



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 01.01.2023 **Period start date** **To** 31.12.2023 **Period end date**

**Charity name:** Sanctuary on Sea

**Charity registration number:** 1183229

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(1) Education of the issues relating to refugees and those seeking asylum; (2) Social inclusion of refugees and asylum-seekers (3) Equality and diversity for the public benefit by participating in activities that foster understanding between people from diverse backgrounds
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of advice and information and advocacy in support of racial equal and community harmony.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm that the trustees have had access to the guidance 'public benefit: running a charity (PB2)' and are confident that during the reporting period the charity has been run in accordance with this guidance.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	We depend on a network of short term and long term volunteers to carry out all activities.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In 2023, we copordinated Refugee Week in Brighton &amp; Hove once again. We coordinated events organised by other organisations to allow a single refugee week publicity across the city and we organised a film screening, jointly with the University. We also ran two sessions for local schools (free of charge). Alongside Refugee Week activity we picked up on our regular schools of sanctuary work, supporting activities in primary and secondary schools across the city. We also further contacts with the central library which became a Library of Sanctuary and hosted the main refugee week event.</p> <p>This year, thanks to an additional grant from Brighton and Hove City Council we were able to employ a coordinator, Fatehullah Naserzai, for 2 days a week. He has lived experience of seeking sanctuary in the UK and is working extremely well, coordinating all of our activities and particularly engaging with refugee and community organisations in the city.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial period there was a positive balance of £17,267
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The balance is held to cover activities planned before new income
Amount of reserves held	Para 1.22	£500
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	none
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties, given zero overheads and substantial existing balance

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
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### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity works with the national City of Sanctuary network which is registered separately.
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### Reference and Administrative details

Charity name	Sanctuary on Sea (Brighton and Hove City of Sanctuary)
Other name the charity uses	n/a
Registered charity number	1183229
Charity's principal address	88 Rugby Road BRIGHTON BN1 6ED

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Collyer	chair		
2	Julia Panton			
3	Richard Williams			

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		



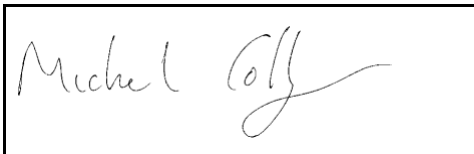
## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	There are no funds held in this capacity
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Collyer	
Position (eg Secretary, Chair, etc)	Chair	
Date	31.10.2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Sanctuary on Sea (Brighton&Hove City of Sanctuary)	No (if any) 1183229
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## Receipts and payments accounts

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For the period from	Period start date 1.1.2023	To	Period end date 31.12.2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Opening balance		-	-	14,318	-
Brighton and Hove City Council grant		-	-	14,542	-
<b>Sub total</b> (Gross income for AR)	0	-	-	28,860	-
<b>A2 Asset and investment sales, (see table).</b>					
	0 -	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	0	-	-		-
<b>A3 Payments</b>					
Network of International Women – reimbursement of interview costs		-	-	75	-
A.A. Boutrous – payment for interview panel membership		-	-	150	-

Fatehullah Naserzai Coordinator 8 months @ 1,400/month		-	-	11,200	-
Annual insurance premium (Zurich)		-	-	168	-
		-	-		-
<b>Sub total</b>		-	-	11,593	-

<b>A4 Asset and investment purchases, (see table)</b>					
	0 -	-	-	0-	
	-	-	-	-	
<b>Sub total</b>	0-	-	-	0-	-

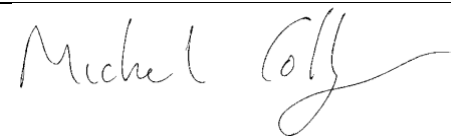
<b>Total payments</b>		-	-		-
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<b>Net of receipts/(payments)</b>		-	-		-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	17,267	-	-	17,267	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cooperative Bank Balance	17,267	-	-

	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	17,267	-	-
		OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>	Details none	-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Details none		-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Details none		-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Details none		-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Michael Collyer	31.10.2024	