



Andover Twenty1

Trustee Annual Report

May 2023 - April 2024

Aims & Purposes

Andover Twenty1 is a parent-led Charity. Our purpose is to provide support to people with Down's Syndrome and their families, from birth and through school. We want our members to reach their potential, both socially and academically. The charity is currently only supporting children and their families but will continue to support them as they grow into adulthood.

We support children with Down's Syndrome, and their schools, to ensure the best possible educational experience and outcome. We encourage them to be fully included within their local community and recognised as a friend, not as someone different or misunderstood. We know that children with Down's Syndrome can succeed when given the opportunity and with the right support.

Andover is at the heart of our charity and part of its name because that is where we started. It is also the centre point of the area we support. We support children and their families who live within a 25 mile radius of Andover including Newbury, Winchester and Salisbury as well as smaller towns and villages.

Objectives & Activities

Our Support Groups

The charity held quarterly **Weekend Stay and Play** sessions to enable siblings, parents and grandparents to get together. There have been Christmas, Easter and birthday themed sessions. The attendance has been varied but definitely decreased since last year. With between 5 and 8 families attending any one session.

The decision has been made to reduce these sessions to twice yearly and to vary the location and the activity. The next session is to be a Picnic in the Park with a bouncy castle.

The charity has also made the decision to revert back to email newsletters alongside publishing the events on social media. We hope this will increase engagement.

Early Development Groups

For our babies 6 months to 18 months old, Andover Twenty1 hosts monthly Early Development Groups. For preschool age children; 18 months to 4 years old and some children who have decelerated, Andover Twenty1 hosts fortnightly Early Development Groups facilitated by LETS Go! UK. These sessions teach the children a wide range of skills to help them meet their development milestones and provide a firm foundation for further learning.

School Advisory Service

Every Andover Twenty1 member of school age in a mainstream school is eligible to apply for inclusion in the School Advisory Service (SAS). Participation is fully funded by Andover Twenty1 and approval is required by the child's school.

The purpose of the SAS is to provide a qualified bridge between students with Down's Syndrome, their families and the school they attend. The service recognises that not all mainstream schools have experience of, and expertise in, teaching children with Down's Syndrome.

The specialist advisor, provided by LETS Go! UK, visits children participating in the scheme for half a day every term. During each visit the child is observed within the classroom and LetsGo! UK listens to any specific educational or behavioural concerns the teaching staff may have. They will also perform individual one-to-one assessments considering the current level of development and progress. They will then discuss and develop targets with teaching staff and family.

If a child is transitioning from Mainstream to a Specialist school Andover Twenty1 will provide a transition session within the school to enable a handover of knowledge from Lets Go to the new school.

Currently Lets Go UK do not provide an advisory service to Special Schools but it is felt a transition session is valuable to pass on relevant information about the individual child.

Training

Andover Twenty1 provides training for parents, preschools and schools, both mainstream and specialist schools. Training sessions have been conducted; in-person for Primary School staff/ parents and on-line evening sessions for preschool parents and staff.

The purpose of the training is to highlight the learning profile of children with Down's Syndrome. Training covers successful interventions and learning techniques specific to Down's Syndrome. As there are recognised learning strengths and challenges.

The training available covers a wide range of topics including:

Inclusion	Differentiation
Communication, speech and language	Literacy
Memory	Number
Play, cognition and social skills	Independence
Managing behaviour	

In this financial year we only provided 1 training session, conducted by LETS Go. This training was a full day for professionals and parents, held at The Lights, Andover. 22 people attended this session with representation from most schools supporting our members. We made the decision to not overload training this year due to decreased engagement and not wanting to repeat subjects too frequently.
Last year there were 4 sessions and 50 participants.

Achievements and Performance

Membership

This year Andover Twenty1's membership has increased by 3 families. This year Andover Twenty1 has provided services for 22 Children, up from 20 last year.

Early Development Groups

During the last year Andover Twenty1 provided Early Development Groups for the following numbers of children:

During the period - May- September 2023	8 children
During the period - September 2023- May 2024	5 children

School Advisory Service

During the last year Andover Twenty1 provided the School Advisory Service for the following numbers of children:

During the period - May- September 2023	14 children
During the period - September 2023- May 2024	16 children

Training

Andover Twenty1 provided 1 training session, presented by Lets Go UK. This session was a full day hosted by The Lights, attended by 22 professionals and parents of members. The training was very well received and will be repeated annually.

