



## **Trustees' Annual Report for the period**

**From** 1<sup>st</sup> November 2021 **To** 31<sup>st</sup> October 2022

**Charity name:** Chatterley Whitfield Friends CIO

**Charity registration number:** 1183093

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charitable Incorporated Organisation (CIO) is to advance the education of the public in the history of mining at the former Chatterley Whitfield colliery by the demonstration of mining methods and the exhibition of machinery and ancillary matters connected with mining transportation social conditions and industrial archaeology and in such other ways as the trustees consider appropriate.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Cataloguing, preserving, renovating, erecting, digitising and displaying artefacts, documents, photographs, maps and plans linked to the mining industry and the community.</p> <p>Constructing memorials to colliers who lost their lives at Chatterley Whitfield, in the north Staffordshire coalfield and at war.</p> <p>Maintaining a mining heritage centre with displays and exhibitions, for research, projects and meetings, and as a drop-in centre for social activity, memories and oral history.</p> <p>Providing tours and information about Chatterley Whitfield on Heritage Open Days, other open days and for parties from schools, colleges and community associations.</p> <p>Liaising with Stoke-on-Trent City Council (the owners of the site) and other organisations, including Historic England, to preserve the several listed buildings and scheduled ancient monuments on site.</p>

		<p>Applying for grant funding to maintain, enhance and develop the Chatterley Whitfield Friends heritage centre and other buildings and site assets.</p> <p>Cultivating a social media presence to inform the wider public about Chatterley Whitfield.</p> <p>Supporting the security of the complex and, with the aid of a local college, keeping in check the overgrowth of vegetation.</p> <p>Producing an on-going photographic record of Chatterley Whitfield to monitor the state of the buildings.</p> <p>Liaising with Historic England, the local M.P., and the site owners progress on the council adopted Vision document, setting out opportunities for the re-use and re-purposing of Chatterley Whitfield.</p> <p>Providing volunteering opportunities for community members.</p> <p>Obtaining a grant to maintain visitor access to the 2 star listed Pit Head Baths building and the canteen.</p> <p>Obtaining a grant to develop Building 30, a building full of mining artefacts which can be accessed by the public.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning the activities for the period the trustees reviewed and incorporated Charity Commission guidance on public benefit.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have seen a reduction in the number of Chatterley Whitfield Friends at over 350 supporting members.</p> <p>The 2022 HODs and open days were all fully booked and there was a waiting list, showing the continuing interest that remains in the former colliery both locally and further afield.</p>



The well established working parties on Thursday and Saturday mornings have attracted more active members and the Heritage Centre and Remembrance Garden has become established as well frequented social meeting places. Visits without appointment (the main colliery site itself is usually cordoned off due to potential "pitfalls") are still being conducted.

We were also available by appointment at suitably convenient times to guide tours around the colliery site itself for individuals and community groups.

We continued to develop the Remembrance Garden (with additional seating for reflection and flower and herb beds) including the miners epitaph and memorials commemorating the 1881 disaster at Chatterley Whitfield and a World War memorial. A new memorial was unveiled in 2022 to the Lidice.

We hosted filming by a local film production company as well as undertaking interviews for local television, radio and the press.

We continue to work with Reaseheath College arboriculture students to help with the removal of excess vegetation from the site.

We have co-operated with the local Keele University on two projects - "Decommissioning the 20<sup>th</sup> Century" and "Planning Creativity". The former concerned with how major industrial sites are decommissioned and the latter regarding how communities can participate in the planning process.

In 2022 we made the site available for Urban Experience, a local charity group. who brought some local artists, later displaying their work.

We finished an outside demonstrator tub rail network adjacent to the memorial compound showing visitors how work was done and coal moved in the mine. This has now been developed and a new area has been developed to display and underground Dint Header (Modern mechanised machinery).

We continue to look for grants for the former Canteen and other parts of the pit head baths for Friends and community use.

We have obtained funding during the year to enhance the Remembrance Garden and obtained banners and displays boards

We continue to maintain and enhance our presence on Facebook, Instagram, Twitter and YouTube which, together with our website, informs and acquaints the public and community about what is happening and opportunities at Chatterley Whitfield

We have co-operated with other universities, colleges and schools, who are undertaking a variety of projects, including architecture, marketing, media, history and others, to show them the site and inform them of its past, present and future potential.

Unfortunately, we have experienced and continually deal with (as best we can) vandalism and trespass on site which is damaging irreplaceable heritage; this involves patrolling the site, mending and replacing fencing and liaising with the council and the police. In June we were burgled and a number of artefacts stolen.

We have participated in the on-going production of a Vision document for Chatterley Whitfield, commissioned by Historic England, that will consider future uses for the former colliery. This has now been adopted by the City Council.

We are still digitising the several thousand photographs and documents and are in the process of digitising several thousand maps and plans, which are held at Chatterley Whitfield, with the intention of cataloguing them on our website (with excerpts on Facebook and Instagram) and making the collections available, subject to copyright, to researchers, both amateur and professional.

We have been visited by the commissioners from Historic England, several Tv Companies and DIY SOS Big Build - Nick Knowles.

