



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2024
To 31 December 2024

Period start date
Period end date

Charity name: The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden

Charity registration number: 1183170

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Mary's Frittenden has the responsibility along with the incumbent, Revd Peter Deaves, in promoting the whole mission of the church, pastoral, evangelistic, social, and ecumenical. St Mary's Frittenden is united as a benefice with Trinity Church, Sissinghurst with whom we work in close partnership.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The PCC OF St Mary's Frittenden is committed to encouraging as many people as possible to worship at the church and to become part of the parish community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year, the Rector and the PCC have considered the Charity Commission's guidance on public benefit and, more specifically, the guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community in a number of ways. These include: 1) worship and prayer. 2) learning about the gospel. 3) developing their knowledge and trust in Jesus. 4) provision of pastoral care for people living in the parish.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The PCC holds a wide range of church services every month that those attending find beneficial and spiritually fulfilling. These services also offer a creche provision for the under 5's and a Sunday Club for primary age children. Our Open the Book Team (combined with Trinity, Sissinghurst) leads Collective Worship fortnightly in the primary school. This serves to increase the profile of the children and families work we are providing. As we are joined by new families, we are seeking to work closely with them to develop tailored provision as we go forward. Little Lambs is an initiative started in September 2021, to provide a safe place for parents, carers, babies and toddlers to meet together and where toys, craft activities, refreshments, a Bible story and singing time are provide every Monday morning during term time There are also other opportunities for parishioners to learn about the gospel with regular weekly home groups and courses held during Lent. The PCC continues to invest in the fabric of the church and carried out major repairs to the Church Spire and Tower during 2024 at a net cost of £17,084 after benefiting from the receipt of £4,250 of grants. VAT will also be claimable under the Listed Places of Worship of Grant Scheme, so there should be a further £3,555 to come. We continue to place a great importance on Charitable Giving and aim to give away at least 10% of our overall income. In 2024, our unrestricted giving was up 44% at £5,261 and our overall giving up 9% at £14,724.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total receipts on an unrestricted basis were up over 38% at £125,118, helped by a 16% increase in our regular giving and two generous legacies totalling over £30,000. In contrast, our unrestricted payments increased by 18% to £99,906, which was largely caused by spending a net figure of £17,084 on Church Spire repairs and a 13% increase in our Parish Share (or £4,975). We also spent £4,451 on some paving repairs in the Mill Lane Burial Ground. The stronger growth in receipts helped our unrestricted surplus to increase from £5,796 to £25,212 and, after allowing for restricted receipts and payments, the overall surplus was £25,399.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PCC agreed a policy in 2019 of transferring up to £5,000 into a designated Church Fabric Fund to provide for future works when surplus funds are available. Our Quinquennial inspection in 2018 identified some major work which was likely to be needed to the Church spire in the next few years and this was reinforced in the most recent Quinquennial in 2023. We carried out the work to the Church tower and spire during 2024, which utilised £17,084 of this fund, and have used the opportunity to top the fund up by an additional £10,000 this year. The Church Fabric Fund now stands at £20,916 and we have plans to put this towards some glass porch doors during 2025. We also have a restricted fund for Youth Work which currently stands at £1,272. This has largely arisen from our provision for younger age children (Little Lambs) but we also have plans to expand the provision for teenage children in 2025. In terms of our General Funds of £70,063, we aim to hold sufficient liquidity to cover between six and twelve months of expenses, before allowing for major one-off repairs and any discretionary charitable giving. We managed to achieve this in 2024. This should provide a cushion in the event of unforeseen circumstances (such as losing important donors) as well as helping towards specific projects as they arise in the future.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is our regular giving (with the associated Gift Aid) which is then supplemented by additional fund-raising (whenever possible) such as our annual Gift Day and an Xmas Fayre. We also apply for grants wherever possible to carry out essential repairs.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The PCC does not hold any investments apart from a low-risk interest-bearing cash deposit account.
A description of the principal risks facing the charity	Para 1.46	The principal risk is having enough income to cover our regular outgoings (such as Parish Share) which is dependent on our regular giving and some major donors. We also regard safeguarding as a key risk with two PCC members having specific responsibility and all members undergoing safeguarding training.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parochial Church Councils (Powers) Measure 1956 as amended and Church Representation Rules that came into force on 2nd January 1956.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Body Corporate which, due to the level of receipts and payments in recent years, is registered with the Charity Commission under number 1183170.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The PCC is made up of Licensed Clergy, Readers and Lay Workers in the Parish. It also includes the Churchwardens and any lay representatives on the Deanery Synod, Diocesan Synod or General Synod who are on the Electoral Roll of the Parish. The number of elected representatives on the PCC depends on the size of the Electoral Roll. As our church has between 50 and 100 members on the Electoral Roll, we are currently able to have up to 9 members on the PCC who serve a 3-year cycle. Our aim is to have balanced selection of members providing a wide range of skills.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees must go through Safeguarding training under the supervision of our Parish Disclosure Officer as well the Charity Commission guidance on the 'Essential Trustee.'
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The PCC is responsible for making decisions on all matters of general concern and importance within the Parish including how the funds of the PCC are to be spent.
Relationship with any related parties	Para 1.51	The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden is part of the Diocese of Canterbury within the Church of England and is in the Weald Deanery.

