

# Trustees' Annual Report for the period

Period start date  
 From 01 Day 01 Month 2024 Year To 31 Day 12 Month 2024 Year

## Section A Reference and administration details

Charity name Bourne Baptist Church CIO

Other names charity is known by

Registered charity number (if any) 1183205

Charity's principal address Bourne Baptist Church

West Street

Bourne Lincs

Postcode

PE10 9NE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Nick Humphreys	Minister		
2	Chris Moss	Treasurer		
3	Colin Pratt	Secretary		
4	Bryan Cox			
5	Lorrae Speirs			
6	Paul Sexton		1/01/24 till 29/01/24	
7	Paul Timmins			
8	Richard Wright			
9	Andrew Norfolk		14/10/24 till 31/12/24	
10	Alison Simpson		29/01/24 till 31/12/24	
11				
12				
13				
14				
15				
16				
17				
18				
19				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Baptist Union Corporation Ltd - CIO Association Model

How the charity is constituted  
(eg. trust association, company)

CIO Association Constitution

Trustee selection methods  
(eg. appointed by, elected by)

At Church Members' meetings, secret voting, 60% of members' votes required - See Constitution Item 14 Charity Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

1. The advancement of the Christian faith according to the Principles of the Baptist denomination.
2. The church may also advance education and carry out other charitable purposes in the UK and/or other parts of the world.
3. Nothing in this Constitution shall authorise an application of the property of the church for purposes that are not charitable in accordance with Section 7 of the Charities and Trustees Investment (Scotland) Act 2005 or Section 2 of the Charities Act

	(Northern Ireland) 2008.
<p><b>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</b></p>	<p>The Church puts on a wide variety of activities for the benefit of the church community and the wider community of Bourne. These have included weekly Sunday morning and regular evening worship and teaching services and weekly Life Groups – designed to connect with, and to encourage, people in their social and spiritual lives. There are weekly groups for both Youth and Children, clubs for carers of the very young and the elderly and those needing counselling support from within the wider community.</p> <p>The Church's youth and children's workers with Church members voluntarily assist in teams regularly providing activities in both junior and secondary schools locally as well as hosting, with other Church Staff, visits from local schools to the church building as part of their curriculum requirements.</p> <p>Also away from the church premises, the wider range of Church-supported activities in the community include the town's Food Bank, Job Club and the usual public holiday festivities including working alongside other local churches and other local charitable organisations.</p> <p>In all these activities, the structure of Church management provides for the Trustees to receive regular reports of these interfacing activities of the Church and wider Bourne community as well as the many opportunities for them to take part. The Annual Budget of the Church includes the financial provision of these opportunities – locally, nationally and internationally - as well as the regular 'church-based' programme of activities. These appropriate decisions comply with the Trustees duty to have due regard to the guidance offered by the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.</p>

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Over 2024 the regular programme of 'opening the church doors and running activities in the community' for others to attend weekly has continued to be implemented.

Across the year we have met as a community with this being done through various styles. We held our usual worship services (now called gatherings) most weeks and continued to develop café church which is more relaxed and based around tables and food. As with 2023 we have held our outdoor service in the park with permission being given to meet three times over May, June and July.

We also continued to offer a monthly café session where we met in a local café and offered an opportunity to talk about subjects of interest. Though we did get members of the public join us the majority who attended came from the church, so it was felt before we had finished what we planned to do to stop this meeting. Thought this was a shame and in some regard a disappointment we also recognise that not everything we do will be a success. The trustees recognise that sometime initiatives won't work but that's ok, as we should always be willing to take a risk if felt appropriate.

In terms of our activities which serve the wider community we have seen both our Mums and Toddlers and Who let the Dad's Out groups develop. Our toddler group has created new relationships with members of the community some of whom connected from the new work on the housing estate. With the successful grant application from our Children and Families worker, we have been able to create a space which is for parents with babies and toddlers, which is currently used by our toddler group and within our Sunday gathering. We also have looked to run our Family Easter Fun event when we offer families in the community a time to hear about easter through craft activities and videos and opportunities to chat with members of the church over refreshments.

