

BENENDEN PRE-SCHOOL

England & Wales · Charity number 1183202

Details

Status Registered

Legal form CIO

Registered 2019-05-01

Register [View on the Charity Commission register](#)

Contact

Address St. Georges Hall
The Street
Benenden
Cranbrook
TN17 4DB

Phone 01580241137

Email chairman@benendenpreschool.co.uk

Website www.benendenpreschool.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Benenden Preschool supports the care and education of young people in Benenden and the surrounding villages. This is achieved by providing a high quality, welcoming, setting where child-centred activities enable children to learn,through play, to explore and engage with resources both inside and outdoors, to be involved and to thinkcreatively.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£101,084	£88,840	-	-
2024-03-31	£90,187	£80,049	-	-
2023-03-31	£80,113	£76,854	-	-
2022-03-31	£72,649	£67,208	-	-
2021-03-31	£64,375	£54,222	-	-

Trustees

Name	Role	Appointed
Caroline Iroegbu		2025-01-28
Gill Knox		2019-05-01
Harriet Champneys		2022-09-06
Janet Beattie		2019-05-01
Sarah Andrew		2019-05-01

BENENDEN PRE-SCHOOL

England & Wales - Charity number 1183202

Accounts



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	04	2024		31	03	2025

Section A Reference and administration details

Charity name	Benenden Pre School
Other names charity is known by	
Registered charity number (if any)	1183202
Charity's principal address	St. Georges Hall. The Street, Benenden Cranbrook Kent
Postcode	TN17 4DB

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Janet Beattie	Secretary	Whole year	
2 Sarah Andrew	Treasurer	Whole year	
3 Janet Beattie	Secretary	Whole year	
4 Gill Knox	Chair	Whole year	
5 Harriet Champneys		Whole year	
6 Caroline Iroegbu		28/1/25 – year end	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs Lucy Oakley, pre school supervisor

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Three trustees appointed by previous committee; trustees now able to appoint new trustees where needed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The pre-school supervisor regularly updates all policies with staff and a policy booklet is sent out annually to parents and carers. Trustees have electronic access to all policies. Covid updates have been shared with parents and trustees when they have been issued either by national government or the local authority.

The charity is currently running well with four trustees and a newly appointed trustee and the pre school supervisor attending all meetings.

One of the trustees remains a governor at the local primary school for which the pre-school is a feeder and three of the trustees are parents whose children have attended the pre-school in recent years. The pre-school rents its premises from the Benenden Village Trust and so enjoys strong community ties.

The major risks we have addressed this year are:

- risk associated with possibility of needed to move premises in the next few years. The trustees are currently in negotiation with the village trust and funding organisations to investigate options for re-siting the pre-school

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- to embed and resource the new Early Years curriculum
- to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups
- the charity works for the public benefit having as its objects the development and education of children and young people.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the CIO; and
- (6) furthering the aims of the pre-school learning alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our main objective remains the securing of a new venue for the pre-school, either a building or plot of land. We are working with the local primary school who have offered land, and a local secondary independent girl's school who have offered support with research into pre fabricated buildings and available grants.

Summary of the main achievements of the charity during the year

The trustees have spent a significant amount of money re-designing the outdoor space, laying new, hard wearing turf and planting beds with herbs and vegetables which the children tend.

The trustees have also appointed two new trustees, one of whom has already been registered, the other one is in the process of registration.

Numbers of children registered have remained steady, with a slight increase forecast for the new year. The new government funding, promised for all children over 1 year with 2 working parents will be a significant focus for next year as we are likely to have a higher application rate as a result.

Section E Financial review

Brief statement of the charity's policy on reserves

The reserves that we hold are ringfenced for the purpose of new premises in the next few years.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding comes almost exclusively from two sources:

- 1 – parent paid fees for their children to attend pre-school
- 2 - funding provided by Kent County Council to fund specific aged children
- 3 – amount raised by parents, this has increased since Covid restrictions have been largely lifted

All funds raised are used to support and improve the work of the pre-school through rent of premises, payment of staff, purchase of equipment, services for children e.g. sporting activities, yoga etc.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Gill Knox*

Full name(s) Gillian Elizabeth Knox

Position (eg Secretary, Chair, etc) Chair

Date 23rd January 2026

BPS FINANCIAL ACTIVITY 1.4.24 - 31.3.25

INCOME			EXPENDITURE		
	24/25	23/24		24/25	23/24
KCC Payments (3-4 + sen)	£71,115.54	£52,926.69	Wages	£61,015.30	£55,055.94
2 yr old funding	£9,303.50	£4,775.64	Pension	£1,720.22	£1,329.68
Fees	£15,318.34	£28,203.07	Cleaner	£1,668.75	£1,387.50
Milk Claim	£309.75	£210.90	PAYE	£5,230.07	£5,020.19
Uniform	£93.95	£150.00	Business Rates/music license	£669.74	£657.31
Interest 3 accounts	£2,269.23	£991.91	Rent	£3,995.46	£3,769.69
Refunds	£13.35		Statutory Training	£916.00	£323.50
			Additional Training	£0.00	£38.90
Training Facilitating	£525.50	£513.75	PLA Insurance	£790.02	£754.11
			Electricity	£1,932.15	£1,430.93
			Fixtures & Fittings	£740.06	£1,056.21
			Ofsted/ICO	£83.00	£70.00
			Telephone/IT	£871.65	£766.44
			Milk	£317.52	£216.83
			Snacks	£877.01	£697.30
			Setting supplies	£3,314.52	£1,879.66
			CAF bank fees	£60.00	£60.00
			Equipment, toys, books	£1,210.92	£1,177.00
			Advertising	£19.00	£0.00
			Petty Cash	£0.00	£0.00
Sub Total	£98,949.16	£87,771.96	Sub Total	£85,431.39	£75,691.19
Fundraisers	£1,435.02	£1,445.83	Treasurer pay	£2,430.00	£2,246.25
Donations	£699.65	£969.00	Fundraisers	£0.00	£0.00
			Christmas Party Children/staff	£454.00	£268.20
			External teachers	£525.00	£1,063.80
			Coffee Mornings	£0.00	£0.00
			AGM/Committee Meetings	£0.00	£0.00
			Misc	£0.00	£780.00
Sub Total	£2,134.67	£2,414.83	Sub Total	£3,409.00	£4,358.25
TOTAL INCOME	£101,083.83	£90,186.79	TOTAL EXPENDITURE**	£88,840.39	£80,049.44

