



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> November 2019      Period start date  
To 30<sup>th</sup> September 2020      Period end date

**Charity name:** Sutton Bingham Sailing Club

**Charity registration number:** 1183072

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The purpose of the Club is to promote and facilitate community participation in healthy recreation by providing facilities for sailing, and in particular, dinghy sailing, primarily (though not exclusively), to those resident in Yeovil and the surrounding area.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Provide facilities and equipment for general sailing; Provide training for inexperienced and experienced sailors, including Royal Yachting Association (RYA) accredited training courses; Organise a programme of sailing activities, racing and events; Promote youth sailing, including through the provision of a safe environment, equipment, and training; Promote youth development by encouraging use of a training pathway to become instructors; Make available the facilities to other groups and organisations for sailing; Offer temporary membership and boat hire and provide buoyancy aids to casual visitors</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All Trustees are provided with copies of the relevant guidance from the Charity Commission regarding Public Benefit</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>

Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	The Club is primarily run by unpaid volunteers. None of the Trustees receive any remuneration or other benefits including the Treasurer and Secretary.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Activities at the Club have been severely limited as a result of Government restrictions relating to COVID19. The reservoir was closed by the landlords (Wessex Water) for many weeks. As a result, much of the sailing has been cancelled or restricted. Despite this, the Training Team have managed to run the summer youth training courses which are very popular amongst children between the ages of 8 and 15. A total of 174 children each undertook a 3-day course over an 8-week period. Protocols were in place to ensure a COVID secure environment in line with Government and RYA guidelines. Many of the students were new to sailing whilst some have returned to further their skills. Only 1 adult course was held during the year due to the restrictions.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	General sailing and adult training have been severely limited by Government restrictions. Creating a COVID secure environment has enabled general sailing to take place outside of 'lockdown' restrictions. The Training Team has met its objectives for youth training. The Club normally provides facilities for those with a physical or mental impairment, to enjoy outdoor activity through the provision of a skippered boat one evening a week throughout the summer months. This has not been possible this year due to COVID restrictions. Sea Cadet, Scout & Guide
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As stated above, the activities of the Club have been severely reduced due to COVID restrictions as well as the closure of the reservoir for several months. This has resulted in reduced income and a reduction in membership. However, costs have also been lower than a normal year and the Trustees have ensured that all costs are kept under tight control. A rent rebate of £2119 from Wessex Water along with grants of £10,000 and £1,000 have helped mitigate the loss of income. As a result, an excess of income over expenditure has resulted in an increase in reserves of £21,522 for the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to protect the charity from variations in income, unexpected events and expenditures, and to enable it to finance improvements in its facilities and its charitable objectives.
Amount of reserves held	Para 1.22	Cash reserves at the end of the year were £84,820.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	There are no funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Ongoing COVID restrictions continue to impact the operation of the Club which, at the time of writing, is currently closed to all sailing. Membership numbers and income are likely to be reduced from previous years. Youth and adult training courses could be reduced or even cancelled altogether. As stated above, the Club maintains sufficient reserves to ensure that it can meet all essential and unavoidable costs for an extended period. It is hoped that COVID vaccinations will enable the Club to return to normal operations during the course of 2021.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Membership subscriptions</b> <b>Training course income</b> <b>Boat hire income</b> <b>Grants</b> <b>Donations</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable

A description of the principal risks facing the charity	Para 1.46	COVID restrictions have reduced the number of days available for member sailing. This is likely to have a knock-on effect on Membership numbers in subsequent years.
Other		

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Additional information (optional)		
You may choose to include further statements where relevant about:		
<p>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</p>	Para 1.50	
<p>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</p>	Para 1.51	
<p>The charity's organisational structure and any wider network with which the charity works</p>	Para 1.52	
<p>Relationships with any related parties</p>	Para 1.53	
<p>Other</p>		

## Reference and Administrative details

Charity name	Buton Bingham Sailing Club
Charity name the charity uses	Buton Bingham Sailing Club
Registered charity number	1183113
Charity's principal address	Buton Bingham Sailing Club
	Buton Bingham
	York
	Yorkshire
	YO22 9GP

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by Members annually</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>This CIO is governed by a Constitution. There are additional rules affecting operational and safety issues. The Club has a Health and Safety Policy as well as a Safeguarding policy.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The Club was managed by a Board of eight Trustees, all of whom are elected or re-elected at the Annual General Meeting. The Training Principal represents the Training Team at the Trustees meetings. All expenditure is agreed by the Trustees and managed by the Treasurer.</b>
Relationship with any related parties	Para 1.51	<b>The Club is a tenant of Wessex Water and affiliated to the RYA which is the sport's governing body.</b>
Other		<b>The Club is run as far as is practicable through the contribution and efforts of volunteers</b>

## Reference and Administrative details

Charity name	Sutton Bingham Sailing Club
Other name the charity uses	
Registered charity number	1183072
Charity's principal address	Sutton Bingham Sailing Club Sutton Bingham Yeovil Somerset BA22 9QP

