



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2022
To 31 December 2022

Period start date
Period end date

Charity name: The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden

Charity registration number: 1183170

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Mary's Frittenden has the responsibility along with the incumbent, Revd Peter Deaves, in promoting the whole mission of the church, pastoral, evangelistic, social, and ecumenical. St Mary's Frittenden is united as a benefice with Trinity Church, Sissinghurst with whom we work in close partnership.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The PCC OF St Mary's Frittenden is committed to encouraging as many people as possible to worship at the church and to become part of the parish community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year, the Rector and the PCC have considered the Charity Commission's guidance on public benefit and, more specifically, the guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community in a number of ways. These include: 1) worship and prayer. 2) learning about the gospel. 3) developing their knowledge and trust in Jesus. 4) provision of pastoral care for people living in the parish.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The PCC holds a wide range of church services every month that those attending find beneficial and spiritually fulfilling. These services also offer a creche provision for the under 5's and a Sunday Club for primary age children. Our Open the Book Team (combined with Trinity, Sissinghurst) leads Collective Worship fortnightly, restrictions permitting, in the primary school. This serves to increase the profile of the children and families work we are providing. As we are joined by new families, we are seeking to work closely with them to develop tailored provision as we go forward. Little Lambs is a new initiative started in September 2021, to provide a safe place for parents, carers, babies and toddlers to meet together and where toys, craft activities, refreshments, a Bible story and singing time are provide every Monday morning during term time There are also other opportunities for parishioners to learn about the gospel with regular weekly home groups and courses held during Lent. The PCC agreed to install a new Audio Visual system during the year at a total cost of almost £27,000 which was two-thirds funded by the generosity of parishioners and the balance from our existing resources. We also installed new LED lighting in the aisles at a cost of £11,313, with the help of grant support which totalled £6,500. There was a substantial increase in our charitable giving during 2022 which rose from £12,437 to £18,939. In particular, there was a more than doubling in our giving to dedicated causes, up from £7,146 to £15,158, partly in response to specific overseas crisis appeals (such as Tearfund in Afghanistan, Pakistan and Ukraine) as well as a focus on important local charities such as Maidstone Homeless Care.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total receipts on an unrestricted basis were up strongly at £80,966, helped by higher Gift Aid and regular giving, while total unrestricted payments also rose to £72,550, largely due to higher spend on a new AV system and new lighting. This resulted in a net unrestricted surplus of £8,416, with £11,416 surplus being allocated to the general fund and £3,000 being charged to the designated AV fund. After allowing for restricted receipts and payments, total receipts amounted to £124,227 and payments £117,745, giving an overall surplus of £6,482.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PCC agreed a policy in 2019 of transferring up to £5,000 into a restricted Church Fabric Fund to provide for future works when surplus funds are available. Our Quinquennial inspection in 2018 identified some major work which was likely to be needed to the Church spire in the next few years, although our most recent Quinquennial in 2023 (full report still awaited) was not as bad as feared. Even so, we have continued to build up this Church Fabric Fund, with the sum of £3,000 transferred in 2020, £5,000 in 2021 and £10,000 in 2022 as our aim has been to build up a fund of at least £25,000. Our General Funds are partly held as rainy-day funds in case of unforeseen circumstances (such as losing important donors) but could also help towards specific projects as they arise in the future. The Restoration Fund represents the balance of the funds left over from our earlier redevelopment programme as well as a grant of £1,500 received in 2021. This reserve was fully utilised in 2022. A large part of the overall cash reserve is held in a low-risk interest-bearing deposit account.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is our regular giving (with the associated Gift Aid) which is then supplemented by additional fund-raising (whenever possible) such as our annual Gift Day and an Xmas Fayre.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The PCC does not hold any investments apart from a low-risk interest-bearing cash deposit account.
A description of the principal risks facing the charity	Para 1.46	The principal risk is having enough income to cover our regular outgoings (such as Parish Share) which is dependent on our regular giving and other donations. This is more of a risk when we are unable to hold church services or hold fund-raising events (such as during the COVID-19 pandemic) but some of this additional risk was offset by a lower level of day-to-day running costs.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parochial Church Councils (Powers) Measure 1956 as amended and Church Representation Rules that came into force on 2nd January 1956.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Body Corporate which, due to the level of receipts and payments in recent years, is registered with the Charity Commission under number 1183170.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The PCC is made up of Licensed Clergy, Readers and Lay Workers in the Parish. It also includes the Churchwardens and any lay representatives on the Deanery Synod, Diocesan Synod or General Synod who are on the Electoral Roll of the Parish. The number of elected representatives on the PCC depends on the size of the Electoral Roll. As our church has between 50 and 100 members on the Electoral Roll, we are currently able to have up to 9 members on the PCC who serve a 3-year cycle.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees must go through Safeguarding training under the supervision of our Parish Disclosure Officer as well the Charity Commission guidance on the 'Essential Trustee.'
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The PCC is responsible for making decisions on all matters of general concern and importance within the Parish including how the funds of the PCC are to be spent.
Relationship with any related parties	Para 1.51	The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden is part of the Diocese of Canterbury within the Church of England and is in the Weald Deanery.