OPENING BALANCE 1.4.24

CAF cash account	£22,103.91
CAF Gold Saver	£5,225.63
United Trust Bank 3.75%	£50,720.55
TOTAL FUNDS	£78,050.09

CLOSING BALANCE 31.3.25

Lloyds Current Account	£17,127.74
Online Saver 2.15%	£5,120.63
United Trust Bank 3.95%	£68,045.16
TOTAL FUNDS	£90,293.53

Net surplus **£12,243.44**

BPS FINANCIAL ACTIVITY 1.4.24 - 31.3.25

INCOME			EXPENDITURE		
	24/25	23/24		24/25	23/24
KCC Payments (3-4 + sen)	£71,115.54	£52,926.69	Wages	£61,015.30	£55,055.94
2 yr old funding	£9,303.50	£4,775.64	Pension	£1,720.22	£1,329.68
Fees	£15,318.34	£28,203.07	Cleaner	£1,668.75	£1,387.50
Milk Claim	£309.75	£210.90	PAYE	£5,230.07	£5,020.19
Uniform	£93.95	£150.00	Business Rates/music license	£669.74	£657.31
Interest 3 accounts	£2,269.23	£991.91	Rent	£3,995.46	£3,769.69
Refunds	£13.35		Statutory Training	£916.00	£323.50
			Additional Training	£0.00	£38.90
			PLA Insurance	£790.02	£754.11
Training Facilitating	£525.50	£513.75	Electricity	£1,932.15	£1,430.93
			Fixtures & Fittings	£740.06	£1,056.21
			Ofsted/ICO	£83.00	£70.00
			Telephone/IT	£871.65	£766.44
			Milk	£317.52	£216.83
			Snacks	£877.01	£697.30
			Setting supplies	£3,314.52	£1,879.66
			CAF bank fees	£60.00	£60.00
			Equipment, toys, books	£1,210.92	£1,177.00
			Advertising	£19.00	£0.00
			Petty Cash	£0.00	£0.00
Sub Total	£98,949.16	£87,771.96	Sub Total	£85,431.39	£75,691.19
Fundraisers	£1,435.02	£1,445.83	Treasurer pay	£2,430.00	£2,246.25
Donations	£699.65	£969.00	Fundraisers	£0.00	£0.00
			Christmas Party Children	£454.00	£268.20
			External teachers	£525.00	£1,063.80
			Coffee Mornings	£0.00	£0.00
			AGM/Committee Meetings	£0.00	£0.00
			Misc	£0.00	£780.00
Sub Total	£2,134.67	£2,414.83	Sub Total	£3,409.00	£4,358.25
TOTAL INCOME	£101,083.83	£90,186.79	TOTAL EXPENDITURE**	£88,840.39	£80,049.44

OPENING BALANCE 1.4.24

CAF cash account	£22,103.91
CAF Gold Saver	£5,225.63
United Trust Bank	£50,720.55
TOTAL FUNDS	£78,050.09

CLOSING BALANCE 31.3.25

Lloyds Current Account	£17,127.74
Online Saver	£5,120.63
United Trust Bank	£68,045.16
TOTAL FUNDS	£90,293.53

Net surplus £12,243.44

I have completed my examination and confirm that no material matters have come to my attention giving me cause to believe that:

1. accounting records were not kept in respect of the CIO as required by the Charities Act.
2. the accounts do not accord with those records

I have no concerns and have come across no other matters to which attention should be drawn in this report in order for a proper understanding of the accounts to be reached.

Signed: 

Independent Examiner Mrs Laura Burles

Date: 02/07/25

BENENDEN PRE-SCHOOL

England & Wales - Charity number 1183202

Accounts



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day 1	Month 04	Year 2023		Day 31	Month 03	Year 2024

Section A Reference and administration details

Charity name	Benenden Pre School		
Other names charity is known by			
Registered charity number (if any)	1183202		
Charity's principal address	St. Georges Hall. The Street, Benenden Cranbrook Kent		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Postcode</td> <td style="text-align: center;">TN174DP</td> </tr> </table>	Postcode	TN174DP
Postcode	TN174DP		

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Janet Beattie	Secretary	Whole year	
2 Sarah Andrew	Treasurer	Whole year	
3 Harriet Champneys		Whole year	
4 Gill Knox	Chair	Whole year	
5 Katie Okada		21.4.22 – 7.6.23	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs Lucy Oakley, pre school supervisor

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Three trustees appointed by previous committee; trustees now able to appoint new trustees where needed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The pre-school supervisor regularly updates all policies with staff and a policy booklet is sent out annually to parents and carers. Trustees have electronic access to all policies and update the list annually.