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mervyn R Clark	Commodore		
2	Philip Bailey	Rear Commodore		
3	Susan Petts	Treasurer		
4	Philip Godfrey	Secretary		
5	Jo Mahy	Membership Secretary		
6	Nigel Leveridge			
7	Edward Roxburgh			
8	Clive Bastin			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

### Reason for non-disclosure of key personnel details

**Not applicable**

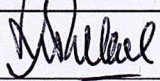
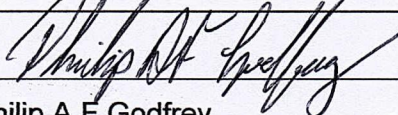
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mervyn R Clark	Philip A F Godfrey
Position (eg Secretary, Chair, etc)	Commodore	Hon Secretary

Date 11<sup>th</sup> January 2021



SUTTON BINGHAM SAILING CLUB CONSOLIDATED

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Sutton Bingham Sailing Club

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Sutton Bingham Sailing Club

SUTTON BINGHAM  
HALSTOCK RESERVOIR  
NEAR YEOVIL  
SOMERSET  
BA22 9QP

BA22 90P  
Sutton Bingham Sailing Club

ACCOUNTS FOR YEAR ENDED 30 SEPTEMBER 2020

BA22 90P  
Sutton Bingham Sailing Club

**SUTTON BINGHAM SAILING CLUB CONSOLIDATED  
BALANCE SHEET AND ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2020**

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**Casterbridge Hardy LLP**

**Financial and International Accountants, Taxation Specialists and Business Advisors**

**Website: [www.casterbridgehardy.co.uk](http://www.casterbridgehardy.co.uk)**

**Email: [info@casterbridgehardy.co.uk](mailto:info@casterbridgehardy.co.uk)**

**SUTTON BINGHAM SAILING CLUB CONSOLIDATED  
BALANCE SHEET AS AT 30 SEPTEMBER 2020**

**PAGE 1**

**Year Ended  
30 September 2019**

	£	£	£	£
<b>FIXED ASSETS</b>				
<u>Premises</u>				
Written Down Value at 01 October 2019	16787		11359	
Addition at Cost	-		7826	
	-----		-----	
	16787		19185	
<u>Less: Depreciation @ 12.5%</u>	2098	14689	2398	16787
	-----		-----	
<u>Club Boats, Outboard Motors and Radios</u>				
Written Down Value at 01 October 2019	10491		11313	
Addition at Cost	5175		1800	
<u>Less: Disposal</u>	3975		-	
	-----		-----	
	11691		13113	
<u>Less: Depreciation @ 20%</u>	2338	9353	2622	10491
	-----		-----	
<u>Mowers and Sundries Equipment</u>				
Written Down Value at 01 October 2019	1427		1783	
Addition at Cost	1423		-	
	-----		-----	
	2850		1783	
<u>Less: Depreciation @ 20%</u>	570	2280	356	1427
	-----		-----	
<b>ADD: CURRENT ASSETS</b>				
Trophies at Cost	378		378	
Inventory	600		600	
Accounts Receivable	-		735	
Lloyds Bank plc - (Club)	16824		2496	
Lloyds Bank plc - Deposit - (Club)	35509		6001	
National Westminster Bank plc (Training Div)	-		19863	
Close Brothers Limited	49311		48917	
Cash in Hand	238	102860	145	79135
	-----	-----	-----	-----
<b>TOTAL ASSETS</b>		129182		107840
<b>LESS: CURRENT LIABILITIES</b>				
Creditors	-		120	
Accruals	400		400	
Other Payable	-	400	60	580
	-----	-----	-----	-----
<b>TOTAL NET ASSETS</b>		£128782		£107260
		=====		=====
<b>Represented by:</b>				
<b>GENERAL FUND</b>				
Opening Balance at 01 October 2019		86323		84709
Excess of Income over Expenditure		21522		1614
		-----		-----
<u>Balance Carried Forward</u>		107845		86323
<b>RESERVES AND MAINTENANCE FUND</b>				
Balance at 01 October 2019		20937		20937
		-----		-----
<b>RESERVES AT 30 SEPTEMBER 2020</b>		£128782		£107260
		=====		=====

SUTTON BINGHAM SAILING CLUB CONSOLIDATED PAGE II  
REPORT OF THE AUDITOR TO THE MEMBERS OF THE SUTTON BINGHAM SAILING CLUB AND TRAINING  
DIVISION - YEAR ENDED 30 SEPTEMBER 2020

In accordance with our terms of engagement we have prepared for your approval, the financial statements for the year ended 30 September 2020 on pages I and II from the accounting records and from information and explanations you have provided for us.

