

CHAPEL OF UNITY

THE CHAPEL OF UNITY COVENTRY CIO

A Charitable Incorporated Organization
Registered Charity No. 1183207

REPORT OF THE TRUSTEES & FINANCIAL STATEMENTS for the 11 months ending 30 April 2021

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REPORT OF THE TRUSTEES
for the 11 months ending 20 April 2021

The trustees present their second annual report along with the financial statements of the charity for the 11 months ending 30 April 2021.

The Chapel of Unity is a Charitable Incorporated Organization (CIO) which was created in 2019 with a view to assuming all the functions, assets and liabilities of the Joint Council, Chapel of Unity Coventry Cathedral, registered charity 248422. It took over those responsibilities on 1 June 2020 and simultaneously, with the approval of the Charity Commission, revised its financial year to end on 30 April, which explains why this report is for an eleven month period.

The first report of the CIO covered a dormant period between first registration and its assumption of active responsibilities. No financial transactions occurred during that time so all comparative figures in the following accounts are £nil.

Objectives and Activities

The object of the charity is to use the combined power of the Church of England and the Free Churches to strengthen their life and work among the people of the County of Warwick within the Diocese of Coventry. It will seek: -

- To deepen, widen and intensify the corporate Christian life of the people in the Christian congregations.
- To encourage the Church in its work of evangelism.
- To relate the life of the Church to every aspect of society
- To strengthen the co-operation between Christian churches.
- To support and work towards the complete reunion of all Christian communions.

Governance and Management

The Chapel of Unity is administered by a body of trustees made up of individuals nominated by a variety of specified local and regional religious organizations including lay people, ministers and priests.

Newly appointed trustees are familiarized with trustee responsibilities by reference to the publications of the Charity Commission and to the latest Annual Report of the Trust.

The CIO trustees elect three persons to act jointly as Co-chairs. One shall be an Anglican, normally not a member of the Coventry Cathedral Chapter, and two non-Anglicans, one of whom shall normally be a Roman Catholic. Subject to the approval of the trustees they shall mutually determine the specific period for which each shall be the lead Chairperson.

The trustees have examined the major risks which the charity faces and confirm that through a combination of internal financial controls and prudent investment policy exposure to those risks are to be minimized.

Public Benefit

The CIO will continue to pursue the objects and spirit of its predecessor charity which was set up in the wake of national conflict to create reconciliation between Christian churches and to model reconciliation between all people. The trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities on the advancement of religion. It will be achieved through hosting a space that is available to people of all faiths and none for prayer, discussion, meetings and exhibition.

Achievements and Performance

This has been an extraordinary time for everyone, not least the Chapel of Unity trustees.

We began this period with both Tuesday lunchtime and Wednesday morning prayers stopped as the country continued in lockdown and the Wednesday congregation meeting on Zoom. This has continued throughout the year, incorporating Zoom into the occasions when regulations allowed us to be physically present in the Chapel or the nave of the Cathedral. This has led to a widening of the attendance of the service, with those who for distance or personal circumstance could not otherwise attend. The personal and technical challenge this brings to be inclusive of both groups physically, or virtually present, however remains. Sadly, the Tuesday group were unable to use this route and have no means of meeting as yet.

In contrast to 2020 when the January Week of Prayer for Christian Unity service had successfully transferred from the Saturday to Sunday at 2pm, allowing more people than usual were to attend, in 2021 the service was held entirely virtually. The material was prepared by the Sisters of Grandchamps, an ecumenical community in Switzerland. It lent itself well to the Zoom format as it was quite reflective. The Reverend Stephen Willey from the Methodist Circuit preached. In addition, a short daily evening reflection was held during that week, based on the prayers of the Sisters, led by different people.

In the course of the year, we have welcomed new trustees who bring new energy and insights to our objectives. The Officers have met regularly on Zoom, as have the Trustees. Generally, this has made attendance easier and some new ideas were developed.

The success of this led to two innovations. One of the trustees, Mark Bratton, hosted a 7-week course, Radical Presence, in early 2021: and during Lent a short weekly reflection was again led by different people.

As the Coventry City of Culture was postponed for a year, our plans were also delayed.

Plans for the future

We will

- explore the recruitment of trustees so that we are more inclusive in our representation, in particular involving independent churches.

