

# SCOTTER PRE-SCHOOL

England & Wales · Charity number 1183122

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-04-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Village Hall  
Scotter Road  
Scotter  
Gainsborough  
Lincolnshire

**Phone** 07835 942191

**Email** [chair@scotterpreschool.org.uk](mailto:chair@scotterpreschool.org.uk)

**Website** [www.scotterpreschool.org.uk](http://www.scotterpreschool.org.uk)

## Activities

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**Objects:** THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:1) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;2) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;3) INSTIGATING AND ADHERING TO THE STATUTORY FRAMEWORK FOR THE EARLY YEARS FOUNDATION STAGE AND FURTHERING THE AIMS AND OBJECTS OF THE EARLY YEARS ALLIANCE.

**Activities:** We are a charity based pre-school. We aim to provide children with an enriched learning through play experience, preparing them for school in a warm, caring, friendly environment.

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Lincolnshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£145,937	£143,607	-	-
2024-08-31	£135,174	£126,075	-	-
2023-08-31	£124,010	£129,077	-	-
2022-08-31	£95,527	£92,006	-	-
2021-08-31	£97,096	£90,060	-	-

## Trustees

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Name	Role	Appointed
Amy Elizabeth Henalla		2021-03-26
HELEN ARMSTRONG		2019-04-25
Janet Marie Ann Inman		2021-12-10
Natalie Ebbatson		2020-09-17

**SCOTTER PRE-SCHOOL**

England & Wales - Charity number 1183122

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# Accounts

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# Trustees' Annual Report for the period

Period start date: **From** 1<sup>st</sup> Sept 2024 **To** 31<sup>st</sup> Aug 2025  
 Period end date

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Scotter Village Hall
Scotton Road
Scotter, Gainsborough, Lincolnshire
<b>Postcode</b> <input type="text" value="DN21 3SB"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Inman	Chairperson		Affiliated member
2	Helen Armstrong	Treasurer		Affiliated member
3	Natalie Ebbatson	Secretary		Family member
4	Amy Henalla			Family member
5	Melanie Wood	Manager	Left 03.06.25	Manager
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	S Smith & Co Accountants	4 Ashby Road, Scunthorpe, SDN16 1NR

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	CIO Constitution (signed 14 <sup>th</sup> March 2019)
How the charity is constituted	Charitable Incorporated Organisation whose only voting members are its trustees.
Trustee selection methods	Commitment to actively join the Pre-school committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our governance and management structure is as follows:

Chairperson  
Treasurer  
Secretary  
Committee members  
  
Manager  
Deputy Manager  
Room Supervisor  
Staff

Trustees, are expected to familiarise themselves with all policies followed by Scotter Pre-school. They are involved with checking and updating policies on our rolling program or as new legislation comes in.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

1. To provide a safe, secure and stimulating environment.
2. To enhance the development and education of children aged from 2 to 5 years, in a parent involved, community-based group.
3. To work within the Early Years Foundation Stage (EYFS) framework ensuring equality of opportunity for all children and families.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To enhance the development and education of children primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children, through community groups by offering appropriate play, education and care facilities, together with the rights of parents to take responsibility for and to become involved in the activities of such groups, ensuring that we offer opportunities for all children whatever their race, culture, religion, means or ability.

To support parents to be able to return to work or to further their own education.

To make use of our Friday Club (for children going to school the next academic year) to enable children to be school ready.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Fundraising events over the year:-

Our main focus this year has been to find the funding for the start of our new build. This has been through grant applications, attending local events and holding a stall selling homemade Christmas cards, the buy a brick scheme, involving/ donations from the local and wider community groups who have raised monies for the new build project.

Graduation raffle and refreshment donations.

Writes photos

Bags to school

Easter Sponsored walk

Summer fair

Summer raffle

The new build project is nearly complete after the actual building starting in April. We have had a phenomenal support from the local community and we look forward to opening our doors to all year round, all day provision for our children.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have set aside £30,000 as a contingency plan against closure and redundancy and low birth rate years, and this amount remains the same throughout the year. We have a building fund where monies are ring-fenced in our deposit account towards our new building. This money is added to through fees and through fund raising.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our setting receives funding from Lincolnshire County Council for 3 and 4 year olds.

We also receive 2 year old funding to support disadvantaged children.

We pay for well qualified staff who can work to the needs of the children, to provide learning at their level. This includes providing resources to enhance their child-led learning.

## Section F

## Other optional information

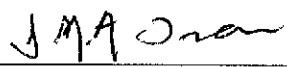
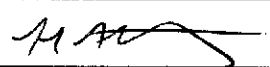
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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JANET INMAN	Helen Armstrong
Position (eg Secretary, Chair, etc)	CHAIR	Treasurer

Date 8/12/2025

**SCOTTER PRE-SCHOOL**

England & Wales - Charity number 1183122

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# Accounts

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# Financial Statements

Scotter Pre School  
For the year ended 31 August 2024

Prepared by S Smith & Co Accountants Limited

# Contents

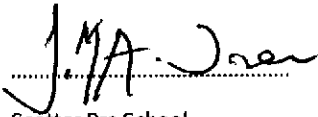
- 3 Client Approval
- 4 Profit and Loss
- 6 Balance Sheet

# Client Approval

**Scotter Pre School**

**For the year ended 31 August 2024**

In accordance with the engagement letter, I approve the financial information which comprises the Profit and Loss account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial information, including the appropriateness of the applicable financial reporting framework as set out in the notes, and for providing S Smith & Co Accountants Limited with all information and explanations necessary for their compilation.



Scotter Pre School

23 September 2024

# Profit and Loss

## Scotter Pre School For the year ended 31 August 2024

	2024	2023
<b>Turnover</b>		
Breakfast Club Fees	9,965	13,222
Funding	96,863	93,295
Fundraising	4,713	801
Interest Income	728	352
Other Income	-	2,918
Other Revenue	1,635	-
Pre School Fees	22,398	13,219
Sales	106	76
<b>Total Turnover</b>	<b>136,408</b>	<b>123,883</b>
<b>Other Income</b>		
Uniform	76	127
<b>Total Other Income</b>	<b>76</b>	<b>127</b>
<b>Cost of Sales</b>		
Direct Expenses	643	-
Uniform Costs	591	-
<b>Total Cost of Sales</b>	<b>1,233</b>	<b>-</b>
<b>Gross Profit</b>	<b>135,174</b>	<b>123,883</b>
<b>Gross Profit %</b>	<b>99</b>	<b>100</b>
<b>Administrative Costs</b>		
Audit & Accountancy fees	2,640	6,226
Bank Fees	104	(69)
Breakfast Club Rent	-	380
Breakfast Club Wages	2,632	2,876
Cleaning	589	1,587
Entertainment - 0%	440	420
Food & Materials	2,715	5,399
General Expenses	-	17
Insurance	846	807
IT Software and Consumables	430	798
Legal Expenses	15,711	5,860
Motor Vehicle Expenses	389	54
Pensions Costs	1,270	1,516
Pre School Wages	88,127	88,923
Printing, postage and stationery	163	211
Rent	9,105	9,282
Repairs & Maintenance	116	833
Staff Training	200	333
Subscriptions	70	83

