

THE CODDENHAM CENTRE

A Charitable Incorporated Organisation (CIO)

STATEMENT OF ACCOUNTS

Year ended 31st March 2021

TRUSTEES ANNUAL REPORT

Year ended 31st March 2021

Objectives and activities

The objects of the CIO are to manage Coddensham Community and Sports Centre and associated facilities for the benefit of the inhabitants of the Parish of Coddensham and surrounding area without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions by the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

The main activities have been operating the community hall and sports areas in accordance with the charity's objectives. The trustees express their thanks for the valuable contribution made by volunteers and benefactors, which has greatly assisted the charity in offering a variety of facilities and activities for the local community.

In carrying out the activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

The charity was formed to take over the ownership and running of Coddensham village hall and the associated land which is used for sporting and recreational activities, now known as The Coddensham Centre, from Coddensham Parish Council. The legal transfer of the building, equipment and associated land to the charity was achieved on 1st November 2019. From that date the charity took over the responsibility for the upkeep and running of The Coddensham Centre and the trustees believe this has contributed towards an increased use of the social and sporting facilities, thereby helping to maintain and improve the physical and mental wellbeing of the local community it serves.

Sadly, this financial year began where the previous one had ended, with a countrywide lockdown as a result of Covid-19. The Trustees agreed to use this downtime to take stock of the infrastructure of all the facilities. The inspection revealed weaknesses in several areas that, if not remedied, would deteriorate further causing even greater problems in the future. Any repairs nonetheless would be a further drain on resources. Just some of the rectifications required included a new security system with alarms and replacement locking system, fireproofing of the ceiling drapes, repairs to the pavilion, resurfacing of the hall floor, fridge repair, replacement nets for the badminton and tennis courts and insulation of the roof space. Many of these problems were dwarfed when the hot water boiler failed and was subsequently condemned requiring an expensive replacement. At the time of this report, with the exception of a stand alone hot water unit in the kitchen, the water heating system continues to be an issue. The charity is working proactively with environmental improvement funding agencies to seek support and create an opportunity for a replacement of environmental benefit.

Despite unprecedented and challenging circumstances, there has been a continuation and even expansion of activities, when permitted, at a critical time for public health and wellbeing. We were able to enhance our range to include Short Tennis (with the help of Suffolk County Council), Tai Bo exercise, Circuit Training, new yoga classes and an increased range of Nordic Walking, including services to the NHS and MacMillan, for cancer patients. With help from Suffolk Council we installed a ball-stop net on the recreation field. We also hosted our first wedding, held Table Top Sales and had a Christmas Brass Band concert - all under strict Covid-19 restrictions. We worked with other community bodies to found a Covid-19 community response group.

TRUSTEES ANNUAL REPORT

Year ended 31st March 2021

(continued)

Financial review

The cost of running The Coddenham Centre totalled £28,755. This had been funded by £12,444 from receipts for hire, a total of £15,286 support from Coddenham Parish council and £5,608 from mainly local funding.

We have been grateful for the support given to us by our county and district councillors as well as Active Suffolk via the East Suffolk Council without whom we would not have been able to continue to provide, and even extend, our range of facilities for the community. We also gratefully acknowledge the continued support of the Coddenham Parish Council as well as local support bodies and, of course, the Government Covid-19 grant schemes

During the year it became increasingly obvious that substantial amounts of money would be required to make The Coddenham Centre viable for the future, starting with a new hot water system but also including modifications to the layout of the building for meeting rooms and a replacement for the bowling green. We have been fortunate to be able to retain various Covid-19 grants and that, together with some of our own infrastructure accruals, has permitted us to increase the amount set aside in our deposit account by £26,564 in total and this has been retained for replacement of the hot water system and/or building modifications for the next financial period.

Structure, governance and management

The charity is a Charitable Incorporated Organisation, governed by its constitution dated 22nd March 2019, which was registered at the Charity Commission on 3rd May 2019.

The charity is managed by the trustees. The first trustees were appointed for a term of 3 years. Other trustees are appointed for a term of one year by resolution passed at a properly convened meeting of the trustees. Retiring trustees are eligible to stand for re-appointment if they wish, except that a trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

TRUSTEES ANNUAL REPORT

Year ended 31st March 2021
(continued)

Reference and administrative details

Charity name: The Coddendam Centre

Charity number: 1183244

Principal address: Holbeck House, Church Road, Coddendam, Ipswich, IP6 9PY

The current charity trustees and those who served throughout the period were:

Mr A MacPherson (Chair)
Mr R Collins (Treasurer)
Mrs D McDonnell (appointed July 21, 2020)
Mrs S Cooper-Lande (retired July 31, 2020)

Signed on behalf of the charity's trustees



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A MacPherson (Chair)

September 20, 2021

RECEIPTS AND PAYMENTS ACCOUNT

Year ended 31st March 2021

	2021	03.05.19 to 31.03.20
	£	£
RECEIPTS		
Charitable activities:		
Classes	1,489	1,336
Sports	2,930	1,560
Functions	8,025	7,782
	<u>12,444</u>	<u>10,678</u>
From Parish Council:		
Transfer of general reserve and contribution to setting up costs	-	35,251
Funding for charitable purposes	15,286	6,369
From other Third parties:		
Funding for charitable purposes	5,608	-
	<u>33,338</u>	<u>52,298</u>
OTHER RECEIPTS		
Bank interest on Deposit Account	99	-
Other Covid grants from the government	20,708	-
From local government grants (security Locks and Alarms)	2,682	-
	<u>23,489</u>	<u>-</u>
Total receipts	<u>56,827</u>	<u>52,298</u>
PAYMENTS		
Utilities	3,062	2,308
Maintenance	8,310	372
Estate management	2,322	66
Operating costs	6,554	7,021
Payroll	10,152	3,001
Less: Government Job Retention Scheme grants	(1,645)	-
	<u>28,755</u>	<u>12,768</u>
Setting up costs	-	9,258
Total payments	<u>28,755</u>	<u>22,026</u>
Net receipts	28,072	30,272
Cash funds at 1st April 2020	30,272	-
Cash funds at 31st March 2021	<u>58,344</u>	<u>30,272</u>

All funds are unrestricted.

STATEMENT OF ASSETS AND LIABILITIES

At 31st March 2021

All the assets are all available for unrestricted use by the charity.

	<u>2021</u> £	<u>2020</u> £
CASH FUNDS		
Bank current account	429	921
Bank deposit account	57,815	29,251
Cash	100	100
	<u>58,344</u>	<u>30,272</u>
OTHER MONETARY ASSETS		
PAYE refund due from HM Revenue & Customs	121	90
Invoices owed to the charity for hire of facilities etc	82	700
	<u>203</u>	<u>790</u>
ASSETS RETAINED FOR THE CHARITY'S OWN USE		
Freehold property: The Coddenham Centre building and associated land		
Equipment: Staging, tables, chairs, kitchen and other equipment and including the children's play equipment and the outside gym located on the Recreation Field		
LIABILITIES		
Electricity bill	<u>239</u>	<u>289</u>

Signed for and on behalf of the Trustees



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R Collins (Treasurer)

September 20, 2021

Independent Examiner's Report to the Trustees of The Coddendam Centre

I report to the trustees on my examination of the accounts of The Coddendam Centre (the Charity) for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
- or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



20th September 2021

N D Allison, FCA
Chartered Accountant
Bridge Farmhouse
Crowfield Road
Coddendam
Ipswich
IP6 9PX