We held an outdoor remembrance service as part of our AGM in November, to remember with gratitude and indebtedness all those colleagues who lost their lives serving King and Queen in armed conflict.

We are continually grateful for those items which are donated to us by members of the mining community public and others, local organisations and private companies as well as the considerable help given by local, regional and national authorities.



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period the CIO held £14,195.94 in non restricted funds, an increase of approximately £2,000 over the preceding accounting year end, the increase mainly being made up of membership fees, donations and funding.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The main sources of unrestricted income are membership fees and donations. These can fluctuate from year to year, as can monthly outgoings. We aim to have a minimum of the approximate equivalent of six months reserves based on the expenditure figures from the accounting year.
Amount of reserves held	Para 1.22	£1000
Reasons for holding zero reserves	Para 1.22	-
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	-

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Officers of the charity are elected / re-elected at the AGM (or at a general meeting). There is a maximum of 11 and a minimum of 5 trustees. The constitution states that five positions (chair, deputy chair, secretary, treasurer, membership secretary) automatically become trustees. There are in addition up to 4 trustees elected by the membership at the AGM or general meeting (nominations for election may be made by any member) and, also, up to 2 trustees can be co-opted by the membership of the CIO. Membership is open to any member of the public for a small fee.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All the members of Chatterley Whitfield Friends are volunteers who freely give their time, experience and expertise to benefit the charity and the local community. The charity relies upon their dedication, passion and enthusiasm to preserve the Chatterley Whitfield colliery and memories of miners and mining communities.
Other		

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Two grants were successful, one for new banners and signs and another for work in the Remembrance Garden
Investment performance against objectives	Para 1.41	



Other		One negative period during 2022 was we had a burglary where a number of invaluable artefacts, maps and mining equipment were stolen. Offenders were identified and we are awaiting the result of any action taken against them.
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funds derive from membership fees, donations and grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		
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## Reference and Administrative details

Charity name	Chatterley Whitfield Friends CIO
Other name the charity uses	-
Registered charity number	1183093
Charity's principal address	Unit 29b Enterprise Centre, Chatterley Whitfield, Biddulph Road, Stoke-on-Trent. ST6 8UW

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Bowers	Chair		
2	Mark O'Grady	Deputy Chair		
3	Daniel Bowers	Secretary		
4	Isabel Newsome	Treasurer		
5	Daniel Bowers	Membership		
6	Graham Unwin	Elected		
7	Henry McDonald	Elected		
8	Alistair Lias	Elected		
9	Ann James	Elected		
10		Co-opted		
11		Co-opted		

Corporate trustees – names of the directors at the date the report was approved

Director name		



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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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**Other optional information**

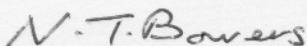
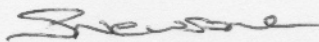
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Nigel Thomas Bowers	Isabel Jane Newsome
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	01 December 2022	01 December 2022

Chatterley Whitfield Friends CIO - Accounts for the year ending 31 October 2022 (Receipts and Payments Format)												
RECEIPTS AND PAYMENTS ACCOUNT 1 November 2021 to 31 October 2022												
	General Fund	Grant 1 Digitisation	Grant 2 Improvements	Memorial Project	Lidice Project	Petty Cash	Police Shutter Grant	Postcode Lottery Grant	Arnold Clark Grant	Lottery Community Grant	Total	Last year 01/11/20 - 31/10/21
2021 - 2022												
Receipts :												
Membership	£1,726.35										£1,726.35	£1,486.37
Donations	£1,542.37				£500.00						£2,042.37	£1,339.00
Merchandise Donations	£60.00										£60.00	£20.00
Grants									£750.00	£1,950.00	£2,700.00	£22,355.00
Heritage Open Days Donations	£613.00										£613.00	£773.00
Heritage Open Days Membership	£95.00										£95.00	£257.00
Heritage Open Days Food Sales	£228.00										£228.00	£0.00
Memorial Project Donation											£0.00	£510.00
Council Ward Funding				£500.00							£500.00	£600.00
Historic England Grant Donation											£0.00	£0.00
Petty Cash											£0.00	£70.00
Refunds	£24.99		£50.32								£75.31	£0.00
<b>TOTAL RECEIPTS</b>	<b>£4,289.71</b>	<b>£0.00</b>	<b>£50.32</b>	<b>£500.00</b>	<b>£500.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£750.00</b>	<b>£1,950.00</b>	<b>£8,040.03</b>	<b>£27,410.37</b>
Payments :												
Grants		£342.88	£2,240.18				£2,000.00	£16,416.00	£651.71		£21,650.77	£2,711.37
Memorial Project				£422.10	£508.55						£930.65	£1,805.96
Displays	£404.99										£404.99	£145.15
Insurance	£443.67										£443.67	£420.79
Merchandise	£63.84										£63.84	£0.00
Health & Safety	£39.48										£39.48	£178.04
Stationery	£281.30										£281.30	£107.94
Fixtures & Fittings											£0.00	£0.00
Cleaning & Refreshments	£254.22										£254.22	£29.99
Repairs & Maintenance	£62.00										£62.00	£238.52
Furniture	£40.00										£40.00	£359.00
Subscriptions	£60.00										£60.00	£163.88
Outdoor Amenities	£295.16										£295.16	£0.00
Miscellaneous	£73.90										£73.90	£0.00
Transfer to Petty Cash											£0.00	£70.00
Business Rates											£0.00	£353.88
Donations	£49.89										£49.89	£0.00
<b>TOTAL PAYMENTS</b>	<b>£2,068.45</b>	<b>£342.88</b>	<b>£2,240.18</b>	<b>£422.10</b>	<b>£508.55</b>	<b>£0.00</b>	<b>£2,000.00</b>	<b>£16,416.00</b>	<b>£651.71</b>	<b>£0.00</b>	<b>£24,649.87</b>	<b>£6,584.52</b>
<b>NET RECEIPTS LESS PAYMENTS</b>	<b>£2,221.26</b>	<b>-£342.88</b>	<b>-£2,189.86</b>	<b>£77.90</b>	<b>-£8.55</b>	<b>£0.00</b>	<b>-£2,000.00</b>	<b>-£16,416.00</b>	<b>£98.29</b>	<b>£1,950.00</b>	<b>-£16,609.84</b>	<b>£20,825.85</b>
<u>Transfer Between Funds</u>												
Lottery Grant to Lidice Project					£200.00					-£200.00	£0.00	£0.00
Cash funds last year end	£11,974.68	£503.20	£6,680.84	£177.56		£0.86	£2,000.00	£20,000.00	£0.00	£0.00	£41,337.14	£20,511.29