- seek to draw people from across the Christian denominations to worship together, especially seeking to make links with black churches.
- look forward to having a display of our history, adding some distinctive offerings as part of the City of Culture celebrations.
- continue to host people meeting for prayer and discussion, by Zoom and in person, and to develop new initiatives e.g., Advent reflections, monthly Taize meetings.
- create prayer resources for UN Climate Change Conference
- be available to those visiting the Cathedral to be inspired by stories of reconciliation
- explore other means of developing the vision of the Chapel of Unity

Going Concern

There are no material uncertainties about the charity's ability to continue.

Financial Review

This charity began operating on 1 June 2020 with the transfer of £89,311 in net assets from the predecessor charity, as explained on page 3 and fully detailed on page 14 in note 2 to the Accounts. During the ensuing eleven months the major financial transaction has been expenditure of £40,643 to upgrade the chapel's heating system, more fully explained in note 6 to the accounts on page 15, which itself required the partial liquidation of investments in order to provide cash totaling £32,514 to help fund the cost. The sale realized a gain of £2,916 from the value at which the shares were acquired from the predecessor charity.

Apart from those exceptional transactions the underlying routine income totaled £10,000 being donations of £8,298, dividend receipts £1,684 and bank interest £19. In addition, the shares remaining after the sale gained in value during the period by £7,307. Routine expenditure was a service charge of £3,748 payable to Coventry Cathedral under the terms of its lease of the chapel, and £273 in copyright fees and streaming costs arising from using the internet for the first time to broadcast chapel proceedings; retirement gifts/tributes added £118.

In view of the non-routine nature of this period an analysis on page 11 provides a breakdown the financial result into these various components.

The period closed with net assets of £64,753 represented by investments valued at £59,473, and cash at the building society £14,915 all offset by amounts owed to Coventry Cathedral totaling £9,635.

Reserves policy and Investment policy

The major purpose of the charity is to ensure the continued appropriate use of the Chapel of Unity located at Coventry Cathedral, to promote it among the local community and support its maintenance. The predominant asset underlying its reserves is an investment acquired as part of the transfer of assets from the predecessor charity. Its prime purpose is to yield as much income as possible in order to offset the cost of amounts payable under a lease agreement with Coventry Cathedral. The capital is to be held on a contingency basis to enable the trustees to

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meet any obligations which may arise to assist Coventry Cathedral in maintaining the Chapel of Unity.

Any other income raised during a financial year is applied to the purposes for which they were raised, without undue delay.

REFERENCE AND ADMINISTRATION INFORMATION

Registration details

The charity is registered with the Charity Commission under the name of The Chapel of Unity Coventry CIO registration number 1183207.

Trustees

The names of trustees who served for any period up to the time of signing the report are as follows, members of the clergy are indicated by (c)

NAME	NOMINATED BY	APPOINTED	TERM EXPIRES
Dorothea Beasley	The German Speaking Evangelical Lutheran Congregations in the Midlands	2020	2023
Dexter L Bracey	(c) The Coventry Diocesan Synod	2020	2023
Mark Bratton	(c) The Bishop of Coventry	2020	2023
Neil Le Tissier	(c) The Heart of England Baptist Association	2019	2022
John Lloyd	The Chapter of Coventry Cathedral	2019	2022
Samuel J Margrave	The Coventry Diocesan Synod	2020	2023
Andrew Marsh	The Friend's Meeting House (Co-opted)	2021	2023
Craig Muir	(c) The West Midlands Synod of the United Reformed Church	2019	Resigned 2021
Leo Poole	(c) Roman Catholic Archdiocese of Birmingham	2020	2023
S Jane Pudsey	The Heart of England Baptist Association.	2019	2022
Margaret Rabin	The West Midlands Synod of the United Reformed Church	2019	Resigned 2020
David Stone	(c) The Chapter of Coventry Cathedral	2019	Resigned 2021
Janet Ward	The Roman Catholic Archdiocese of Birmingham.	2019	2022

Honorary officers

Kate Hughes, Secretary
Michael Perry BA FCA, Treasurer

Registered Address

1 Beechwood Croft
Kenilworth CV8 1GX
Warwickshire

Independent Examiner

Deryck Horton
8 Styvechale Avenue
Coventry CV5 6DX

Bankers

Beverley Building Society
57 Market Place
Beverley HU17 8AA

Solicitors

Towns Needham Solicitors
Brook House
64-72 Spring Gardens
Manchester M2 2BQ

Website: <http://chapelofunity.org.uk>



@chapelofunity



<https://www.facebook.com/chapelofunity/>

TRUSTEES' RESPONSIBILITIES IN RESPECT TO FINANCIAL STATEMENTS

Although the charity is small enough to be exempt this annual report and statement of financial activities have been prepared on an accruals basis.

