



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> August 2020 To 31<sup>st</sup> July 2021**

**Charity name: Sheen Mount Primary School Fund**

**Charity registration number: 1183219**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1) To advance the education of the pupils of Sheen Mount Primary School by providing or assisting in the provision of educational, recreational and sporting services equipment or facilities in augmentation of such services, equipment and facilities financed by the Local Education Authority, which support the school and advance the education of the pupils. 2) To further such other charitable purposes as are charitable within the law of England and Wales as the trustees may determine.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Funding refurbishment and upgrading of the school premises including the replacement of the school hall floor and resurfacing an area of the school playground.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have had regard to the Charity Commission's public benefit guidance. They confirm that: <ul style="list-style-type: none"><li>• they are aware of the guidance;</li><li>• they have taken it into account when making all decisions to which the guidance is relevant;</li><li>• any decision to depart from the guidance will be documented with good reasons for doing so.</li></ul>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has raised £21,699 in donations and £3,631 in gift aid during the school year. Funding has been given to two refurbishment projects this year: replacing the school hall wooden floor and replacing the safety surface underneath the KS2 climbing frame.</p> <p>The hall floor had suffered water damage and was lifting in areas, which created a health and safety hazard which impacted on PE, lunchtimes, assemblies and clubs. The replacement enabled full use and enjoyment of the hall for all children.</p> <p>The old safety surface (loose bark) underneath the climbing frame had eroded away in areas and was messy for the children. Replacing this area with artificial grass over shock-pad has brought the climbing frame back into use and is a safer and cleaner surface for the children to play on.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the beginning of the period the balance of the account was £18,510. At the end of the year the closing balance was £22,904. After the funding projects and banking and accounting fees, the net cash increase was £4,394
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in order that funding is available when required. The requirements of the school and potential projects and expenditure will be considered at each Trustee meeting.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

## Structure, Governance and Management

Description of charity's trusts:		Charitable Trust Deed dated 30 <sup>th</sup> April 2019
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>(1) There must be at least 3 trustees, Apart from the first trustees, every trustee must be appointed for a term of 3 years by a resolution of the trustees, passed at a special meeting called under clause 15 of this deed.</p> <p>(2) In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.</p> <p>(3) The trustees must keep a record of the name and address and the dates of appointment, reappointment and retirement of each trustee.</p> <p>(4) The trustees must make available to each new trustee, on his or her first appointment:</p> <ul style="list-style-type: none"> <li>a. a copy of this deed and any amendments made to it;</li> <li>b. a copy of the charity's latest report and statement of accounts.</li> </ul> <p>No one shall be appointed as a trustee:</p> <ul style="list-style-type: none"> <li>a. if he or she is under the age of 18 years;</li> <li>or</li> <li>b. if he or she would at once be disqualified from office under the provisions of clause 11 of this deed. <p>No one shall be entitled to act as a trustee whether on appointment or on any re-appointment as trustee until he or she has expressly acknowledged, in writing or by email to both the school (info@sheenmount.richmond.sch.uk) and the Chair(s) of the School's Board of Governors (governors@sheenmount.richmond.sch.uk), his or her acceptance of the office of trustee of the charity.</p> </li></ul>

## Reference and Administrative details

Charity name	Sheen Mount Primary School Fund
Other name the charity uses	The School Fund
Registered charity number	1183219
Charity's principal address	Sheen Mount Primary School West Temple Sheen London SW14 7RT

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Justine Hebert	Trustee		
2	Ian Hutchings	Trustee		
3	Maria O'Brien	Trustee		
4	Maria Walters	Trustee		
5	Marianne Paemen	Trustee		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
<b>None</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	<i>none</i>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

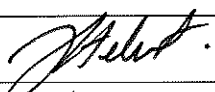
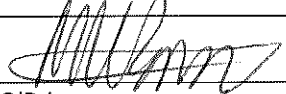
n/a

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Justine Hebert	Maria O'Brien
Position (eg Secretary, Chair, etc)	Chair of Governors of Sheen Mount Primary School and Trustee	Deputy Headteacher of Sheen Mount Primary School and Trustee

Date 10th June 2022.

# Profit and Loss

## Sheen Mount Primary School Fund For the year ended 31 July 2021

2021

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### Gross Profit

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### Administrative Costs

Audit & Accountancy fees	136.80
Bank Fees	672.65
Gift Aid Fees	122.18
Repairs & Maintenance	20,028.00
<b>Total Administrative Costs</b>	<b>20,959.63</b>

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### Operating Profit

(20,959.63)

### Other Income

Donations	21,699.26
Gift Aid Receipt	3,630.80
<b>Total Other Income</b>	<b>25,330.06</b>

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### Profit on Ordinary Activities Before Taxation

4,370.43

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### Profit after Taxation

4,370.43



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Sheen Mount Primary School Fund

On accounts for the year  
ended

31<sup>st</sup> July 2021

Charity no  
(if any)

1183219

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07/ 2021**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a Fellow of the Chartered Association of Certified Accountants, Gail Ledger, FCCA.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14 July 2022

Name:

Gail Ledger

Relevant professional  
qualification(s) or body  
(if any):

Fellow of Chartered Association of Certified Accountants

Address:

29 Richmond Park Road



London
SW14 8 JU

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None