



# BRICKS CIO

## ***Annual Report 2021- 2022***

<b>Charity Name</b>	Bricks
<b>Other Names</b>	Bricks Bristol
<b>Charity Number</b>	1183118
<b>Registered Address</b>	St Annes House, St Annes Road, St Annes, Bristol, BS4 4AB
<b>Structure</b>	Charitable Incorporated Organisation – Foundation Model
<b>Date Registered</b>	25 April 2019
<b>Dates Inclusive</b>	5 April 2021 – 4 April 2022
<b>Year of Operation</b>	Three
<b>CEO</b>	John (Jack) Gibbon
<b>Chair of Trustees</b>	Kim Wide
<b>Website</b>	<a href="http://www.bricksbristol.org">www.bricksbristol.org</a>

### **CHARITY OVERVIEW**

Bricks supports the collaboration of local communities, creative communities and social enterprises to ensure they have a strong voice in the city of Bristol, together instigating and delivering creative community activities and managing building assets for the long term.

### **CHARITABLE OBJECTS**

The object of the CIO is to advance the arts for the public benefit through the establishing and maintaining of an art gallery, the promotion of contemporary art, the education of the public in the understanding and appreciation of contemporary art and the provision of workspace and services to artists.

### **PUBLIC BENEFIT**

Bricks trustees have complied with their duty to have due regard to the guidance on public benefit published by the charities commission in exercising their powers and duties.



## **VALUES**

**Creative** : We believe in the power of creativity inside everyone.

**Collaborative** : We believe in the magic and added value of collaboration.

**Hospitable** : We are welcoming and want to bring people together.

**Sustainable** : We are financially and environmentally sustainable and conscientious.

**Local** : We are locally rooted and accountable. We support local voices.

**Inclusive** : We listen to people and are people-led.

**Entrepreneurial** : We believe in new ways of doing things and connecting value.

**Civic** : We are for all people in our city.

## **ACTIVITIES & ACHIEVEMENTS**

The main activities undertaken by Bricks to further its charitable purposes for the public benefit are:

- Set up and launch of St Annes House as a creative and community hub:
  - Setting up tenant spaces and recruiting tenants
  - Starting arts programme and communities programme
- Public Art & Creative Infrastructure Consultancy – developed and expanded.
- Continuing negotiations with Bristol City Council to secure St Annes House as a long term asset for local and creative communities.



## **TRUSTEES**

<b>Person</b>	<b>Role</b>	<b>Appointment Date</b>	<b>Retirement Date</b>
Kimberly Ann Wide	Chair	25 April 2019	n/a
Joanna Lathwood	Trustee	25 April 2019	n/a
Lucy Ward	Trustee	25 April 2019	n/a
Dean Anthony Coates	Trustee	25 April 2019	n/a
Russell David King	Trustee	25 April 2019	13 March 2022
Kieron Gurner	Trustee	25 April 2019	27 January 2022
Robin Hague	Trustee	24 June 2019	n/a
Eleanor George	Trustee	08 December 2020	n/a

Two trustees; Kieron Gurner and Russell King retired from trusteeship during this period.

No new trustees were appointed during this period.

In accordance with Bricks Constitution we would have followed the following procedure:

*Appointment of charity trustees:*

*(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.*

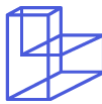
*(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.*

*Information for new charity trustees:*

*The charity trustees will make available to each new charity trustee, on or before his or her first appointment:*

*(a) a copy of the current version of the constitution; and*

*(b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.*



## ***DIRECTOR'S REPORT***

April 2021 – April 2022 has seen significant growth and development at Bricks, with us being able to test out ideas and partnerships at St Annes House.

Team wise we grew from three part time employees to seven part time staff and an addition six on casual hours, totalling approx 5 FTE.

