

Trustees' Annual Report for the period

		Period start date			Period end date		
	01 Day	01 Month	2021 Year		31 Day	12 Month	2021 Year
From					To		

Section A Reference and administration details

Charity name Bourne Baptist Church CIO

Other names charity is known by

Registered charity number (if any) 1183205

Charity's principal address Bourne Baptist Church

West Street

Bourne Lincs

Postcode

PE10 9NE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Nick Humphreys	Minister		
2	Roland G Smith	Secretary		
3	Jackie Wardell	Treasurer		
4	Andrew Norfolk			
5	Christopher Abel			
6	Bryan Cox			
7	Lorrae Speirs			
8	Paul Sexton			
9	Paul Timmins		29/04/2021 – 31/12/2021	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Baptist Union Corporation Ltd - CIO Association Model
How the charity is constituted (eg. trust, association, company)	CIO Association Constitution
Trustee selection methods (eg. appointed by, elected by)	At Special Church Members' meeting, secret voting, 60% of members' votes required - See Constitution Item 14 Charity Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Management of Covid-19 – As trustees of the Charity we continued to follow guidelines given by the Baptist Union the national representative of the Baptist Denomination, we also sought to keep to the guidelines offered by the government with regard to places of worship.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The advancement of the Christian faith according to the Principles of the Baptist denomination.
2. The church may also advance education and carry out other charitable purposes in the UK and/or other parts of the world.
3. Nothing in this Constitution shall authorise an application of the property of the church for purposes that are not charitable in accordance with Section 7 of the Charities and Trustees Investment (Scotland) Act 2005 or Section 2 of the Charities Act (Northern Ireland) 2008.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Church puts on a wide variety of activities for the benefit of the church community and the wider community of Bourne. These have included weekly Sunday morning and regular evening worship and teaching services and weekly Life Groups – designed to connect with and to encourage people in their social and spiritual lives. There are weekly Youth and Children's clubs, clubs for carers of the very young and the elderly and those needing counselling support from within the wider community.

The Church's youth and children's worker with Church members voluntarily assist in teams regularly providing activities in both junior and secondary schools locally as well as hosting, with other Church Staff, visits from local schools to the church building as part of their curriculum requirements.

Also away from the church premises, the wider range of Church-supported activities in the community include the town's Food Bank, Job Club and the usual public holiday festivities including working alongside other local churches and other local charitable organisations.

In all these activities, the structure of Church management provides for the Trustees to receive regular reports of these interfacing activities of the Church and wider Bourne community as well as the many opportunities for them to take part. The Annual Budget of the Church includes the financial provision of these opportunities – locally, nationally and internationally - as well as the regular 'church-based' programme of activities. These appropriate decisions comply with the Trustees duty to have due regard to the Charity Commission's public guidance benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This year the physical interaction of the church has continued to be impacted heavily by Covid-19 (despite our hopes that it would have passed). Since April 2021 we have held regular review meetings with a small group consisting of Nick Humphreys (Chair of Trustees), Chris Neal (Health and Safety Representative) and Paul Timmins (Safeguarding Trustee). This group has fed into the Trustees and wider church leadership recommendations regarding how the Church would operate during the continuing Covid pandemic. It has established protocols to enable us to have more face-to-face interactions and hold in person worship services whilst still offering an online presence for those people who feel reluctant to physically return. They have also offered encouragement and support to midweek Life groups as they have endeavoured to, where possible, move from virtual to physical meetings.

Due to the impact of Covid-19 we again were unable to run planned courses physically but have continued to implement online courses especially over the first half of 2021. Our hope was to host an in-person course titled Alpha in the year but due to regulations this was not possible however we did run it virtually and from this we have seen 2 people make a commitment to Jesus and have both integrated into the life of the church.

Unlike last year we have managed to have in person Christmas Services some of which we streamed on YouTube as well. This enabled both those in person attendees and those at home to connect safely with our Christmas celebrations.

The regular programme of 'opening the church doors' for others to attend weekly have still been impacted from various lockdowns brought on by Covid-19.