The charity is currently running well with four trustees and two potential trustees attend meetings and are in the process of being formally appointed. The pre school supervisor attends all meetings.

The pre-school continues to rent its premises from the Benenden Village Trust and so enjoys strong community ties. However, trustees are viewing suitable premises to purchase as the Beneden Village Trust are substantially increasing our rent.

The major risks we have addressed this year are:

- risk associated with possible need to move premises in the next couple of years. The trustees are currently in negotiation with the village trust and funding organisations to investigate options for re-siting the pre-school
- possible changes to pre-school funding and hours being proposed by government - offers the challenge of having enough spaces to offer parents who live locally

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- to embed and resource the new Early Years curriculum
- to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups the organisation's approved purposes are:
- the charity works for the public benefit having as its objects the development and education of children and young people.

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the CIO; and
- (6) furthering the aims of the pre-school learning alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The two main fund raising activities in the current year are spring fair and a Christmas Fair. These two events, along with our participation in the village fete, a photograph fundraiser and easyfundraising have raised around £1445, money which has been used to refurbish the inside area with fresh decoration.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our main objective remains the securing of a new venue for the pre-school, either a building or plot of land. Sadly, we put in a bid for a piece of land which would have been ideal for the pre-school but we were outbid at auction.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The trustees spent a significant amount of money re-decorating the inside areas.

Numbers of children registered have increased and we now have a waiting list for most morning sessions.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves that we hold are ringfenced for the purpose of new premises in the next few years.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

● the charity's principal sources of funds (including any fundraising);

● how expenditure has supported the key objectives of the charity;

● investment policy and objectives including any ethical investment policy adopted.

Funding comes almost exclusively from three sources:

1 – parent paid fees for their children to attend pre-school

2 - funding provided by Kent County Council to fund specific aged children

3 – amount raised by parents, this has increased since Covid restrictions have been largely lifted

All funds raised are used to support and improve the work of the pre-school through rent of premises, payment of staff, purchase of equipment, services for children e.g. sporting activities, yoga etc.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Gill Knox

Full name(s)

Gillian Elizabeth Knox

Position (eg Secretary, Chair, etc)

Chair

Date

23rd January 2025

BPS FINANCIAL activity 23/24

INCOME	23/24	22/23	EXPENDITURE	23/24	22/23
KCC Payments	£52,926.69	£56,333.13	Wages	£55,055.94	£50,328.35
FF2 KCC	£4,775.64	£420.42	Pension	£1,329.68	£3,858.69
Fees	£28,203.07	£18,193.97	Cleaner	£1,387.50	£1,380.00
Milk Claim	£210.90	£232.05	PAYE	£5,020.19	£5,351.66
Uniform	£150.00	£83.90	Business Rates/music li	£657.31	£661.39
Ukraine donations		£260.00	Rent	£3,769.69	£2,901.69
Interest 3 accounts	£991.91	£324.02	Statutory Training	£323.50	£663.00
Purchase refunds		£144.25	Additional Training	£38.90	£222.80
Collaboration fund	£513.75	£0.00	PLA Insurance	£754.11	£732.56
			Electricity	£1,430.93	£1,480.79
			Fixtures & Fittings	£1,056.21	£485.60
			Ofsted/ICO	£70.00	£70.00
			Telephone/IT	£766.44	£923.71
			Milk	£216.83	£228.43
			Snacks	£697.30	£672.45
			Setting supplies	£1,879.66	£1,817.55
			CAF bank fees	£60.00	£72.00
			Equipment, toys, books	£1,177.00	£234.98
			Advertising	£0.00	£0.00
			Petty Cash	£0.00	£0.00
Sub Total	£87,771.96	£75,991.74	Sub Total	£78,259.77	£72,085.65
Fundraisers	£1,445.83	£3,676.03	Treasurer pay	£2,246.25	£2,175.00
Donations	£969.00	£445.00	Fundraisers	£0.00	£909.82
			Christmas Party staff	£268.20	£385.50
			External teachers	£1,063.80	£660.00
			Coffee Mornings	£0.00	£0.00
			AGM/Committee Meet	£0.00	£338.00
			Misc	£780.00	£300.00
				£0.00	£0.00
Sub Total	£2,414.83	£4,121.03	Sub Total	£4,358.25	£4,768.32
TOTAL INCOME	£90,186.79	£80,112.77	TOTAL EXPENDITURE**	£80,049.44	£76,853.97

