



Trustees' Annual Report for the period

Period start date
From 1st Sept 2024 To 31st Aug 2025
Period end date

Section A Reference and administration details

Charity name Scotter Pre-school

Other names charity is known by Scotter Pre-school and Out of School Club

Registered charity number (if any) 1183122

Charity's principal address
Scotter Village Hall
Scotton Road
Scotter, Gainsborough, Lincolnshire
Postcode DN21 3SB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Inman	Chairperson		Affiliated member
2	Helen Armstrong	Treasurer		Affiliated member
3	Natalie Ebbatson	Secretary		Family member
4	Amy Henalla			Family member
5	Melanie Wood	Manager	Left 03.06.25	Manager
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	S Smith & Co Accountants	4 Ashby Road, Scunthorpe, SDN16 1NR

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	CIO Constitution (signed 14 th March 2019)
How the charity is constituted	Charitable Incorporated Organisation whose only voting members are its trustees.
Trustee selection methods	Commitment to actively join the Pre-school committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our governance and management structure is as follows:

Chairperson
Treasurer
Secretary
Committee members

Manager
Deputy Manager
Room Supervisor
Staff

Trustees, are expected to familiarise themselves with all policies followed by Scotter Pre-school. They are involved with checking and updating policies on our rolling program or as new legislation comes in.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To provide a safe, secure and stimulating environment.
2. To enhance the development and education of children aged from 2 to 5 years, in a parent involved, community-based group.
3. To work within the Early Years Foundation Stage (EYFS) framework ensuring equality of opportunity for all children and families.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To enhance the development and education of children primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children, through community groups by offering appropriate play, education and care facilities, together with the rights of parents to take responsibility for and to become involved in the activities of such groups, ensuring that we offer opportunities for all children whatever their race, culture, religion, means or ability.

To support parents to be able to return to work or to further their own education.

To make use of our Friday Club (for children going to school the next academic year) to enable children to be school ready.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Fundraising events over the year:-

Our main focus this year has been to find the funding for the start of our new build. This has been through grant applications, attending local events and holding a stall selling homemade Christmas cards, the buy a brick scheme, involving/ donations from the local and wider community groups who have raised monies for the new build project.

Graduation raffle and refreshment donations.

Wrates photos

Bags to school

Easter Sponsored walk

Summer fair

Summer raffle

The new build project is nearly complete after the actual building starting in April. We have had a phenomenal support from the local community and we look forward to opening our doors to all year round, all day provision for our children.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have set aside £30,000 as a contingency plan against closure and redundancy and low birth rate years, and this amount remains the same throughout the year. We have a building fund where monies are ring-fenced in our deposit account towards our new building. This money is added to through fees and through fund raising.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our setting receives funding from Lincolnshire County Council for 3 and 4 year olds.

We also receive 2 year old funding to support disadvantaged children.

We pay for well qualified staff who can work to the needs of the children, to provide learning at their level. This includes providing resources to enhance their child-led learning.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	JMA Onan	H A
Full name(s)	JANET INMAN	Helen Armstrong
Position (eg Secretary, Chair, etc)	CHAIR	Treasurer
Date	8/12/2025	