Monthly Stay & Play

The Baby Sensory Room Sessions were discontinued in Dec 2022 due to lack of attendance. This is due to less members within the appropriate age range. We continue to review appetite to reinstate these sessions or similar.

4 Weekend Stay and Plays were held during the year. Less families attended these events than last year. We are unsure why engagement has decreased but we intend to switch to bigger events bi-annually and see if that makes a difference.

Resource Library

In March 2021 Andover Twenty1 launched their Resource Library. A fantastic resource for its members. The Library holds a huge variety of useful things for parents to borrow. From books on education and physiotherapy equipment, to sensory toys and Speech and

Language aids. All of which are expensive for our members to purchase themselves. These can be booked out and borrowed for free by Andover Twenty1 Members.

We still do not have good engagement with the library, we intend to contact schools directly about possibly borrowing some resources. Previously all loans went through parents which may have been preventing access.

Fundraising & Awareness

Andover Twenty1 is entirely dependent on grants and donations to provide services to its members. During this financial year we have been supported by the following events and businesses:

Salisbury Art Fair

During October 2023, two artists Lulu Coldrey and Eliza Butterworth exhibited their artwork at Salisbury Cathedral School. They generously donated 15% of their proceeds to Andover Twenty1 which came to £433.

Track Day July 2023

EMM London arranged a track day at Goodwood racecourse. Racers brought their own cars to race on the track. EMM generously donated £2226 of the proceeds from the day to Andover Twenty1

The CO-Op Community Fund

We were lucky to be chosen as a recipient of the CO-Op Community Fund. They donated £1082 as part of their support of their local community.

21st March 2024 World Down's Syndrome Day (WDSD)

This Year's World Downs Syndrome Day started a new initiative, Odd Sock Bunting. Andover and Salisbury Stations, local schools and businesses and Andover High Street. Displayed Odd Sock bunting to raise awareness and funds for Andover Twenty1. A fantastic £921 was raised for A21. MUJV kindly volunteered their time to help erect the bunting across Andover, Salisbury and Tidworth.

MUJV

This year we again MUJV kindly chose us as their charity for the year, they raised funds for us across the year by holding a golf day and a pub quiz. They raised a fantastic £1900.

Harewood Forest Run

Following the success of the Thruxton Run this year we decided to enter a more local run in the Harewood Forest. Approximately 20 people took part, raising a wonderful £1730 toward our services.

ASDA Fundraising Day

Adsa allowed Andover Twenty1 to shake tins at their Andover Store this year and the public were very interested in what we do and super generous, raising a massive £130 for us in one day.

Thank you to all those who volunteered to help us raise funds and those who generously donated!

Trustee Financial Report

Total receipts on unrestricted funds were £16,677 which is a slight decrease of £1,500 from last year. Previous financial year we had some one-off fundraising opportunities which were extremely successful. Overall we are quite happy with fundraising this year.

Gift aid last year totalled £364, this is down from last year due to less campaigns through chuffed which automatically asks for and collects Gift Aid donations. Our annual run was also moved so gift aid fundraising for that will appear next time. Gift Aid year end 2024 will be submitted shortly and will appear in next year's report.

Service costs this year were stable and within budget. We supported a similar number of children this year and services did not change. All services for the entire year had the 20% VAT increase that began last financial year, that means our overall spend was significantly increased. Overall we actually spent £3,200 more for the same services.

The charity now offers services to 21 children. Early development groups, school service & our training program all together cost £18,122. Which is actually under the £20,500 estimated in the 2023/24 budget. The mileage allocated is always estimated, so this is the cause of the difference, alongside the reduced training programme this year.

Overall our individual fundraising efforts this year haven't produced as many donations as last year. Although we had some generous donations from businesses and organisations; Endeavour School, South Central Ambulance Service, Portway Infants School, Friends of Salisbury Cathedral, Castle School, ASDA, Salisbury & Andover Train Stations, EMM and MUJV.

Some generous personal donations have been repeated this year and a funeral collection was held for one of our member families, benefiting Andover Twenty1.

We were once again named as MUJV's charity of the year for 2023, we have a fantastic relationship with the organisation, over the course of the year they held multiple events for our benefit totaling almost £1,900.

We are looking to gain similar relationships with other local businesses and organisations. Additionally we have a plan in place to secure more grants this year with trustees and committee members being asked to investigate opportunities and bring them to the table. We applied for 1 grant / scheme this year, the Co-Op Community fund, which we won. At time of writing we have received £1082 from this scheme with a second payment of an unknown amount to be paid to us in Oct 2024.