OPENING BALANCE 1.4.23

CAF cash account	£15,481.32
CAF Gold Saver	£52,431.42

TOTAL FUNDS £67,912.74
CLOSING BALANCE 31.3.24

CAF cash account	£22,103.91
Online Saver	£5,225.63
United Trust Bank	£50,720.55

TOTAL FUNDS £78,050.09
NET SURPLUS £10,137.35

BPS FINANCIAL activity 23/24

INCOME		23/24	22/23	EXPENDITURE		23/24	22/23
KCC Payments	£52,926.69	£56,333.13	Wages	£55,055.94	£50,328.35		
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Fees	£28,203.07	£18,193.97	Cleaner	£1,387.50	£1,380.00		
Milk Claim	£210.90	£232.05	PAYE	£5,020.19	£5,351.66		
Uniform	£150.00	£83.90	Business Rates/music li	£657.31	£661.39		
Ukraine donations		£260.00	Rent	£3,769.69	£2,901.69		
Interest 3 accounts	£991.91	£324.02	Statutory Training	£323.50	£663.00		
Purchase refunds		£144.25	Additional Training	£38.90	£222.80		
Collaboration fund	£513.75	£0.00	PLA Insurance	£754.11	£732.56		
			Electricity	£1,430.93	£1,480.79		
			Fixtures & Fittings	£1,056.21	£485.60		
			Ofsted/ICO	£70.00	£70.00		
			Telephone/IT	£766.44	£923.71		
			Milk	£216.83	£228.43		
			Snacks	£697.30	£672.45		
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			Advertising	£0.00	£0.00		
			Petty Cash	£0.00	£0.00		
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Fundraisers	£1,445.83	£3,676.03	Treasurer pay	£2,246.25	£2,175.00		
Donations	£969.00	£445.00	Fundraisers	£0.00	£909.82		
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			External teachers	£1,063.80	£660.00		
			Coffee Mornings	£0.00	£0.00		
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			Misc	£780.00	£300.00		
					£0.00		
Sub Total	£2,414.83	£4,121.03	Sub Total	£4,358.25	£4,768.32		
TOTAL INCOME	£90,186.79	£80,112.77	TOTAL EXPENDITURE*	£80,049.44	£76,853.97		

OPENING BALANCE 1.4.23

CAF cash account £15,481.32
CAF Gold Saver £52,431.42

TOTAL FUNDS £67,912.74

CLOSING BALANCE 31.3.24

CAF cash account £22,103.91
Online Saver £5,225.63
United Trust Bank £50,720.55

TOTAL FUNDS £78,050.09

NET SURPLUS £10,137.35

I have completed my examination and confirm that no material matters have come to my attention giving me cause to believe that:

1. accounting records were not kept in respect of the CIO as required by the Charities Act.
2. the accounts do not accord with those records

I have no concerns and have come across no other matters to which attention should be drawn in this report in order for a proper understanding of the accounts to be reached.

Signed:

LBurles

Independent Examiner Mrs L Burles

Date:

23.10.24

BENENDEN PRE-SCHOOL

England & Wales - Charity number 1183202

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month 04	Year 2022		Day 31	Month 03	Year 2023

Section A Reference and administration details

Charity name Benenden Pre School

Other names charity is known by

Registered charity number (if any) 1183202

Charity's principal address St. Georges Hall. The Street, Benenden Cranbrook Kent

Postcode TN17 4DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Beattie	Secretary	Whole year	
2	Sarah Andrew	Treasurer	Whole year	
3	Clare Holson		1.4.22-27.1.23	
4	Gill Knox	Chair	Whole year	
5	Katie Okada		21.4.22 – year end	
6	Harriet Champneys		6.9.22 – present day	
7	Janet Beattie	Secretary	Whole year	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs Lucy Oakley, pre school supervisor

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Three trustees appointed by previous committee; trustees now able to appoint new trustees where needed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The pre-school supervisor regularly updates all policies with staff and a policy booklet is sent out annually to parents and carers. Trustees have electronic access to all policies. Covid updates have been shared with parents and trustees when they have been issued either by national government or the local authority.

The charity is currently running well with four trustees and a newly appointed trustee and the pre school supervisor attending all meetings.

One of the trustees remains a governor at the local primary school for which the pre-school is a feeder and three of the trustees are parents whose children have attended the pre-school in recent years. The pre-school rents its premises from the Benenden Village Trust and so enjoys strong community ties.

The major risks we have addressed this year are:

- ongoing risks associated with Covid-19 which have changed regularly
- risk associated with possibility of needed to move premises in the next few years. The trustees are currently in negotiation with the village trust and funding organisations to investigate options for re-siting the pre-school

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- to embed and resource the new Early Years curriculum
- to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups
- the charity works for the public benefit having as its objects the development and education of children and young people.

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the CIO; and
- (6) furthering the aims of the pre-school learning alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Since the lifting of most Covid regulations, trustees have begun fund raising again. The two main fund raising activities in the current year are an open morning and a Christmas Fair. These two events have raised a total of £2766.51 which have been added to the pre-school funds. The money will be used for extra activities in the pre-school to benefit all children.

Our main objective remains the securing of a new venue for the pre-school, either a building or plot of land. We are working with the local primary school who have offered land, and a local secondary independent girl's school who have offered support with research into pre fabricated buildings and available grants.

Summary of the main achievements of the charity during the year

The main achievement this year has been an Ofsted inspection where the pre-school was judged to be outstanding in every area.

The trustees have spent a significant amount of money re-designing the outdoor space, laying new, hard wearing turf and planting beds with herbs and vegetables which the children tend.

The trustees have also appointed two new trustees, one of whom has already been registered, the other one is in the process of registration.