But where we could we have moved things to online thus interaction with Mums and Toddlers and Who let the Dad's Out groups have continued via Facebook and email. But as the year progressed and restrictions eased, we were able to re-establish face to face groups whilst observing appropriate measures to remain Covid secure.

Our monthly coffee mornings did not resume until Sept 2021. Through them we have been able to raise funds for various causes including vaccines for Africa, The Royal British Legion Poppy appeal and one to support Tear funds work. The church community has also raised funds to support Pastor Callisto with his provision of medical care in Nigeria and we have continued to support the work of both Baltic Aid and Brighter futures.

The church has continued to offer support to those groups in town operating as part of the wider church and so we have continued to help with the Food Bank and Healing Rooms.

Due to face-to-face contact being restricted the Pastoral Care team has sought to offer support to those individuals who approached the Church for various personal and social needs including transport to medical appointments, shopping, financial support through our Hardship Fund and access to our counselling service. The church has continued to reach out to the local schools through the efforts of our youth worker and senior minister offering assemblies for the schools. The church has also offered support to several local schools by sending gifts to encourage those staff working in these unprecedented times. This work has been

developed further by donating Christmas hampers to those working in the care homes based in Bourne. The response from those receiving these gifts has been one of gratitude and appreciation.

We had hoped to pick up again our work within the town, but as the year progressed this has not been possible due to the continuation of the pandemic and we were unfortunately unable to practically support Westfield school to decorate their playground furniture

We have, however, managed to offer an event at this year's Christmas Market / Lights Switch On where we put on a Crib fest of different Nativity scenes for people to come and look at.

As already identified a lot of our work with the children and young people aged 7-18 was moved online in 2020 and remained thus until mid-way through 2021. From June our work was phased back slowly and again the Holiday Club was streamed rather than in person, this decision was taken as we were unsure of what regulations may still be in place at the time of the event. After the summer break our youth work face to face provision began in September, the only group which currently is not back is Tuesday Club (Junior school children) the hope is that in 2022 this might begin again with a new cohort of children.

Heartfelt appreciation goes to our youth worker and her team who have done a wonderful work with our weekly groups. Although moving online has meant some areas of the work have been impacted it was possible for the young people to enjoy a virtual day away. The children also had a virtual three-day summer holiday club which was received well. On-going support with all church youth group members / school leavers has been maintained with regular communications, gifts, pastoral conversations, and virtual get-togethers. The actual team has increased, and an initiative has been developed to hopefully see more helpers get involved in this work for without them it would not happen.

The commitment of Church members has been fantastic and has provided a great part of the voluntary service that keeps the spiritual and social / community work of the Church flourishing. The members and wider congregation of the church have provided sufficient income for the continued employment of 2 full-time and 2 part-time members of staff as well as covering all other church expenses. Donations have also been received allowing for a new church carpet to be fitted and many of the church congregation have been involved in painting, maintaining and cleaning both the back hall and lower church building.

Due to the dedication of church members, we have also seen a new initiative called 'The Bridge' begin during the latter part of the year. The intention of this initiative is to provide a bridge between the church and the wider community on a Sunday morning with the hope that people will stop, have a coffee and talk to the people hosting. Our desire is that relationships are formed and potentially people will consider the church as a place to come and not be fearful of. Currently the team are happy with how things have gone, the plan is to continue into 2022 and review how it goes.

Regarding the leadership of the church, we have seen Paul Timmins elected onto the team, not only as a Deacon but also as a Trustee taking on the role of Safeguarding. Alongside this appointment David Hughes has been called onto the Leadership in the role of Elder. We have had two leadership days, one virtually and the other in person

both of which have been very good and well received by those on the leadership.

One item of discussion that will be implemented in 2022 is the planned sabbatical of the Senior Pastor (Nick Humphreys), it has been agreed in principle not only by the Trustees but also the wider leadership and the church for this to take place. The purpose of the sabbatical is to enable the lead pastor space to not only consider what God is calling Bourne Baptist church to in the coming years but to also to provide space for his own personal spiritual growth. Over the 3 months he will be away the church will continue to provide all that it is called to and the hope of the leadership is that people will step into roles as needed.

