensoftplay.co.uk](mailto:info@sensoftplay.co.uk)

**Website** [www.sensoftplay.co.uk](http://www.sensoftplay.co.uk)

## Activities

---

**Objects:** TO RELIEF THE NEED OF CHILDREN (AND THEIR FAMILIES) PRIMARILY BUT NOT EXCLUSIVELY WITH ADDITIONAL NEEDS, IN HASTINGS AND THE SURROUNDING AREAS THROUGH THE PROVISION OF MULTI-SENSORY SOFT PLAY ACTIVITIES AND THE RUNNING OF A SUPPORT GROUP FOR PARENTS AND CARERS OF THE CHILDREN.

**Activities:** Sensory Soft Play is a CIO aiming to relieve the needs of children and their families (primarily but not exclusively) with additional needs in Hastings and the surrounding area through the provision of multi-sensory soft play activities and the running of an online support group for parents and carers of children. We provide holiday clubs, respite clubs and days out for families with SEN.

## Classification

---

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability
- **Who:** Children/young People, People With Disabilities

## Geography

- Throughout England

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-06-30 | £136,967 | £104,843    | -      | -         |
| 2024-06-30 | £151,632 | £60,402     | -      | -         |
| 2023-06-30 | £123,984 | £82,917     | -      | -         |
| 2022-06-30 | £60,759  | £51,583     | -      | -         |
| 2021-06-30 | £42,291  | £14,663     | -      | -         |

## Trustees

| Name            | Role | Appointed  |
|-----------------|------|------------|
| James Lawton    |      | 2023-06-21 |
| Jamie Henderson |      | 2018-11-16 |
| Julia Hurrell   |      | 2020-09-18 |
| Olivia Hurrell  |      | 2023-06-25 |
| Steven Lewis    |      | 2026-01-01 |



---

# Accounts

---

**Trustees' Annual Report for the period**

**From:** Period start date: 01.7.24 **To:** Period end date: 30.06.25

**Charity name: SENSORY SOFT PLAY**

**Charity registration number: 1183273**

**Objectives and Activities**

|                                                                                                                                                                      |                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | To help relieve the need of children and their families (primarily but not exclusively) with additional needs, in Hastings and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Through the provision of multi-sensory soft play activities and the running of a support group for parents and carers of children.                    |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | N/A                                                                                                                                                   |

**Achievements and Performance**

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | <p><b>Activities:</b></p> <p><b>Weekdays/Evenings</b></p> <p>We continue to push the Monday Drop In and have also added another group to Fridays in addition. This has been supported sporadically but we will continue to push this.</p> <p>May 2025 – awarded a Grant from Southern Water through Sussex Community Foundation of £20,000. To provide an after school club on a Monday and Friday. This has been used by around 5 children weekly.</p> <p>March 2025 – we started our Parents Collective originally started at Jamies Café and Bistro in Ore but since this has shut we now use Langham Road once a month for a meet up and some freshly cooked tapas c/o Jamie one of our Trustees. Around 15 parent/carers attend</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>this. This has been funded by Magdalen and Lasher and Life More Ordinary with grants totalling £1,830.00</p> <p>The Interim Out of School Provision Team continue to use the space once a week.</p> <p>August Holiday – Sensory Room Bookings busy 17 bookings in fortnight.</p> <p>May Half Term – Sensory Room bookings 11 bookings</p> <p>New clients of hire of the Sensory Room include:</p> <ul style="list-style-type: none"> <li>- Headstart Residential</li> <li>- Demelza Charity</li> <li>- Ridgeway (adults with learning difficulties) – regular booking</li> </ul> <p><b>Fund Raising Activities</b></p> <p>Halloween Event – 30 October</p> <p>SEN Friendly Family Santas Grotto was a great success and we had over 60 children attend in December 2024. This was funded partly through a donation of £700 from The Isabel Blackman Centre.</p> <p>June 2025 – SENSORY GARDEN OPENING. Well attended visited by Deputy Mayor of Hastings and a representative from Magdalen and Lasher.</p> <p><b>Days Out</b></p> <p>Took 30 children to Diggerland on 28 October 2024</p> <p>Peter Pan Panto – 27 December (part of HAF provision)</p> <p><b>HAF Holiday Clubs 2024/25</b></p> <p>29 30 31 July, 1, 2 August</p> <p>5 August – FARM TRIP</p> <p>30 Dec, 2 and 3 Jan – CHRISTMAS CLUB</p> <p>HAF Trial February Half Term Club 2025 – not well attended.</p> <p>HAF Easter Club – 7-9 April 2025</p> |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                     |                                                                                                                                                                                                                                                                        |                 |                                                         |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------|
|                                     | <p>Day out to Rare Breeds – 10 April 2025</p> <p><b>Collaborations</b></p> <p>During this period have included:</p> <ul style="list-style-type: none"> <li>- Come As you Are CIC</li> <li>- Little Gate Farm Internships</li> <li>- National Literacy Trust</li> </ul> |                 |                                                         |
|                                     | <p><b>Future Plans</b></p> <ol style="list-style-type: none"> <li>1. Moving out of Langham Road into a smaller premise.</li> <li>2. Open up a SEN friendly Café</li> <li>3. Sensoft Choir?</li> <li>4. Musical activities for the children</li> </ol>                  |                 |                                                         |
| <b>DONATIONS FROM LOCAL FUNDERS</b> | <b>Date</b>                                                                                                                                                                                                                                                            | <b>Amount</b>   |                                                         |
|                                     | 19.07.24                                                                                                                                                                                                                                                               | 5,000           | Barbara Ward (core costs)                               |
|                                     | 02.08.24                                                                                                                                                                                                                                                               | 2,000           | Southern Community Foundation (core costs admin worker) |
|                                     | 14.08.24                                                                                                                                                                                                                                                               | 1,700           | ESCC LMO Halloween Fund Raiser                          |
|                                     | 27.11.24                                                                                                                                                                                                                                                               | 166             | Hollington Bowls Club (donation)                        |
|                                     | 13.12.24                                                                                                                                                                                                                                                               | 700             | Isabelle Blackman (Santa Grotto)                        |
|                                     | 25.02.25                                                                                                                                                                                                                                                               | 25              | Hollington Bowls Club (xmas card donation)              |
| <b>Donations Total</b>              |                                                                                                                                                                                                                                                                        | <b>9,591.00</b> |                                                         |

| GRANTS RECEIVED               | Date      | Amount            |                                 |
|-------------------------------|-----------|-------------------|---------------------------------|
|                               | 31.10.24  | 7,329.50          | HAF Xmas Club                   |
|                               | 13.01.25  | 4213.20           | HAF Feb Half Term Club          |
|                               | 4.02.25   | 6,647.55          | HAF Easter 2025                 |
|                               | 14.04.25  | 1,000.00          | Short Breaks Monitoring         |
|                               |           | 9,000.00          | Short Breaks Provision 2025-26  |
|                               | Dec 2024  | 60,690.00         | National Lottery Community Fund |
|                               | June 2025 |                   | 106,301.25                      |
|                               | 09.05.25  | 1,080.00          | LMO Parents Collective          |
|                               | 09.06.25  | 6.750.00          | HAF Summer Club                 |
| <b>Grants Total</b>           |           | <b>96,710.25</b>  |                                 |
| <b>TOTAL GRANTS/DONATIONS</b> |           | <b>106,301.25</b> |                                 |

#### Additional information (optional)

You may choose to include further statements where relevant about:

|        |  |
|--------|--|
| Other: |  |
|--------|--|

#### Financial Review

|                                                                                  |                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Balance in bank as at 30/06/2025<br>Current Account: £54,159.63<br>Savings Account: £50,250.91                                                                                                                                          |
| Statement explaining the policy for holding reserves stating why they are held   | We hold these reserves to keep the charity running for three months to pay our running costs if for any reason the charity closes. It means that our clients can access the service until they have access to an alternative provision. |
| Amount of reserves held                                                          | £12,000.00                                                                                                                                                                                                                              |
| Reasons for holding zero reserves                                                | N/A                                                                                                                                                                                                                                     |
| Details of fund materially in deficit                                            | N/A                                                                                                                                                                                                                                     |
| Explanation of any uncertainties about the charity continuing as a going concern | N/A                                                                                                                                                                                                                                     |

|                          |                    |
|--------------------------|--------------------|
| <b>Treasurers Report</b> | Accounts attached. |
|                          |                    |

### Structure, Governance and Management

|                                                                                                                                                                           |                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Description of charity's trusts:                                                                                                                                          | <b>N/A</b>                           |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Governance Document                  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Please see policy attached below.    |

**Reference and Administrative details**

|                             |                                                        |
|-----------------------------|--------------------------------------------------------|
| Charity name                | SENSORY SOFT PLAY                                      |
| Other name the charity uses | N/A                                                    |
| Registered charity number   | 1183273                                                |
| Charity's principal address | 168 EDMUND ROAD<br>HASTINGS<br>EAST SUSSEX<br>TN35 5LQ |

**Names of the charity trustees who manage the charity**

|   | Trustee name          | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1 | Jamie Henderson       |                 |                                   |                                                               |
| 2 | Lisa Henderson        |                 | <i>Resigned – Jan 2022</i>        |                                                               |
| 3 | <i>Alastair Davey</i> |                 | <i>Resigned</i>                   |                                                               |
| 4 | Julia Hurrell         |                 | Aug 2020-now                      |                                                               |
| 5 | <i>Suzanne Horgan</i> |                 | <i>Resigned</i>                   |                                                               |
| 6 | Olivia Hurrell        |                 |                                   |                                                               |
| 7 | James Lawton          |                 |                                   |                                                               |

Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

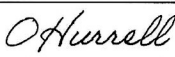
**Funds held as custodian trustees on behalf of others**

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

|                                                 |                                                                                       |
|-------------------------------------------------|---------------------------------------------------------------------------------------|
|                                                 | Signature                                                                             |
| <b>Full name(s)</b> JAMIE HENDERSON (Treasurer) |  |
| JULIA HURRELL (Secretary)                       | J Hurrell                                                                             |
| OLIVIA HURRELL                                  |  |
| JAMES LAWTON                                    |  |

**Date** 16/01/2025



## **APPOINTMENT OF TRUSTEES**

### **SENSORY SOFT PLAY**

The charity identifies the need for new trustees. This may be because vacancies have arisen through resignations, or it may be that existing trustees have decided that one or more new trustees with specific skills are needed to help run the charity more effectively.

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

The trustees agree responsibilities and a process for recruitment; in doing this, they take care to comply with any specific requirements set out in the charity's governing document. Some of the work may be delegated to a sub-group of trustees, but the whole trustee board remains in full control of the process and decisions.

#### **Finding potential trustees**

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

1. consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using trustee brokerage services.
2. These can be recruited through:
  - Recommendation
  - Referral from a recruiting organisation
  - Self-Referral
  - Advertisement
3. Short-listing and interviews take place against agreed criteria. Interviews are carried out by a small panel of trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Notes are kept of each interview.
4. Preferred candidates are identified and invited to join the trustees, subject to references, formal vetting and approval by the full trustee board. Unsuccessful candidates are notified and thanked for their interest.

#### **Vetting potential trustees**

1. The trustees check that the candidates have not been disqualified from acting as trustees, and candidates are asked to confirm in writing that this is the case.



Sensory Soft Play



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

2. Candidates are asked to consider and declare any existing or potential conflicts of interest.
3. If the charity works with children or adults at risk, the trustees seek any appropriate checks from the Disclosure and Barring Service.
4. In the light of the checks and declarations, the trustees decide to go ahead and formalise the appointment of new trustees.

### **Making the appointment**

1. The trustees check the charity's governing document to ensure that they appoint the new trustees in a proper and legal way.
2. The Chair of the charity writes to the prospective trustees, setting out their duties and the charity's expectations of them; they are asked to sign and return a copy of the letter.
3. An information pack about the charity is sent to new trustees, and a full induction process is arranged. New trustees meet existing trustees and others involved with the charity, such as members of staff, volunteers and beneficiaries.
4. The new trustees attend their first board meeting and are duly welcomed. All relevant parties, such as funders and the charity's solicitors and auditors, are notified of the new appointments.

