

THE CODDENHAM CENTRE

A Charitable Incorporated Organisation (CIO)

STATEMENT OF ACCOUNTS

Year ended 31st March 2022

TRUSTEES ANNUAL REPORT

Year ended 31st March 2022

Objectives and activities

The continued purpose of the CIO is to manage the Coddenham Community and Sports Centre (The Coddenham Centre) and associated facilities, for the benefit of the inhabitants of the Parish of Coddenham and surrounding area, in line with its declared objectives of May 2019.

The main activities have been operating the community hall and sports areas in accordance with those objectives.

The trustees continue to express their thanks for the valuable contribution made by volunteers, staff and benefactors, which has greatly assisted the charity in offering a variety of facilities and activities. In carrying out the activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

This year has been one of extreme highs and lows for The Coddenham Centre Charitable Incorporated Organisation. Whilst a turbulent time worldwide, for our charity of less than two years old, it has been an extraordinary journey.

The majority of the year continued with the 'stop-start' COVID constraints and a 'see-saw' of public confidence in engaging in activities and events.

Positively, the role of The Coddenham Centre in supporting the health and wellbeing of its community and neighbours has never been more important. We worked with our equally beleaguered suppliers of activities to assist recovery and restore classes. Our outdoor Brunches and events were welcomed by our community as an opportunity for cautious interaction.

Our activities remained varied and while more unusual subjects proved unsustainable, others quickly took their place. All provided an ongoing range of choices for exercise and better health. Our Suffolk School of Nordic Walking extended its work to support NHS cancer patients, both pre and post surgery, in conjunction with the MacMillan charity. Our professional kitchen continued to support artisan cooks and 'start-ups'. Shorter period hirings were provided from sandwich makers to a local bakery.

Facilities were re-established for "babies and toddlers" in conjunction with the Gardemau Trusts and St Mary's Church and a weekly Baby Sensory class introduced.

In November 2021 we celebrated the 100 year anniversary of our recreation ground with the planting of a new oak tree, sponsored by the descendants of the original benefactors, the De Saumarez family.

Infection risk was aggressively managed throughout the year, with the support of our excellent Centre Manager and Centre Care Assistant. Cleaning and other controls followed and exceeded government guidelines, ensuring no reported infections.

Looking ahead.

Financial performance, as reported elsewhere, remained fragile because of COVID impact and we were indebted to specific sponsors; the Day Foundation, the Gardemau Trusts, Mid Suffolk District Council, Suffolk County Council, Viridor Landfill Credits, the Woodland Trust and Coddensham Parish Council. In addition we were able to draw down COVID relief government funds with the aid of our District Council. Our reserves will be deployed to sustain ongoing development and hedge against any further legacy issues that emerge.

Our commitment to our environmental agenda and our 'Carbon Charter' continued despite operational challenges. We were able to complete the successful installation of three air source heat pumps, replacing the previously failed fossil fuelled system. Improved insulation provided further benefit, in some cases addressing the complete absence of insulation prior to our tenure. Over 450 hedging plants and ten trees were planted with the help of local residents and new wildflower areas were established. Car charging facilities were installed with the support of Suffolk County Council.

We are now planning to adopt solar power by 2023, subject to funding.

Continuing to look ahead, it is hoped we can establish greater stability as the threat of COVID diminishes and public confidence returns. It is the Jubilee year and The Coddensham Centre has already committed to managing the celebratory lunch for the entire community. We started to prepare outline plans to re-purpose and better leverage the Centre surrounds, with the help of Community Action Suffolk's Pro-Help advisory services. A new meeting room is planned by the end of 2022.

Sadly, the war in Ukraine will inevitably impact economically and as this report is completed, the Nonetheless, we believe The Coddensham Centre leadership remains strong. We were joined by a new Trustee, David Wythe, who brings welcome estate management skills and oversight. Debbie McDonnell has committed to extending her tenure and both Raymond Collins and I have agreed to preside for a further three years. Succession management is an ongoing subject of consideration.

TRUSTEES ANNUAL REPORT

Year ended 31st March 2022

(continued)

Financial review

The year began in a financially precarious manner with The Coddendam Centre largely closed during April and May due ongoing Covid-19 restrictions. This, coupled with the failure of heating system, was concerning and only partly alleviated by our success obtaining a Central Government restart up grant of £8,000 administered by Mid Suffolk District Council (MSDC). This financial input enabled us to go ahead with the installation of insulation to the ceilings and void spaces of the hall to reduce heat losses.

We continued to apply for grants to assist us with the replacement of the defunct oil fired boiler with air source heat pumps and were successful in obtaining support from MSDC and also Viridor Credits. Having studied various quotations we chose Baddow Eco Solutions as contractor. The heat pumps were commissioned in February 2022

The Coddendam Athletic Football Club was not fully operational during this period with the Trustees bearing the brunt of the maintenance of the Recreation Field (not helped by the theft of the mower in November – replaced by our insurance company in February) The use of Trustee labour reduced the estate management costs for this year but is unsustainable in the long term and we look forward to the return of the football club in the summer

We continued to improve the infrastructure and facilities during the year with the additional of two more security cameras to combat vandalism, the installation of car charging points funded by MSDC and improved drainage to the Recreation Field.