Numbers of children registered have remained steady, with a slight increase forecast for the new year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves that we hold are ringfenced for the purpose of new premises in the next few years.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding comes almost exclusively from two sources:

- 1 – parent paid fees for their children to attend pre-school
- 2 - funding provided by Kent County Council to fund specific aged children
- 3 – amount raised by parents, this has increased since Covid restrictions have been largely lifted

All funds raised are used to support and improve the work of the pre-school through rent of premises, payment of staff, purchase of equipment, services for children e.g. sporting activities, yoga etc.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Gill Knox</i>	
Full name(s)	Gillian Elizabeth Knox	
Position (eg Secretary, Chair, etc)	Chair	
Date	23 rd January 2023	

BPS FINANCIAL activity 22/23

INCOME	22/23	21/22	EXPENDITURE	22/23	21/22
KCC Payments	£56,333.13	£45,883.82	Wages	£50,328.35	£43,721.23
FF2 KCC	£420.42	£2,035.50	Pension	£3,858.69	£1,125.80
Fees	£18,193.97	£18,686.37	Cleaner	£1,380.00	£1,260.00
Milk Claim	£232.05	£194.20	PAYE	£5,351.66	£3,770.51
Uniform	£83.90	£84.00	Business Rates/Music license	£661.39	£726.96
Ukraine donations	£260.00		Rent	£2,785.00	£2,587.50
Interest 3 accounts	£324.02	£32.62	Statutory Training	£663.00	£108.00
Refunds	£144.25	£126.82	Additional Training	£222.80	£43.20
Training Facilitating	£0.00	£0.00	PLA Insurance	£732.56	£719.86
Covid support	£0.00	£1,686.26	Electricity	£1,480.79	£1,614.78
			Fixtures & Fittings	£485.60	£1,402.92
			Ofsted/ICO	£70.00	£83.00
			Telephone/IT	£923.71	£755.62
			Milk	£228.43	£170.80
			Snacks	£672.45	£579.74
			Setting supplies	£1,817.55	£2,283.06
			CAF bank fees	£72.00	£96.00
			Equipment, toys, books	£234.98	£1,085.30
			Advertising	£0.00	£95.00
			Water rates	£116.69	£0.00
Sub Total	£75,991.74	£68,729.59	Sub Total	£72,085.65	£62,229.28
Fundraisers	£3,676.03	£3,326.79	Treasurer pay	£2,175.00	£2,076.00
Donations	£445.00	£592.44	Fundraisers	£909.82	£179.40
			Xtmas Party Children/staff	£385.50	£150.00
			External teachers	£660.00	£1,518.00
			Coffee Mornings	£0.00	£0.00
			AGM/Comm Mtgs/st bonus	£338.00	£1,014.00
			Ukraine appeal donation	£300.00	£0.00
			Fee refunds	£0.00	£41.25
Sub Total	£4,121.03	£3,919.23	Sub Total	£4,768.32	£4,978.65
TOTAL INCOME	£80,112.77	£72,648.82	TOTAL EXPENDITURE	£76,853.97	£67,207.93

OPENING BALANCE 1.4.22

CAF cash account	£15,015.57
CAF Gold Saver	£28,206.02
Virgin Deposit	£21,432.35
TOTAL FUNDS	£64,653.94

CLOSING BALANCE 31.3.23

Lloyds Current Account	£15,481.32
Online Saver	£52,431.42
Virgin Deposit	£0.00
TOTAL FUNDS	£67,912.74

NET SURPLUS £3,258.80

I have completed my examination and confirm that no material matters have come to my attention giving me cause to believe that:

1. accounting records were not kept in respect of the CIO as required by the Charities Act.
2. the accounts do not accord with those records

I have no concerns and have come across no other matters to which attention should be drawn in this report in order for a proper understanding of the accounts to be reached.

Signed:  Independent Examiner Mrs L Burles

Date: 12-9-23

BPS FINANCIAL activity 22/23

INCOME	22/23	21/22	EXPENDITURE	22/23	21/22
KCC Payments	£56,333.13	£45,883.82	Wages	£50,328.35	£43,721.23
FF2 KCC	£420.42	£2,035.50	Pension	£3,858.69	£1,125.80
Fees	£18,193.97	£18,686.37	Cleaner	£1,380.00	£1,260.00
Milk Claim	£232.05	£194.20	PAYE	£5,351.66	£3,770.51
Uniform	£83.90	£84.00	Business Rates/Music license	£661.39	£726.96
Ukraine donations	£260.00		Rent	£2,785.00	£2,587.50
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Training Facilitating	£0.00	£0.00	PLA Insurance	£732.56	£719.86
Covid support	£0.00	£1,686.26	Electricity	£1,480.79	£1,614.78
			Fixtures & Fittings	£485.60	£1,402.92
			Ofsted/ICO	£70.00	£83.00
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			Milk	£228.43	£170.80
			Snacks	£672.45	£579.74
			Setting supplies	£1,817.55	£2,283.06
			CAF bank fees	£72.00	£96.00
			Equipment, toys, books	£234.98	£1,085.30
			Advertising	£0.00	£95.00
			Water rates	£116.69	£0.00
Sub Total	£75,991.74	£68,729.59	Sub Total	£72,085.65	£62,229.28
Fundraisers	£3,676.03	£3,326.79	Treasurer pay	£2,175.00	£2,076.00
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			Xtmas Party Children/staff	£385.50	£150.00
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			Coffee Mornings	£0.00	£0.00
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			Ukraine appeal donation	£300.00	£0.00
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Sub Total	£4,121.03	£3,919.23	Sub Total	£4,768.32	£4,978.65
TOTAL INCOME	£80,112.77	£72,648.82	TOTAL EXPENDITURE	£76,853.97	£67,207.93

OPENING BALANCE 1.4.22

CAF cash account	£15,015.57
CAF Gold Saver	£28,206.02
Virgin Deposit	£21,432.35
TOTAL FUNDS	£64,653.94

CLOSING BALANCE 31.3.23

Lloyds Current Account	£15,481.32
Online Saver	£52,431.42
Virgin Deposit	£0.00
TOTAL FUNDS	£67,912.74

NET SURPLUS £3,258.80

I have completed my examination and confirm that no material matters have come to my attention giving me cause to believe that:

1. accounting records were not kept in respect of the CIO as required by the Charities Act.
2. the accounts do not accord with those records

I have no concerns and have come across no other matters to which attention should be drawn in this report in order for a proper understanding of the accounts to be reached.