Company number  
CE017403  
Charitable Incorporated Organisation Charity No 1183273

Sensory Soft Play  
Report and Accounts  
30 June 2025



PORTER ASSOCIATES  
FINANCIAL ACCOUNTANTS

**Sensory Soft Play  
Report and accounts  
Contents**

|                                  | <b>Page</b> |
|----------------------------------|-------------|
| Company information              | 1           |
| Accountants' report              | 2           |
| Profit and loss account          | 3           |
| Balance sheet                    | 4           |
| Detailed profit and loss account | 5           |

**Sensory Soft Play  
Report and accounts  
Contents**

|                                  | <b>Page</b> |
|----------------------------------|-------------|
| Company information              | 1           |
| Accountants' report              | 2           |
| Profit and loss account          | 3           |
| Balance sheet                    | 4           |
| Detailed profit and loss account | 5           |

**Sensory Soft Play  
Charity Information**

**Accountants**

Porter Associates  
92b London Road  
BEXHILL-ON-SEA  
TN39 3LE

**Registered office**

168 Edmund Road  
HASTINGS  
TN35 5LQ

**Company number**

CE017403  
Charitable Incorporated Organisation Charity No 1183273

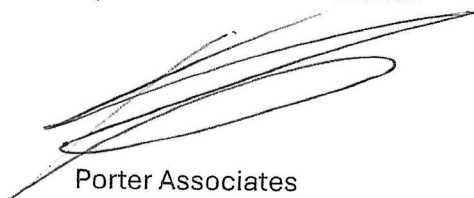
**Sensory Soft Play  
Accountants' Report**

**Accountants' report to  
Sensory Soft Play**

You consider that the company is exempt from an audit for the year ended 30 June 2025. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account, the Balance Sheet, the Statement of Changes in Equity and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express an opinion on these accounts.



Porter Associates  
Accountants

92b London Road  
BEXHILL-ON-SEA  
TN39 3LE

15th September, 2025

**Sensory Soft Play**  
**Profit and Loss Account**  
**for the year ended 30 June 2025**

|                                             | 2025<br>£ | 2024<br>£ |
|---------------------------------------------|-----------|-----------|
| <b>Turnover</b>                             | 136,967   | 151,632   |
| Cost of sales                               | (67,385)  | (85,473)  |
| <b>Gross profit</b>                         | 69,582    | 66,159    |
| Administrative expenses                     | (37,458)  | (60,402)  |
| <b>Operating profit/(loss)</b>              | 32,124    | (5,243)   |
| <b>Profit/(loss) for the financial year</b> | 32,124    | (8,908)   |



**Sensory Soft Play**  
**Company number:**  
**Balance Sheet**  
**as at 30 June 2025**

CE017403  
Charitable Incorporated Organisation Charity No 1183273

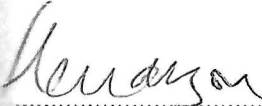
|                                                                | 2025<br>£ | 2024<br>£ |
|----------------------------------------------------------------|-----------|-----------|
| <b>Fixed assets</b>                                            |           |           |
| Tangible assets                                                | 613       | 747       |
|                                                                |           | 747       |
| <b>Current assets</b>                                          |           |           |
| Debtors                                                        | 2,725     | 505       |
| Cash at bank and in hand                                       | 80,655    | 42,791    |
|                                                                | 83,380    | 43,296    |
| <b>Creditors: amounts falling due within one year</b>          | (13,407)  | (5,581)   |
| <b>Net current assets</b>                                      | 69,973    | 37,715    |
| <b>Total assets less current liabilities</b>                   | 70,586    | 38,462    |
| <b>Creditors: amounts falling due after more than one year</b> | -         | -         |
| <b>Net assets</b>                                              | 70,586    | 38,462    |
| <b>Capital and reserves</b>                                    |           |           |
| Profit and loss account                                        | 38,462    | 32,705    |
|                                                                | 32,124    | 5,757     |
| <b>Shareholders' funds</b>                                     | 70,586    | 38,462    |

The director is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

  
J. Henderson

Prepared on: 12/12/2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity Name  
Sensory Soft Play

On accounts for the year  
ended

30<sup>th</sup> June, 2025

Charity no  
(if any)

1183273

Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity for the year ended 30<sup>th</sup> June, 2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Bexhill Heritage accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

8<sup>th</sup> October, 2025

Name:

Richard Porter

Relevant professional  
qualification(s) or body  
(if any):

FFA, FTA

Address:

Porter Associates

92b London Road, BEXHILL-ON-SEA

TN39 3LE

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

---

# Accounts

---

## Trustees' Annual Report for the period

**From:**            **Period start date: 01.7.23**    **To:**    **Period end date: 30.06.24**

**Charity name: SENSORY SOFT PLAY**

**Charity registration number: 1183273**

## Objectives and Activities

|                                                                                                                                                                      |                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | To help relieve the need of children and their families (primarily but not exclusively) with additional needs, in Hastings and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Through the provision of multi-sensory soft play activities and the running of a support group for parents and carers of children.                    |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | N/A                                                                                                                                                   |

## Achievements and Performance

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | <p><b>Activities</b></p> <p>Week Days:</p> <ol style="list-style-type: none"> <li>1. Monday Drop In continued with an average of 10 families attending weekly.</li> <li>2. August 2023 – Trial of Art Club around 4/5 children attended weekly.</li> <li>3. November 2023 – Trial of Baby Group Weds this was hit and miss with a few mums and babies attending.</li> <li>4. December 2023 – Santa Grotto big success – will repeat</li> <li>5. May 2024- Trial Tuesday Sewing Group (Mandie Stone)</li> </ol> <p>Weekends</p> <p>Sensory Soft Play continued to run their weekly Saturday sessions (two sessions a week one 9 to 12pm and one 12.30-4.30pm.</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>from 1 July 2023-30 June 2024. = 39 sessions. This was funded by a grant supplied by Short Breaks (East Sussex County Council). We also collected attendance fees during this time.</p> <p>The numbers of children increased during this time. 7 new referrals</p> <p>Parents Contributions received averaged £200 a week (10/12 children weekly)</p> <p>We also provided HAF Holiday Clubs as follows:</p> <p>July 2023 – Summer Club (5 days) + Funded trip to Blackberry Farm -</p> <p><b>SUMMER HAF 2023 - 129 children in total</b></p> <p>December 2023 – HAF Christmas Club 62 places+ Trip to Panto 41 places</p> <p><b>CHRISTMAS HAF 2023 – 103 children in total</b></p> <p>April 2024 – 4 days Easter Club – 76 places + Trip to Zoo –33 places filled.</p> <p><b>EASTER HAF 2024 – 109 children in total</b></p> <p>Easter was busy with private bookings at the Centre.</p> <p>May 2024 – funding from Ernest Kleinwort ensured that 6 members of staff completed First Aid Training (Paediatric and Emergency First Aid) over two days.</p> <p>June 2024 – funding from Life More Ordinary provide Parental Workshops with Trust Therapy – a group of 5 parent/carers attended 5 sessions and the feedback for this was really good.</p> <p>June 2024 – trialled Teen Group (once a month on a Friday). This didn't really fly, we will try again in 2025</p> |
|  | <p>Fund Raising Events:</p> <p>Santa Grotto – December 2023</p> <p>Easter Egg Hunt/Friends of Ore Station – April 2024</p> <p>Sponsored Walk – children's parent raised a few hundred pounds by doing a Virtual Walk.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>The Building:</p> <ol style="list-style-type: none"> <li>1. Unfortunately in June 2023 due to the poor weather and lack of maintenance on the roof the ceiling beneath it collapsed. This was a huge problem obviously. We spent many months talking to the landlord regarding insurance and eventually he stated that the Charity had to fulfill all the costs. The PM managed to raise £17,000 and then a further £3,000 to fix the ceiling of the letting room. This took several months and then McShane Roofing were contracted to redo the flat roof including replacing all the £15,690.00 for install.</li> </ol> <p>Removed flat roof covering approximately 125 meters removed timber boarding beneath and disposed of. Supplied and installed new 18mm OSB boarding to flat roof joists. Supplied and installed new Resitrix (finish colour is black) epdm system to OSB boarding including associated trims etc. The fix started in January 2024 and took 2 weeks.</p> <ol style="list-style-type: none"> <li>2. August 2023 – it was discussed and agreed with the Trustees that we should apply for an extension of the opening hours to extend our session into the evening and in the weekends. There was a lot of local support for this but also many neighbours in the surrounding areas were not in agreement.</li> <li>3. February 2024 the planning was heard at the Planning Council and Sensory Soft Play were approved to extend the hours as follows:</li> </ol> |
|  | <p>Funding/Connections:</p> <ol style="list-style-type: none"> <li>1. Barbara Ward Foundation visited in July 2023 to see progress and committed to donating £10,000 over two years.</li> <li>2. Linked up with National Literacy Trust</li> <li>3. Interview and photo shoot with Mile 91/HVA Big Local – article to be published soon.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>Projects</p> <ol style="list-style-type: none"> <li>1. January 2024: Design and Implementation of Sensory Garden, refit of roof and internal works.</li> <li>2. February 2024 – Jemma (Out of School SEN team) using space once a week.</li> <li>3. March 2024: Linked up with East Sussex Parent Carer Forum</li> <li>4. Easter Egg Hunt took place with Friends of Ore Station – Monday 1<sup>st</sup> April 2024</li> </ol> |
|  | <p>Volunteers</p> <p>May 2024 – Volunteer Hilde started</p>                                                                                                                                                                                                                                                                                                                                                                       |



|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                         |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
|                                  | <b>Future Plans</b> <ol style="list-style-type: none"> <li>1. To increase income via room bookings/private parties.</li> <li>2. Increase Sensory Room Bookings Monday-Friday 9-5pm.</li> <li>3. Home Education Group.</li> <li>4. Toddler Group</li> <li>5. After School Club.</li> <li>6. To invite Occupational Therapists to hire the large studio space.</li> <li>7. To access long-term funding to provide sustainability for the project.</li> <li>8. To continue to network with other organisations.</li> <li>9. To introduce a database and booking system to streamline services.</li> <li>10. To undertake more fund-raising activities – Fun Days etc.</li> <li>11. Access funding for office salaries including Project Worker/Admin</li> <li>12. To use the Centre for more weekend activities – ie birthday parties, etc.</li> <li>13. To source more trustees and volunteers.</li> </ol> |                                                                         |
| <b>GRANTS/DONATIONS RECEIVED</b> | 6 July 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | PCC £500                                                                |
|                                  | 7 July 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Ernest Kleinwort £4500                                                  |
|                                  | 26 Jul 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Barbara Ward Charity - Barbara ward grant - £5,000.00 (cheque)          |
|                                  | 18 Aug 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Cheque in £1000                                                         |
|                                  | 11 Oct 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | HAF Winter Provision - £5,089.50                                        |
|                                  | 13 Oct 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Cheque in £200                                                          |
|                                  | 15 Nov 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | East Sussex LMO - £1,814.00                                             |
|                                  | 17 Nov 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Ernest Kleinwort - £1,800.00 (roof fund and inside ceiling making good) |
|                                  | 17 Nov 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Charities Trust - £1,000 (roof fix)                                     |
|                                  | 22 Nov 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Crowdfunder (fixing roof) - £699.55                                     |
|                                  | 23 Nov 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £500 cheque in                                                          |
|                                  | 15 Dec 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | National Lottery Funding - £30,120.00                                   |
|                                  | 12 Jan 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | HAF Winter Provision (monitoring) £1,696.50                             |
|                                  | 12 March 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Cheque in £50                                                           |
|                                  | 13 Mar 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | HAF Easter Provision - £6,255.00                                        |

|  |                         |                                                                                                                                                                                                                |
|--|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | 16 Apr 2024             | HAF Easter Provision (monitoring)<br>£2,085.00                                                                                                                                                                 |
|  | 23 Apr 2024             |                                                                                                                                                                                                                |
|  | 26 Apr 2024             | Short Breaks Monitoring - £1,000                                                                                                                                                                               |
|  | <b>30 Apr 2024</b>      | <b>Magdalen and Lasher £1,380</b>                                                                                                                                                                              |
|  |                         | ClothWorkers Foundation (roof repairs)<br>£6,800                                                                                                                                                               |
|  | 23 May 2024             | HAF Summer Provision - £12,501.00                                                                                                                                                                              |
|  | 29 May 2024             | Tesco Stronger Starts Grant (instore)<br>£1,000.00                                                                                                                                                             |
|  | 14 Jun 2024             | National Lottery Funding £30,270.00                                                                                                                                                                            |
|  | 27 Jun 2024             | Short Breaks Funding - £9,000.00                                                                                                                                                                               |
|  | <b>Total Grants</b>     | <b>£116,130.55</b>                                                                                                                                                                                             |
|  | Attendance/session Fees | £6,017.71                                                                                                                                                                                                      |
|  | Cash into Bank          | 07.07.23 £130.00<br>16.08.23 £150.00<br>04.09.23 £100.00<br>12.10.23 £100.00<br>15.10.23 £100.00<br>05.02.24 £ 90.00<br>19.02.24 £110.00<br>12.04.24 £270.00<br>29.05.24 £100.00<br><br><b>TOTAL £1,150.00</b> |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|              |  |
|--------------|--|
| <b>Other</b> |  |
|--------------|--|

16.

