



## Andover Twenty1 Trustee Annual Report May 2022 - April 2023

### Aims & Purposes

Andover Twenty1 is a parent-led Charity. Our purpose is to provide support to people with Down's Syndrome and their families, from birth and through school. We want our members to reach their potential, both socially and academically. The charity is currently only supporting children and their families but will continue to support them as they grow into adulthood.

We support children with Down's Syndrome, and their schools, to ensure the best possible educational experience and outcome. We encourage them to be fully included within their local community and recognised as a friend, not as someone different or misunderstood. We know that children with Down's Syndrome can succeed when given the opportunity and with the right support.

Andover is at the heart of our charity and part of its name because that is where we started. It is also the centre point of the area we support. We support children and their families who live within a 25 mile radius of Andover including Newbury, Winchester and Salisbury as well as smaller towns and villages.

### Objectives & Activities

#### Our Support Groups

Andover Twenty1 is a friendly group run by volunteers. We had a **Monthly Support Group** where parents of children with Down's Syndrome can meet to share fun and friendship but also practical and emotional support.

Parents met every month at the Wellington Centre in Andover. People of all ages were welcome; there is a sensory room available for the children and the hall is ideal for the children to play safely, while the parents can relax, chat and enjoy the refreshments provided.

Since October 2021 the support group has been running monthly. However by October 2022 it had become apparent that our membership had aged out of these groups as they were primarily aimed at babies and their parents. We decided to discontinue this group until further notice.

The charity has also held multiple **Weekend Stay and Play** sessions to enable siblings, parents and grandparents to attend.. The attendance at these events has grown considerably and we intend to continue them quarterly in the next financial year.

## Early Development Groups

For our babies and preschool age children Andover Twenty1 hosts monthly Early Development Groups facilitated by LETS Go! UK. These sessions teach the children a wide range of skills to help them meet their development milestones and provide a firm foundation for further learning.

3 Groups started in September. Providing the service for 7 members.

## School Advisory Service

Every Andover Twenty1 member of school age in a mainstream school is eligible to apply for inclusion in the School Advisory Service (SAS). Participation is fully funded by Andover Twenty1 and approval is required by the child's school.

The purpose of the SAS is to provide a qualified bridge between students with Down's Syndrome, their families and the school they attend. The service recognises that not all mainstream schools have experience of, and expertise in, teaching children with Down's Syndrome.

The specialist advisor, provided by LETS Go! UK, visits children participating in the scheme for half a day every term. During each visit the child is observed within the classroom and LetsGo!UK listens to any specific educational or behavioural concerns the teaching staff may have. They will also perform individual one-to-one assessments considering the current level of development and progress. They will then discuss and develop targets with teaching staff and family.

Our provider is trialling a variation of the SAS for specialist schools. And when they are offering this as a service we will look into providing it for our members in Specialist school.

## Training

Andover Twenty1 provides training for parents, preschools and schools, both mainstream and specialist schools. Training sessions have been conducted; in-person for Primary School staff/ parents and on-line evening sessions for preschool parents and staff.

The purpose of the training is to highlight the learning profile of children with Down's Syndrome. Training covers successful interventions and learning techniques specific to Down's Syndrome. As there are recognised learning strengths and challenges.

The training available covers a wide range of topics including:

- Inclusion
- Differentiation
- Communication, speech and language
- Literacy



Memory  
Number  
Play, cognition and social skills  
Independence  
Managing behaviour

In this financial year there were 4 sessions, conducted by 1 different provider. These sessions provided training to 50 participants. 28 attended 2 primary school training sessions and 22 attended online preschool training sessions. Last year there were 5 sessions and 70 participants.

## Achievements and Performance

### Membership

This year Andover Twenty1's membership has increased by 3 families. 2 families have moved out of the area this year.

This year Andover Twenty1 has provided services for 20 Children, down from 26 last year. This is due to some families moving out of the area, or service times not suiting families. Andover Twenty1 has done its utmost to be flexible and accommodate member families.