Profit and Loss

	2024	2023
Sundry	343	3,376
Telephone & Internet	169	165
<b>Total Administrative Costs</b>	<b>126,057</b>	<b>129,077</b>
<b>Operating Profit (Loss)</b>	<b>9,117</b>	<b>(5,194)</b>
<b>Operating Profit (Loss) %</b>	<b>7</b>	<b>(4)</b>
<b>Profit (Loss) on Ordinary Activities before Taxation</b>	<b>9,193</b>	<b>(5,067)</b>
<b>Net Profit (Loss) for the Period</b>	<b>9,193</b>	<b>(5,067)</b>

# Balance Sheet

Scotter Pre School  
As at 31 August 2024

	NOTES	31 AUG 2024	31 AUG 2023
<b>Cash at bank and in hand</b>			
<b>Cash at bank and in hand</b>			
30038863 Saving Account		60,390	-
44493360 - SPS Account Closed		-	14,228
46724968 SPS account closed		-	7,610
70668960 Scotter Pre School		40,563	100
BB INST ONLINE -Account closed		-	69,525
Breakfast Club Petty Cash		-	6
ECAT Cash Deposit Account		27	27
<b>Total Cash at bank and in hand</b>		<b>100,980</b>	<b>91,496</b>
Pre School Petty Cash		83	140
<b>Total Cash at bank and in hand</b>		<b>101,063</b>	<b>91,636</b>
<b>Creditors: amounts falling due within one year</b>			
Other creditors		265	31
<b>Total Creditors: amounts falling due within one year</b>		<b>265</b>	<b>31</b>
<b>Net current assets (liabilities)</b>		<b>100,798</b>	<b>91,605</b>
<b>Total assets less current liabilities</b>		<b>100,798</b>	<b>91,605</b>
<b>Net Assets</b>		<b>100,798</b>	<b>91,605</b>
<b>Capital and reserves</b>			
Profit and loss account		100,798	91,605
<b>Total Capital and reserves</b>		<b>100,798</b>	<b>91,605</b>

**SCOTTER PRE-SCHOOL**

England & Wales - Charity number 1183122

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# Accounts

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SCOTTER PRE-SCHOOL

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 AUGUST 2023

**Scotter Pre-School**

**Financial Statements  
31 August 2023**

**COMPANY INFORMATION**

Registered Charity Number: 1183122

Trustees: Helen Armstrong (Treasurer)  
Natalie Ebbatson  
Amy Henalla  
Rebecca Lyons  
Bethany Walker  
Janet Inman  
Melanie Wood

Principal Office: Scotter Village Hall  
Scotton Road  
Scotter  
Gainsborough  
DN21 3SB

# Scotter Pre-School

## Financial Statements

31 August 2023

### Contents

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## Scotter Pre-School

### Report of the Trustees For the Year Ended 31 August 2023

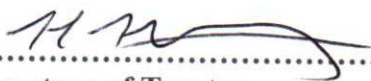
The Director presents their Report and Accounts for the year ended 31 August 2023

#### Objectives and Activities

1. To provide a safe, secure and stimulating environment
2. To enhance the development and education of children aged from 2 to 5 years, in a prent involved community-based group.
3. To work within the Early Years Foundation Stage (EYFS) framework ensuring equality of opportunity for all children and families.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved and signed by order of the Trustees on 6<sup>th</sup> October 2023.



.....  
Signature of Trustee

.....  
Helen Armstrong.....  
Name of Trustee

## Scotter Pre-School

### Profit and Loss Account For the Year Ended 31 August 2023

	2023	2022
<b>Income</b>		
Breakfast Club Fees	13,222	5,217
Funding	93,295	66,886
Fundraising	801	103
Interest Income	352	9
Other Revenue	2,994	1,393
Pre School Fees	13,219	21,842
Uniform	127	77
	<b>124,010</b>	<b>95,527</b>
	<b>124,010</b>	<b>95,527</b>
<b>Expenditure</b>		
Audit & Accountancy fees	6,226	3,552
Bank Fees	(69)	176
Breakfast Club Rent	380	870
Breakfast Club Wages	2,876	4,736
Cleaning	1,587	158
Entertainment - 0%	420	0
Food & Materials	5,399	3,139
General Expenses	17	0
Insurance	807	784
IT Software and Consumables	798	0
Legal Expenses	5,860	0
Motor Vehicle Expenses	54	0
Pensions Costs	1,516	907
Pre School Wages	88,923	63,281
Printing, postage and stationery	211	206
Rent	9,282	8,559
Repairs & Maintenance	833	238
Staff Training	333	0
Subscriptions	83	0
Sundry	3,376	4,027
Telephone & Internet	165	61
	<b>129,077</b>	<b>90,695</b>
	<b>129,077</b>	<b>90,695</b>
<b>SURPLUS/(DEFECIT)</b>	<b>(5,067)</b>	<b>4,831</b>

Scotter Pre-School

Balance Sheet as at 31 August 2023

	31 Aug 2023	31 Aug 2022
Total Cash at bank and in hand	91,636	96,909
Total Creditors: amounts falling due within one year	31	238
Net Assets	91,605	96,672

**Scotter Pre-School**

Accountants Report  
To the  
Members of Scotter Pre-School

We have prepared the Accounts of the Charity from the books, vouchers and information supplied by the Treasurer, and certify that they are in accordance therewith.

K L Smith  
6<sup>th</sup> October 2023



# Trustees' Annual Report for the period

Period start date: 1<sup>st</sup> Sept 2022 To Period end date: 31<sup>st</sup> Aug 2023

## Section A Reference and administration details

Charity name: Scotter Pre-school

Other names charity is known by: Scotter Pre-school and Out of School Club

Registered charity number (if any): 1027763

Charity's principal address: Scotter Village Hall  
 Scotton Road  
 Scotter, Gainsborough, Lincolnshire  
 Postcode: DN21 3SB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Inman	Chairperson		Affiliated member
2	Helen Armstrong	Treasurer		Affiliated member
3	Natalie Ebbatson	Secretary		Family member
4	Amy Henalla			Family member
5	Melanie Wood	Manager		Manager
6	Bethany Walker		Joined 28.09.2022	Affiliated member
7	Rebecca Lyons		left 24.04.2023	Affiliated member
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Accountant	KL Smith Accounting Services	8 Pembroke Avenue, Scunthorpe

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document

CIO Constitution (signed 14<sup>th</sup> March 2019)

How the charity is constituted

Charitable Incorporated Organisation whose only voting members are its trustees.