The trustees

- have selected suitable accounting policies and intend to apply them consistently
- have made judgements and estimates which are reasonable and prudent
- confirm that the attached statement of accounts has been prepared on a going concern basis and complies with applicable accounting standards and statements of recommended accounting practice

The financial statement has been independently examined; it has been prepared in accordance with the accounting policies set out in note 1 on page 14 and comply with the charity's Constitution and the Charities Act 2011.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps to prevent and detect fraud or other irregularities.

Approved on behalf of the trustees

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Date 16/7/21

Janet Ward, trustee

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE CHAPEL OF UNITY**

I report to the charity trustees on my examination of the accounts of the charity for the 11 months ended 30th April 2021, which are set out on page 10 onwards.

Respective responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Act and that an independent examination is needed.

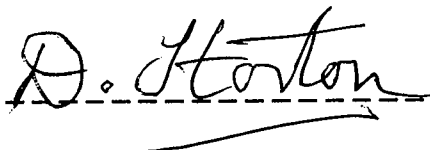
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept by the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



D. Horton

Date 20 July 2021

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Registered charity number 1183207

STATEMENT OF ACCOUNTS

Income and Expenditure account

for the 11 months to 30 April 2021

		Unrestricted	Restricted	Total
		£	£	£
INCOME				
Net assets donated by predecessor charity	Note 2	84,011	5,300	89,311
Other Donations, during the year:				
Coventry & Warwickshire Churches Together		8,000		8,000
Chapel collection box contents	Note 4	247		247
Wednesday Prayer Group		51		51
Total donations received		92,309	5,300	97,609
Realized gain on sale of shares	Note 3	2,916		2,916
Dividends received		1,684		1,684
Interest received		19		19
TOTAL INCOME		96,928	5,300	102,228
EXPENDITURE				
Chapel heating upgrade: Contribution to Cathedral		40,643		40,643
Cathedral's service charge		3,748		3,748
Day to day chapel expenses		273		273
Retirement gift and other tributes		118		118
TOTAL EXPENDITURE		44,782	-	44,782
NET REALIZED INCOME before change in value of shares		52,146	5,300	57,446
Unrealized gain in market value of retained shares		7,307		7,307
Transfer of funds	Note 5	5,300	(5,300)	-
NET INCREASE IN FUNDS during the period		£64,753	-	£64,753

This is the first financially active period so there are no comparative data to report

ANALYSIS OF NET INCREASE IN FUNDS DURING THE PERIOD

	Unrestricted	Restricted	Total
	£	£	£
Investments-related income			
Dividends received	1,684		1,684
Bank interest received	19		19
Realized gain on sale of shares	2,916		2,916
Unrealized gain in market value of retained shares	7,307		7,307
Total investments-related income	11,926		11,926
Net operating expenditure (Total Expenditure net of Other Donations income)	(36,484)		(36,484)
Decrease in funds before transfer from predecessor charity	(24,558)		(24,558)
Net assets donated by predecessor charity	84,011	5,300	89,311
Transfer of funds Note 5	5,300	(5,300)	-
NET INCREASE IN FUNDS during the period reported above	£64,753	-	£64,753

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Registered charity number 1183207

STATEMENT OF ACCOUNTS


Balance Sheet

at 30 April 2021

		Total
	£	£
ASSETS		
Fixed Asset		
CBF Church of England Investment Fund	Note 3	59,473
Current assets		
Deposit account with Beverley Building Society		14,915
Debtor: Collection box with Coventry Cathedral	Note 4	-
Current liabilities payable within one year		
Heating upgrade costs owing to the Cathedral	Note 6 (8,129)	
Service charge owing to the Cathedral	(1,345)	
Provision for Internet Connection charges	(161)	
Total current liabilities		(9,635)
Net current assets		5,280
NET ASSETS		£64,753

	Unrestricted	Restricted	Total
	General	Designated	
	£		£
Accumulated fund 1 June 2020	-	-	-
Transfer of net assets from predecessor trust	84,011	-	5,300
Net expenditure during the period	(24,558)	-	(24,558)
Transfer between funds	(2,700)	8,000	(5,300)
ACCUMULATED FUND at the end of the period	56,753	8,000	- £64,753

This is the first financially active period so there are no comparative data to report