### Early Development Groups

During the last year Andover Twenty1 provided Early Development Groups for the following numbers of children:

During the period - May- September 2022	<b>12</b> children
During the period - September 2022- May 2023	<b>7</b> children

### School Advisory Service

During the last year Andover Twenty1 provided the School Advisory Service for the following numbers of children:

During the period - May- September 2022	<b>14</b> children
During the period - September 2022- May 2023	<b>13</b> children

### Training

Andover Twenty1 provided 4 training sessions, all presented by Lets Go UK. Two in person, two online via Zoom. They were attended by a total of 50 parents, nursery staff and school staff. This is down by 20 participants last year.

### Monthly Stay & Play

The Baby Sensory Room Sessions were discontinued in Dec 2022 due to lack of attendance. This is due to less members within the appropriate age range.

3 Weekend Stay and Plays were held during the year. Over 15 families attended these events. These have been a great success and will continue quarterly in the next year.

## Resource Library

In March 2021 Andover Twenty1 launched their Resource Library. A fantastic resource for its members. The Library holds a huge variety of useful things for parents to borrow. From books on education and physiotherapy equipment, to sensory toys and Speech and Language aids. All of which are expensive for our members to purchase themselves. These can be booked out and borrowed for free by Andover Twenty1 Members.

In the next year the Library Catalogue will be available, pinned at the top of the Facebook Group Page to ensure everyone knows what is available and the resources are more widely used.

## Fundraising & Awareness

Andover Twenty1 is entirely dependent on grants and donations to provide services to its members. During this financial year we have been supported by the following events and businesses:

### **Asda Green Tokens**

Andover Twenty1 members and supporters all voted on line to receive the maximum Asda donation of £500.

### **Danielle's Coffee Morning**

Danielle, friend and supporter of A21 held a very successful coffee morning. She managed to raise nearly £500 by selling baked goods and arranging a raffle..

### **Andover Carnival**

On 17th July 2023 Andover Twenty1 was the chosen Charity for the Andover Carnival. Many volunteers and members came together. They shook buckets, decorated the Andover Twenty1 Float, played music, danced, walked, waved, blew up balloons, sold raffle tickets and generally had great fun. It was a fantastic day to bring awareness of Andover Twenty1 to our community and awareness of Down Syndrome. The event also raised a massive £3300 for the Charity.

### **Christmas Cards**

This year the children and their siblings contributed to making a charity christmas card at the Christmas Stay and Play session. They coloured Christmas presents and used their fingerprints to make baubles. These were all cleverly superimposed onto a christmas tree to create a unique Andover Twenty1 Christmas Card. These were then sold. 110 were sold which made £108 for Andover Twenty1 and we have some left over to sell again this coming Christmas.

**Ixia Haircut**

Ixia, the older sibling of one of our members, donated her hair to the Princess Trust which makes wigs for children with cancer. She also used it as a fundraising opportunity to benefit Andover Twenty1, raising over £500.

**Lulu Coldrey Art Exhibition**

Wildlife artist Lulu coldrey held an exhibition of her work, where she donated 10% of her sales to Andover Twenty1. She also held a raffle where the prize was an original charcoal drawing. All together she raised over £1000 for Andover Twenty1. She is also involved in planning another exhibition in the autumn which will benefit Andover Twenty1 again.

**Mind and Muscle Christmas Market**

The local Andover Gym; Mind and Muscle held a Christmas market in aid of Andover Twenty1. Raising awareness and funds of over £250

**21st March 2023 World Down's Syndrome Day (WDSD)**

This Year's World Downs Syndrome Day saw schools and businesses across our region participate. Raising awareness of both Andover Twenty1 and Down's Syndrome. A fantastic £921 was raised for A21.

**Friends of Salisbury Cathedral Glitter Ball**

The Friends of Cathedral School donated a fantastic £2500 from the auction at their ball in December, as one of our parent members was the auctioneer.