Trustee selection methods

Commitment to actively join the Pre-school committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our governance and management structure is as follows:

- Chairperson
- Treasurer
- Secretary
- Committee members
  
- Manager
- Deputy Manager
- Room Supervisor
- Staff

Trustees, are expected to familiarise themselves with all policies followed by Scotter Pre-school. They are involved with checking and updating policies on our rolling program or as new legislation comes in.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

1. To provide a safe, secure and stimulating environment.
2. To enhance the development and education of children aged from 2 to 5 years, in a parent involved, community-based group.
3. To work within the Early Years Foundation Stage (EYFS) framework ensuring equality of opportunity for all children and families.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To enhance the development and education of children primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children, through community groups by offering appropriate play, education and care facilities, together with the rights of parents to take responsibility for and to become involved in the activities of such groups, ensuring that we offer opportunities for all children whatever their race, culture, religion, means or ability.

To support parents to be able to return to work or to further their own education.

To make use of our Friday Club (for children going to school the next academic year) to enable children to be school ready.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Our deputy manager became our manager bringing lots of experience and fresh ideas into the setting.

An amazing new deputy manager was employed, who is a real asset, supporting our manager.

Fundraising events over the year:-

Graduation tombola and refreshment donations.

Playday refreshments

Wrates photos x2

Bags to school x2

Amazon smile

Preloved sale

Sponsored walk to raise money for our new build fund

The outdoor area and a sleep area were developed

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have set aside £30,000 as a contingency plan against closure and redundancy and low birth rate years, and this amount remains the same throughout the year. We have a building fund where monies are ring-fenced in our deposit account towards our new building. This money is added to through fees and through fund raising.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our setting receives funding from Lincolnshire County Council for 3 and 4 year olds.

We also receive 2 year old funding to support disadvantaged children.

We pay for well qualified staff who can work to the needs of the children, to provide learning at their level. This includes providing resources to enhance their child-led learning.

## Section F


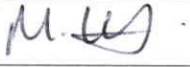
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Helen Armstrong	Melanie Wood
Position (eg Secretary, Chair, etc)	Treasurer	Manager
Date	9/1/24	

**SCOTTER PRE-SCHOOL**

England & Wales - Charity number 1183122

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# Accounts

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# Trustees' Annual Report for the period

Period start date: 1<sup>st</sup> Sept 2021 To Period end date: 31<sup>st</sup> Aug 2022

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Scotter Village Hall
Scotton Road
Scotter, Gainsborough, Lincolnshire
<b>Postcode</b> <input type="text" value="DN21 3SB"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cathryn Mychajluk	Chairperson	Left 26.09.2022	Affiliated member
2	Helen Armstrong	Treasurer		Affiliated member
3	Louise Pitcher		Left 19.09.2022	Manager
4	Maxine Bennett		Left 04.11.2021	Deputy manager
5	Natalie Ebbatson	Secretary		Family member
6	Amy Henalla			Family member
7	Janet Inman	Chairperson from 26.09.2022	Joined 31.12.2021	Affiliated member
8	Melanie Smith		Joined 24.01.2022	Deputy manager
9	Rebecca Lyons		Joined 30.04.2022	Affiliated member
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Accountant	Forrester Boyd Chartered Accountant	66-68 Oswald Road, Scunthorpe, DN15 7PG

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	CIO Constitution (signed 14 <sup>th</sup> March 2019)
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation whose only voting members are its trustees.
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Commitment to actively join the Pre-school committee

**Additional governance issues (Optional information)**

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- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

A new deputy manager was employed and she has settled into the role amazingly, bringing lots of experience and fresh ideas into the setting

The children and staff celebrated a Jamaican culture when Bema visited our setting.

Mr Seal came and gave our children a Christmas party

Mini Kixx came for football development sessions

Fundraising events over the year:-

Graduation tombola and refreshment donations.

Wrates photos x1

Bags to school x2

Amazon smile

Paypal giving

Fundraising events over the year:- Sponsored walk to raise money for BRAKE charity

The water play and small world areas were developed

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have set aside £30,000 as a contingency plan against closure and redundancy and low birth rate years, and this amount remains the same throughout the year. We have a building fund where monies are ring-fenced in our deposit account towards our new building. This money is added to through fees and through fund raising.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our setting receives funding from Lincolnshire County Council for 3 and 4 year olds.

We also receive 2 year old funding to support disadvantaged children.

We pay for well qualified staff who can work to the needs of the children, to provide learning at their level. This includes providing resources to enhance their child-led learning.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

HELEN JAYNE ARMSTRONG

Position (eg Secretary, Chair, etc)

TREASURER

Date

4/10/22

FB copy

(Please sign & return)

REGISTERED CHARITY NUMBER: 1183122

## SCOTTER PRE-SCHOOL

Unaudited Financial Statements  
for the year ended 31 August 2022

**Scotter Pre-School  
Contents of the Financial Statements  
Year ended 31 August 2022**

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Schedule of Assets and Liabilities	6
Income and Expenditure	7
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**Scotter Pre-School  
Reference and Administrative Details  
Year ended 31 August 2022**

**TRUSTEES**

Cathryn Mychajluk (Chair) (resigned 26/09/2022)  
Helen Armstrong (Treasurer)  
Louise Pitcher (Manager) (resigned 19/09/2022)  
Maxine Bennett (Deputy Manager - resigned 04/11/2021)  
Natalie Ebbatson  
Amy Henalla  
Rebecca Lyons (Appointed 30/04/2022)  
Bethany Walker (Appointed 04/10/2022)  
Janet Inman (Chair from 26/09/2022 - appointed 10/12/2021)  
Melanie Smith (Deputy Manager - appointed 01/03/2022)

**PRINCIPAL OFFICE**

Scotter Village Hall  
Scotton Road  
Scotter  
Gainsborough  
DN21 3SB

**REGISTERED CHARITY NUMBER**

1183122 (England and Wales)

**Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2022**

**OBJECTIVES AND ACTIVITIES**

1. To provide a safe, secure and stimulation environment.
2. To enhance the development and education of children aged from 2 to 5 years, in a parent involved, community based group.
3. To work within the Early Years Foundation Stage (EYFS) framework ensuring equality of opportunity for all children and families.

To enhance the development and education of children primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups by offering appropriate play, education and care facilities, together with the rights of parents to take responsibility for and to become involved in the activities of such groups, ensuring that we offer opportunities for all children whatever their race, culture, religion, means or ability.

To support parents to be able to return to work or to further their own education and to make use of our Friday Club (for children going to school the next academic year) to enable children to be ready for school.

**PUBLIC BENEFIT**

The Board of Trustees have referred to the Charity Commission's general guidance on public benefit when reviewing their aims and objectives. All their charitable activities are undertaken to further their charitable purposes for the public benefit.

**ACHIEVEMENTS AND PERFORMANCE**

A new deputy manager was employed and she has settled into the role amazingly, bringing lots of experience and fresh ideas into the setting.

The children and staff celebrated a Jamaican culture when Bema visited our setting. Mr Seal came and gave our children a Christmas party. Mini Kixx came for football development session.