Signed:  Independent Examiner Mrs L Burles

Date: 12-9-23

BENENDEN PRE-SCHOOL

England & Wales - Charity number 1183202

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month 04	Year 2021		Day 31	Month 03	Year 2022

Section A Reference and administration details

Charity name Benenden Pre School

Other names charity is known by

Registered charity number (if any) 1183202

Charity's principal address St. Georges Hall. The Street, Benenden Cranbrook Kent

Postcode TN17 4DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Beattie	Secretary	Whole year	
2	Sarah Andrew	Treasurer	Whole year	
3	Clare Holson		14/9/21 onwards	
4	Gill Knox	Chair	Whole year	
5	Lucy Watkins		1/4/21 – 1/9/21	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs Lucy Oakley, pre school supervisor

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Three trustees appointed by previous committee; trustees now able to appoint new trustees where needed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The pre-school supervisor regularly updates all policies with staff and a policy booklet is sent out annually to parents and carers. Trustees have electronic access to all policies. Covid updates have been shared with parents and trustees when they have been issued either by national government or the local authority.

The charity is currently running well with four trustees and a newly appointed trustee and the pre school supervisor attending all meetings.

One of the trustees remains a governor at the local primary school for which the pre-school is a feeder and three of the trustees are parents whose children have attended the pre-school in recent years. The pre-school rents its premises from the Benenden Village Trust and so enjoys strong community ties.

The major risks we have addressed this year are:

- ongoing risks associated with Covid-19 which have changed regularly
- risk associated with possibility of needed to move premises in the next few years. The trustees are currently in negotiation with the village trust and funding organisations to investigate options for re-siting the pre-school

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- to embed and resource the new Early Years curriculum
- to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups
- the charity works for the public benefit having as its objects the development and education of children and young people.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the CIO; and
- (6) furthering the aims of the pre-school learning alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Since the lifting of most Covid regulations, trustees have begun fund raising again. The two main fund raising activities in the current year are an open morning and a Christmas Fair. These events, with other fundraising initiatives, have raised a total of £3326.79 which have been added to the pre-school funds. The money will be used for extra activities in the pre-school to benefit all children.

Our main objective remains the securing of a new venue for the pre-school, either a building or plot of land. We are working with the local primary school who have offered land, and a local secondary independent girl's school who have offered support with research into pre fabricated buildings and available grants.

Summary of the main achievements of the charity during the year

The main achievement this year has been to keep the pre-school open during the Covid pandemic. Staff have worked extremely hard to implement safety regulations in connection with Covid, including a focus on outdoor learning, to minimise risk of infections being passed on, and a rigorous cleaning regime of all equipment used. Recorded cases of Covid in pre-school have been low.

The trustees have spent a significant amount of money re-designing the outdoor space, laying new, hard wearing turf and planting beds with herbs and vegetables which the children tend.

The trustees have also appointed two new trustees, one of whom has already been registered, the other one is in the process of registration.

Numbers of children registered have remained steady, with a slight increase forecast for the new year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves that we hold are ringfenced for the purpose of new premises in the next few years.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding comes almost exclusively from two sources:

1 – parent paid fees for their children to attend pre-school

2 - funding provided by Kent County Council to fund specific aged children

3 – amount raised by parents, this has increased since Covid restrictions have been largely lifted

All funds raised are used to support and improve the work of the pre-school through rent of premises, payment of staff, purchase of equipment, services for children e.g. sporting activities, yoga etc.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Gill Knox*