Reference and Administrative details

Charity name	The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden
Other name the charity uses	PCC Frittenden
Registered charity number	1183170
Charity's principal address	The Street Frittenden Kent TN17 2DD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Reverend Peter Deaves	Incumbent		Diocese of Canterbury
2	John Stansfeld	Churchwarden		Elected by a meeting of Parishioners
3	James Highwood	Churchwarden	From 27 April 2022	Elected by a meeting of Parishioners
	James Highwood	Safeguarding Officer	From 1 October 2022	Electoral Roll
	James Highwood	Deanery Synod Representative		Electoral Roll
4	Anthony Staples	Reader		Electoral Roll
5	Christopher Page	Treasurer		Electoral Roll
6	Joanna Beech	PCC Secretary		Electoral Roll
	Joanna Beech	Churchwarden	Until 27 April 2022	Electoral Roll
7	Lindsey Moore	Safeguarding Officer	Until 30 September 2022	Electoral Roll
	Lindsey Moore			Electoral Roll
8	Isobel Mehrabian		From 27 April 2022	Electoral Roll
9	Sophie Beech	Eco Church Officer	Until 27 April 2022	Electoral Roll

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOHN THOBURN STANSFELD	
Position (eg Secretary, Chair, etc)	CHURCHWARDEN	
Date	14 th May 2023	

St Mary's Church, Frittenden

Financial Report and Accounts

For the year ended 31 December 2022

PCC FRITTENDEN

YEAR TO 31 DECEMBER

	2022 £			2021 £		
RECEIPTS	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
VOLUNTARY RECEIPTS						
REGULAR AND TAX EFFICIENT GIVING						
Free will offerings under Gift Aid	34,660	0	34,660	32,815	0	32,815
Other free will offerings	2,384	0	2,384	2,000	0	2,000
	37,044	0	37,044	34,815	0	34,815
COLLECTIONS						
Under Gift Aid	3,704	3,864	7,568	3,008	2,740	5,748
Other	1,446	6,047	7,493	1,454	1,902	3,356
	5,150	9,911	15,061	4,462	4,642	9,104
OTHER VOLUNTARY RECEIPTS						
Gift Day	6,875	0	6,875	7,369	0	7,369
Wealden Concert	0	802	802	0	0	0
Donations	4,577	1,728	6,305	3,633	7,290	10,923
Youth Work (Little Lambs)	0	478	478	0	626	626
AV Appeal	0	16,182	16,182	0	0	0
	11,452	19,190	30,642	11,002	7,916	18,918
TAX RECOVERED						
Collections/Donations	14,549	4,645	19,194	8,943	2,627	11,570
Restricted Grants	0	7,550	7,550	0	1,500	1,500
LPOW	847	0	847	0	0	0
	15,396	12,195	27,591	8,943	4,127	13,070
ACTIVITIES FOR GENERATING FUNDS						
EVENTS						
Christmas Fayre (net)	1,519	0	1,519	2,848	0	2,848
Carol Singing	0	1,965	1,965	0	1,437	1,437
Ride and Stride	630	0	630	426	0	426
	2,149	1,965	4,114	3,274	1,437	4,711
CHURCH ACTIVITIES						
Fees due to Parish	2,163	0	2,163	1,808	0	1,808
Refund of Fees from Canterbury	0	0	0	30	0	30
	2,163	0	2,163	1,838	0	1,838
OTHER INCOME						
Interest	518	0	518	10	0	10
Magazine Income	6,527	0	6,527	3,912	0	3,912
Sundry Income	567	0	567	130	0	130
	7,612	0	7,612	4,052	0	4,052
TOTAL RECEIPTS	80,966	43,261	124,227	68,386	18,122	86,508