Fundraising events over the year:-

Graduation tombola and refreshment donations

Wrates photos x 1

Bags to school x2

Amazon smile

Paypal giving

Fundraising events over the year:- Sponsored walk to raise money for BRAKE charity.

The water play and small world areas were developed.

**Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2022**

**FINANCIAL REVIEW**

*Reserves Policy*

As at 31st August 2022 the balance of the Pre-School's Unrestricted Funds was £74,612 (2021: £73,419) relating to general and designated building funds, and the balance of its Restricted Funds was £22,297 (2021: £18,587), which relates to general and CAN funding.

Scotter Pre-School have set aside £30,000 as a contingency plan against closure and redundancy and low birth rate years, and this amount remains the same throughout the year. They have a building fund where monies are ring-fenced in their deposit accounts towards a new building. This money is added to through fees and fundraising and therefore is a Designated Fund with the balance £20,591 (2021: £20,296).

Scotter Pre-School's setting receives funding from Lincolnshire County Council for 3 and 4 year olds. They also receive 2 year old funding to support disadvantaged children. They also pay for well qualified staff who can work to the needs of the children, to provide learning at their level. This includes providing resources to enhance their children-led learning.

*Going Concern*

The Board of Trustees believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. Specifically in connection with the current economic climate, the trustees have considered the impact of COVID-19 on the charity and they are satisfied that the charity has sufficient financial headroom to continue trading for at least the next twelve months. For this reason the financial statements have been prepared on a going concern basis.

*Financial Position*

The Income and Expenditure report for the year ending 31st August 2022 shows a surplus of £4,903. The Pre-School has total unrestricted funds of £74,612 (2021: £73,419) and total restricted funds of £22,297 (2021: £18,587). The total unrestricted funds is made up of general and designated building funds and the total restricted funds is made up of general and CAN funding.

Most of the school's income is from the funding received from Lincolnshire County Council. The use of this income is restricted to particular purposes. The remaining income received by the Pre-School is made up of fees and fundraising.

Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2022

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The type of governing document for Scotter Pre School is a constitution (Signed 14th March 2019).  
The charity is constituted by Preschool Learning Alliance.  
The governance and management structure for Scotter Pre School is as follows:

Chairperson  
Treasurer  
Secretary  
Committee members  
  
Manager  
Deputy Manager  
Staff

Committee members and trustees are expected to familiarise themselves with all the policies followed by Scotter Pre-School. They are involved with checking and updating policies on our rolling programme or as new legislation comes in.

The trustee selection methods was commitment to actively join the Pre-School committee.

The report to the trustees, approved by order of the board of trustees,  
on 6 October 2022 and signed on the board's behalf by:



Signature of Trustee

HELEN ARMSTRONG

Name of Trustee

**Independent Examiner's Report to the Trustees on the accounts of  
Scotter Pre-School**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2022 which are set out on pages 6 to 7.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directons given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
2. The accounts do not apply with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Carrie Anne Jensen ACA  
Independent Examiner  
Chartered Accountants  
66-68 Oswald Road  
Scunthorpe  
North Lincolnshire  
DN15 7PG

Date: 6 October 2022

**Scotter Pre-School**  
**Schedule of Assets and Liabilities**  
**Year ended 31 August 2022**

	Notes	31.08.22 £
<u>Assets</u>		
Cash at bank and in hand	1	96,909
<b>NET ASSETS</b>		<u><u>96,909</u></u>
General Unrestricted Fund	2	54,021
Building Fund - Designated	3	20,591
<b>Total Unrestricted Funds</b>		<u><u>74,612</u></u>
Restricted Fund	4	22,262
CAN Fund - Restricted	5	35
<b>Total Restricted Funds</b>		<u><u>22,297</u></u>
<b>TOTAL FUNDS</b>		<u><u>96,909</u></u>

\_\_\_\_\_  
 Signed on for and on behalf of Scotter Pre-School

*M. Smith*

Signature of Trustee

*Melanie Smith*

Name of Trustee

**Scotter Pre-School  
Income and Expenditure  
Year ended 31 August 2022**

	Notes	Unrestricted	Restricted	31.08.22		31.08.21	
				£	£	£	£
<b>Income</b>							
Transfer on conversion				-		-	
PreSchool Fees			21,842	21,842		13,097	
Breakfast club/After school club fees		5,217		5,217		3,046	
Funding			66,886	66,886		79,363	
Fundraising		103		103		16	
Deposit account interest		9		9		7	
Other revenue		1,470		1,470		1,567	
		<u>6,799</u>	<u>88,728</u>		<u>95,527</u>		<u>97,096</u>
<b>Expenditure</b>							
Sundry			4,423	4,423		4,811	
Accountancy			3,552	3,552		4,872	
Bank Charges			176	176		168	
Rent - Pre School			8,559	8,559		6,389	
Wages - Pre School			63,281	63,281		64,977	
Pension			837	837		553	
Rent - Breakfast Club		870		870		530	
Wages - Breakfast Club		4,736		4,736		3,746	
Food & Materials			3,139	3,139		2,921	
Insurance			784	784		770	
Postage & Stationery			206	206		228	
Telephone			61	61		95	
		<u>5,606</u>	<u>85,018</u>		<u>90,624</u>		<u>90,060</u>
<b>SURPLUS/ (DEFICIT)</b>		<u>1,193</u>	<u>3,710</u>		<u>4,903</u>		<u>7,036</u>
<b>CASH BALANCE BROUGHT FORWARD</b>		<u>73,419</u>	<u>18,587</u>		<u>92,006</u>		
<b>CASH BALANCE CARRIED FORWARD</b>		<u>74,612</u>	<u>22,297</u>		<u>96,909</u>		-

**Scotter Pre-School**  
**Notes to the Financial Statements**  
**Year ended 31 August 2022**

	31.08.22	31.08.21
	£	£
<b>1 Cash at bank and in hand</b>		
ECAT cash deposit account	27	27
PreSchool Business Instant Access Account	68,374	68,071
Petty Cash	121	125
Lloyds Business Account 1	7,674	4,676
Lloyds Business Account 2	20,713	19,107
	<u>96,909</u>	<u>92,006</u>
	£	£
<b>2 General Unrestricted Fund</b>		
Balance brought forward	53,123	54,714
Transfer to Building Fund	( 295 )	( 1,951 )
Unrestricted surplus for the period	1,193	360
Balance carried forward	<u>54,021</u>	<u>53,123</u>
<b>3 Building Fund - Designated</b>		
Balance brought forward	20,296	18,345
Income received in the period	-	-
Transfer from Unrestricted Fund	295	1,951
Spending during period to	-	-
Balance carried forward	<u>20,591</u>	<u>20,296</u>
<b>4 Restricted Fund</b>		
Balance brought forward	18,457	11,475
Restricted surplus for the period	3,805	6,982
Balance carried forward	<u>22,262</u>	<u>18,457</u>
<b>5 CAN Funding - Restricted</b>		
Balance brought forward	130	436
Income received in the period	-	-
Spending during period	( 95 )	( 306 )
Balance carried forward	<u>35</u>	<u>130</u>
<b>6 Transfers between funds</b>		

Transfers are made to building funds where capital assets will be purchased using unrestricted funds.