Full name(s) Gillian Elizabeth Knox

Position (eg Secretary, Chair, etc) Chair

Date 13th June 2022

BPS FINANCIAL ACTIVITY 1.4.21 - 31.3.22

INCOME			EXPENDITURE		
	21/22	20/21		21/22	20/21
KCC Payments	£45,883.82	£46,060.17	Wages	£43,721.23	£40,127.24
FF2 KCC	£2,035.50	£3,435.53	Pension	£1,125.80	£878.70
Fees	£18,686.37	£7,015.64	Cleaner	£1,260.00	£954.00
Milk Claim	£194.20	£128.25	PAYE	£3,770.51	£1,195.75
Uniform	£84.00	£137.00	Business Rates/Music license	£726.96	£103.20
Purchase refunds	£126.82	£47.12	Rent	£2,587.50	£1,792.50
Covid support	£1,686.26	£782.31	Statutory Training	£108.00	£468.00
TWBC grant		£4,000.00	Additional Training	£43.20	£0.00
Collaboration training		£488.18	PLA Insurance	£719.86	£0.00
Interest on savings	£32.62	£112.98	Electricity	£1,614.78	£1,277.11
			Fixtures & Fittings	£1,402.92	£133.20
			Ofsted/ICO	£83.00	£70.00
			Telephone/IT	£755.62	£756.37
			Milk	£170.80	£141.75
			Snacks	£579.74	£434.77
			Setting supplies	£2,283.06	£1,929.39
			CAF bank fees	£96.00	£69.00
			Equipment, toys, books	£1,085.30	£135.02
			Advertising	£95.00	£95.00
			Petty Cash	£0.00	£0.00
Sub Total	£68,729.59	£62,207.18	Sub Total	£62,229.28	£50,561.00
Fundraisers	£3,326.79	£154.24	Treasurer pay	£2,076.00	£2,628.20
Donations	£592.44	£2,014.00	Fundraisers	£179.40	£0.00
			Christmas Party	£150.00	£0.00
			External teachers	£1,518.00	£375.00
			Coffee Mornings	£0.00	
			AGM/Comm Mtgs/staff bonus	£1,014.00	£492.49
			Fee refunds	£41.25	£165.75
Sub Total	£3,919.23	£2,168.24	Sub Total	£4,978.65	£3,661.44
TOTAL INCOME	£72,648.82	£64,375.42	TOTAL EXPENDITURE	£67,207.93	£54,222.44

Excess (Defecit) £5,440.89

Virgin interest £28.42

OPENING BALANCE 1.4.21

CAF cash account £16,107.30
CAF Gold Saver £21,701.82
Virgin Deposit £21,403.93
TOTAL FUNDS £59,213.05

CLOSING BALANCE 31.3.22

CAF cash Account £15,015.57
CAF Gold Saver £28,206.02
Virgin Deposit £21,432.35
TOTAL FUNDS £64,653.94

NET SURPLUS £5,440.89

BPS FINANCIAL ACTIVITY 1.4.21 - 31.3.22

INCOME			EXPENDITURE		
	21/22	20/21		21/22	20/21
KCC Payments	£45,883.82	£46,060.17	Wages	£43,721.23	£40,127.24
FF2 KCC	£2,035.50	£3,435.53	Pension	£1,125.80	£878.70
Fees	£18,686.37	£7,015.64	Cleaner	£1,260.00	£954.00
Milk Claim	£194.20	£128.25	PAYE	£3,770.51	£1,195.75
Uniform	£84.00	£137.00	Business Rates/Music license	£726.96	£103.20
Purchase refunds	£126.82	£47.12	Rent	£2,587.50	£1,792.50
Covid support	£1,686.26	£782.31	Statutory Training	£108.00	£468.00
TWBC grant		£4,000.00	Additional Training	£43.20	£0.00
Collaboration training		£488.18	PLA Insurance	£719.86	£0.00
Interest on savings	£32.62	£112.98	Electricity	£1,614.78	£1,277.11
			Fixtures & Fittings	£1,402.92	£133.20
			Ofsted/ICO	£83.00	£70.00
			Telephone/IT	£755.62	£756.37
			Milk	£170.80	£141.75
			Snacks	£579.74	£434.77
			Setting supplies	£2,283.06	£1,929.39
			CAF bank fees	£96.00	£69.00
			Equipment, toys, books	£1,085.30	£135.02
			Advertising	£95.00	£95.00
			Petty Cash	£0.00	£0.00
Sub Total	£68,729.59	£62,207.18	Sub Total	£62,229.28	£50,561.00
Fundraisers	£3,326.79	£154.24	Treasurer pay	£2,076.00	£2,628.20
Donations	£592.44	£2,014.00	Fundraisers	£179.40	£0.00
			Christmas Party	£150.00	£0.00
			External teachers	£1,518.00	£375.00
			Coffee Mornings	£0.00	
			AGM/Comm Mtgs/staff bonus	£1,014.00	£492.49
			Fee refunds	£41.25	£165.75
Sub Total	£3,919.23	£2,168.24	Sub Total	£4,978.65	£3,661.44
TOTAL INCOME	£72,648.82	£64,375.42	TOTAL EXPENDITURE	£67,207.93	£54,222.44

Excess (Defecit) £5,440.89

Virgin interest £28.42

OPENING BALANCE 1.4.21

CAF cash account £16,107.30
 CAF Gold Saver £21,701.82
 Virgin Deposit £21,403.93
TOTAL FUNDS £59,213.05

CLOSING BALANCE 31.3.22

CAF cash Account £15,015.57
 CAF Gold Saver £28,206.02
 Virgin Deposit £21,432.35
TOTAL FUNDS £64,653.94

NET SURPLUS £5,440.89

I have completed my examination and confirm that no material matters have come to my attention giving me cause to believe that:

1. accounting records were not kept in respect of the CIO as required by the Charities Act.
2. the accounts do not accord with those records

I have no concerns and have come across no other matters to which attention should be drawn in this report in order for a proper understanding of the accounts to be reached.

Signed: 

Independent Examiner

Date: 10-6-22

BENENDEN PRE-SCHOOL

England & Wales - Charity number 1183202

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month 04	Year 2020		Day 31	Month 03	Year 2021

Section A Reference and administration details

Charity name	Benenden Pre School		
Other names charity is known by			
Registered charity number (if any)	1183202		
Charity's principal address	St. Georges Hall. The Street, Benenden Cranbrook Kent		
Postcode	TN17 4DB		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Beattie	Secretary	Whole year	
2	Sarah Andrew	Treasurer	Whole year	
3	Lucy Watkins		Whole year	
4	Gill Knox	Chair	Whole year	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs Lucy Oakley, pre school supervisor

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Appointed by previous committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

This is a new charity set up on 1st May 2019. Two of the four trustees were on the previous committee (of the unincorporated charity no.1027577 replaced by this CIO) and have provided invaluable support to the two new trustees.