# Trustee Financial Report

Total receipts on unrestricted funds were £18,211 which is an increase of 100% from last year. We have had some incredible fundraising opportunities this year, including the Andover Carnival and some very generous one-off donations.

The 2021 Gift Aid amount collected after last financial year's end totalled £729 mostly coming from the Thruxton Spring Run. Once again this year's gift aid claim will be submitted after year end.

Amazon Smile donations totalled £121 this year which is a slight decrease from last year. However Amazon made the decision to close AmazonSmile, the last payment is due May 2023.

This year the charity has once again extended the ways donations can be received. The Zettle POS has been used at multiple events throughout the year and we've successfully signed up as a registered charity on the Meta platform (Facebook & Instagram).

Similarly to last year we saw increased core service costs this year. The £1500 increase is due to mileage increases, VAT and additional school service sessions requested by either LETS Go or settings. This year's offerings have not changed although unfortunately our main service provider LETS Go UK has reached a threshold and now is required to add VAT. This has added 20% to all invoices since Feb 2023 and will have to be budgeted for going forwards.

The charity is now offering services to 20 children. Early development groups, school service & our training program all together cost £15,563. Which is actually under the £17,000 estimated in the 2022/23 budget. The mileage allocated is always estimated, so this is the cause of the difference, alongside the dropping of Sensory Room Stay & plays for the second half of the year.

This year we've had successful fundraising events and made a huge impact showcasing Andover Twenty1 to the general public. The £3300 raised by the Andover Carnival on behalf of A21 was incredible and the raising of our profile was hugely beneficial. We had some generous donations from businesses and organisations this year; Portway Infants School, Friends of Salisbury Cathedral, ASDA, Full Motion Fitness and Mind & Muscle.

We've also had an increase in donations from generous individuals this year, including donations collected in memorandum.

It was noted in last year's report that Andover Twenty1 needed to focus more on grant proposals to bridge the gap and deficit; we unfortunately have not applied for any grants this year. Our limited manpower has been focussed on other areas. Andover Twenty1 intends to make grants a priority in the next financial year. We were named as MUJV's charity of the year for 2023, we are extremely grateful to be selected again and will make the most of the relationship.

This year's financials ended up at +£2648 (unrestricted funds) Our focus this year was to stabilise after a large deficit in the 2021/22 financial year. This has been successful. We

have quite a few opportunities upcoming this financial year and therefore we are quite confident in our position. We will not be making any service cuts or resorting to cost saving measures as discussed in last year's report.

## Reserves Policy

It is Andover Twenty1's policy to maintain a balance on unrestricted funds (if possible), which equates to at least 2 academic years of core service payments, currently equivalent to £40,000, including VAT. (Sept 2023 & Sept 2024) Our Current reserves sit at £35,145, approximately 1.75 years of services.

# Structure, Governance & Management

## Administrative Information

Andover Twenty 1 operates in Andover, Hampshire and up to a 25 mile radius of Andover. The correspondence address is currently 79 Peake Way, Charlton, Andover, SP10 4FA. Andover Twenty 1 is a Foundation CIO in which its only voting members are the trustees. A committee composed of all the trustees and some non-trustees manage the day to day running of the charity. Andover Twenty 1 is a registered charity in England & Wales No. 1183166.

### Trustees:

Ami Turner - Trustee responsible for Safeguarding

Anna Fauvelle - Trustee Chairperson

Jennifer Ogg - Treasurer

Libby Matthews

Rowen Gower

Louise Benning

### Non-trustee committee members:

Kerry Mackenzie

In the 2022 Financial year the committee met nine times overseen by 2/3 trustees. All trustees were invited to Trustee Update meetings, 3 times across the year. All Trustees were consulted for decisions throughout the year. Trustees voted on 3 occasions, 3 times for service budget adjustments.