FB copy  
(Please sign & return)

REGISTERED CHARITY NUMBER: 1183122

## SCOTTER PRE-SCHOOL

Unaudited Financial Statements  
for the year ended 31 August 2022

**Scotter Pre-School**  
**Contents of the Financial Statements**  
**Year ended 31 August 2022**

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**Scotter Pre-School**  
**Reference and Administrative Details**  
**Year ended 31 August 2022**

**TRUSTEES**

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**PRINCIPAL OFFICE**

Scotter Village Hall  
Scotton Road  
Scotter  
Gainsborough  
DN21 3SB

**REGISTERED CHARITY NUMBER**

1183122 (England and Wales)

**Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2022**

**OBJECTIVES AND ACTIVITIES**

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**Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2022**

**FINANCIAL REVIEW**

*Reserves Policy*

As at 31st August 2022 the balance of the Pre-School's Unrestricted Funds was £74,612 (2021: £73,419) relating to general and designated building funds, and the balance of its Restricted Funds was £22,297 (2021: £18,587), which relates to general and CAN funding.

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Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2022

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The type of governing document for Scotter Pre School is a constitution (Signed 14th March 2019).  
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Treasurer  
Secretary  
Committee members  
  
Manager  
Deputy Manager  
Staff

Committee members and trustees are expected to familiarise themselves with all the policies followed by Scotter Pre-School. They are involved with checking and updating policies on our rolling programme or as new legislation comes in.

The trustee selection methods was commitment to actively join the Pre-School committee.

The report to the trustees, approved by order of the board of trustees,  
on 6 October 2022 and signed on the board's behalf by:



Signature of Trustee

HELEN ARMSTRONG

Name of Trustee

**Independent Examiner's Report to the Trustees on the accounts of  
Scotter Pre-School**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2022 which are set out on pages 6 to 7.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

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**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
2. The accounts do not apply with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Carrie Anne Jensen ACA  
Independent Examiner  
Chartered Accountants  
66-68 Oswald Road  
Scunthorpe  
North Lincolnshire  
DN15 7PG

Date: 6 October 2022

**Scotter Pre-School**  
**Schedule of Assets and Liabilities**  
**Year ended 31 August 2022**

	Notes	31.08.22 £
<u>Assets</u>		
Cash at bank and in hand	1	96,909
<b>NET ASSETS</b>		<u><u>96,909</u></u>
General Unrestricted Fund	2	54,021
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Restricted Fund	4	22,262
CAN Fund - Restricted	5	35
<b>Total Restricted Funds</b>		<u><u>22,297</u></u>
<b>TOTAL FUNDS</b>		<u><u>96,909</u></u>

\_\_\_\_\_  
 Signed on for and on behalf of Scotter Pre-School

*M. Smith*

Signature of Trustee

*Melanie Smith*

Name of Trustee

**Scotter Pre-School  
Income and Expenditure  
Year ended 31 August 2022**

	Notes	Unrestricted	Restricted	31.08.22		31.08.21	
				£	£	£	£
<b>Income</b>							
Transfer on conversion				-		-	
PreSchool Fees			21,842	21,842		13,097	
Breakfast club/After school club fees		5,217		5,217		3,046	
Funding			66,886	66,886		79,363	
Fundraising		103		103		16	
Deposit account interest		9		9		7	
Other revenue		1,470		1,470		1,567	
		<u>6,799</u>	<u>88,728</u>		<u>95,527</u>		<u>97,096</u>
<b>Expenditure</b>							
Sundry			4,423	4,423		4,811	
Accountancy			3,552	3,552		4,872	
Bank Charges			176	176		168	
Rent - Pre School			8,559	8,559		6,389	
Wages - Pre School			63,281	63,281		64,977	
Pension			837	837		553	
Rent - Breakfast Club		870		870		530	
Wages - Breakfast Club		4,736		4,736		3,746	
Food & Materials			3,139	3,139		2,921	
Insurance			784	784		770	
Postage & Stationery			206	206		228	
Telephone			61	61		95	
		<u>5,606</u>	<u>85,018</u>		<u>90,624</u>		<u>90,060</u>
<b>SURPLUS/ (DEFICIT)</b>		<u>1,193</u>	<u>3,710</u>		<u>4,903</u>		<u>7,036</u>
<b>CASH BALANCE BROUGHT FORWARD</b>		<u>73,419</u>	<u>18,587</u>		<u>92,006</u>		
<b>CASH BALANCE CARRIED FORWARD</b>		<u>74,612</u>	<u>22,297</u>		<u>96,909</u>		-

**Scotter Pre-School**  
**Notes to the Financial Statements**  
**Year ended 31 August 2022**

	31.08.22	31.08.21
	£	£
<b>1 Cash at bank and in hand</b>		
ECAT cash deposit account	27	27
PreSchool Business Instant Access Account	68,374	68,071
Petty Cash	121	125
Lloyds Business Account 1	7,674	4,676
Lloyds Business Account 2	20,713	19,107
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	£	£
<b>2 General Unrestricted Fund</b>		
Balance brought forward	53,123	54,714
Transfer to Building Fund	( 295 )	( 1,951 )
Unrestricted surplus for the period	1,193	360
Balance carried forward	<u>54,021</u>	<u>53,123</u>
<b>3 Building Fund - Designated</b>		
Balance brought forward	20,296	18,345
Income received in the period	-	-
Transfer from Unrestricted Fund	295	1,951
Spending during period to	-	-
Balance carried forward	<u>20,591</u>	<u>20,296</u>
<b>4 Restricted Fund</b>		
Balance brought forward	18,457	11,475
Restricted surplus for the period	3,805	6,982
Balance carried forward	<u>22,262</u>	<u>18,457</u>
<b>5 CAN Funding - Restricted</b>		
Balance brought forward	130	436
Income received in the period	-	-
Spending during period	( 95 )	( 306 )
Balance carried forward	<u>35</u>	<u>130</u>
<b>6 Transfers between funds</b>		

Transfers are made to building funds where capital assets will be purchased using unrestricted funds.