Policies have been adapted and adopted from the previous organisation and all trustees have had an opportunity to see them. Many existing policies have needed to be updated this year in line with Covid-19.

The charity is currently running well with four trustees and the pre school supervisor attending all meetings. We may need to increase the number of trustees in the future.

One of the trustees is also a governor at the local primary school for which the pre-school is a feeder and two of the trustees are parents whose children have attended the pre-school in recent years. The pre-school rents its premises from the Benenden Village Trust and so enjoys strong community ties.

The major risks we have addressed this year are:

- risks associated with Covid-19 which have changed regularly
- risk associated with possibility of needed to move premises in the next few years. The trustees are currently in negotiation with the village trust and funding organisations to investigate options for re-siting the pre-school

Summary of the objects of the charity set out in its governing document

- to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups the organisation's approved purposes are:
- the charity works for the public benefit having as its objects the development and education of children and young people.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the pre-school learning alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The setting up of a new CIO taking over from the old committee structure has been a major achievement this year.

Trustees have been in discussions with local village trust about new premises and visited a potential new site. This is ongoing.

Numbers in the pre school have been slightly increased and we continue to provide an outstanding early years experience for our pupils.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves that we hold are ringfenced for the purpose of new premises in the next few years.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding comes almost exclusively from two sources:

- 1 - parent paid fees for their children to attend pre-school
- 2 - funding provided by Kent County Council to fund specific aged children
- 3 - small amount raised by parents

All funds raised are used to support and improve the work of the pre-school through rent of premises, payment of staff, purchase of equipment, services for children e.g. sporting activities, yoga etc.

Section F Other optional information

Empty box for optional information.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Gill Knox	
Full name(s)	Gillian Elizabeth Knox	
Position (eg Secretary, Chair, etc)	Chair	
Date	23 rd January 2021	

BPS FINANCIAL ACTIVITY 1.4.20 - 31.3.21

INCOME			EXPENDITURE		
	20/21	19/20		20/21	19/20
KCC Payments	£46,060.17	£41,241.60	Wages	£40,127.24	£45,126.79
FF2 KCC	£3,435.53	£3,089.81	Pension	£878.70	£1,106.19
Fees	£7,015.64	£13,844.76	Cleaner	£954.00	£1,230.00
Milk Claim	£128.25	£200.00	PAYE	£1,195.75	£1,268.18
Uniform	£137.00	£278.00	Business Rates/music license	£103.20	£499.11
Refunds Eon		£780.11	Rent	£1,792.50	£2,475.00
Misc	£47.12		Statutory Training	£468.00	£114.40
Mat pay recovered		£3,287.43	Additional Training	£0.00	£82.00
TWBC grant	£4,000.00		PLA Insurance	£0.00	£1,429.01
Collaboration training	£488.18	£409.06	Electricity	£1,277.11	£1,812.99
Covid support	£782.31		Fixtures & Fittings/Buildings	£133.20	£490.14
Interest on savings	£112.98	£169.99	Ofsted + ICO	£70.00	£70.00
			Telephone/IT	£756.37	£454.27
			Milk	£141.75	£183.50
			Snacks	£434.77	£407.77
			Setting supplies	£1,929.39	£2,182.23
			Caf bank fees	£69.00	£40.00
			Equipment, toys, books	£135.02	£291.02
			Advertising	£95.00	£207.84
Sub Total	£62,207.18	£63,300.76	Sub Total	£50,561.00	£59,470.44
Fundraisers	£154.24	£1,352.76	CIO conversion		£500.00
Donations	£2,014.00	£200.00	Playground refurb/redec	£0.00	£1,264.46
			Christmas Parties	£0.00	£359.00
			External Teachers	£375.00	£1,369.00
			Coffee Mornings	£0.00	£26.86
			AGM/Comm Mtgs/staff bonu	£492.49	£492.14
			Misc	£165.75	£227.70
			Treasurer pay	£2,628.20	£2,196.48
Sub Total	£2,168.24	£1,552.76	Sub Total	£3,661.44	£6,435.64
TOTAL INCOME	£64,375.42	£64,853.52	TOTAL EXPENDITURE**	£54,222.44	£65,906.08

Excess (Defecit) £10,152.98

Interest from Virgin £104.73

OPENING BALANCE 1.4.20

CAF cash £9,635.33
CAF Gold £18,125.54
Virgin Deposit £21,299.20
TOTAL FUNDS £49,060.07

CLOSING BALANCE 31.3.21

CAF CASH Account £16,107.30
CAF gold £21,701.82
Virgin Deposit £21,403.93
TOTAL FUNDS £59,213.05

NET SURPLUS £10,152.98

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TOTAL FUNDS £59,213.05

NET SURPLUS £10,152.98

I have completed my examination and confirm that no material matters have come to my attention giving me cause to believe that:

1. accounting records were not kept in respect of the CIO as required by the Charities Act.
2. the accounts do not accord with those records

I have no concerns and have come across no other matters to which attention should be drawn in this report in order for a proper understanding of the accounts to be reached.

Signed: *UBMB*

Independent Examiner

Date: *14.5.21*

LAURA BULLES