



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1st April 2023

Period start date To

Period end date 31<sup>ST</sup> March 2024

**Charity name: Cycling Without Age - Guildford**

**Charity registration number: 1183163**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the charity are the relief of persons in the Guildford area who are in need by reason of their age, restricted mobility or disability, by providing volunteer led accessible Trishaw rides to help them gain a social connection and to assist them to integrate into the community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm that the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity's main activity was the provision of free trishaw bicycle rides for elderly men and women, from care homes, sheltered housing accommodation or individuals who contacted us. The rides were on quiet lanes or in park settings and allowed time for passengers to enjoy the environment, be outside in the fresh air and also enjoy the opportunity to interact socially with the rider and companion.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	We are very grateful to our volunteers for giving their time as pilot and/or companion on the rides.

Other		
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## Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity acquired the Triobike Trishaw and started offering rides in 2021. In the year to 31 March 2024 we undertook 127 passenger rides. We provided regular rides to care homes, sheltered housing communities and a number of individuals. Feedback from the passengers and care homes remained very positive with many requesting additional rides at later dates. The charity continues to provide the rides at no cost to the passengers. In addition to the 4 Trustees, our volunteer kindly continued to assist us.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/a
Performance of fundraising activities against objectives set	Para 1.41	N/a
Investment performance against objectives	Para 1.41	N/a
Other		N/a

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Following income of £1,662 and expenditure of £1,202, the charity held a balance of £1,629 as at 31 <sup>st</sup> March 2024.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no formal policy on reserves but the charity holds sufficient funds for routine expenses such as maintenance and public liability insurance.
Amount of reserves held	Para 1.22	The balance at 31 <sup>st</sup> March 2024 was £1,629
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties have been identified.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations made by donors
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	N/a
Other		N/a

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees were selected by the charity's founder Caroline Michell

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/a
Relationship with any related parties	Para 1.51	N/a
Other		N/a

## Reference and Administrative details

Charity name	Cycling Without Age - Guildford
Other name the charity uses	N/a
Registered charity number	1183163
Charity's principal address	5 Iveagh Road, Guildford, Surrey GU2 7PU

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Michell	Chairperson	26 April 2019	
2	Stephen Michell	Treasurer	26 April 2019	
3	Philippa Hanlon		26 April 2019	
4	Caroline Hughes		8 November 2019	
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

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## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>

#### **Name of chief executive or names of senior staff members (Optional information)**

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## **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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## **Other optional information**

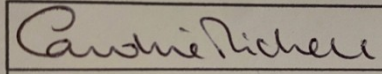
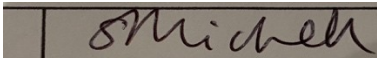
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Caroline Michell	Stephen Michell
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Position (eg Secretary,  
Chair, etc)

Chair	Treasurer
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Date

17 <sup>th</sup> January 2025
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## **Cycling Without Age - Guildford**

**Summary year 1.04.2023 to 31.03.2024**

### **RECEIPTS & PAYMENTS**

#### **Receipts**

	£1,00
Major donations (over £500)	0
Other cash, transfers & cheques	£662
Gift Aid from HMRC	£ 0

**£1,66**

#### **Total receipts**

**2**

#### **Payments**

Trishaw liability Insurance	£ 775
Guildford Borough Council fees (Stoke Park)	£ 100
Marketing, leaflets etc	£0
Transport costs	£ 217
Trishaw maintenance	£ 0
Equipment	£ 0
Operational costs	£ 86
Phone costs	£24

**£1,20**

#### **Total payments**

**2**

#### **Net receipts**

**£ 460**

### **NOTES**

1. All receipts unrestricted
2. The trishaw was kindly serviced by Fully Charged Guildford at no cost

### **ASSETS & LIABILITIES AT END OF PERIOD (31.03.2024)**

	<b>£1,62</b>
<b>Cash</b>	<b>9</b>

### **NOTES**

1. All funds unrestricted
2. The only non-cash asset is a Trishaw, current value c £5,000
3. There are no liabilities