As we close this report it is to be noted that thanks from the wider church body has been extended to those members of the church who have tirelessly served to enable our church services to continue. It has been appreciated that people in the worship and AV departments have worked hard to develop skills enabling our Sunday services to be what they are today. It is felt that even when we as a community are able to gather together physically again, we will still stream, as it enables not only those from the church who are housebound to engage, but also provides those with no faith an opportunity to experience church in a way they are comfortable with.

Though Covid-19 has continued to be part of our lives we are thankful that as a church we have continued to thrive. As a community of faith, we pray for God's comfort over all who have been impacted by this pandemic yet we continue to hold onto the Hope offered through Christ and we look to 2022 and all that is before us.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity endeavours to maintain a reserve fund of 3 months of annual expenditure. We are in a positive position of not having a deficit or any debt.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Statement of Assets and Liabilities

In accordance with the Charitable Incorporated Organisations (General) Regulations 2012, Part 10, Regulation 62, the Trustees provide the following information by way of notes to the statement of assets and liabilities, that in respect of the following requirements:

- a) particulars of any guarantee given by the CIO, where any potential liability under the guarantee is outstanding at the date of statement, and
- b) particulars of any debt outstanding which is owned by the CIO and which is secured by an express charge on any assets of the CIO

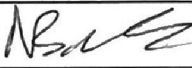
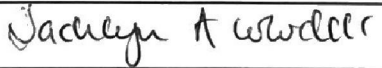
that there are no such guarantees and no such debts outstanding at the date of this statement.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	NICHOLAS BRIAN HUMPHREYS	JACKLYN A WARDELL
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	16/10/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bourne Baptist Church CIO

Receipts and payments accounts

CC16a

For the period
from

01/01/2021

To

31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Giving	103,419	-	-	103,419	-
Hardship (JW Trust)	-	1,827	-	1,827	-
Gosberton Trust	-	13,043	-	13,043	-
Youth Programme Fund	-	5,500	-	5,500	-
IT Equipment Fund	-	1,175	-	1,175	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	103,419	21,545	-	124,964	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	103,419	21,545	-	124,964	-

A3 Payments					
Salaries inc Tax and Pensions	56,952	13,043	-	69,995	-
Hardship and Church Giving	4,599	2,150	-	6,749	-
Mission	6,522	-	-	6,522	-
Gas Elec and Rates	4,483	-	-	4,483	-
AV Leasing and Insurance	6,444	-	-	6,444	-
Manse Expenses	900	-	-	900	-
Repairs and Housekeeping	7,138	-	-	7,138	-
Youthwork	-	4,258	-	4,258	-
Church Office and Legal	5,087	-	-	5,087	-
IT Equipment	-	7,934	-	7,934	-
Sub total	92,125	27,385	-	119,510	-

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	92,125	27,385	-	119,510	-

Net of receipts/(payments)	11,294	5,840	-	5,454	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	118,176	11,949	-	130,125	-
Cash funds this year end	129,470	6,109	-	135,579	-

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted
funds
to nearest £

Restricted
funds
to nearest £

Endowment
funds
to nearest £

B1 Cash funds

	129,470	6,109	-
	-	-	-
	-	-	-
Total cash funds	129,470	6,109	-

(agree balances with receipts and payments account(s))

Unrestricted
funds
to nearest £

Restricted
funds
to nearest £

Endowment
funds
to nearest £

B2 Other monetary assets

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

JAWardell

J. A. WARDELL

28.10.22

27/10/2022

Independent Examiner's Report to the Trustees of Bourne Baptist Church CIO

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of our report

This report is made solely to the charity's members. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our work, for this report, or for the opinions we have formed.

Mark J Rees LLP

Mr P Bott FCA
Mark J Rees LLP Chartered Accountants
Granville Hall
Granville Road
Leicester
LE1 7RU

Date: 28.10.22