CASH FUNDS THIS YEAR END	£14,195.94	£160.32	£4,490.98	£255.46	£191.45	£0.86	£0.00	£3,584.00	£98.29	£1,750.00	£24,727.30	£41,337.14
MONETARY ASSETS											This Year	Last year
Business Account - Lloyds Bank											£24,726.44	£41,336.28
Petty Cash											£0.86	£0.86
								Total			£24,727.30	£41,337.14
REPRESENTED BY FUNDS											This Year	Last year
General Fund											£14,195.94	£11,974.68
Petty Cash											£0.86	£0.86
Grant 1 (Digitisation)											£160.32	£503.20
Grant 2 (Improvements)											£4,490.98	£6,680.84
Memorial Project											£255.46	£177.56
Arnold Clark Grant											£98.29	£0.00
Lottery Community Fund											£1,750.00	£0.00
Lidice Project											£191.45	£0.00
Shutter Grant											£0.00	£2,000.00
Postcode Lottery											£3,584.00	£20,000.00
								Total			£24,727.30	£41,377.14
NON-MONETARY ASSETS											This Year	Last year
Information Technology Equipment											£2,656.80	£3,240.00
Audio Visual Equipment											£1,008.60	£1,230.00
Security Equipment											£672.40	£820.00
Office Equipment, Furniture & Fittings											£754.40	£920.00
Artefacts											£12,750.00	£12,750.00
								Total			£17,842.20	£18,960.00
LIABILITIES											This Year	Last year
Debtors											£0.00	£0.00
Creditors Due Within One Year											£0.00	£0.00
								Total			£0.00	£0.00
These accounts were approved by the trustees on the 12th November 2022 and signed on their behalf by :												
Nigel Bowers		Isabel Newsome										
Chair		Treasurer										
Notes to the accounts:												
1. These accounts are prepared on a receipts and payments basis with all revenue and expenses shown on a cash basis.												
Non-monetary assets and liabilities are shown as estimates of the value at the end of the year.												
2. The CIO has ten funds, two unrestricted funds (a general fund and a petty cash fund) and eight restricted funds.												
The restricted funds are :												
Stoke on Trent City Council Community Investment Fund grant awarded 2017 £9,835.00 (Grant 1).												
This grant is to purchase equipment to digitise the archive collections in the custody of Chatterley Whitfield Friends.												
Stoke on Trent City Council Community Investment Fund grant awarded 2018 £17,520.00 (Grant 2).												
This grant is to undertake improvements to Chatterley Whitfield Friends Heritage Centre, including insulation, electrics, heating and security.												

Memorial Project Fund												
Chatterley Whitfield Friends are constructing memorials in commemoration of North Staffordshire miners who have lost their lives in the collieries or in war.												
Staffordshire Police Shutter Grant awarded 2020.												
This grant is to further improve the security of the Chatterley Whitfield Friends Heritage Centre.												
Postcode Lottery Grant awarded 2021												
This grant is to improve the roof of the Chatterley Whitfield Friends Heritage Centre.												
Lidice Project												
Chatterley Whitfield Friends are constructing a memorial to the lives lost in the Lidice atrocity.												
Arnold Clark Grant												
This grant is for the displays and banners at Chatterley Whitfield												
Lottery Community Fund												
This grant is for the pavers (£1000), Sports Gates (£750) and Lidice Trellis (£200)												
3. No depreciation is assumed for artefacts.												
4. The CIO has no outstanding guarantees to third parties nor any debts secured on the assets of the CIO.												
5. No remuneration was paid to any trustee or members. No expenses were paid to trustees or members.												