The work with Who Let the Dad's Out has also continued with an increase of families with younger children attending.

Also- the church has been open for several evenings for quiet prayer / reflection which has been supported by prompts and other materials to aid spiritual focus.

To help support and equip those who are regular attendees we offered several Saturday teaching sessions one looking at the Book of Acts, another on the Pentateuch in Old Testament story, we also held a prayer workshop which we hoped would help the prayer life of those who attended. We also have run an Alpha course which offers people an opportunity to ask questions about the Christian faith this time we had 8 attendees. The group was made up of some from within the church and others from the wider community.

The church has continued to offer support to those groups in town operating as part of the wider church and so we have continued to help with the Food Bank and Healing Rooms.

As a Church we have both begun and ended 2024 by supporting a Warm Hub initiative where community venues in Bourne offer people a warm space to come and spend time. The latter part of this year the running of the Warm Hub has been taken off the senior pastor's workload and given to a volunteer from the church community.

We also have sought to continue our relationships with some of the local care homes in the town through offering monthly services. This also is complimented by a hymn singing group that meets about twice a month, where people from the church and community come and join together in singing more traditional hymns. We also offer a needs and surplus board to look to offer a place for people to ask or offer items they either need or no longer need. The church library is a continuing resource, which over the year has seen a growth in use due to the efforts of Rosie Hughes who is now responsible for it.

This year the Pastoral Care team has sought to offer support to those individuals who approached the Church for various personal and social needs including transport to medical appointments, shopping, financial support through our Hardship Fund and access to our counselling service. The church has continued to reach out to the local schools through the efforts of our youth worker and senior minister offering assemblies for the schools. The church has also offered support to several local schools by sending gifts to encourage those staff working within them. This work has been developed further by donating Christmas hampers to those working in the care homes based in Bourne. The response from those receiving these gifts has been one of gratitude and appreciation. We have also seen a positive response to the personal request for a couple of people to join this particular team.

In regard to the work in the wider community we have continued to work alongside other churches in the town.

The church's Children's and family's worker, supported by volunteering church members this year, provided activities in our local Primary schools. In addition, pupils and staff came to visit the church building, where church staff and volunteers provided educational input to meet the requests from schools with regard to their curriculum requirements.

The Youth worker again took an larger group to the youth camp based at Bath and Bristol Showground called Satellites. The young people who went were supported by 5 adults Nathan and Mihaela Jones, Nick and Sharon Humphreys and Charlotte Martin. The feedback from the young people was that they had a great time and really benefitted from the experience with again several of them making a personal decision to follow Jesus for themselves.

Alongside this venture the church once again hosted a Children's holiday club. It was titled Up and Alive and we saw 40 children attend the 3 mornings of activity, where we offered singing, games, craft, stories, and lots of fun. Heartfelt appreciation goes to those in the team who have done a wonderful work pulling together this event.

The commitment of Church members has been fantastic and has provided a great part of the voluntary service that keeps the spiritual and social / community work of the Church flourishing. The members and wider congregation of the church have provided sufficient income for the continued employment of 2 full-time and 3 part-time positions as well as covering all other church expenses.

On a practical note, under the guidance of our trustee/deacon responsible for fabric amongst other things we have continued to seek to develop a plan of works for our buildings. Thus, this year we have repainted the woodwork in the hall and some of the lower hall windows.



As has already identified with the help of a grant from a local charity we have been able to refurbish a side room to make an appropriate space for parent's babies and toddlers. The works have included replacement of rotten wood flooring, new heating installed, redecorating and laying of new flooring. On top of the planned works, we also had to deal with a leak in the main church roof which meant we had to get professionals in to examine and repair the roof to make it watertight. The church rose to this, and the funds came into help cover the unexpected cost of this work.

Amazingly due to the number of teenagers gathering as part of our Sunday provision the space they are using if all attend is now at capacity. So the trustees are needing to reflect on future plans and provision of meeting space.

Due to the dedication of church members, we have seen 'The Bridge' continue over this past year. A work that seeks to offer our local community a positive welcome and the friendly face of the church. As with last year a couple of the team have stopped helping and though we have recruited some more people especially men, we are still short we hope to build on existing team as we move into 2025.