We ended the year with a £2,192 gain over the budget figure although this included liabilities of £772 (hire charges paid in advance for next financial year) and an electricity charge of £423 for March. Our overall position (including reserves) showed a decline over last year of £10,682 although anticipated additional funding from MSDC was estimated to restore the balance.

Structure, governance and management

The charity is a Charitable Incorporated Organisation, governed by its constitution dated 22nd March 2019, which was registered at the Charity Commission on 3rd May 2019.

The charity is managed by the trustees. The first trustees were appointed for a term of 3 years. Other trustees are appointed for a term of one year by resolution passed at a properly convened meeting of the trustees. Retiring trustees are eligible to stand for re-appointment if they wish, except that a trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

THE CODDENHAM CENTRE
A Charitable Incorporated Organisation (CIO)
REGISTERED CHARITY No. 1183244

TRUSTEES ANNUAL REPORT

Year ended 31st March 2022

(continued)

Reference and administrative details

Charity name: The Coddenham Centre

Charity number: 1183244

Principal address: Holbeck House, Church Road, Coddenham, Ipswich, IP6 9PY

The current charity trustees and those who served throughout the period were:

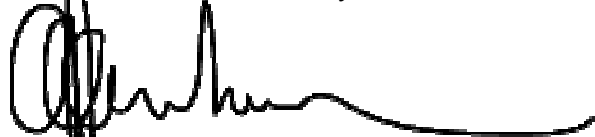
Mr A MacPherson (Chair)

Mr R Collins (Treasurer)

Mrs D McDonnell (appointed July 21, 2020)

Mr D Wythe (appointed February 8, 2022)

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to be 'A MacPherson', written over a dotted line.

A MacPherson (Chair)

August 28, 2022

RECEIPTS AND PAYMENTS ACCOUNT

Year ended 31st March 2022

	<u>2022</u>	<u>2021</u>
	£	£
<u>RECEIPTS</u>		
Charitable activities:		
Classes	4,132	1,489
Sports	5,017	2,930
Functions	16,362	8,025
	<u>25,511</u>	<u>12,444</u>
From Parish Council:		
Funding for charitable purposes	13,135	15,286
From other Third parties		
Funding for charitable purposes	4,550	5,608
	<u>43,196</u>	<u>33,338</u>
<u>OTHER RECEIPTS</u>		
Bank interest on Deposit Account	18	99
Other Covid grants from the government	8,000	20,708
Viridor Grant (Heatpumps) including £1,664.40 from MSDC	16,644	-
From other grants/donations	793	2,682
From insurance Claim (theft of mower)	6,403	-
	<u>31,858</u>	<u>23,489</u>
Total receipts	<u>75,054</u>	<u>56,827</u>
<u>PAYMENTS</u>		
Utilities	4,574	3,062
Maintenance	56,568	8,310
Estate management	3,194	2,322
Operating costs	8,456	6,554
Payroll	13,259	10,152
Less: Government Job Retention Scheme grants	(315)	(1,645)
Total Payments	<u>85,736</u>	<u>28,755</u>
(Net payments)/net receipts	(10,682)	28,072
Cash funds at 1st April 2021	58,344	30,272
Cash funds at 31st March 2022	<u>47,662</u>	<u>58,344</u>

All funds are unrestricted.

STATEMENT OF ASSETS AND LIABILITIES

At 31st March 2022

All the assets are all available for unrestricted use by the charity.

	<u>2022</u>	<u>2021</u>
	£	£
<u>CASH FUNDS</u>		
Bank current account	2,616	429
Bank deposit account	44,942	57,815
Cash	104	100
	<u>47,662</u>	<u>58,344</u>

<u>OTHER MONETARY ASSETS</u>		
PAYE refund due from HM Revenue & Customs	-	121
Invoices owed to the charity for hire of facilities etc	7	82
	<u>7</u>	<u>203</u>

ASSETS RETAINED FOR THE CHARITY'S OWN USE

Freehold property: The Coddenham Centre building and associated land

Equipment: Staging, tables, chairs, kitchen and other equipment and including the children's play equipment and the outside gym located on the Recreation Field

LIABILITIES

Invoices for hires taking place in the next financial year	772	-
Electricity bill	423	239
	<u>1,195</u>	<u>239</u>

Signed for and on behalf of the Trustees



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R Collins (Treasurer)

August 28, 2022

Independent Examiner's Report to the Trustees of The Coddenham Centre

I report to the trustees on my examination of the accounts of The Coddenham Centre (the Charity) for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
- or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



11th October 2022

N D Allison, FCA
Chartered Accountant
Bridge Farmhouse
Crowfield Road
Coddenham
Ipswich
IP6 9PX