# Receipts & Payments Account

<b>Receipts</b>	Unrestricted funds	Restricted funds	Endowment Funds	Total Funds	Total Last Year
	£	£	£	£	£
General Donations	12009	-	-	12009	2710
Fundraising Events	5933	-	-	5933	5268
Schemes (Gift Aid, Amazon Smile)	161	-	-	161	1034
Sales (Christmas Cards)	108			108	0
<b>Total receipts</b>	<b>18211</b>	<b>-</b>	<b>-</b>	<b>18211</b>	<b>9012</b>

## Payments

Services	14901	-	-	14901	13282
Venue Hire	180	-	-	180	270
Fundraising Costs	31	-	-	31	175
Processing Fees	0	-	-	0	2
Speech Therapy (NLCF)	-	-	-	-	2800
Insurance / Overheads	241	-	-	241	175
Merchandise (Christmas Cards	210	-	-	210	-

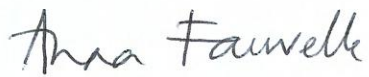


<b>Total payments</b>	<b>15563</b>	-	-	<b>15563</b>	<b>16704</b>
Net of Receipts/(payments)	2648	-	-	2648	-7692
Cash funds last year end	32497			32497	
Cash funds this year end	35145			<b>35145</b>	

## Statements of Assets & Liabilities

Cash funds	Unrestricted funds	Restricted funds	Endowment Funds
	£	£	£
HSBC Current Account	33931		
Paypal Account	605		
Petty Cash	609		
<b>Total cash funds</b>	<b>35145</b>		

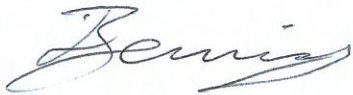
## Trustee Sign Off



**Anna Fauvelle (Chair)**

3 Oct 2023

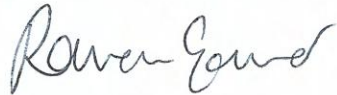
**Date**



**Louise Benning**

10 Oct 2023

**Date**



**Rowen Gower**

30.09.23

**Date**



**Elizabeth Matthews**

27.09.23.

**Date**



**Jennifer Ogg**

20/10/23

**Date**



**Kerry Mackenzie**

28.09.23

**Date**



**Alice Leuenberger**

29/9/2023.

**Date**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Andover Twenty1

No (if any)  
1183166

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/05/2022

To

Period end date  
30/04/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
General Donations	12,009	-	-	12,009	2,710
Fundraising Events	5,933	-	-	5,933	5,268
Schemes (Smile, GiftAid etc)	161	-	-	161	1,034
Sales (Christmas Cards)	108	-	-	108	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>18,211</b>	<b>-</b>	<b>-</b>	<b>18,211</b>	<b>9,012</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>18,211</b>	<b>-</b>	<b>-</b>	<b>18,211</b>	<b>9,012</b>
<b>A3 Payments</b>					
Services	14,901	-	-	14,901	13,282
Venue Hire	180	-	-	180	270
Fundraising Costs	31	-	-	31	175
Processing Fees	-	-	-	-	2
Insurance / Overheads	241	-	-	241	175
Speech Fees (NLCF)	-	-	-	-	2,800
Merchandise (Christmas Cards)	210	-	-	210	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>15,563</b>	<b>-</b>	<b>-</b>	<b>15,563</b>	<b>16,704</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>15,563</b>	<b>-</b>	<b>-</b>	<b>15,563</b>	<b>16,704</b>
<b>Net of receipts/(payments)</b>	<b>2,648</b>	<b>-</b>	<b>-</b>	<b>2,648</b>	<b>- 7,692</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>32,497</b>	<b>-</b>	<b>-</b>	<b>32,497</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>35,145</b>	<b>-</b>	<b>-</b>	<b>35,145</b>	<b>- 7,692</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Current Account	33,931		-
	Paypal Account	605	-	-
	Petty Cash	609	-	-
	<b>Total cash funds</b>	<b>35,145</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Anna Fauvelle</i>	ANNA FAUVELLE	3 Oct 2023
<i>Bennie</i>	LOUISE BENNING	10 Oct 23