

# Annual General meeting 2020

The Annual General meeting of Alberbury Village Hall  
CIO Committee

on Tuesday 25<sup>th</sup> May 2021

Present: Paul Kelsall (Chairman) Peter Davies (Vice-Chairman)  
Marvin Ryles (Treasurer) Lisa Pugh (secretary) Carol Kemp,  
Carol Ryles, Ann Stokes,  
Gerald Morris, Joyce Morris, Roy Griffiths, Clive Smith, and Jenny  
Smith.

Guests: Glennis Davies and Kate Mansell.

Apologies for absence were received from Joan Whitehouse and  
Jane Weston.

## **Minutes**

The minutes of the previous AGM meeting held on 15<sup>th</sup>  
September 2020 were sent out by post or email for all to read.  
They were then signed as a correct record on this night.

## **Matters arising from minutes**

### **Chairman's Report**

Hello everyone, I hope you are all well and keeping safe.  
Welcome to our 2021 AGM and as the last AGM meeting was  
only in September this has been a short year.  
It has been strange with the hall being closed for the most of  
the last 14 months due to the pandemic. So, we have had no  
events or fundraisers for this period, although plenty has gone  
on behind the scenes with the odd zoom meeting. We have a  
new website and booking system have been formed by Jenny  
and Clive Smith. I would like to say thank you to them for doing  
this, all new details have been changed on everything that we  
can think of.

This does mean Joyce has been able to retire from booking  
clerk and contact number, but we do appreciate all the years  
she has done this for the village hall, Thank you.  
Some grants have been applied for and received from various  
sources.

### Village Hall Maintenance

Some maintenance has been done, fitting of the window blinds, new inside notice boards purchased but need to be put up, an outside ashtray and letter box have been fitted. Door mat surround renewed. Grass cutting and weeding etc have also been kept up to date, so thank you to anyone who has helped with this.

So as always thank you to, Lisa, Peter, Marvin for their roles on committee and to everyone who has given their support throughout this pandemic year, as this has made my job easier.

### **Treasurers Report**

A copy of the year end 31<sup>st</sup> December 2020 accounts by Baldwin's were given out. We can see the difference between 2019 and 2020 copy attached.

Hire of the village hall was down as of Covid-19

Tote down to £750. From £850

Table & Chairs are down, these have now been sold

Bachelor & Belles was up

Bonfire night did not go ahead

3P's did not go ahead

Water down

Electric slightly down

Oil varies on when we order.

Insurance about the same

Donations down

Grants £12'634.00

Current Account as of accounts 2019-£20'230.00, 2020-£16'826.93 on accounts

Current balance £33'260.00 as of 16<sup>th</sup> May 2021

Outgoings for 2021 so far £615 website/domain name

Incomings for 2021 so far £1'000 Parish council

£16'097 Shropshire council

Paul thanked the treasurer for keeping the accounts so efficiently.

Peter Davies proposed that the accounts should be adopted, and Roy Griffiths seconded the proposition. I will also send a copy of the accounts to the Parish council.

Paul said thank you to Marvin for all the work he has done as treasurer.

### **Election of Officers and Committee**

Before vacating the chair, Paul Kelsall thanked everyone for the help and support over the past twelve months. I hope the next chairperson gets as much support as I did. Paul then asked Roy Griffiths to act as convener. Roy thanked Paul for all his hard work over the last year.

### **Representatives of Organizations that use the village hall**

Monday Club (David Thomas, Treasurer)	Irene Jenks
Parish Council (Richard Groome, Clerk)	Roy Griffiths
Parochial Church Council	Ann Stokes
Weeds United	Carol Ryles
WI	Kate Mansell
YFC	Zoe Evans
Quilters	Glennis or
Margaret Davies	
Three Cheers (8)	Jane Weston

### **Other members of Committee**

It was proposed and seconded that the following be elected en bloc:-

BettyLou Davies, Paul Kelsall, Carol Kemp, Lisa Pugh, Joan Whitehouse,  
Peter Davies, Robert Davies, Gerald Morris, Clive Smith, Jenny Smith.  
Total 10

This was proposed by all.

### **Election of Officers**

Chairman	Paul Kelsall	Proposed
Joyce Morris		Seconded
Lisa Pugh		

Vice – Chairman Morris	Carol Kemp	Proposed Joyce
		Seconded
Gerald Morris		
Secretary Carol Kemp	Lisa Pugh	Proposed
		Seconded
Peter Davies		
Treasurer Kemp	Peter Davies	Proposed Carol
		Seconded
Marvin Ryles		

Roy thanked the committee for standing and when Mr Paul Kelsall returned to the chair he thanked Roy for acting as convener.