This year's financials ended up at -£1,729 (unrestricted funds) We consider this a successful year due to the additional 20% cost for services. We have stabilised our finances over the last 2 financial years since the large deficit in 2021/22. Going forward we see no changes required to our core services, but equally there is not enough in reserves to commit to expanding services.

Reserves Policy

It is Andover Twenty1's policy to maintain a balance on unrestricted funds (if possible), which equates to at least 2 academic years of core service payments, currently equivalent to £42,000, including VAT. (Sept 2024 & Sept 2025) Our Current reserves sit at £33,416, approximately 1.5 years of services.

Structure, Governance & Management

Administrative Information

Andover Twenty 1 operates in Andover, Hampshire and up to a 25 mile radius of Andover. The correspondence address is currently 79 Peake Way, Charlton, Andover, SP10 4FA. Andover Twenty 1 is a Foundation CIO in which its only voting members are the trustees. A committee composed of trustees manage the day to day running of the charity. Andover Twenty 1 is a registered charity in England & Wales No. 1183166.

Trustees:

Anna Fauvelle - Trustee Chairperson
Jennifer Ogg - Treasurer
Alice Leuenberger - Trustee responsible for Safeguarding
Libby Matthews
Rowen Gower
Louise Benning
Kerry Mackenzie

In the 2023/24 Financial year the committee met 11 times overseen by 3-5 trustees. All trustees were invited to Trustee Update meetings, 3 times across the year. All Trustees were consulted for decisions throughout the year. Trustees voted on 1 occasion, 1 time for service budget adjustments.

Receipts & Payments Account

Receipts	Unrestricted funds	Restricted funds	Endowment Funds	Total Funds	Total Last Year
	£	£	£	£	£
General Donations	8286	-	-	8286	12009
Fundraising Events	7180	-	-	7180	5933
Schemes (Gift Aid, Amazon Smile)	1211	-	-	1211	161
Sales (Christmas Cards)	-			-	108
Total receipts	16677	-	-	16677	18211
Payments					
Services	18122	-	-	18122	14901
Venue Hire	-	-	-	-	180
Fundraising Costs	67	-	-	67	31
Insurance / Overheads	217	-	-	217	241
Merchandise (Christmas Cards	-	-	-	-	210
Total payments	18,406	-	-	18,406	15563
Net of Receipts/(payments)	-1729	-	-	-1729	2648
Cash funds last year end	35145			35145	32497
Cash funds this year end	33416			33416	

Statements of Assets & Liabilities

Cash funds	Unrestricted funds	Restricted funds	Endowment Funds
	£	£	£
HSBC Current Account	33,087		
Paypal Account	209		
Petty Cash	120		
Total cash funds	33416		

Trustee Sign Off


Anna Fauvelle (Chair)

Date 07/10/2024


Louise Benning

Date 08/10/2024

Rowen Gower

Date



07/10/2024

Jennifer Ogg

Date

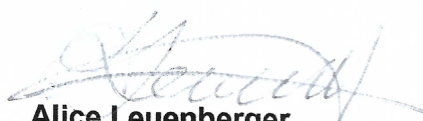


9/10/2024



Kerry Mackenzie

Date 04.10.24


Alice Leuenberger

Date 5/10/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Andover Twenty1

No (if any)
1183166

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/05/2023		30/04/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Donations	8,286	-	-	8,286	12,009
Fundraising Events	7,180	-	-	7,180	5,933
Schemes (Smile, GiftAid etc)	1,211	-	-	1,211	161
Sales (Christmas Cards)	-	-	-	-	108
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,677	-	-	16,677	18,211
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,677	-	-	16,677	18,211
A3 Payments					
Services	18,122	-	-	18,122	14,901
Venue Hire	-	-	-	-	180
Fundraising Costs	67	-	-	67	31
Insurance / Overheads	217	-	-	217	241
Merchandise (Christmas Cards)	-	-	-	-	210
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	18,406	-	-	18,406	15,563
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,406	-	-	18,406	15,563
Net of receipts/(payments)	- 1,729	-	-	- 1,729	2,648
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,145	-	-	35,145	-
Cash funds this year end	33,416	-	-	33,416	2,648

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Current Account	33,087		-
	Paypal Account	209	-	-
	Petty Cash	120	-	-
	Total cash funds	33,416	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	