**SCOTTER PRE-SCHOOL**

England & Wales - Charity number 1183122

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# Accounts

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# Trustees' Annual Report for the period

From 

Period start date	Period end date
1 <sup>st</sup> Sept 2020	To 31 <sup>st</sup> Aug 2021

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Scotter Village Hall	
Scotton Road	
Scotter, Gainsborough, Lincolnshire	
<b>Postcode</b>	<b>DN21 3SB</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cathryn Mychajluk	Chairperson		Affiliated member
2	Kristy Stone	Vice chair	Left 14.10.2020	Family member
3	Helen Armstrong	Treasurer		Affiliated member
4	Louise Pitcher			Manager
5	Maxine Bennett			Deputy manager
6	Laura Dean		Left 01.09.2020	Family Member
7	Natalie Ebbatson		Joined 17.09.2020	Family member
8	Amy Henalla		Joined 17.05.2021	Family member
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Accountant	Forrester Boyd Chartered Accountant	66-68 Oswald Road, Scunthorpe, DN15 7PG

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	CIO Constitution (signed 14 <sup>th</sup> March 2019)
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation whose only voting members are its trustees.
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Commitment to actively join the Pre-school committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our governance and management structure is as follows:

Chairperson  
 Treasurer  
 Secretary  
 Committee members  
  
 Manager  
 Deputy Manager  
 Staff

Trustees, are expected to familiarise themselves with all policies followed by Scotter Pre-school. They are involved with checking and updating policies on our rolling program or as new legislation comes in.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

1. To provide a safe, secure and stimulating environment.
2. To enhance the development and education of children aged from 2 to 5 years, in a parent involved, community-based group.
3. To work within the Early Years Foundation Stage (EYFS) framework ensuring equality of opportunity for all children and families.

To enhance the development and education of children primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children, through community groups by offering appropriate play, education and care facilities, together with the rights of parents to take responsibility for and to become involved in the activities of such groups, ensuring that we offer opportunities for all children whatever their race, culture, religion, means or ability.

To support parents to be able to return to work or to further their own education.

To make use of our Friday Club (for children going to school the next academic year) to enable children to be school ready.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Due to Covid-19, the number of outside visitors and trips out have been severely cut. Following the Government guidance, only absolutely necessary child experts are allowed to visit.

Fundraising events over the year:-

Mother's day shop (children choose a present from our shop, pay , gift wrap and take home form Mum)

Name the Easter Bunny

Bags to school x2

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have set aside £30,000 as a contingency plan against closure and redundancy and low birth rate years, and this amount remains the same throughout the year. We have a building fund where monies are ring-fenced in our deposit account towards our new building. This money is added to through fees and through fund raising.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our setting receives funding from Lincolnshire County Council for 3 and 4 year olds.

We also receive 2 year old funding to support disadvantaged children.

We pay for well qualified staff who can work to the needs of the children, to provide learning at their level. This includes providing resources to enhance their child-led learning.

## Section F

## Other optional information

--

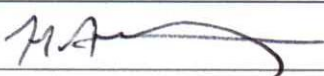
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Helen Armstrong

Position (eg Secretary, Chair, etc)

Treasurer

Date

22/2/2022

**SCOTTER PRE-SCHOOL**

Unaudited Financial Statements  
for the year ended 31 August 2021

**Scotter Pre-School**  
**Contents of the Financial Statements**  
**Year ended 31 August 2021**

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Independent Examiner's Report	5
Schedule of Assets and Liabilities	6
Income and Expenditure	7
Notes to the Financial Statements	8

**Scotter Pre-School**  
**Reference and Administrative Details**  
**Year ended 31 August 2021**

**TRUSTEES**

Cathryn Mychajluk (Chair)  
Kristy Stone (Vice Chair - resigned 14/10/2020)  
Helen Armstrong (Treasurer)  
Louise Pitcher (Manager)  
Maxine Bennett (Deputy Manager - resigned 04/11/2021)  
Laura Dean (Resigned 01/09/2020)  
Natalie Ebbatson (Appointed 17/09/2020)  
Amy Henalla (Appointed 17/05/2021)  
Rebecca Lyons (Appointed 12/11/2021)  
Bethany Walker (Appointed 30/11/2021)  
Janet Inman (Appointed 10/12/2021)  
Melanie Smith (Appointed 01/03/2022)

**PRINCIPAL OFFICE**

Scotter Village Hall  
Scotton Road  
Scotter  
Gainsborough  
DN21 3SB

**REGISTERED CHARITY NUMBER**

1183122 (England and Wales)

**Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2021**

**OBJECTIVES AND ACTIVITIES**

1. To provide a safe, secure and stimulation environment.
2. To enhance the development and education of children aged from 2 to 5 years, in a parent involved, community based group.
3. To work within the Early Years Foundation Stage (EYFS) framework ensuring equality of opportunity for all children and families.

To enhance the development and education of children primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups by offering appropriate play, education and care facilities, together with the rights of parents to take responsibility for and to become involved in the activities of such groups, ensuring that we offer opportunities for all children whatever their race, culture, religion, means or ability.

To support parents to be able to return to work or to further their own education and to make use of our Friday Club (for children going to school the next academic year) to enable children to be ready for school.

**PUBLIC BENEFIT**

The Board of Trustees have referred to the Charity Commission's general guidance on public benefit when reviewing their aims and objectives. All their charitable activities are undertaken to further their charitable purposes for the public benefit.

**ACHIEVEMENTS AND PERFORMANCE**

Due to Covid-19, the number of outside visitors and trips out have been severely cut. Following the Government guidance, only absolutely necessary child experts are allowed to visit.

Fundraising events over the year:-

Mother's day shop (children choose a parent from our shop, pay, gift wrap and take home for Mum)

Name the Easter Bunny

Bags to school x2

**Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2021**

**FINANCIAL REVIEW**

*Reserves Policy*

As at 31st August 2021 the balance of the Pre-School's Unrestricted Funds was £73,419 (2020: £73,059) relating to general and designated building funds, and the balance of its Restricted Funds was £18,587 (2020: £11,911), which relates to general and CAN funding.

Scotter Pre-School have set aside £30,000 as a contingency plan against closure and redundancy and low birth rate years, and this amount remains the same throughout the year. They have a building fund where monies are ring-fenced in their deposit accounts towards a new building. This money is added to through fees and fundraising and therefore is a Designated Fund with the balance £20,296 (2020: £18,345).

Scotter Pre-School's setting receives funding from Lincolnshire County Council for 3 and 4 year olds. They also receive 2 year old funding to support disadvantaged children. They also pay for well qualified staff who can work to the needs of the children, to provide learning at their level. This includes providing resources to enhance their children-led learning.

*Going Concern*

The Board of Trustees believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. Specifically in connection with the current economic climate, the trustees have considered the impact of COVID-19 on the charity and they are satisfied that the charity has sufficient financial headroom to continue trading for at least the next twelve months. For this reason the financial statements have been prepared on a going concern basis.

*Financial Position*

The Income and Expenditure report for the year ending 31st August 2021 shows a surplus of £7,036. The Pre-School has total unrestricted funds of £73,419 (2020: £73,059) and total restricted funds of £18,587 (2020: £11,911). The total unrestricted funds is made up of general and designated building funds and the total restricted funds is made up of general and CAN funding.

Most of the school's income is from the funding received from Lincolnshire County Council. The use of this income is restricted to particular purposes. The remaining income received by the Pre-School is made up of fees and fundraising.

**Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The type of governing document for Scotter Pre School is a constitution (Signed 14th March 2019).

The charity is constituted by Preschool Learning Alliance.