## **Other Business**

Thank you once again to Marvin for all what he has done over the last few years as treasurer. Although he is leaving the committee, he has offered to put the bins out each week. We need to put a sign on the recycling bin as people are putting normal rubbish in it.

Roy and Ann asked why the trestle tables and chairs had been sold without the committee agreeing, Roy said that they were an asset to the hall. Peter said that they had been stored for 40 years and had to be removed as asked at a previous meeting. Paul had found someone who had wanted them and got a good deal for the items and had arranged for the man to hire them to the church, free of charge for the next three years. Also 12 tables had been taken to the church for them to use,

Ann was not happy about this, but Gerald had said he had spoken to Jean about the tables, but if they did not want them, he would gladly pick them back up again.

Hopefully, everyone has had a look at our new website, now on the website you must print off the booking form to fill it in, but Jenny said it would be easier if it could be filled in online, this would cost £60 so do we want to go ahead and do this, yes. Our new phone and contact are Jenny Smith, 07503482631 or email [info@alberburyvillagehall.co.uk](mailto:info@alberburyvillagehall.co.uk)

#### Health and safety in the hall

Glennis Davies the quilters representative asked about the cleaning of the hall and what maybe required of them to do after a meeting. Jenny who is also the village hall cleaner said that all areas and touch points were cleaned every week and after every use. We do need some fabric sanitiser for the chairs, this will be got ready for re-opening. Jenny said that the kitchen will remain closed until we get the go ahead from the government, probably after 21<sup>st</sup> June. All the groups hiring the hall will be required to clean all touch points after use and spray chairs if used. We will be abiding by all government rules regarding space/numbers etc.

Grants: These have been for loss of income and the last one is for getting the hall re-open again. As a hall we don't have many overheads so maybe it's a good time to make a wish list of all the things we need in and jobs to be finished around the hall ie; new chairs, guttering, carpark etc. we still need to keep a certain amount in the bank maybe £15'000. So, if anything does crop up, we have the money.

Roy suggested a wall would look nice built along the carpark front area. This may cost more than we can afford as the stone would cost quite a bit but will be looked into.

Fundraisers: Jenny said about a tabletop sale, charge £5 a table and what ever we collect do half to a charity and half for ourselves. We could do tables inside and out if weather is good. One to think about for after 21<sup>st</sup> June.

The halls 40<sup>th</sup> Anniversary 2020 maybe we can think about doing something this year.

Bonfire night, hopefully we can go ahead with this, this year.

Open evening, for potential new members to come along.

Ann asked if anyone had asked Butch (Roy Minton) to cut the village hall grass. No one had asked him, but he had just done it to tidy it up. The church wasn't happy about this as it is their

mower that was being used, and it is rough ground, and he wouldn't be insured if anything happened. It was said that surely, we are a community, and we should all work together. Roy mentioned about the speeding through the village and that the white gates at the beginning of the village need cleaning and the grass verge needs to be cut. The Parish council will be looking into this.

We have the deeds to the village hall; these need to be kept safe.

Tote- Ann will do this again.

Informal wish list meeting Tuesday 1<sup>st</sup> June 7ish

Next Meeting Tuesday 29<sup>th</sup> June 2021

Sign

Date

# ALBERBURY VILLAGE HALL

## RECEIPTS & PAYMENTS ACCOUNT Year Ended 31 December 2020

2019 £	Receipts	2020 £	2019 £	Payments	2020 £
48,788	Balance 1 January 2020	-			
	Current Account 3802	20,230.15			
	Current Account 7846				
5,610	Hire of Hall	1,795.00	1,041	Caretaker / cleaner	1,021.99
850	Tote Takings	750.00	822	Electricity	740.67
180	Hire of Chairs & Tables	36.00	886	Heating Oil & Calor Gas	541.88
505	Donations received	50.00	3,144	Repairs & Renewals	996.90
10,590	Grants	12,634.00	26,903	Kitchen refurbishment	-
150	Other	-	14,353	Building Work	5,230.00
			1,460	Insurance	1,435.19
			137	Sundries	414.22
			135	Water	60.34
			3,203	Fundraising	3,187.08
			-	Hall Extension	10,000.00
3,080	<u>Fund Raising</u>	4,960.05			
1,320	Bachelors & Belles				
1,241	Bonfire Party				
	Birthday Party/3Ps fundraising				
<u>72,313</u>		<u>40,455.20</u>	20,230	Balance 31 December 2020	-
				Current Account 3802	16,826.93
				Current Account 3799	<u>40,455.20</u>

We have prepared the above accounts without carrying out an audit from the books and information given to us.

Azets  
Accountants  
Column House  
London Road  
Shrewsbury  
SY2 6NN

Azets

Date: 16-Feb-21