**Financial Review**

|                                                                     |                                                                                              |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period | Balance in bank as at 30/06/24:<br><br>Current Account: £72,869.18<br>Savings Account: £2.94 |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------|

|                                                                                  |                                                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Statement explaining the policy for holding reserves stating why they are held   | We hold these reserves to keep the charity running for six months to pay our running costs if for any reason the charity closes. It means that our clients can access the service until they have access to an alternative provision. |
| Amount of reserves held                                                          | £12,000.00                                                                                                                                                                                                                            |
| Reasons for holding zero reserves                                                | N/A                                                                                                                                                                                                                                   |
| Details of fund materially in deficit                                            | N/A                                                                                                                                                                                                                                   |
| Explanation of any uncertainties about the charity continuing as a going concern | N/A                                                                                                                                                                                                                                   |

|                          |                    |
|--------------------------|--------------------|
| <b>Treasurers Report</b> | Accounts attached. |
|                          |                    |

### Structure, Governance and Management

|                                                                                                                                                                           |                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Description of charity's trusts:                                                                                                                                          | N/A                                  |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Governance Document                  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Please see policy attached below.    |

## Reference and Administrative details

|                             |                                                        |
|-----------------------------|--------------------------------------------------------|
| Charity name                | SENSORY SOFT PLAY                                      |
| Other name the charity uses | N/A                                                    |
| Registered charity number   | 1183273                                                |
| Charity's principal address | 168 EDMUND ROAD<br>HASTINGS<br>EAST SUSSEX<br>TN35 5LQ |

## Names of the charity trustees who manage the charity

|   | Trustee name    | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1 | Olivia Hurrell  |                 |                                   |                                                               |
| 2 | James Lawton    |                 |                                   |                                                               |
| 3 | Jamie Henderson |                 |                                   |                                                               |
| 4 | Lisa Henderson  |                 | Resigned – Jan 2022               |                                                               |
| 5 | Alastair Davey  |                 | Resigned – June 2023              |                                                               |
| 6 | Julia Hurrell   |                 | Aug 2020-now                      |                                                               |
| 7 | Suzanne Horgan  |                 | Resigned                          |                                                               |

## Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

## Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

**Funds held as custodian trustees on behalf of others**

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

|                     |                                                                                     |                             |
|---------------------|-------------------------------------------------------------------------------------|-----------------------------|
| <b>Signature(s)</b> |  | JAMIE HENDERSON (Treasurer) |
|                     |  | JAMES LAWTON (Chair)        |
|                     |  | OLIVIA HURRELL (Secretary)  |
|                     |  | JULIA HURRELL (CHAIR)       |
| <b>Date</b>         | 25.02.2025                                                                          |                             |

## APPOINTMENT OF TRUSTEES

### SENSORY SOFT PLAY

The charity identifies the need for new trustees. This may be because vacancies have arisen through resignations, or it may be that existing trustees have decided that one or more new trustees with specific skills are needed to help run the charity more effectively.

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

The trustees agree responsibilities and a process for recruitment; in doing this, they take care to comply with any specific requirements set out in the charity's governing document. Some of the work may be delegated to a sub-group of trustees, but the whole trustee board remains in full control of the process and decisions.

#### Finding potential trustees

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

1. consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using trustee brokerage services.
2. These can be recruited through:
  - Recommendation
  - Referral from a recruiting organisation
  - Self-Referral
  - Advertisement
3. Short-listing and interviews take place against agreed criteria. Interviews are carried out by a small panel of trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Notes are kept of each interview.
4. Preferred candidates are identified and invited to join the trustees, subject to references, formal vetting and approval by the full trustee board. Unsuccessful candidates are notified and thanked for their interest.

#### Vetting potential trustees

1. The trustees check that the candidates have not been disqualified from acting as trustees, and candidates are asked to confirm in writing that this is the case.
2. Candidates are asked to consider and declare any existing or potential conflicts of interest.

3. If the charity works with children or adults at risk, the trustees seek any appropriate checks from the Disclosure and Barring Service.
4. In the light of the checks and declarations, the trustees decide to go ahead and formalise the appointment of new trustees.

### **Making the appointment**

1. The trustees check the charity's governing document to ensure that they appoint the new trustees in a proper and legal way.
2. The Chair of the charity writes to the prospective trustees, setting out their duties and the charity's expectations of them; they are asked to sign and return a copy of the letter.
3. An information pack about the charity is sent to new trustees, and a full induction process is arranged. New trustees meet existing trustees and others involved with the charity, such as members of staff, volunteers and beneficiaries.
4. The new trustees attend their first board meeting and are duly welcomed. All relevant parties, such as funders and the charity's solicitors and auditors, are notified of the new appointments.

Company number  
CE017403

Charitable Incorporated Organisation Charity No 1183273

Sensory Soft Play  
Report and Accounts

30 June 2024



**Sensory Soft Play**  
**Report and accounts**  
**Contents**

|                                  | <b>Page</b> |
|----------------------------------|-------------|
| Company information              | 1           |
| Accountants' report              | 2           |
| Profit and loss account          | 3           |
| Balance sheet                    | 4           |
| Detailed profit and loss account | 5           |

**Sensory Soft Play  
Charity Information**

**Accountants**

Porter Associates  
92b London Road  
BEXHILL-ON-SEA  
TN39 3LE

**Registered office**

168 Edmund Road  
HASTINGS  
TN35 5LQ

**Company number**

CE017403  
Charitable Incorporated Organisation Charity No 1183273

**Sensory Soft Play  
Accountants' Report**

**Accountants' report to  
Sensory Soft Play**

You consider that the company is exempt from an audit for the year ended 31 June 2024. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account, the Balance Sheet, the Statement of Changes in Equity and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express and opinion on these accounts.



Porter Associates  
Accountants

92b London Road  
BEXHILL-ON-SEA  
TN39 3LE

3rd October, 2024

**Sensory Soft Play**  
**Profit and Loss Account**  
**for the year ended 30 June 2024**

|                                             | <b>2024</b>   | <b>2023</b>    |
|---------------------------------------------|---------------|----------------|
|                                             | <b>£</b>      | <b>£</b>       |
| <b>Turnover</b>                             | 151,632       | 123,984        |
| Cost of sales                               | (85,473)      | (51,038)       |
| <b>Gross profit</b>                         | <u>66,159</u> | <u>72,946</u>  |
| Administrative expenses                     | (60,402)      | (82,915)       |
| <b>Operating profit/(loss)</b>              | <u>5,757</u>  | <u>(9,969)</u> |
| <b>Profit/(loss) for the financial year</b> | <u>5,757</u>  | <u>(9,969)</u> |

**Sensory Soft Play**  
**Company number:**  
**Balance Sheet**  
**as at 30 June 2024**

**CE017403**  
**Charitable Incorporated Organisation Charity No 1183273**

|                                                                | 2024<br>£     | 2023<br>£     |
|----------------------------------------------------------------|---------------|---------------|
| <b>Fixed assets</b>                                            |               |               |
| Tangible assets                                                | 747           | 911           |
|                                                                | <u>747</u>    | <u>911</u>    |
| <b>Current assets</b>                                          |               |               |
| Debtors                                                        | 505           | 1,332         |
| Cash at bank and in hand                                       | 42,791        | 52,760        |
|                                                                | <u>43,296</u> | <u>54,092</u> |
| <b>Creditors: amounts falling due within one year</b>          | (5,581)       | (22,298)      |
| <b>Net current assets</b>                                      | <u>37,715</u> | <u>31,794</u> |
| <b>Total assets less current liabilities</b>                   | <u>38,462</u> | <u>32,705</u> |
| <b>Creditors: amounts falling due after more than one year</b> | -             | -             |
| <b>Net assets</b>                                              | <u>38,462</u> | <u>32,705</u> |
| <b>Capital and reserves</b>                                    |               |               |
| b/f                                                            | 32,705        | 42,674        |
| Profit and loss account                                        | 5,757         | (9,969)       |
| <b>Shareholders' funds</b>                                     | <u>38,462</u> | <u>32,705</u> |

The director is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

.....  
 Lisa Henderson

Approved on:...../...../.....

**Sensory Soft Play****Detailed profit and loss account  
for the year ended 30 June 2024***This schedule does not form part of the statutory accounts*

|                                  | 2024<br>£      | 2023<br>£      |
|----------------------------------|----------------|----------------|
| <b>Income</b>                    |                |                |
| Sales                            | 14,949         | 14,351         |
| Donations                        | 15,918         | 12,096         |
| Grants                           | 55,740         | 67,417         |
| National Lottery grants          | 60,390         | 30,120         |
| Hire charges                     | 4,635          | -              |
|                                  | <u>151,632</u> | <u>123,984</u> |
| <b>Cost of sales</b>             |                |                |
| Direct expenses                  | 11,368         | 11,876         |
| Direct labour                    | 43,910         | 31,015         |
| Equipment Hire                   | 1,642          | -              |
| Other direct costs               | 320            | 225            |
| Repairs and renewals             | 28,233         | 7,922          |
|                                  | <u>85,473</u>  | <u>51,038</u>  |
| <b>Administrative expenses</b>   |                |                |
| Premises costs:                  |                |                |
| Rent                             | 50,430         | 65,600         |
| Rates                            | 2,715          | 4,508          |
| Light & Heat                     | 1,203          | 6,472          |
| Cleaning                         | 1,763          | 443            |
| Use of home                      | 520            | 520            |
|                                  | <u>56,631</u>  | <u>77,543</u>  |
| General administrative expenses: |                |                |
| Telephone and internet           | 178            | 299            |
| Stationery and printing          | 1,024          | 323            |
| Insurance                        | 509            | 1,531          |
| Equipment expensed               | 168            | -              |
| Depreciation                     | 164            | 201            |
| Subscriptions                    | 213            | 176            |
| Motor and travel                 | 380            | 309            |
| Donations                        | -              | -              |
| Sundry expenses                  | 120            | 120            |
|                                  | <u>2,756</u>   | <u>2,959</u>   |
| Legal and professional costs:    |                |                |
| Accountancy fees                 | 322            | 357            |
| Software                         | 510            | -              |
| Advertising and PR               | 50             | 37             |
| CRB disclosures                  | 57             | 64             |
| Bank charges                     | 76             | 70             |
| Legal fees                       | -              | 1,885          |
|                                  | <u>1,015</u>   | <u>2,413</u>   |
|                                  | <u>145,875</u> | <u>133,953</u> |
| <b>Net profit</b>                | <u>5,757</u>   | <u>(9,969)</u> |