PCC FRITTENDEN

YEAR TO 31 DECEMBER

	2022			2021		
	£			£		
PAYMENTS	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
PARISH SHARE						
Diocesan Quota	32,477	0	32,477	36,543	0	36,543
MINISTRY						
Rector's Expenses	1,679	0	1,679	834	0	834
Youth Work	517	0	517	0	0	0
Little Lambs	0	34	34	0	228	228
	2,196	34	2,230	834	228	1,062
CHURCH RUNNING EXPENSES						
Insurance	4,380	0	4,380	4,638	0	4,638
Oil	2,460	0	2,460	840	0	840
Electricity and Water	879	0	879	524	0	524
Lighting	4,813	6,500	11,313	0	0	0
Repairs and Maintenance	4,638	3,428	8,066	1,220	8,800	10,020
Churchyard Maintenance	1,175	0	1,175	600	0	600
Professional Fees	0	0	0	420	0	420
Honoraria	450	0	450	300	0	300
Other	780	1,228	2,008	178	0	178
	19,575	11,156	30,731	8,720	8,800	17,520
UPKEEP OF SERVICES						
Music Copyright	323	0	323	351	0	351
Organists	2,313	0	2,313	1,750	0	1,750
	2,636	0	2,636	2,101	0	2,101
OTHER EXPENSES						
AV System	5,349	18,847	24,196	0	0	0
Magazine	5,318	0	5,318	2,854	0	2,854
Website	485	0	485	610	0	610
Administrator	618	0	618	614	0	614
Sundry Expenses	115	0	115	919	0	919
	11,885	18,847	30,732	4,997	0	4,997
CHARITABLE GIVING	3,781	15,158	18,939	5,291	7,146	12,437
TOTAL PAYMENTS	72,550	45,195	117,745	58,486	16,174	74,660
SURPLUS/(DEFICIT)	8,416	-1,934	6,482	9,900	1,948	11,848

**ST MARY'S CHURCH FRITTENDEN
BALANCE SHEET**

As at 31 December	2022 £	2021 £
General Fund		
Opening balance	35,555	33,655
General Surplus for the Year	11,416	9,900
Transferred to Church Fabric Fund	-10,000	-5,000
Transferred to Audio Visual Fund	0	-3,000
Closing balance	36,971	35,555
Church Fabric Fund		
Opening balance	13,000	8,000
Transfer from General Fund	10,000	5,000
Closing balance	23,000	13,000
Audio Visual Fund		
Opening balance	3,000	0
Deficit for the Year	-3,000	0
Transfer from General Fund	0	3,000
Closing balance	0	3,000
Restricted Funds		
Restoration Fund		
Opening balance	2,378	828
(Deficit)/Surplus for the Year	-2,378	1,550
Closing balance	0	2,378
Youth Work (Little Lambs)		
Opening balance	398	0
Surplus for the Year	444	398
Closing balance	842	398
Total Funds	60,813	54,331
<i>Represented By:</i>		
Monetary Assets		
Bank Current Account	10,933	34,969
CCLA Deposit Account	49,880	19,362
Total Assets	60,813	54,331

Non-Monetary Assets

Clavinova/Two HP Laptops/Sound System/Audio Visual System/Music Stands
Chairs/Church Furnishings and Plate/Ceramic Poppies/Mower/Strimmer

Notes:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. Restricted Funds are those received for a specific purpose.

Approved by the Parochial Church Council on 20 April 2023 and signed on its behalf by:


John Stansfeld
(Churchwarden)


James Highwood
(Churchwarden)

Independent examiner's report to the members of the PCC of St Mary's Church, Frittenden

I report to the members of the PCC of St Mary's Church, Frittenden on my examination of the accounts for the year ended 31st December 2022 set out on pages 7 to 9.

Responsibilities and basis of report

As the members of the PCC, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act") and the Church Accounting Regulations 2006.

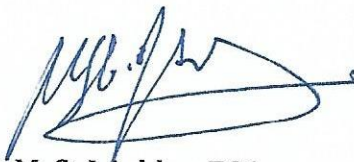
I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008.

I have no concerns and have no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M. St.J Ashley FCA
16th May 2023

Hillywood House
Starvenden Lane
Sissinghurst
Kent TN17 2AN

Independent examiner's report to the members of the PCC of St Mary's Church, Frittenden

I report to the members of the PCC of St Mary's Church, Frittenden on my examination of the accounts for the year ended 31st December 2022 set out on pages 7 to 9.

Responsibilities and basis of report

As the members of the PCC, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act") and the Church Accounting Regulations 2006.

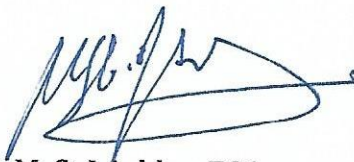
I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008.

I have no concerns and have no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M. St.J Ashley FCA
16th May 2023

Hillywood House
Starvenden Lane
Sissinghurst
Kent TN17 2AN