### *St Annes House*

*In June 2021 we moved into St Annes House and began recruiting tenants, bringing the building into compliance and fitting it out for use. Initially modelling on the top two floors, demand outstripped supply and we took on the ground floor also.*

*Tenants were chosen to find a strong mix of use and occupiers, on the principles of 1) a commitment to a creative practice, 2) a local connection or 3) a charity or social enterprise practice.*

*Key Tenants include Bristol Cooperative Gym, MAYK Theatre, East Bristol Contemporary, individual artists and makers, Ubuntu Playroom, and Studio Mothership.*

*We also launched a public programme at St Annes House, with a mixture of projects produced by Bricks via funding, projects facilitated by Bricks in a light touch way, and projects that use St Annes House as a venue for hire.*

*Some key projects include Morning Meet Ups, RELAY, Transactionland, Superdooper St Annes FC, Gather St Annes, and Palace Film Festival.*

### *Public Art and Creative Infrastructure*

- *Contract to deliver phase 1 of consultancy for Whitfield Tabernacle Trust early in this period, then a second contract for phase 2 scoped out in later part.*
- *Public Art projects include:*
  - *Moxy, St Pauls*
  - *St Gabriels Court, Easton*
  - *Trinity Academy, Lockleaze*
  - *Roseneath Gardens, Stoke Gifford.*



## **NEW FUNDS**

<b>Funder</b>	<b>Project</b>
National Lottery Community Fund	Community Projects in St Annes
Quartet Community Fund	Community Projects in St Annes
Van Neste	Grant for St Annes House
Arnold Clarke	Community Projects in St Annes
School for Social Enterprise	Trade Up St Annes
UWE Bristol Community Fund	Look & Learn
Bristol City Council Economic Development	Welcome Back
Coop Community Fund	St Annes community chosen fund
East Street Arts	GUILD programme

## **FUNDERS FOR PROJETS CARRIED OVER FROM LAST PERIOD**

<b>Funder</b>	<b>Project</b>
Arts Council England	Scratch St Annes
Heritage Lottery Fund	Youth Heritage St Annes

## **FINANCES**

### **Reserves Policy**

Our policy is to by January 2024, retain as reserves:

- Three months of salaries
- Three months of operating costs.

### **BRICKS TRADING LIMITED**

On 11 December 2019 Bricks Trading Limited (Company Number 12359038) was incorporated as a wholly owned subsidiary of Bricks CIO. Bricks CIO Trustees Kim Wide and Russell King are the sole directors of Bricks Trading Limited . Bricks Trading Limited was primarily incorporated to protect the assets of the charity while undertaking trading activities such as public art commissions and art sales. In 2021-2022 Bricks Trading Limited entered into contracts to deliver programmes of public art, as well as entering contracts with tenants, hirers of spaces at St Annes House.

# Cash Summary

## Bricks CIO

For the period 5 April 2021 to 4 April 2022

	5 APR 2021-4 APR 2022	5 APR 2020-4 APR 2021	VARIANCE
<b>Income</b>			
Donations Received	62,085.37	3,300.00	1,781.37% ↑
Grants	58,242.00	44,518.00	30.83% ↑
Other Revenue	200.00	-	- —
Restricted funds	-	33,404.40	-100.00% ↓
Rounding	(0.01)	-	- —
SAH - Bar and Catering Sales	-	78.96	-100.00% ↓
SAH - Rent from Hirers	10,861.26	-	- —
SAH - Rent from Tenants	16,860.00	-	- —
SAH - Service Charge	5,804.74	-	- —
SAH - Tenants Deposits	3,237.00	-	- —
Intercompany Account - Bricks Trading Limited	1,357.51	1,500.00	-9.50% ↓
<b>Total Income</b>	<b>158,647.87</b>	<b>82,801.36</b>	<b>91.60%</b>
<b>Less Expenses</b>			
<b>Direct Expenses</b>			
Artist Fee and Freelancer Producers	8,638.79	9,962.50	-13.29% ↓
Direct Expenses	4,830.70	-	- —
Cost of Goods Sold	128.22	263.29	-51.30% ↓
<b>Total Direct Expenses</b>	<b>13,597.71</b>	<b>10,225.79</b>	<b>32.97%</b>
<b>Professional Fees</b>			
Audit & Accountancy fees	3,578.40	905.77	295.07% ↑
Consulting	87.40	5,759.00	-98.48% ↓
Professional Fees	65.00	300.00	-78.33% ↓
<b>Total Professional Fees</b>	<b>3,730.80</b>	<b>6,964.77</b>	<b>-46.43%</b>
<b>Property Costs</b>			
Cleaning	676.22	-	- —
Repairs & Maintenance	6,870.57	-	- —
<b>Total Property Costs</b>	<b>7,546.79</b>	<b>-</b>	<b>-</b>
<b>Staff Costs</b>			
Salaries	105,770.88	39,757.49	166.04% ↑
Staff Training	1,034.40	-	- —