The governance and management structure for Scotter Pre School is as follows:

Chairperson  
Treasurer  
Secretary  
Committee members

Manager  
Deputy Manager  
Staff

Committee members and trustees are expected to familiarise themselves with all the policies followed by Scotter Pre-School. They are involved with checking and updating policies on our rolling programme or as new legislation comes in.

The trustee selection methods was commitment to actively join the Pre-School committee.

The report to the trustees, approved by order of the board of trustees,  
on 17 May 2022 and signed on the board's behalf by:



.....  
Signature of Trustee

*Louise Pitcher*

.....  
Name of Trustee

**Independent Examiner's Report to the Trustees on the accounts of  
Scotter Pre-School**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2021 which are set out on pages 6 to 7.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
2. The accounts do not apply with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

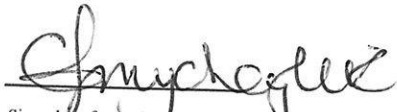


Carrie Anne Jensen ACA  
Independent Examiner  
Chartered Accountants  
66-68 Oswald Road  
Scunthorpe  
North Lincolnshire  
DN15 7PG

Date: 17 May 2022

**Scotter Pre-School  
Schedule of Assets and Liabilities  
Year ended 31 August 2021**

	Notes	Y/E 31.08.21 £
<u>Assets</u>		
Cash at bank and in hand	1	92,006
<b>NET ASSETS</b>		<u><u>92,006</u></u>
General Unrestricted Fund	2	53,123
Building Fund - Designated	3	20,296
<b>Total Unrestricted Funds</b>		<u>73,419</u>
Restricted Fund	4	18,457
CAN Fund - Restricted	5	130
<b>Total Restricted Funds</b>		<u>18,587</u>
<b>TOTAL FUNDS</b>		<u><u>92,006</u></u>

  
Signed on for and on behalf of Scotter Pre-School

  
Signature of Trustee

  
Name of Trustee

**Scotter Pre-School  
Income and Expenditure  
Year ended 31 August 2021**

Notes	Unrestricted	Restricted	Y/E 31.08.21		P/E 31.08.20	
			£	£	£	£
<b><u>Income</u></b>						
Transfer on conversion			-		73,553	
PreSchool Fees		13,097	13,097		5,734	
Breakfast club/After school club fees	3,046		3,046		3,018	
Funding		79,363	79,363		69,923	
Fundraising	16		16		1,059	
Deposit account interest	7		7		24	
Other revenue	1,567		1,567		-	
	<u>4,636</u>	<u>92,460</u>		<u>97,096</u>		<u>153,311</u>
<b><u>Expenditure</u></b>						
Sundry		4,811	4,811		2,587	
Accountancy		4,872	4,872		2,664	
Bank Charges		168	168		153	
Rent - Pre School		6,389	6,389		4,322	
Wages - Pre School		64,977	64,977		49,408	
Pension		553	553		417	
Rent - Breakfast Club	530		530		511	
Wages - Breakfast Club	3,746		3,746		3,648	
Food & Materials		2,921	2,921		2,042	
Insurance		770	770		769	
Subscriptions			-		1,553	
Postage & Stationery		228	228		195	
Telephone		95	95		72	
	<u>4,276</u>	<u>85,784</u>		<u>90,060</u>		<u>68,341</u>
<b>SURPLUS/ (DEFICIT)</b>	<u><u>360</u></u>	<u><u>6,676</u></u>		<u><u>7,036</u></u>		<u><u>84,970</u></u>
<b>CASH BALANCE BROUGHT FORWARD</b>				<u><u>84,970</u></u>		
<b>CASH BALANCE CARRIED FORWARD</b>				<u><u>92,006</u></u>		

**Scotter Pre-School**  
**Notes to the Financial Statements**  
**Year ended 31 August 2021**

	Y/E 31.08.21	P/E 31.08.20
	£	£
<b>1 Cash at bank and in hand</b>		
ECAT cash deposit account	27	27
PreSchool Business Instant Access Account	68,071	66,219
Petty Cash	125	189
Lloyds Business Account 1	4,676	2,882
Lloyds Business Account 2	19,107	15,653
	<u>92,006</u>	<u>84,970</u>
	£	£
<b>2 General Unrestricted Fund</b>		
Balance brought forward	54,714	-
Transfer to Building Fund	( 1,951 )	( 219 )
Unrestricted surplus for the period	360	54,933
Balance carried forward	<u>53,123</u>	<u>54,714</u>
	£	£
<b>3 Building Fund - Designated</b>		
Balance brought forward	18,345	-
Income received in the period	-	18,126
Transfer from Unrestricted Fund	1,951	219
Spending during period to	-	-
Balance carried forward	<u>20,296</u>	<u>18,345</u>
	£	£
<b>4 Restricted Fund</b>		
Balance brought forward	11,475	-
Restricted surplus for the period	6,982	11,475
Balance carried forward	<u>18,457</u>	<u>11,475</u>
	£	£
<b>5 CAN Funding - Restricted</b>		
Balance brought forward	436	-
Income received in the period	-	436
Spending during period	( 306 )	-
Balance carried forward	<u>130</u>	<u>436</u>
	£	£
<b>6 Transfers between funds</b>		

Transfers are made to building funds where capital assets will be purchased using unrestricted funds.

**SCOTTER PRE-SCHOOL**

Unaudited Financial Statements  
for the year ended 31 August 2021

**Scotter Pre-School**  
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**Year ended 31 August 2021**

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**Scotter Pre-School**  
**Reference and Administrative Details**  
**Year ended 31 August 2021**

**TRUSTEES**

Cathryn Mychajluk (Chair)  
Kristy Stone (Vice Chair - resigned 14/10/2020)  
Helen Armstrong (Treasurer)  
Louise Pitcher (Manager)  
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Bethany Walker (Appointed 30/11/2021)  
Janet Inman (Appointed 10/12/2021)  
Melanie Smith (Appointed 01/03/2022)

**PRINCIPAL OFFICE**

Scotter Village Hall  
Scotton Road  
Scotter  
Gainsborough  
DN21 3SB

**REGISTERED CHARITY NUMBER**

1183122 (England and Wales)

**Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2021**

**OBJECTIVES AND ACTIVITIES**

1. To provide a safe, secure and stimulation environment.
2. To enhance the development and education of children aged from 2 to 5 years, in a parent involved, community based group.
3. To work within the Early Years Foundation Stage (EYFS) framework ensuring equality of opportunity for all children and families.

To enhance the development and education of children primarily under statutory school age, by encouraging parents to understand and provide for the needs of their children through community groups by offering appropriate play, education and care facilities, together with the rights of parents to take responsibility for and to become involved in the activities of such groups, ensuring that we offer opportunities for all children whatever their race, culture, religion, means or ability.

To support parents to be able to return to work or to further their own education and to make use of our Friday Club (for children going to school the next academic year) to enable children to be ready for school.

**PUBLIC BENEFIT**

The Board of Trustees have referred to the Charity Commission's general guidance on public benefit when reviewing their aims and objectives. All their charitable activities are undertaken to further their charitable purposes for the public benefit.