Reference and Administrative details

Charity name	The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden
Other name the charity uses	PCC Frittenden
Registered charity number	1183170
Charity's principal address	The Street Frittenden Kent TN17 2DG

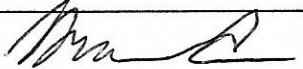
Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Reverend Peter Deaves	Incumbent		Diocese of Canterbury
2	John Stansfeld	Churchwarden	Until 25 April 2024	Elected by a meeting of Parishioners
3	James Highwood	Churchwarden		Elected by a meeting of Parishioners
	James Highwood	Safeguarding Officer		Electoral Roll
	James Highwood	Deanery Synod Representative		Electoral Roll
4	Anthony Staples	Lay Reader		Electoral Roll
5	Christopher Page	Treasurer		Electoral Roll
6	Joanna Beech	PCC Secretary		Electoral Roll
7	Lindsey Moore		Until 8 February 2024	Electoral Roll
8	John Stansfeld		From 25 April 2024	
9	Heidi Easby			Electoral Roll
10	Zoe Murton	Safeguarding Officer		Electoral Roll
11	Anthony Edwards	Deanery Synod Representative	Until 25 April 2024	Electoral Roll

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Highwood	
Position (eg Secretary, Chair, etc)	Church warden	
Date	30/3/25	

St Mary's Church, Frittenden

Financial Report and Accounts

For the year ended 31 December 2024

PCC FRITTENDEN

YEAR TO 31 DECEMBER

	2024 £			2023 £		
RECEIPTS	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
VOLUNTARY RECEIPTS						
REGULAR AND TAX EFFICIENT GIVING						
Free will offerings under Gift Aid	32,489	0	32,489	33,245	0	33,245
Other free will offerings	20,261	0	20,261	12,208	0	12,208
	52,750	0	52,750	45,453	0	45,453
COLLECTIONS						
Under Gift Aid	6,812	1,968	8,780	8,756	2,367	11,123
Other	250	1,930	2,180	0	3,185	3,185
Contactless	218	407	625	0	0	0
	7,280	4,305	11,585	8,756	5,552	14,308
OTHER VOLUNTARY RECEIPTS						
Legacies	30,350	0	30,350	0	0	0
Gift Day	6,635	0	6,635	5,656	0	5,656
Donations	2,315	810	3,125	2,079	198	2,277
Youth Work (Little Lambs)	0	455	455	0	466	466
	39,300	1,265	40,565	7,735	664	8,399
TAX RECOVERED AND GRANTS						
Collections/Donations	11,769	707	12,476	13,082	719	13,801
Grants	0	4,250	4,250	0	0	0
LPOW	0	0	0	2,056	0	2,056
	11,769	4,957	16,726	15,138	719	15,857
ACTIVITIES FOR GENERATING FUNDS						
EVENTS						
Christmas Fayre (net)	1,918	1,966	3,884	2,009	1,959	3,968
Carol Singing	0	1,675	1,675	0	1,416	1,416
Ride and Stride	408	0	408	186	0	186
	2,326	3,641	5,967	2,195	3,375	5,570
CHURCH ACTIVITIES						
Fees due to Parish	2,417	0	2,417	3,076	0	3,076
	2,417	0	2,417	3,076	0	3,076
OTHER INCOME						
Interest	2,920	0	2,920	2,224	0	2,224
Magazine Income	6,241	0	6,241	5,261	0	5,261
Sundry Income	115	0	115	424	0	424
	9,276	0	9,276	7,909	0	7,909
TOTAL RECEIPTS	125,118	14,168	139,286	90,262	10,310	100,572