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name  
Sensory Soft Play

#### On accounts for the year ended

30<sup>th</sup> June 2024

Charity no  
(if any)

1183273

#### Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity for the year ended 30<sup>th</sup> June, 2024.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Sensory Soft Play accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18<sup>th</sup> October, 2024

Name:

Richard Porter

Relevant professional  
qualification(s) or body  
(if any):

FFA, FTA

Address:

Porter Associates

92b London Road, BEXHILL-ON-SEA

TN39 3LE

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name  
Sensory Soft Play

#### On accounts for the year ended

30<sup>th</sup> June 2023

Charity no  
(if any) 1183273

#### Set out on pages

I report to the trustees on my examination of the accounts of the above charity for the year ended 30<sup>th</sup> June, 2023.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Sensory Soft Play accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 3<sup>RD</sup> May, 2024

Name:

Richard Porter

Relevant professional  
qualification(s) or body  
(if any):

FFA, FTA

Address:

Porter Associates

92b London Road, BEXHILL-ON-SEA

TN39 3LE

---

# Accounts

---

**Trustees' Annual Report for the period**

**From:** Period start date: 01.7.22 **To:** Period end date: 30.06.23

**Charity name: SENSORY SOFT PLAY**

**Charity registration number: 1183273**

**Objectives and Activities**

|                                                                                                                                                                      |                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | To help relieve the need of children and their families (primarily but not exclusively) with additional needs, in Hastings and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Through the provision of multi-sensory soft play activities and the running of a support group for parents and carers of children.                    |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | N/A                                                                                                                                                   |

**Achievements and Performance**

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | <ol style="list-style-type: none"> <li>1. The main achievements of the Charity this year was an increase in numbers of families accessing the Sensory Room/Play Room during this time. We also saw an increase in referrals through East Sussex County Council</li> <li>2. Sensory Room installed in August 2022 and has proved very popular with people booking throughout the week.</li> <li>3. We started a Home Education Group/Under 5s group which started with one or two parents. We now have a regular group of around 8/10 parents and around 10/15 children attending on a Monday 10-1.30pm.</li> <li>4. They do their own activities including preparing lunch items.</li> </ol> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

5. We also heard in June 2023 that we were successful with the National Lottery Grant which will sustain us until 2028. The grant will cover our rent, utilities and other bills.
6. In 2023 we launched our online booking system which streamlines and cuts down on admin.
7. in June 2023 the ceiling collapsed in one of the main letting rooms. This is due to be fixed in January 2024. The insurance that we hold would not cover the cost so Lisa amazingly raised £9,000 towards the total cost of £15,000. We are awaiting an outcome of a grant of £10,000 which we hope will cover the remainder.

#### Activities

1. Sensory Soft Play continued to run their weekly Saturday sessions from 1 July 2022-30 June 2023. We ran 38 sessions during this time providing 7 hours per weekend of respite for parent/carers.
2. The numbers of children increased during this time.
3. We also provided 3 Holiday Clubs funded by Hastings Activity Fund
  - Summer Club – 3 days on site and a trip out to Rare Breeds
  - Christmas Club – 3 days on site
  - Trip to the Pantomime – we took 40 children (parent accompanied).
  - Easter Club in April 2023 – 3 days on site and a trip out to the Blackberry Farm.
4. Provided 5 Forest School sessions at St Helens Woods facilitated by Snape Wood.
5. We held a Fund Raising Event on 10<sup>th</sup> April 2023, we were very unfortunate with the weather but it was highly successful and supported by many families. The cake stall was a huge hit! Thanks to the trustees for volunteering their time on this day.



Sensory Soft Play



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |             |                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------|------------------------------|
| <b>Future Plans</b> <ol style="list-style-type: none"> <li>1. To increase income via room bookings.</li> <li>2. Increase Sensory Room Bookings Monday-Friday 9-5pm.</li> <li>3. To access long-term funding to provide sustainability for the project.</li> <li>4. Invest in training opportunities for staff</li> <li>5. To continue to network with other organisations.</li> <li>6. To undertake more fund-raising activities – Fun Days etc.</li> <li>7. Access funding for office salaries including Project Worker/Admin</li> <li>8. To source more trustees and volunteers.</li> <li>9. To improve our monitoring figures.</li> </ol> |                   |             |                              |
| <b>DONATIONS FROM LOCAL FUNDERS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Amount</b>     | <b>Date</b> |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £2,000.00         | 15.7.22     | Ernest Kleinwort             |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 500.00          | 03.08.22    | Asda                         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 500.00          | 14.10.22    | Hastings Direct              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £5,000.00         | 18.10.22    | Neighbourly (Sensory Garden) |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £1,000.00         |             | Albert Hunt Trust            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £9,750.00         | 28.11.22    | Sussex Community Foundation  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £8,400.00         | 16.12.23    | Sussex Community Foundation  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 379.27          | 24.03.23    |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £3,000.00         | 17.04.23    | Chalk Cliff Trust            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 500.00          | 02.06.23    | Local Giving                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £1,000.00         | 26.02.23    | Magdalen and Lasher          |
| <b>TOTAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>£32,029.27</b> |             |                              |
| <b>GRANTS RECEIVED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |             |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Amount</b>     | <b>Date</b> |                              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 5,535.00        | 01.07.22    | HAF SUMMER CLUB 2022         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 792.00          | 05.08.22    | HAF SUMMER CLUB 2022         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 8,600.00        | 30.08.22    | SHORT BREAKS (SAT CLUB)      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 400.00            | 11.01.22    | SHORT BREAKS MONITORING      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 1,845.00        | 16.09.22    | HAF EASTER CLUB              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 5,135.00        | 16.11.22    | HAF XMAS CLUB                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 144.00          | 11.01.23    | HAF XMAS CLUB                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 1,711.00        | 13.01.23    | ESCC                         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 400.00          | 15.02.23    | ESCC                         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 8,520.00        | 24.02.23    | ESCC                         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 4,617.00        | 22.03.23    | HAF EASTER CLUB              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 1,539.00        | 05.05.23    | HAF EASTER MONITORING        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £ 5,442.50        | 24.05.23    | HAF SUMMER CLUB 2023         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | £30,120.00        | 16.06.23    | NATIONAL LOTTERY MAIN GRANTS |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>£74,800.50</b> |             |                              |



Sensory Soft Play



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

|                                        |                                                     |                                                          |               |
|----------------------------------------|-----------------------------------------------------|----------------------------------------------------------|---------------|
| <b>CASH INTO BANK</b>                  | £100.00<br>£140.00<br>£ 50.00<br>£390.00<br>£100.00 | 30.01.23<br>02.03.23<br>23.03.23<br>18.04.23<br>15.05.23 | CHARITY EVENT |
| <b>Total</b>                           | <b>£780.00</b>                                      |                                                          |               |
| Attendance/session Fees                | £8457.00                                            |                                                          |               |
| Room Hire                              | £5642.00                                            |                                                          |               |
| Paypal donations<br>(01.7.22-30.06.23) | <b>£543.50</b>                                      |                                                          |               |
| <b>Total Income</b>                    | <b>£15,422.50</b>                                   |                                                          |               |



**Additional information (optional)**

You may choose to include further statements where relevant about:

|                        |          |
|------------------------|----------|
| <b>Other Donations</b> | £3096.00 |
|------------------------|----------|

**Financial Review**

|                                                                                  |                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Balance in bank as at 30/06/23:<br><br>Current Account: £45,743.13<br>Savings Account: £ 4,581.00                                                                                                                                       |
| Statement explaining the policy for holding reserves stating why they are held   | We hold these reserves to keep the charity running for three months to pay our running costs if for any reason the charity closes. It means that our clients can access the service until they have access to an alternative provision. |
| Amount of reserves held                                                          | £3,500.00                                                                                                                                                                                                                               |
| Reasons for holding zero reserves                                                | N/A                                                                                                                                                                                                                                     |
| Details of fund materially in deficit                                            | N/A                                                                                                                                                                                                                                     |
| Explanation of any uncertainties about the charity continuing as a going concern | N/A                                                                                                                                                                                                                                     |

|                          |                    |
|--------------------------|--------------------|
| <b>Treasurers Report</b> | Accounts attached. |
|--------------------------|--------------------|

**Structure, Governance and Management**

|                                                                                                                                                                           |                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Description of charity's trusts:                                                                                                                                          | N/A                                  |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Governance Document                  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Please see policy attached below.    |

**Reference and Administrative details**

|                             |                                                        |
|-----------------------------|--------------------------------------------------------|
| Charity name                | SENSORY SOFT PLAY                                      |
| Other name the charity uses | N/A                                                    |
| Registered charity number   | 1183273                                                |
| Charity's principal address | 168 EDMUND ROAD<br>HASTINGS<br>EAST SUSSEX<br>TN35 5LQ |

**Names of the charity trustees who manage the charity**

| Trustee name      | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|-------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1 Jamie Henderson |                 |                                   |                                                               |
| 2 Suzanne Horgan  |                 | Resigned – Sept 2019              |                                                               |
| 3 Lisa Henderson  |                 | Resigned – Jan 2022               |                                                               |
| 4 Alastair Davey  |                 | Resigned – June 2023              |                                                               |
| 4 Julia Hurrell   |                 |                                   |                                                               |
| 5 Olivia Hurrell  |                 |                                   |                                                               |
| 6 James Lawton    |                 |                                   |                                                               |
|                   |                 |                                   |                                                               |

**Corporate trustees – names of the directors at the date the report was approved**

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

**Name of trustees holding title to property belonging to the charity**

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| N/A          |                                   |  |
|              |                                   |  |
|              |                                   |  |



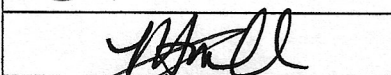
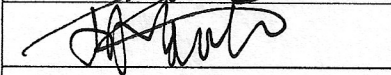
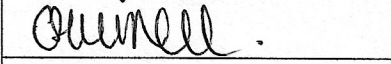
**Funds held as custodian trustees on behalf of others**

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

|              |                                                                                     |                             |
|--------------|-------------------------------------------------------------------------------------|-----------------------------|
| Signature(s) |  | JAMIE HENDERSON (Treasurer) |
|              |  | JULIA HURRELL (Secretary)   |
|              |  | JAMES LAWTON (Chair)        |
|              |  | OLIVIA HURRELL (Chair)      |
|              |                                                                                     |                             |

Date 14.12.23

## **APPOINTMENT OF TRUSTEES**

### **SENSORY SOFT PLAY**

The charity identifies the need for new trustees. This may be because vacancies have arisen through resignations, or it may be that existing trustees have decided that one or more new trustees with specific skills are needed to help run the charity more effectively.

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

The trustees agree responsibilities and a process for recruitment; in doing this, they take care to comply with any specific requirements set out in the charity's governing document. Some of the work may be delegated to a sub-group of trustees, but the whole trustee board remains in full control of the process and decisions.

#### **Finding potential trustees**

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

1. consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using trustee brokerage services.
2. These can be recruited through:
  - Recommendation
  - Referral from a recruiting organisation
  - Self-Referral
  - Advertisement
3. Short-listing and interviews take place against agreed criteria. Interviews are carried out by a small panel of trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Notes are kept of each interview.
4. Preferred candidates are identified and invited to join the trustees, subject to references, formal vetting and approval by the full trustee board. Unsuccessful candidates are notified and thanked for their interest.

#### **Vetting potential trustees**

1. The trustees check that the candidates have not been disqualified from acting as trustees, and candidates are asked to confirm in writing that this is the case.



Sensory Soft Play



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

2. Candidates are asked to consider and declare any existing or potential conflicts of interest.
3. If the charity works with children or adults at risk, the trustees seek any appropriate checks from the Disclosure and Barring Service.
4. In the light of the checks and declarations, the trustees decide to go ahead and formalise the appointment of new trustees.