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 Janet Ward, trustee

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 16/7/21
 Date

STATEMENT OF CASH FLOWS
11 months ending 30 April 2021

CASH USED BY OPERATING ACTIVITIES

	£	£
Net income for the period as reported in the Statement of Financial Activities		64,753
Adjustments to eliminate non-operating activities included above: -		
Transfer of net assets from predecessor charity	(89,311)	
Investment activities:		
Unrealized gain in value of investment	(7,307)	
Realized gain in value of investment	(2,916)	
Dividends received	(1,684)	
Bank interest	(19)	
Decrease in debtors during the period	730	
Increase in creditors during the period	7,938	
		(92,569)
Net Cash used by operating activities		£(27,816)

**RECONCILIATION OF NET CASH USED BY OPERATING ACTIVITIES
TO CASH AT THE END OF THE PERIOD**

	£	£
Net Cash consumed by operating activities (as above)		(27,816)
Cash flow arising from investment activities		
Sale of shares (note 3)	32,514	
Dividends received	1,684	
Bank interest	19	
		34,217
Net cash flow arising during the period		6,401
Add cash transferred from predecessor charity		8,514
Total cash at end of the period (building society deposit)		£14,915

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

1. Principal accounting policies

a) Accounting Convention

The financial statements have been prepared in accordance with *Charities SORP (FRS 102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland*, with the Charities Act 2011 and with the charity's constitution.

b) Income and expenditure

Expenditure is included on an accruals basis inclusive of irrecoverable VAT. Donations received for specific purposes are reported as restricted income. Expenditure of funds arising from restricted income is reported as restricted expenditure.

c) Share valuation

The investment managers, CCLA Investment Management Ltd, trade the shares each week on Tuesday. Shares are valued in the accounts at the bid price ruling on the nearest Tuesday to the end of the reporting period.

2. Account with the Joint Council Chapel of Unity Coventry Trust for transfer of assets

	£
Assets Transferred on 1 June 2020	
Investment at market value: 4,373.01 shares at £18.6973 / share	81,764
Cash at building society	8,514
Debtor for quarterly dividend: CCLA Investment Management Ltd	629
Debtor for Chapel collection box contents: Coventry Cathedral (note 4)	100
Total assets transferred	91,007
Liability transferred	
Creditor for Service Charge to 31 May 2020 under lease with Coventry Cathedral	(1,696)
Net assets transferred to The Chapel of Unity Coventry CIO	£89,311

3. CBF Church of England Investment Fund - Income shares

	<i>Number of shares</i>	<i>£</i>
1 June 2020: market value on receipt of shares	4,373.01	81,764
Gain in market value of the shares sold in the period		2,916
Proceeds of sale of shares	(1,583.00)	(32,514)
Shares remaining after sale at original acquisition value	2,790.01	52,166
Unrealized gain in retained shares during the period		7,307
30 April 2021: market value of shares @ 2131.63 pence per share	2,790.01	£59,473

4. Collection box contents

Cathedral staff empty the collection box in the Chapel on behalf of the charity and account for it each half-year by offset when invoicing the Cathedral's service charge. Due to the furlough of Cathedral staff under Covid-19 restrictions the actual amount of the collection for the period January to April 2021 inclusive is not known so the amount included in the accounts is the last known actual amount which is for the 7 months ending 31 December 2020.

5. Transfer of Funds

The restricted funds received from the predecessor charity had been donated towards the costs of repairs to the exterior of the Chapel and proved to be surplus to requirements upon completion. The funds were released to general reserves with the approval of the respective donors.

6. Upgrade of Chapel heating system

The heating system in the Chapel was installed at the time of the original construction of the Cathedral and has been inadequate for some years. The system was upgraded during the period as part of a larger project led by the Cathedral, for which the Cathedral has borne the contractors' charges. The Chapel's estimated total share of the costs is £40,643, excluding VAT which is expected to be recoverable, of which £32,514 has been invoiced to the Chapel and paid to the Cathedral. The outstanding sum of £8,129 is shown as a creditor in the balance sheet.

7. Independent examiner

No fees or costs were paid to the independent examiner.

8. Remuneration and staff costs

Trustees received no remuneration and no staff were employed.

9. Trustee Expenses

No expenses were claimed or paid to trustees during the year.

10. Related Party Transactions

No transactions with related parties took place during the period.

11. Designation of funds

The sum donated by Coventry and Warwickshire Churches Together has been designated by trustees for specific activities and events that encourage people to pray, learn and grow together, in order to safeguard the sum from being used for the CIO's other forms of charitable expenditure.