**ACHIEVEMENTS AND PERFORMANCE**

Due to Covid-19, the number of outside visitors and trips out have been severely cut. Following the Government guidance, only absolutely necessary child experts are allowed to visit.

Fundraising events over the year:-

Mother's day shop (children choose a parent from our shop, pay, gift wrap and take home for Mum)

Name the Easter Bunny

Bags to school x2

**Scotter Pre-School  
Report of the Trustees  
Year ended 31 August 2021**

**FINANCIAL REVIEW**

*Reserves Policy*

As at 31st August 2021 the balance of the Pre-School's Unrestricted Funds was £73,419 (2020: £73,059) relating to general and designated building funds, and the balance of its Restricted Funds was £18,587 (2020: £11,911), which relates to general and CAN funding.

Scotter Pre-School have set aside £30,000 as a contingency plan against closure and redundancy and low birth rate years, and this amount remains the same throughout the year. They have a building fund where monies are ring-fenced in their deposit accounts towards a new building. This money is added to through fees and fundraising and therefore is a Designated Fund with the balance £20,296 (2020: £18,345).

Scotter Pre-School's setting receives funding from Lincolnshire County Council for 3 and 4 year olds. They also receive 2 year old funding to support disadvantaged children. They also pay for well qualified staff who can work to the needs of the children, to provide learning at their level. This includes providing resources to enhance their children-led learning.

*Going Concern*

The Board of Trustees believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. Specifically in connection with the current economic climate, the trustees have considered the impact of COVID-19 on the charity and they are satisfied that the charity has sufficient financial headroom to continue trading for at least the next twelve months. For this reason the financial statements have been prepared on a going concern basis.

*Financial Position*

The Income and Expenditure report for the year ending 31st August 2021 shows a surplus of £7,036. The Pre-School has total unrestricted funds of £73,419 (2020: £73,059) and total restricted funds of £18,587 (2020: £11,911). The total unrestricted funds is made up of general and designated building funds and the total restricted funds is made up of general and CAN funding.

Most of the school's income is from the funding received from Lincolnshire County Council. The use of this income is restricted to particular purposes. The remaining income received by the Pre-School is made up of fees and fundraising.

**Scotter Pre-School**  
**Report of the Trustees**  
**Year ended 31 August 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The type of governing document for Scotter Pre School is a constitution (Signed 14th March 2019).

The charity is constituted by Preschool Learning Alliance.

The governance and management structure for Scotter Pre School is as follows:

Chairperson  
Treasurer  
Secretary  
Committee members

Manager  
Deputy Manager  
Staff

Committee members and trustees are expected to familiarise themselves with all the policies followed by Scotter Pre-School. They are involved with checking and updating policies on our rolling programme or as new legislation comes in.

The trustee selection methods was commitment to actively join the Pre-School committee.

The report to the trustees, approved by order of the board of trustees,  
on 17 May 2022 and signed on the board's behalf by:



.....  
Signature of Trustee

*Louise Pitcher*

Name of Trustee

**Independent Examiner's Report to the Trustees on the accounts of  
Scotter Pre-School**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2021 which are set out on pages 6 to 7.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
2. The accounts do not apply with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

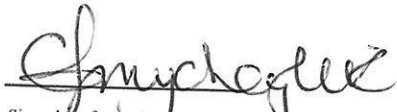


Carrie Anne Jensen ACA  
Independent Examiner  
Chartered Accountants  
66-68 Oswald Road  
Scunthorpe  
North Lincolnshire  
DN15 7PG

Date: 17 May 2022

**Scotter Pre-School  
Schedule of Assets and Liabilities  
Year ended 31 August 2021**

	Notes	Y/E 31.08.21 £
<u>Assets</u>		
Cash at bank and in hand	1	92,006
<b>NET ASSETS</b>		<u><u>92,006</u></u>
General Unrestricted Fund	2	53,123
Building Fund - Designated	3	20,296
<b>Total Unrestricted Funds</b>		<u>73,419</u>
Restricted Fund	4	18,457
CAN Fund - Restricted	5	130
<b>Total Restricted Funds</b>		<u>18,587</u>
<b>TOTAL FUNDS</b>		<u><u>92,006</u></u>

  
Signed on for and on behalf of Scotter Pre-School

  
Signature of Trustee

  
Name of Trustee

**Scotter Pre-School  
Income and Expenditure  
Year ended 31 August 2021**

Notes	Unrestricted	Restricted	Y/E 31.08.21		P/E 31.08.20	
			£	£	£	£
<b><u>Income</u></b>						
Transfer on conversion			-		73,553	
PreSchool Fees		13,097	13,097		5,734	
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Funding		79,363	79,363		69,923	
Fundraising	16		16		1,059	
Deposit account interest	7		7		24	
Other revenue	1,567		1,567		-	
	<u>4,636</u>	<u>92,460</u>		<u>97,096</u>		<u>153,311</u>
<b><u>Expenditure</u></b>						
Sundry		4,811	4,811		2,587	
Accountancy		4,872	4,872		2,664	
Bank Charges		168	168		153	
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Insurance		770	770		769	
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Postage & Stationery		228	228		195	
Telephone		95	95		72	
	<u>4,276</u>	<u>85,784</u>		<u>90,060</u>		<u>68,341</u>
<b>SURPLUS/ (DEFICIT)</b>	<u><u>360</u></u>	<u><u>6,676</u></u>		<u><u>7,036</u></u>		<u><u>84,970</u></u>
<b>CASH BALANCE BROUGHT FORWARD</b>				<u><u>84,970</u></u>		
<b>CASH BALANCE CARRIED FORWARD</b>				<u><u>92,006</u></u>		

**Scotter Pre-School**  
**Notes to the Financial Statements**  
**Year ended 31 August 2021**

	Y/E 31.08.21	P/E 31.08.20
	£	£
<b>1 Cash at bank and in hand</b>		
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Lloyds Business Account 2	19,107	15,653
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	£	£
<b>2 General Unrestricted Fund</b>		
Balance brought forward	54,714	-
Transfer to Building Fund	( 1,951 )	( 219 )
Unrestricted surplus for the period	360	54,933
Balance carried forward	<u>53,123</u>	<u>54,714</u>
<b>3 Building Fund - Designated</b>		
Balance brought forward	18,345	-
Income received in the period	-	18,126
Transfer from Unrestricted Fund	1,951	219
Spending during period to	-	-
Balance carried forward	<u>20,296</u>	<u>18,345</u>
<b>4 Restricted Fund</b>		
Balance brought forward	11,475	-
Restricted surplus for the period	6,982	11,475
Balance carried forward	<u>18,457</u>	<u>11,475</u>
<b>5 CAN Funding - Restricted</b>		
Balance brought forward	436	-
Income received in the period	-	436
Spending during period	( 306 )	-
Balance carried forward	<u>130</u>	<u>436</u>
<b>6 Transfers between funds</b>		

Transfers are made to building funds where capital assets will be purchased using unrestricted funds.