### **Making the appointment**

1. The trustees check the charity's governing document to ensure that they appoint the new trustees in a proper and legal way.
2. The Chair of the charity writes to the prospective trustees, setting out their duties and the charity's expectations of them; they are asked to sign and return a copy of the letter.
3. An information pack about the charity is sent to new trustees, and a full induction process is arranged. New trustees meet existing trustees and others involved with the charity, such as members of staff, volunteers and beneficiaries.
4. The new trustees attend their first board meeting and are duly welcomed. All relevant parties, such as funders and the charity's solicitors and auditors, are notified of the new appointments.

Company number  
CE017403  
Charitable Incorporated Organisation Charity No 1183273

Sensory Soft Play  
Report and Accounts

30 June 2023

**Sensory Soft Play  
Report and accounts  
Contents**

|                                  | <b>Page</b> |
|----------------------------------|-------------|
| Company information              | 1           |
| Accountants' report              | 2           |
| Profit and loss account          | 3           |
| Balance sheet                    | 4           |
| Detailed profit and loss account | 5           |



**Sensory Soft Play  
Charity Information**

**Accountants**

Porter Associates  
92b London Road  
BEXHILL-ON-SEA  
TN39 3LE

**Registered office**

168 Edmund Road  
HASTINGS  
TN35 5LQ

**Company number**

CE017403  
Charitable Incorporated Organisation Charity No 1183273

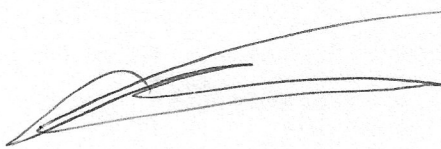
**Sensory Soft Play  
Accountants' Report**

**Accountants' report to  
Sensory Soft Play**

You consider that the company is exempt from an audit for the year ended 30 June 2023. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibility include preparing accounts that give a true and fair view of state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account, the Balance Sheet, the Statement of Changes in Equity and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.



Porter Associates  
Accountants

Craythorne House  
Burnside Mews  
London Road  
BEXHILL-ON-SEA  
TN39 3LE

29th September, 2023

**Sensory Soft Play**  
**Profit and Loss Account**  
**for the year ended 30 June 2023**

|                                             | <b>2023</b><br><b>£</b> | <b>2022</b><br><b>£</b> |
|---------------------------------------------|-------------------------|-------------------------|
| <b>Turnover</b>                             | 123,984                 | 60,759                  |
| Cost of sales                               | (51,038)                | (34,864)                |
| <b>Gross profit</b>                         | <u>72,946</u>           | <u>25,895</u>           |
| Administrative expenses                     | (82,915)                | (16,719)                |
| <b>Operating (loss)/profit</b>              | <u>(9,969)</u>          | <u>9,176</u>            |
| <b>(Loss)/profit for the financial year</b> | <u>(9,969)</u>          | <u>9,176</u>            |



**Sensory Soft Play**  
**Company number:**  
**Balance Sheet**  
**as at 30 June 2023**

CE017403  
Charitable Incorporated Organisation Charity No 1183273

|                                                                | 2023<br>£     | 2022<br>£     |
|----------------------------------------------------------------|---------------|---------------|
| <b>Fixed assets</b>                                            |               |               |
| Tangible assets                                                | 911           | 1,112         |
|                                                                | <u>911</u>    | <u>1,112</u>  |
| <b>Current assets</b>                                          |               |               |
| Debtors                                                        | 1,332         | 792           |
| Cash at bank and in hand                                       | 52,760        | 47,009        |
|                                                                | <u>54,092</u> | <u>47,801</u> |
| <b>Creditors: amounts falling due within one year</b>          | (22,298)      | (6,239)       |
| <b>Net current assets</b>                                      | <u>31,794</u> | <u>41,562</u> |
| <b>Total assets less current liabilities</b>                   | <u>32,705</u> | <u>42,674</u> |
| <b>Creditors: amounts falling due after more than one year</b> | -             | -             |
| <b>Net assets</b>                                              | <u>32,705</u> | <u>42,674</u> |
| <b>Capital and reserves</b>                                    |               |               |
| b/f                                                            | 42,674        | 33,498        |
| Profit and loss account                                        | (9,969)       | 9,176         |
| <b>Shareholders' funds</b>                                     | <u>32,705</u> | <u>42,674</u> |

The director is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

.....  
Lisa Henderson

Approved on:...../...../.....

**Sensory Soft Play****Detailed profit and loss account  
for the year ended 30 June 2023***This schedule does not form part of the statutory accounts*

|                                  | 2023<br>£      | 2022<br>£     |
|----------------------------------|----------------|---------------|
| <b>Income</b>                    |                |               |
| Sales                            |                |               |
| Donations                        | 14,351         | 9,981         |
| Grants                           | 12,096         | 14,234        |
| National Lottery grant           | 67,417         | 36,544        |
|                                  | 30,120         | -             |
|                                  | <b>123,984</b> | <b>60,759</b> |
| <b>Cost of sales</b>             |                |               |
| Direct expenses                  |                |               |
| Direct labour                    | 11,876         | 5,595         |
| Equipment Hire                   | 31,015         | 24,974        |
| Other direct costs               | -              | 1,315         |
| Repairs and renewals             | 225            | 887           |
|                                  | 7,922          | 2,093         |
|                                  | <b>51,038</b>  | <b>34,864</b> |
| <b>Administrative expenses</b>   |                |               |
| Premises costs:                  |                |               |
| Rent                             |                |               |
| Rates                            | 65,600         | 330           |
| Light & Heat                     | 4,508          | -             |
| Cleaning                         | 6,472          | -             |
| Use of home                      | 443            | 145           |
|                                  | 520            | 120           |
|                                  | <b>77,543</b>  | <b>595</b>    |
| General administrative expenses: |                |               |
| Telephone and internet           | 299            | 195           |
| Stationery and printing          | 323            | 321           |
| Insurance                        | 1,531          | 486           |
| Equipment expensed               | -              | 10,088        |
| Depreciation                     | 201            | 243           |
| Subscriptions                    | 176            | 80            |
| Motor and travel                 | 309            | 700           |
| Donations                        | -              | 5             |
| Sundry expenses                  | 120            | -             |
|                                  | <b>2,959</b>   | <b>12,118</b> |
| Legal and professional costs:    |                |               |
| Accountancy fees                 |                |               |
| Advertising and PR               | 357            | 454           |
| CRB disclosures                  | 37             | 79            |
| Bank charges                     | 64             | 231           |
| Legal fees                       | 70             | 42            |
|                                  | 1,885          | 3,200         |
|                                  | <b>2,413</b>   | <b>4,006</b>  |
|                                  | <b>133,953</b> | <b>51,583</b> |
| <b>Net profit</b>                | <b>(9,969)</b> | <b>9,176</b>  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

Report to the trustees

Charity Name  
Sensory Soft Play

On accounts for the year  
ended

30<sup>th</sup> June 2023

Charity no  
(if any) 1183273

Set out on pages

I report to the trustees on my examination of the accounts of the above charity for the year ended 30<sup>th</sup> June, 2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Sensory Soft Play accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 3<sup>RD</sup> May, 2024

Name:

Richard Porter

Relevant professional  
qualification(s) or body  
(if any):

FFA, FTA

Address:

Porter Associates

92b London Road, BEXHILL-ON-SEA

TN39 3LE



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name  
Sensory Soft Play

#### On accounts for the year ended

30<sup>th</sup> June 2023

Charity no  
(if any) 1183273

#### Set out on pages

I report to the trustees on my examination of the accounts of the above charity for the year ended 30<sup>th</sup> June, 2023.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Sensory Soft Play accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 3<sup>RD</sup> May, 2024

Name:

Richard Porter

Relevant professional  
qualification(s) or body  
(if any):

FFA, FTA

Address:

Porter Associates

92b London Road, BEXHILL-ON-SEA

TN39 3LE

---

# Accounts

---



**Trustees' Annual Report for the period**

**From:** Period start date: 01.7.21 **To:** Period end date: 30.06.22

**Charity name: SENSORY SOFT PLAY**

**Charity registration number: 1183273**

**Objectives and Activities**

|                                                                                                                                                                      |                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | To help relieve the need of children and their families (primarily but not exclusively) with additional needs, in Hastings and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Through the provision of multi-sensory soft play activities and the running of a support group for parents and carers of children.                    |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | N/A                                                                                                                                                   |

**Achievements and Performance**

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | <p><b>Activities</b></p> <p>Sensory Soft Play continued to run their weekly Saturday sessions from 1 July 2021-30 June 2022. = 38 sessions.</p> <p>We ran these sessions originally at the West Hill Community Centre and then in the Summer we switched to the Salvation Army Portacabin which was a little cheaper to hire. These sessions were funded by Sussex Community Foundation and topped up by parents' contributions.</p> <p>The numbers of children increased during this time.</p> <p>After Christmas Club it became apparent that we need to split the groups into two so we went from running a 4 hour mixed session to</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>a 7 hour session (1 group in the morning and 1 group in the afternoon). This meant a quieter session for the morning group.</p> <p>Parents Contributions received 1.7.21-30.6.22 = £3,135.00</p> <p>We also provided 4 Holiday Clubs funded by Hastings Activity Fund as follows:</p> <p>23-26 August 2021 – 4 day Summer Club included a day trip out.</p> <p>20-22 December 2021 – 4 day Christmas Club included a trip out to the Pantomime.</p> <p>February Half Term 2022 – 3 day Holiday Club – 27 places were taken up.</p> <p>4 Day Easter Club 2022 – included a trip out to Rare Breeds Centre.</p> <p>Langham Road; during this year we were still trying to complete the lease on Langham Road, there were constant delays/frustrations.</p> <p>In January-April 2022 the building redecoration commenced at Langham Road, this included fixing of the flat roof, total redecoration of all rooms, re-structure of toilets and installation of disabled toilet, installation of boilers.</p> <p>Sensory Soft Play moved into the premises in April 2022.</p> |
|  | <p><b>Future Plans</b></p> <ol style="list-style-type: none"> <li>1. To increase income via room bookings.</li> <li>2. Increase Sensory Room Bookings Monday-Friday 9-5pm.</li> <li>3. Home Education Group.</li> <li>4. Toddler Group</li> <li>5. After School Club.</li> <li>6. To invite Occupational Therapists to hire the large studio space.</li> <li>7. To access long-term funding to provide sustainability for the project.</li> <li>8. To continue to network with other organisations.</li> <li>9. To introduce a database and booking system to streamline services.</li> <li>10. To undertake more fund-raising activities – Fun Days etc.</li> <li>11. Access funding for office salaries including Project Worker/Admin</li> <li>12. To source more trustees and volunteers.</li> </ol>                                                                                                                                                                                                                                                                    |