PCC FRITTENDEN

YEAR TO 31 DECEMBER

PAYMENTS	2024			2023		
	Unrestricted	£ Restricted	Total	Unrestricted	£ Restricted	Total
PARISH SHARE						
Diocesan Quota	43,354	0	43,354	38,379	0	38,379
MINISTRY						
Rector's Expenses	1,495	0	1,495	1,168	0	1,168
Youth Work	652	0	652	687	0	687
Little Lambs	0	268	268	0	223	223
	2,147	268	2,415	1,855	223	2,078
CHURCH RUNNING EXPENSES						
Insurance	5,121	0	5,121	4,968	0	4,968
Oil	1,695	0	1,695	1,444	0	1,444
Electricity and Water	1,501	0	1,501	538	0	538
Lighting	0	0	0	3,660	0	3,660
Church Spire Repairs	17,084	4,250	21,334	0	0	0
Repairs and Maintenance	9,180	0	9,180	8,354	0	8,354
Churchyard Maintenance	660	0	660	660	0	660
Professional Fees	363	0	363	3,452	0	3,452
Honoraria	450	0	450	450	0	450
Other	998	0	998	1,293	0	1,293
	37,052	4,250	41,302	24,819	0	24,819
UPKEEP OF SERVICES						
Music Copyright	371	0	371	355	0	355
Organist	2,505	0	2,505	2,500	0	2,500
	2,876	0	2,876	2,855	0	2,855
OTHER EXPENSES						
AV System	0	0	0	2,762	0	2,762
Magazine	5,500	0	5,500	5,614	0	5,614
Website	418	0	418	496	0	496
Administrator	2,951	0	2,951	3,363	0	3,363
Sundry Expenses	347	0	347	173	0	173
Rector's Fund	0	0	0	500	0	500
	9,216	0	9,216	12,908	0	12,908
CHARITABLE GIVING	5,261	9,463	14,724	3,650	9,844	13,494
TOTAL PAYMENTS	99,906	13,981	113,887	84,466	10,067	94,533
SURPLUS	25,212	187	25,399	5,796	243	6,039

ST MARY'S CHURCH FRITTENDEN
BALANCE SHEET

As at 31 December		2024 £		2023 £
General Fund				
Opening b/f	37,767		36,971	
General Surplus for the Year	42,296		5,796	
Transferred to Church Fabric Fund	-10,000		-5,000	
Closing c/f		70,063		37,767
Church Fabric Fund				
Opening b/f	28,000		23,000	
Utilised for Spire Repairs less Grants	-17,084		0	
Transfer from General Fund	10,000		5,000	
Closing c/f		20,916		28,000
Restricted Funds				
Youth Work (Little Lambs)				
Opening b/f	1,085		842	
Excess of Donations Received	187		243	
Closing c/f		1,272		1,085
Total Funds		92,251		66,852
<i>Represented By:</i>				
Monetary Assets				
Bank Current Account	17,227		9,748	
CCLA Deposit Account	75,024		57,104	
Total Assets		92,251		66,852

Non-Monetary Assets

Clavinova/Two HP Laptops/Sound System/Audio Visual System/Music Stands
Chairs/Church Furnishings and Plate/Ceramic Poppies/Mower/Strimmer/Bas-Relief

Notes:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. Restricted Funds are those received for a specific purpose.

Approved by the Parochial Church Council on 17 March 2025 and signed on its behalf by:

 James Highwood
(Churchwarden)

 John Stansfeld
(PCC Member)

Independent examiner's report to the members of the PCC of St Mary's Church, Frittenden

I report to the members of the PCC of St Mary's Church, Frittenden ("the PCC") on my examination of the accounts for the year ended 31st December 2024 set out on pages 7 to 9.

Responsibilities and basis of report

As the members of the PCC, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act") and the Church Accounting Regulations 2006.

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act;
or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



M. St.J Ashley FCA
31st March 2025

Hillywood House
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Sissinghurst
Kent TN17 2AN