In terms of membership, we have seen a number of those who were in membership resign their membership, but we also have seen some request membership, so our voting membership remains steady and in the region of seventy-five. Considering 2024 we have seen new people join our church community and many of whom have become regular attendees of the church we also have seen an increase of nationalities joining our Sunday gathering which provides a wider cultural diversity.

This year we have seen Paul Sexton standdown and Lorrae Speirs, Alison Simpson and Andy Norfolk be elected as trustees. We have had two leadership days, both being in person which have been very productive and well received by all who have attended. These are great times of team building as we get a longer length together than our usual monthly meetings.

Reflecting on the outcomes from the Oct leader's day in 2023 we had an opportunity to offer a couple of consultations with the wider church regarding the redevelopment of our site. Though we didn't get as many as we hoped attend across varying opportunities, we did recognise from the feedback the need to redevelop our vision. This task was given to the Elders to consider as they have spiritual oversight of the church, in the later part of 2024 this group have met to consider this. From this time, it has been agreed that the whole church will be encouraged to come together in Jan and begin the process of discerning our vision for the coming years.

As a community of faith, we continue to hold onto the Hope offered through Christ and we look to 2025 and all that is before us.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The Charity endeavours to maintain a reserve fund of 3 months of annual expenditure. We are in a positive position of not having a deficit or any debt.

Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

### Statement of Assets and Liabilities

In accordance with the Charitable Incorporated Organisations (General) Regulations 2012, Part 10, Regulation 62, the Trustees provide the following information by way of notes to the statement of assets and liabilities, that in respect of the following requirements:

- a) particulars of any guarantee given by the CIO, where any potential liability under the guarantee is outstanding at the date of statement, and
- b) particulars of any debt outstanding which is owned by the CIO and which is secured by an express charge on any assets of the CIO

That there are no such guarantees and no such debts outstanding at the date of this statement.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



A.M. Norfolk

Full name(s)

NICHOLAS B. HUMPHREYS

ANDREW M. NORFOLK

Position (eg Secretary, Chair, etc)

CHAIR

TRUSTEE

Date

19/3/25





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Bourne Baptist Church CIO

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2024

To

Period end date  
31/12/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
General Giving	138,665	3,000	-	141,665	-
Hardship (JW Trust)	-	620	-	620	-
Gosberton Trust	-	12,000	-	12,000	-
Interest Received	5	-	-	5	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	138,670	15,620	-	154,290	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	138,670	15,620	-	154,290	-
<b>A3 Payments</b>					
Salaries inc Tax and Pensions	84,988	12,000	-	96,988	-
Hardship and Church Giving	-	650	-	650	-
Mission	13,842	-	-	13,842	-
Gas Elec and Rates	7,188	-	-	7,188	-
AV Leasing and Insurance	11,604	-	-	11,604	-
Manse Expenses	1,077	-	-	1,077	-
Repairs and Housekeeping	15,991	-	-	15,991	-
Youthwork	6,556	3,000	-	9,556	-
Church Office and Legal	5,520	-	-	5,520	-
	-	-	-	-	-
<b>Sub total</b>	146,766	15,650	-	162,416	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	146,766	15,650	-	162,416	-
<b>Net of receipts/(payments)</b>	8,096	30	-	8,126	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	138,365	3,396	-	141,761	-
<b>Cash funds this year end</b>	130,269	3,366	-	133,635	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		130,269	3,366	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>130,269</b>	<b>3,366</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

*N. Humphreys*  
*L. Speirs*

NICHOLAS HUMPHREYS  
LORRAE SPEIRS

12/6/25  
12/6/25

## Independent Examiner's Report to the Trustees of Bourne Baptist Church CIO

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024.

### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

### Use of our report

This report is made solely to the charity's members. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our work, for this report, or for the opinions we have formed.

*Mark J Rees LLP*

Mr P Bott FCA  
Mark J Rees LLP Chartered Accountants  
Granville Hall  
Granville Road  
Leicester  
LE1 7RU

Date: 16/6/25