Sensory Soft Play



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

|                                         |                  |             |                                  |
|-----------------------------------------|------------------|-------------|----------------------------------|
| <b>DONATIONS FROM<br/>LOCAL FUNDERS</b> | <b>Amount</b>    | <b>Date</b> |                                  |
|                                         | 58.75            | 05.07.21    | Paypal                           |
|                                         | 578.88           | 07.07.21    | Local Giving                     |
|                                         | 1,000.00         | 16.07.21    | Ground Works Tesco               |
|                                         | 148.18           | 22.07.21    | Local Giving                     |
|                                         | 250.00           | 09.08.21    | Jempsons Donation                |
|                                         | 5,000.00         | 11.08.21    | Magdalen & Lasher                |
|                                         | 173.75           | 01.09.21    | Paypal                           |
|                                         | 34.47            | 13.12.21    | Amazon Europe Core               |
|                                         | 200.00           | 10.01.22    | Asda Donation                    |
|                                         | 24.93            | 23.02.22    | Amazon Europe Core               |
|                                         | 1,500.00         | 02.03.22    | Chalk Cliff Trust                |
|                                         | 35.62            | 09.03.22    | Local Giving Ltd                 |
|                                         | 1,000.00         | 22.04.22    | Arnold Clark Foundation          |
|                                         | 19.46            | 09.05.22    | Amazon Europe Core               |
|                                         | 500.00           | 31.05.22    | Rye Rotary Club                  |
|                                         | 4,000.00         | 21.06.22    | Cheque (Barbara Ward Foundation) |
| <b>TOTAL</b>                            | <b>14,524.04</b> |             |                                  |
| <b>GRANTS RECEIVED</b>                  |                  |             |                                  |
|                                         | 3,960.00         | 02.08.21    | Sussex community Foundation      |
|                                         | 2,000.00         | 17.09.21    | Sussex community Foundation      |
|                                         | 2,362.00         | 17.11.21    | ESCC                             |
|                                         | 629.64           | 17.12.21    | ESCC                             |
|                                         | 7,337.25         | 26.01.22    | ESCC (XMAS CLUB)                 |
|                                         | 786.50           | 20.01.22    | ESCC (XMAS CLUB)                 |
|                                         | 7,128.00         | 07.03.22    | ESCC                             |
|                                         | 3,883.00         | 18.03.22    | ESCC                             |
|                                         | 1,290.00         | 25.04.22    | ESCC                             |
|                                         | 2,445.75         | 29.04.22    | ESCC                             |
|                                         | 2,200.00         | 20.05.22    | ESCC                             |
|                                         | 700.78           | 12.06.22    | ESCC                             |
| <b>Total</b>                            | <b>34,722.92</b> |             |                                  |
| <b>CASH INTO BANK</b>                   |                  |             |                                  |
|                                         | 90.00            | 07.10.21    |                                  |
|                                         | 80.00            | 02.12.21    |                                  |
|                                         | <b>170.00</b>    |             |                                  |
| Attendance/session<br>Fees              | 3,135.00         |             |                                  |
| Room Hire                               | 1,200.00         |             |                                  |





Sensory Soft Play



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

### Additional information (optional)

You may choose to include further statements where relevant about:

|       |  |
|-------|--|
| Other |  |
|-------|--|

### Financial Review

|                                                                                  |                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Balance in bank as at 30/06/23:<br><br>Current Account: £15,388.77<br>Savings Account: £29,150.36                                                                                                                                       |
| Statement explaining the policy for holding reserves stating why they are held   | We hold these reserves to keep the charity running for three months to pay our running costs if for any reason the charity closes. It means that our clients can access the service until they have access to an alternative provision. |
| Amount of reserves held                                                          | £3,500.00                                                                                                                                                                                                                               |
| Reasons for holding zero reserves                                                | N/A                                                                                                                                                                                                                                     |
| Details of fund materially in deficit                                            | N/A                                                                                                                                                                                                                                     |
| Explanation of any uncertainties about the charity continuing as a going concern | N/A                                                                                                                                                                                                                                     |

|                          |                    |
|--------------------------|--------------------|
| <b>Treasurers Report</b> | Accounts attached. |
|                          |                    |

### Structure, Governance and Management

|                                                                                                                                                                           |                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Description of charity's trusts:                                                                                                                                          | N/A                                  |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Governance Document                  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Please see policy attached below.    |

**Reference and Administrative details**

|                             |                                                        |
|-----------------------------|--------------------------------------------------------|
| Charity name                | SENSORY SOFT PLAY                                      |
| Other name the charity uses | N/A                                                    |
| Registered charity number   | 1183273                                                |
| Charity's principal address | 168 EDMUND ROAD<br>HASTINGS<br>EAST SUSSEX<br>TN35 5LQ |

**Names of the charity trustees who manage the charity**

|   | Trustee name    | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1 | Jamie Henderson |                 |                                   |                                                               |
| 2 | Lisa Henderson  |                 | Resigned – Jan 2022               |                                                               |
| 3 | Alastair Davey  |                 |                                   |                                                               |
| 4 | Julia Hurrell   |                 | Aug 2020-now                      |                                                               |
| 5 | Suzanne Horgan  |                 | Resigned                          |                                                               |

**Corporate trustees – names of the directors at the date the report was approved**

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

**Name of trustees holding title to property belonging to the charity**

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

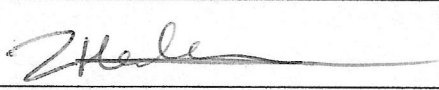
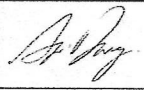
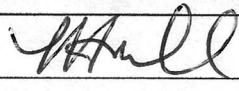
**Funds held as custodian trustees on behalf of others**

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

|                                            |                                                                                     |                                                                                      |
|--------------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <b>Signature(s)</b>                        |                                                                                     |                                                                                      |
|                                            |  |  |
| <b>Full name(s)</b>                        | JAMIE HENDERSON (Treasurer)                                                         | ALASTAIR DAVEY (Acting Chair)                                                        |
|                                            | JULIA HURRELL (Secretary)                                                           |                                                                                      |
|                                            |  |                                                                                      |
| <b>Position (eg Secretary, Chair, etc)</b> |                                                                                     |                                                                                      |

**Date** 08.03.23

## **APPOINTMENT OF TRUSTEES**

### **SENSORY SOFT PLAY**

The charity identifies the need for new trustees. This may be because vacancies have arisen through resignations, or it may be that existing trustees have decided that one or more new trustees with specific skills are needed to help run the charity more effectively.

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

The trustees agree responsibilities and a process for recruitment; in doing this, they take care to comply with any specific requirements set out in the charity's governing document. Some of the work may be delegated to a sub-group of trustees, but the whole trustee board remains in full control of the process and decisions.

#### **Finding potential trustees**

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

1. consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using trustee brokerage services.
2. These can be recruited through:
  - Recommendation
  - Referral from a recruiting organisation
  - Self-Referral
  - Advertisement
3. Short-listing and interviews take place against agreed criteria. Interviews are carried out by a small panel of trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Notes are kept of each interview.
4. Preferred candidates are identified and invited to join the trustees, subject to references, formal vetting and approval by the full trustee board. Unsuccessful candidates are notified and thanked for their interest.

#### **Vetting potential trustees**

1. The trustees check that the candidates have not been disqualified from acting as trustees, and candidates are asked to confirm in writing that this is the case.



2. Candidates are asked to consider and declare any existing or potential conflicts of interest.
3. If the charity works with children or adults at risk, the trustees seek any appropriate checks from the Disclosure and Barring Service.
4. In the light of the checks and declarations, the trustees decide to go ahead and formalise the appointment of new trustees.

#### **Making the appointment**

1. The trustees check the charity's governing document to ensure that they appoint the new trustees in a proper and legal way.
2. The Chair of the charity writes to the prospective trustees, setting out their duties and the charity's expectations of them; they are asked to sign and return a copy of the letter.
3. An information pack about the charity is sent to new trustees, and a full induction process is arranged. New trustees meet existing trustees and others involved with the charity, such as members of staff, volunteers and beneficiaries.
4. The new trustees attend their first board meeting and are duly welcomed. All relevant parties, such as funders and the charity's solicitors and auditors, are notified of the new appointments.

Sensory Soft Play  
Report and Accounts  
Contents

Company number  
CE017403

Charitable Incorporated Organisation Charity No 1183273

Page

1  
2  
3  
4  
5

Company information  
Accounts report  
Profit and loss account  
Balance sheet  
Detailed profit and loss account

**Sensory Soft Play**

**Report and Accounts**

**30 June 2022**

**Sensory Soft Play**  
**Report and accounts**  
**Contents**

|                                  | <b>Page</b> |
|----------------------------------|-------------|
| Company information              | 1           |
| Accountants' report              | 2           |
| Profit and loss account          | 3           |
| Balance sheet                    | 4           |
| Detailed profit and loss account | 5           |



## Sensory Soft Play Charity Information

### Accountants

Porter Associates  
Craythorne House  
Burnside Mews  
London Road  
BEXHILL-ON-SEA  
TN39 3LE

### Registered office

168 Edmund Road  
HASTINGS  
TN35 5LQ

### Company number

CE017403

Charitable Incorporated Organisation Charity No 1183273

**Sensory Soft Play  
Profit and Loss Account  
for the year ended 30 June 2022**

|                                      | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|--------------------------------------|-------------------|-------------------|
| <b>Turnover</b>                      | 60,759            | 42,291            |
| <b>Cost of sales</b>                 | (34,864)          | (10,303)          |
| <b>Gross profit</b>                  | <u>25,895</u>     | <u>31,988</u>     |
| <b>Administrative expenses</b>       | (16,719)          | (4,360)           |
| <b>Operating profit</b>              | <u>9,176</u>      | <u>27,628</u>     |
| <b>Profit for the financial year</b> | <u>9,176</u>      | <u>27,628</u>     |

# Sensory Soft Play

## Detailed profit and loss account

for the year ended 30 June 2022

This schedule does not form part of the statutory accounts

|                                  | 2022<br>£     | 2021<br>£     |
|----------------------------------|---------------|---------------|
| <b>Income</b>                    |               |               |
| Sales                            | 9,981         | 27,821        |
| Donations                        | 14,234        | 1,470         |
| Grants                           | 36,544        | 3,000         |
| National Lottery grant           | -             | 10,000        |
|                                  | <b>60,759</b> | <b>42,291</b> |
| <b>Cost of sales</b>             |               |               |
| Direct expenses                  | 5,595         | 2,301         |
| Direct labour                    | 24,974        | 4,644         |
| Equipment Hire                   | 1,315         | -             |
| Other direct costs               | 887           | 3,358         |
| Repairs and renewals             | 2,093         | -             |
|                                  | <b>34,864</b> | <b>10,303</b> |
| <b>Administrative expenses</b>   |               |               |
| Premises costs:                  |               |               |
| Rent                             | 330           | 120           |
| Cleaning                         | 145           | 110           |
| Use of home                      | 120           | 120           |
|                                  | <b>595</b>    | <b>350</b>    |
| General administrative expenses: |               |               |
| Telephone and internet           | 195           | 60            |
| Stationery and printing          | 321           | 189           |
| Insurance                        | 486           | 491           |
| Equipment expensed               | 10,088        | 1,368         |
| Depreciation                     | 243           | 68            |
| Subscriptions                    | 80            | 96            |
| Motor and travel                 | 700           | -             |
| Donations                        | 5             | 60            |
| Sundry expenses                  | -             | 298           |
|                                  | <b>12,118</b> | <b>2,630</b>  |
| Legal and professional costs:    |               |               |
| Accountancy fees                 | 454           | 434           |
| Advertising and PR               | 79            | 299           |
| CRB disclosures                  | 231           | 104           |
| Bank charges                     | 42            | -             |
| Legal fees                       | 3,200         | 543           |
|                                  | <b>4,006</b>  | <b>1,380</b>  |
|                                  | <b>51,583</b> | <b>14,663</b> |
| <b>Net profit</b>                | <b>9,176</b>  | <b>27,628</b> |

**Sensory Soft Play**  
**Company number:**  
**Balance Sheet**  
**as at 30 June 2022**

**CE017403**  
**Charitable Incorporated Organisation Charity No 1183273**

|                                                                | 2022<br>£ | 2021<br>£ |
|----------------------------------------------------------------|-----------|-----------|
| <b>Fixed assets</b>                                            |           |           |
| Tangible assets                                                | 1,112     | 1,355     |
|                                                                | 1,112     | 1,355     |
| <b>Current assets</b>                                          |           |           |
| Debtors                                                        | 792       | -         |
| Cash at bank and in hand                                       | 47,009    | 34,011    |
|                                                                | 47,801    | 34,011    |
| <b>Creditors: amounts falling due within one year</b>          | (6,239)   | (1,868)   |
| <b>Net current assets</b>                                      | 41,562    | 32,143    |
| <b>Total assets less current liabilities</b>                   | 42,674    | 33,498    |
| <b>Creditors: amounts falling due after more than one year</b> | -         | -         |
| <b>Net assets</b>                                              | 42,674    | 33,498    |
| <b>Capital and reserves</b>                                    |           |           |
| b/f                                                            | 33,498    | 5,870     |
| Profit and loss account                                        | 9,176     | 27,628    |
| <b>Shareholders' funds</b>                                     | 42,674    | 33,498    |

The director is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

  
**J. HENDERSON - TREASURER**

.....  
 Lisa Henderson

Approved on:...../...../.....