	5 APR 2021-4 APR 2022	5 APR 2020-4 APR 2021	VARIANCE
PAYE and NI Payable	(1,081.12)	(3,428.02)	68.46% ↑
Wages Payable - Payroll	26.49	1,746.62	-98.48% ↓
Pensions Costs	1,719.74	585.12	193.91% ↑
Pensions Payable	(293.41)	(311.07)	5.68% ↑
Employers National Insurance	4,863.15	-	-
<b>Total Staff Costs</b>	<b>112,040.13</b>	<b>38,350.14</b>	<b>192.15%</b>
<b>Travel and Subsistence</b>			
Motor Vehicle Expenses	64.00	-	-
Travel - National	65.00	10.00	550.00% ↑
<b>Total Travel and Subsistence</b>	<b>129.00</b>	<b>10.00</b>	<b>1,190.00%</b>
<b>Office Costs</b>			
General Expenses	536.67	-	-
Advertising & Marketing	70.45	165.92	-57.54% ↓
Insurance	1,435.46	804.75	78.37% ↑
IT Software and Consumables	596.67	1,933.81	-69.15% ↓
Postage, Freight & Courier	-	1.29	-100.00% ↓
Printing	1,539.69	17.78	8,559.67% ↑
Subscriptions	22.80	182.40	-87.50% ↓
Telephone & Internet	2,466.06	10.00	24,560.60% ↑
<b>Total Office Costs</b>	<b>6,667.80</b>	<b>3,115.95</b>	<b>113.99%</b>
<b>Finance Costs</b>			
Bank Fees	224.47	104.49	114.82% ↑
<b>Total Finance Costs</b>	<b>224.47</b>	<b>104.49</b>	<b>114.82%</b>
<b>Entertainment</b>			
Entertainment-100% business	146.83	59.07	148.57% ↑
<b>Total Entertainment</b>	<b>146.83</b>	<b>59.07</b>	<b>148.57%</b>
Donations	-	(0.64)	100.00% ↑
<b>Other Expenses</b>			
Accruals	867.79	1,470.64	-40.99% ↓
Prepayments	8,000.00	-	-
<b>Total Other Expenses</b>	<b>8,867.79</b>	<b>1,470.64</b>	<b>502.99%</b>
SAH Refurbishment	25,265.79	-	-
<b>Total Expenses</b>	<b>178,217.11</b>	<b>60,300.21</b>	<b>195.55%</b>
<b>Surplus (Deficit)</b>	<b>(19,569.24)</b>	<b>22,501.15</b>	<b>-186.97%</b>

	5 APR 2021-4 APR 2022	5 APR 2020-4 APR 2021	VARIANCE
<b>Plus Other Cash Movements</b>			
Fixed Assets	(1,199.75)	-	- 
<b>Total Other Cash Movements</b>	<b>(1,199.75)</b>	<b>-</b>	<b>-</b>
<b>Net Cash Movement</b>			
	<b>(20,768.99)</b>	<b>22,501.15</b>	<b>-192.30%</b>
<b>Summary</b>			
Opening Balance	29,993.34	7,492.19	300.33%
Plus Net Cash Movement	(20,768.99)	22,501.15	-192.30% 
Cash Balance	9,224.35	29,993.34	-69.25%



Bricks CIO  
St. Annes House  
St. Annes Road  
St. Annes Park  
BRISTOL  
BS4 4AB

22 June 2023

Dear Sirs,

**Independent examiner's report to the trustees of Bricks CIO**

I report to the trustees on my examination of the accounts of Bricks CIO for the year ended 4 April 2022.

**Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the CIO accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours Faithfully

*Sarah Youll*

Sarah Youll ACA  
Belvedere Chartered Accountants  
The Old Forge  
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Bristol  
BS41 9LS