As a practicing member firm of the Institutes of Financial Accountants (IFA) and the Association of International Accountants (AIA) and the Association of Accounting Technicians (AAT), we are subject to their ethical and other professional requirements which are detailed at [www.ifa.org.uk](http://www.ifa.org.uk) and [www.aiaaworldwide.com](http://www.aiaaworldwide.com) and [www.aat.org.uk](http://www.aat.org.uk)

This report is made solely to you, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Sutton Bingham Sailing Club Consolidated and state those matters that we have agreed to state to you in this report in accordance with the guidance of Institutes of Financial Accountants (IFA) and the Association of International Accountants (AIA) and the Association of Accounting Technicians (AAT) as detailed at [www.ifa.org.uk](http://www.ifa.org.uk) and [www.aiaaworldwide.com](http://www.aiaaworldwide.com) and [www.aat.org.uk](http://www.aat.org.uk). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you for our work or for this report.

You have approved the financial statements for the year ended 30 September 2020 and have acknowledged your responsibility for them, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for their compilation.

*As a practitioner*  
We have not verified the accuracy or completeness of the accounting records or information and explanations you have given us and we do not, therefore, express any opinion on the financial statements.

*Casterbridge Hardy LLP*

Casterbridge Hardy LLP  
Financial and International Accountants, Taxation Specialists and Business Advisors

"Strathmore"  
53 Bowleaze Coveaway  
Preston  
WEYMOUTH  
Dorset  
DT3 6PL

RBW/07 December 2020/S500(AUDIT)DCH100/LGD/TTD

*Strathmore*

**SUTTON BINGHAM SAILING CLUB CONSOLIDATED  
INCOME AND EXPENDITURE STATEMENT – YEAR ENDED 30 SEPTEMBER 2020**

PAGE III

Year Ended  
30 September 2019  
£

	£	£	£	£
<b>INCOME</b>				
Membership Income	32900		37683	
Training Income	31235		36587	
Interest Received	402		475	
Boat Hire	760		3050	
Facility Hire	20		113	
Donation Received	1000		-	
Social Committee Net Income	2645		3317	
Miscellaneous	40		886	
Grants Received – Small Business Relief	10000	79002	-	82111
Light, Fuel and Water	400		400	
Marketing	400		1772	
Administration Expenses	107		270	
Race Committee (RAC) Expenses	324		1470	
Subscriptions	404		340	
Professional Fees	1117		1313	
Donations	400		100	
Travel	100		400	
Facility Hire	113		2400	
Donation Received	1000		1000	
Membership	32900		4170	
Contributing to Training	31235		1375	
Race Committee Association Expenses	1000		1000	
Entertainment	210		100	
Accommodation	400		100	
Boatkeeping Fee	-	21704	100	47101
Maintenance				
Cleaning	300		2000	
Grants to Related Expenses	300		-	
Equipment Depreciation	2000		100	
Galley			1000	
Facility Hire	2140	9547	2140	4334
Membership				
Social Committee	2645		3140	
Subscriptions	404		1000	
Professional Fees	1117		1100	
Travel	100		2000	
Light, Fuel and Water	400	2007	2000	3100
<b>TOTAL EXPENDITURE</b>		<b>67440</b>		<b>60497</b>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<b>11562</b>		<b>21614</b>

SUTTON BINGHAM SAILING CLUB CONSOLIDATED  
INCOME AND EXPENDITURE STATEMENT – YEAR ENDED 30 SEPTEMBER 2020 - Continued

PAGE IV

Year Ended  
30 September 2019

	£	£	£	£
Total Income (Page III)		79002		82111
		-----		-----
<u>DEDUCT: EXPENDITURE</u>				
<u>Establishment</u>				
Rent	6381		8530	
Insurance	4063		4115	
Property Depreciation	2098		2398	
Property Repairs	-	12542	3831	18874
	-----		-----	
<u>Administration</u>				
Telephone	846		613	
Light, Heat and Water	2524		2584	
Marketing	410		1702	
Administration Expenses	197		279	
Race Committee (Net Expenses)	434		1456	
Subscriptions	434		546	
Professional Fee	1311		1913	
Donations	100		120	
Newsletters	624		897	
Instructor/Helpers Fee	21931		24927	
Catering Expense	1894		5221	
Membership	-		4170	
Contributing to Training	863		1275	
Royal Yachting Association Expense	1063		1025	
Entertainment	219		15	
Accountancy	444		195	
Bookkeeping Fee	-	33294	163	47101
	-----		-----	
<u>Maintenance</u>				
Cleaning	3633		2643	
Covid 19 Related Expenses	527		-	
Equipment Depreciation	2338		356	
Galley	-		1000	
Maintenance and Chandlery	2149	8647	2335	6334
	-----		-----	
<u>Boat Expenses</u>				
Boat Repairs	1715		3148	
Boat Hire	-		1285	
Petrol and Oil	712		1133	
Motor Boat Depreciation	570	2997	2622	8188
	-----	-----	-----	-----
<u>TOTAL EXPENDITURE</u>		57480		80497
		-----		-----
<u>EXCESS OF INCOME OVER EXPENDITURE</u>		£21522		£1614
		=====		=====

OFFICER'S PERSONAL NOTES