Sensory Soft Play  
Report and accounts  
Contents

Company number  
CE017403

Charitable Incorporated Organisation Charity No 1183273

Page

1  
2  
3  
4  
5

Company information  
Accounts report  
Profit and loss account  
Balance sheet  
Detailed profit and loss account

**Sensory Soft Play**

**Report and Accounts**

**30 June 2022**

**Sensory Soft Play**  
**Report and accounts**  
**Contents**

|                                  | <b>Page</b> |
|----------------------------------|-------------|
| Company information              | 1           |
| Accountants' report              | 2           |
| Profit and loss account          | 3           |
| Balance sheet                    | 4           |
| Detailed profit and loss account | 5           |

## Sensory Soft Play Charity Information

### Accountants

Porter Associates  
Craythorne House  
Burnside Mews  
London Road  
BEXHILL-ON-SEA  
TN39 3LE

### Registered office

168 Edmund Road  
HASTINGS  
TN35 5LQ

### Company number

CE017403

Charitable Incorporated Organisation Charity No 1183273

**Sensory Soft Play  
Profit and Loss Account  
for the year ended 30 June 2022**

|                                      | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|--------------------------------------|-------------------|-------------------|
| <b>Turnover</b>                      | 60,759            | 42,291            |
| <b>Cost of sales</b>                 | (34,864)          | (10,303)          |
| <b>Gross profit</b>                  | <u>25,895</u>     | <u>31,988</u>     |
| <b>Administrative expenses</b>       | (16,719)          | (4,360)           |
| <b>Operating profit</b>              | <u>9,176</u>      | <u>27,628</u>     |
| <b>Profit for the financial year</b> | <u>9,176</u>      | <u>27,628</u>     |



**Sensory Soft Play****Detailed profit and loss account  
for the year ended 30 June 2022***This schedule does not form part of the statutory accounts*

|                                  | 2022<br>£     | 2021<br>£     |
|----------------------------------|---------------|---------------|
| <b>Income</b>                    |               |               |
| Sales                            | 9,981         | 27,821        |
| Donations                        | 14,234        | 1,470         |
| Grants                           | 36,544        | 3,000         |
| National Lottery grant           | -             | 10,000        |
|                                  | <b>60,759</b> | <b>42,291</b> |
| <b>Cost of sales</b>             |               |               |
| Direct expenses                  | 5,595         | 2,301         |
| Direct labour                    | 24,974        | 4,644         |
| Equipment Hire                   | 1,315         | -             |
| Other direct costs               | 887           | 3,358         |
| Repairs and renewals             | 2,093         | -             |
|                                  | <b>34,864</b> | <b>10,303</b> |
| <b>Administrative expenses</b>   |               |               |
| Premises costs:                  |               |               |
| Rent                             | 330           | 120           |
| Cleaning                         | 145           | 110           |
| Use of home                      | 120           | 120           |
|                                  | <b>595</b>    | <b>350</b>    |
| General administrative expenses: |               |               |
| Telephone and internet           | 195           | 60            |
| Stationery and printing          | 321           | 189           |
| Insurance                        | 486           | 491           |
| Equipment expensed               | 10,088        | 1,368         |
| Depreciation                     | 243           | 68            |
| Subscriptions                    | 80            | 96            |
| Motor and travel                 | 700           | -             |
| Donations                        | 5             | 60            |
| Sundry expenses                  | -             | 298           |
|                                  | <b>12,118</b> | <b>2,630</b>  |
| Legal and professional costs:    |               |               |
| Accountancy fees                 | 454           | 434           |
| Advertising and PR               | 79            | 299           |
| CRB disclosures                  | 231           | 104           |
| Bank charges                     | 42            | -             |
| Legal fees                       | 3,200         | 543           |
|                                  | <b>4,006</b>  | <b>1,380</b>  |
|                                  | <b>51,583</b> | <b>14,663</b> |
| <b>Net profit</b>                | <b>9,176</b>  | <b>27,628</b> |

**Sensory Soft Play**  
**Company number:**  
**Balance Sheet**  
**as at 30 June 2022**

**CE017403**  
**Charitable Incorporated Organisation Charity No 1183273**

|                                                                | 2022<br>£ | 2021<br>£ |
|----------------------------------------------------------------|-----------|-----------|
| <b>Fixed assets</b>                                            |           |           |
| Tangible assets                                                | 1,112     | 1,355     |
|                                                                | 1,112     | 1,355     |
| <b>Current assets</b>                                          |           |           |
| Debtors                                                        | 792       | -         |
| Cash at bank and in hand                                       | 47,009    | 34,011    |
|                                                                | 47,801    | 34,011    |
| <b>Creditors: amounts falling due within one year</b>          | (6,239)   | (1,868)   |
| <b>Net current assets</b>                                      | 41,562    | 32,143    |
| <b>Total assets less current liabilities</b>                   | 42,674    | 33,498    |
| <b>Creditors: amounts falling due after more than one year</b> | -         | -         |
| <b>Net assets</b>                                              | 42,674    | 33,498    |
| <b>Capital and reserves</b>                                    |           |           |
| b/f                                                            | 33,498    | 5,870     |
| Profit and loss account                                        | 9,176     | 27,628    |
| <b>Shareholders' funds</b>                                     | 42,674    | 33,498    |

The director is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

  
**J. HENDERSON - TREASURER**

.....  
 Lisa Henderson

Approved on:...../...../.....





---

# Accounts

---



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Trustees' Annual Report for the period**

**From:**        **Period start date: 01.06.20**   **To:**    **Period end date: 31.05.21**

**Charity name: SENSORY SOFT PLAY**

**Charity registration number: 1183273**

**Objectives and Activities**

|                                                                                                                                                                      |                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | To help relieve the need of children and their families (primarily but not exclusively) with additional needs, in Hastings and the surrounding areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Through the provision of multi-sensory soft play activities and the running of a support group for parents and carers of children.                    |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         |                                                                                                                                                       |

**Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

## Activities

Throughout the Global Pandemic 2020-2021: Sensory Soft Play continued to support families. In fact, it was an extremely busy time for the Charity.

We were extremely fortunate to receive many COVID CRISIS grants through Sussex Community Foundation and East Sussex County Council. This enabled us to continue with our Saturday respite sessions.

We re-commenced our respite sessions in August- November 2020 at the Pocket Park (COVID friendly outdoor venue):

- Regular Saturday Clubs
- Two day Summer Club
- October Half Term
- 

14 sessions: 90 children (Aug-Nov 2020 @ Pocket Park)

To enable families through the lockdown we sent out 9 x Activity/Craft Packs provided by Out of the Box Creative Arts.

**Food Hampers: Feb-July 2021:** We received £1500 from the Food Crisis Fund and provided **90** lunch boxes to families - 15 families (44 children) received 6 monthly food parcels during this time. Funded by Sussex Community Foundation Coronavirus Food Security Fund.

**Sat Respite Sessions: May-June 2021** We received £3300 from the Sussex Crisis Fund responding to the Covid Crisis. We provided 8 sessions from May-June 2021 with a total of 15 children over 8 weeks. **74** attendees providing a total of 296 hours of respite through this time.

Funding for this came from the Sussex Community Foundation Covid Crisis and other grants totalling £10,100. We used this money to continue to fund our Saturday Respite Sessions.

We also continued investing a lot of time and effort at Langham Road

to open up a Community Hub, unfortunately due to on-going issues out of our control this project has been delayed. I would personally like to thank Jamie and Alastair and Julia for all their help and assistance with this.

Lisa made an incredible push to raise funds to refurb the property from Feb 2020 to the current date. See below. These funds are still held in our Savings Account to be reserved until we have a moving in date confirmed.

**Staffing:** during this time we employed 5 sessional workers on a zero hours contract.

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |             |                                     |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------------|
|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |             |                                     |
|                       | <p><b>Future Plans</b></p> <p>Sensory Soft Play are still awaiting contracts to be signed on Langham Road to build a Community Hub. We very much hope that this will be confirmed by April 2022 as we have received a Grant from the Holiday and Activity Fund to provide a four-day Easter Club 11-14 April: the last day being a funded trip out to a local farm.</p> <p>We have kept the money raised for the refurb and running costs in the separate savings account. This is so it is clear to all that this money is allocated to this end. We have been very fortunate with our funders and we are hoping once in the building that we can access more long-term funding for our running and other costs.</p> <p>We wish to recruit more trustees in very near future.</p> |             |                                     |
| <b>Funding/Grants</b> | <b>Amount</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Date</b> |                                     |
| <b>LOCAL FUNDERS</b>  | £1000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 24.09.20    | Hastings Direct                     |
|                       | £50.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 21.10.20    | Hastings Winkle Club                |
|                       | £1,357.96                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 06.11.20    | Coop Community Fund                 |
|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 22.12.20    | Crowd Funder Appeal                 |
|                       | £181.38                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 11.02.21    | Cheque in                           |
|                       | £155.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 31.03.21    | Pay Pal Fund                        |
|                       | £702.46                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 15.04.21    | Screw Fix Foundation (refurb costs) |
|                       | £5,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 13.05.21    | Hastings & St Leonards Muffin Club  |
|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 15.04.21    | Albert Hunt Trust                   |
|                       | £300.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 14.05.21    | Big Local 1066 (Sat Club)           |
|                       | £1,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 19.05.21    | Pay Pal                             |
|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 27.05.21    | Hastings Direct                     |
|                       | £1,066.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 28.05.21    | Garfield and Weston Foundation      |
|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 17.06.21    | Pay Pal                             |
|                       | £260.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 30.06.21    | Pay Pal                             |
|                       | £2000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |             |                                     |
|                       | £7,500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |             |                                     |

|                        |                                              |                                         |                                                                                                                                                                                |
|------------------------|----------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Total</b>           | £60.00<br>£19.52<br><br><b>£19,652.36</b>    |                                         |                                                                                                                                                                                |
|                        |                                              |                                         |                                                                                                                                                                                |
| <b>GRANTS RECEIVED</b> | £500.00<br>£500.00<br><b>£10,000.00</b>      | 20.08.20<br>15.09.20<br><b>09.10.20</b> | Local Giving Fund (Magic Little Grants)<br>Groundworks (Tesco)<br><b>NATIONAL LOTTERY COVID 19 RESPONSE -(FUNDING RETURNED 15/04/21*)</b>                                      |
|                        | £2,500.00<br>£1,500.00<br>£3,300.00          | 19.11.20<br>19.02.21<br>19.02.21        | ESCC ECV-19 VCSE Emergency Grant<br>Sussex Community Foundation<br>Sussex Community Foundation: Covid<br>Winter support fund (breakfast boxes)<br>ESCC Crisis Fund (Sat Group) |
|                        | £2,800.00<br>£10,000.00<br><b>£21,100.00</b> | 22.04.21<br>23.06.21                    | Sussex Crisis Fund (Sat Group @ West Hill)<br>NATIONAL LOTTERY MAIN GRANTS (Roof Costs)                                                                                        |
| <b>Total</b>           |                                              |                                         |                                                                                                                                                                                |
| <b>TOTAL</b>           | <b>£40,752.36</b>                            |                                         |                                                                                                                                                                                |
| Parental Contributions | £1,555.00                                    |                                         |                                                                                                                                                                                |
| <b>GRAND TOTAL</b>     | <b>£42,307.36</b>                            |                                         |                                                                                                                                                                                |

### Additional information (optional)

You may choose to include further statements where relevant about:

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Other</b> | <p>*The National Lottery money was returned as it needed to be spent by 31/03/21. We were unable to extend this period due to the timelines given by the Government for this COVID Crisis Grant. The reason the grant was returned was because we were unable to move into Langham Road in the required period due to the on-going delays.</p> <p>A subsequent grant from the National Lottery from the Main Grants Award was received in June 2021. This grant is more flexible in terms of when it needs to be spent by – we will use this money to repair the roof at Langham Road. (listed above)</p> |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Financial Review

|                                                                                  |                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | £10,147.05 current account @ 31.05.21<br>£21,395.55 savings account @ 31.05.21                                                                                                                                                          |
| Statement explaining the policy for holding reserves stating why they are held   | We hold these reserves to keep the charity running for three months to pay our running costs if for any reason the charity closes. It means that our clients can access the service until they have access to an alternative provision. |
| Amount of reserves held                                                          | £3,500.00                                                                                                                                                                                                                               |
| Reasons for holding zero reserves                                                | N/A                                                                                                                                                                                                                                     |
| Details of fund materially in deficit                                            | N/A                                                                                                                                                                                                                                     |
| Explanation of any uncertainties about the charity continuing as a going concern | N/A                                                                                                                                                                                                                                     |

|                          |                            |
|--------------------------|----------------------------|
| <b>Treasurers Report</b> | Audited accounts attached. |
|                          |                            |

### Structure, Governance and Management

|                                                                                                                             |                                      |
|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Description of charity's trusts:                                                                                            | <b>N/A</b>                           |
| Type of governing document<br>(trust deed, royal charter)                                                                   | Governance Document                  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                    | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or | Please see policy attached below.    |



|                                                  |  |
|--------------------------------------------------|--|
| body entitled to appoint<br>one or more trustees |  |
|--------------------------------------------------|--|

## Reference and Administrative details

|                             |                                                        |
|-----------------------------|--------------------------------------------------------|
| Charity name                | SENSORY SOFT PLAY                                      |
| Other name the charity uses | N/A                                                    |
| Registered charity number   | 1183273                                                |
| Charity's principal address | 168 EDMUND ROAD<br>HASTINGS<br>EAST SUSSEX<br>TN35 5LQ |

## Names of the charity trustees who manage the charity

|   | <b>Trustee name</b> | <b>Office (if any)</b> | <b>Dates acted if not for whole year</b> | <b>Name of person (or body) entitled to appoint trustee (if any)</b> |
|---|---------------------|------------------------|------------------------------------------|----------------------------------------------------------------------|
| 1 | Jamie Henderson     |                        |                                          |                                                                      |
| 2 | Lisa Henderson      |                        |                                          |                                                                      |
| 3 | Alastair Davey      |                        |                                          |                                                                      |
| 4 | Julia Hurrell       |                        | Aug 2020-now                             |                                                                      |
| 5 |                     |                        |                                          |                                                                      |

Corporate trustees - names of the directors at the date the report was approved

| <b>Director name</b> |  |  |
|----------------------|--|--|
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |

Name of trustees holding title to property belonging to the charity

| <b>Trustee name</b> | <b>Dates acted if not for whole year</b> |  |
|---------------------|------------------------------------------|--|
|                     |                                          |  |
|                     |                                          |  |
|                     |                                          |  |
|                     |                                          |  |
|                     |                                          |  |
|                     |                                          |  |

### **Funds held as custodian trustees on behalf of others**

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

### **Declarations**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

|  |  |
|--|--|
|  |  |
|  |  |

**Full name(s)**

|                 |                |
|-----------------|----------------|
| JAMIE HENDERSON | ALASTAIR DAVEY |
| JULIA HURRELL   |                |
|                 |                |

**Position (eg  
Secretary, Chair, etc)**

|  |  |
|--|--|
|  |  |
|--|--|

**Date**

|  |
|--|
|  |
|--|

# **APPOINTMENT OF TRUSTEES**

## **SENSORY SOFT PLAY**

The charity identifies the need for new trustees. This may be because vacancies have arisen through resignations, or it may be that existing trustees have decided that one or more new trustees with specific skills are needed to help run the charity more effectively.

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

The trustees agree responsibilities and a process for recruitment; in doing this, they take care to comply with any specific requirements set out in the charity's governing document. Some of the work may be delegated to a sub-group of trustees, but the whole trustee board remains in full control of the process and decisions.

### **Finding potential trustees**

The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

1. consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using trustee brokerage services.
2. These can be recruited through:
  - Recommendation
  - Referral from a recruiting organisation
  - Self-Referral
  - Advertisement
3. Short-listing and interviews take place against agreed criteria. Interviews are carried out by a small panel of trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Notes are kept of each interview.
4. Preferred candidates are identified and invited to join the trustees, subject to references, formal vetting and approval by the full trustee board. Unsuccessful candidates are notified and thanked for their interest.

### **Vetting potential trustees**

1. The trustees check that the candidates have not been disqualified from acting as trustees, and candidates are asked to confirm in writing that this is the case.

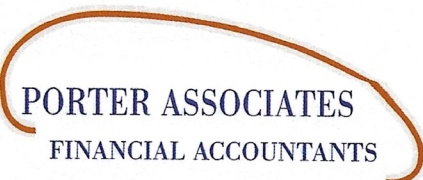
2. Candidates are asked to consider and declare any existing or potential conflicts of interest.
3. If the charity works with children or adults at risk, the trustees seek any appropriate checks from the Disclosure and Barring Service.
4. In the light of the checks and declarations, the trustees decide to go ahead and formalise the appointment of new trustees.

### **Making the appointment**

1. The trustees check the charity's governing document to ensure that they appoint the new trustees in a proper and legal way.
2. The Chair of the charity writes to the prospective trustees, setting out their duties and the charity's expectations of them; they are asked to sign and return a copy of the letter.
3. An information pack about the charity is sent to new trustees, and a full induction process is arranged. New trustees meet existing trustees and others involved with the charity, such as members of staff, volunteers and beneficiaries.
4. The new trustees attend their first board meeting and are duly welcomed. All relevant parties, such as funders and the charity's solicitors and auditors, are notified of the new appointments.

Company number  
CE017403  
Charitable Incorporated Organisation Charity No 1183273

Sensory Soft Play  
Report and Accounts  
31 May 2021



**PORTER ASSOCIATES**  
FINANCIAL ACCOUNTANTS

Craythorne House, Burnside Mews, London Road, BEXHILL-ON-SEA, TN39 3LE  
Tel: 01424-214900 E-mail: [tax@porterassociates.co.uk](mailto:tax@porterassociates.co.uk)



**Sensory Soft Play**  
**Report and accounts**  
**Contents**

|                                  | <b>Page</b> |
|----------------------------------|-------------|
| Company information              | 1           |
| Accountants' report              | 2           |
| Profit and loss account          | 3           |
| Balance sheet                    | 4           |
| Detailed profit and loss account | 5           |





**Sensory Soft Play  
Charity Information**

**Accountants**

Porter Associates  
Craythorne House  
Burnside Mews  
London Road  
BEXHILL-ON-SEA  
TN39 3LE

**Registered office**

168 Edmund Road  
HASTINGS  
TN35 5LQ

**Company number**

CE017403  
Charitable Incorporated Organisation Charity No 1183273



## **Sensory Soft Play Accountants' Report**

### **Accountants' report to Sensory Soft Play**

You consider that the company is exempt from an audit for the year ended 31 May 2021. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account, the Balance Sheet, the Statement of Changes in Equity and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

Porter Associates  
Accountants

Craythorne House  
Burnside Mews  
London Road  
BEXHILL-ON-SEA  
TN39 3LE

2nd February, 2022



**Sensory Soft Play**  
**Profit and Loss Account**  
**for the year ended 31 May 2021**

|                                      | <b>2021</b><br><b>£</b> | <b>2020</b><br><b>£</b> |
|--------------------------------------|-------------------------|-------------------------|
| <b>Turnover</b>                      | 42,291                  | 12,785                  |
| Cost of sales                        | (10,303)                | (4,140)                 |
| <b>Gross profit</b>                  | <u>31,988</u>           | <u>8,645</u>            |
| Administrative expenses              | (4,360)                 | (8,541)                 |
| <b>Operating profit</b>              | <u>27,628</u>           | <u>4,224</u>            |
| <b>Profit for the financial year</b> | <u>27,628</u>           | <u>4,224</u>            |



**Sensory Soft Play**  
**Company number:**  
**Balance Sheet**  
**as at 31 May 2021**

CE017403  
Charitable Incorporated Organisation Charity No 1183273

|                                                                | 2020<br>£     | 2020<br>£    |
|----------------------------------------------------------------|---------------|--------------|
| <b>Fixed assets</b>                                            |               |              |
| Tangible assets                                                | 1,355         | 1,423        |
|                                                                | <u>1,355</u>  | <u>1,423</u> |
| <b>Current assets</b>                                          |               |              |
| Debtors                                                        | -             | -            |
| Cash at bank and in hand                                       | 34,011        | 5,870        |
|                                                                | <u>34,011</u> | <u>5,870</u> |
| <b>Creditors: amounts falling due within one year</b>          | (1,868)       | (1,423)      |
| <b>Net current assets</b>                                      | <u>32,143</u> | <u>4,447</u> |
| <b>Total assets less current liabilities</b>                   | <u>33,498</u> | <u>5,870</u> |
| <b>Creditors: amounts falling due after more than one year</b> | -             | -            |
| <b>Net assets</b>                                              | <u>33,498</u> | <u>5,870</u> |
| <b>Capital and reserves</b>                                    |               |              |
| b/f                                                            | 5,870         | 1,626        |
| Profit and loss account                                        | 27,628        | 4,244        |
| <b>Shareholders' funds</b>                                     | <u>33,498</u> | <u>5,870</u> |

The director is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

.....  
Lisa Henderson

Approved on:...../...../.....





## **Sensory Soft Play**

### **Detailed profit and loss account for the year ended 31 May 2021**

*This schedule does not form part of the statutory accounts*

|                                  | <b>2021</b>   | <b>2020</b>   |
|----------------------------------|---------------|---------------|
|                                  | <b>£</b>      | <b>£</b>      |
| <b>Income</b>                    |               |               |
| Sales                            | 27,821        | 1,149         |
| Donations                        | 1,470         | 11,636        |
| Grants                           | 3,000         | -             |
| National Lottery grant           | 10,000        | -             |
|                                  | <b>42,291</b> | <b>12,785</b> |
| <b>Cost of sales</b>             |               |               |
| Direct expenses                  | 2,301         | 1,212         |
| Direct labour                    | 4,644         | 2,734         |
| Equipment Hire                   | -             | 194           |
| Other direct costs               | 3,358         | -             |
|                                  | <b>10,303</b> | <b>4,140</b>  |
| <b>Administrative expenses</b>   |               |               |
| Premises costs:                  |               |               |
| Rent                             | 120           | 956           |
| Cleaning                         | 110           | 26            |
| Use of home                      | 120           | 120           |
|                                  | <b>350</b>    | <b>1,102</b>  |
| General administrative expenses: |               |               |
| Telephone and internet           | 60            | 86            |
| Stationery and printing          | 189           | 73            |
| Insurance                        | 491           | 250           |
| Equipment expensed               | 1,368         | 1,842         |
| Depreciation                     | 68            | 83            |
| Subscriptions                    | 96            | -             |
| Donations                        | 60            | -             |
| Sundry expenses                  | 298           | 148           |
|                                  | <b>2,630</b>  | <b>2,482</b>  |
| Legal and professional costs:    |               |               |
| Accountancy fees                 | 434           | -             |
| Advertising and PR               | 299           | 314           |
| CRB disclosures                  | 104           | 503           |
| Legal fees                       | 543           | -             |
|                                  | <b>1,380</b>  | <b>817</b>    |
|                                  | <b>14,663</b> | <b>8,541</b>  |
| <b>Net profit</b>                | <b>27,628</b> | <b>4,244</b>  |



**Sensory Soft Play  
Accountants' Report**

**Accountants' report to  
Sensory Soft Play**

You consider that the company is exempt from an audit for the year ended 31 May 2021. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account, the Balance Sheet, the Statement of Changes in Equity and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

Porter Associates  
Accountants

Craythorne House  
Burnside Mews  
London Road  
BEXHILL-ON-SEA  
TN39 3LE

2nd February, 2022