

**Bassingbourn Pre-school CIO
Registered Charity 1183071**

BASSINGBOURN PRE-SCHOOL CIO
Report and Financial Statements
for the year ended 31 August 2021

Hardcastle Burton LLP
CHARTERED ACCOUNTANTS & BUSINESS ADVISERS
hardcastle-burton.co.uk

Bassingbourn Pre-school CIO

Legal and administrative details

For the year ended 31 August 2021

Status	The organisation is a charitable trust
Charity number	1183071
Operational address	Brook Road Bassingbourn Royston Herts SG8 5NP
Trustees	Gemma Stanford (23 November 2021) Gemma Windsor (23 November 2021) Janette Rafferty (1 January 2020) Jessica Hillman (23 November 2021) Natasha Root (23 November 2021) Susannah Robertson (23 November 2021)
Bankers	Lloyds Bank 2 Melbourn Street Royston SG8 7BL
Independent Examiners	Hardcastle Burton LLP Chartered Accountants Lake House Market Hill Royston Herts SG8 9JN

Bassingbourn Pre-school CIO

Report of the Trustees

For the year ended 31 August 2021

The trustees present their report and the unaudited financial statements for the year ended 31 August 2021

This report has been prepared in accordance with the provisions under section 133 of the Charities Act 2011 which allows for the preparation of Receipts and Payments accounts by Charities with income less than £250,000 and using guidelines made available by the Charity Commission. The Charity is therefore not required to follow the requirements of the new Charity SORP (FRS 102) with regard to content and disclosure. Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the trust deed and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Structure, Governance and Management

Bassingbourn Pre-school CIO became registered with the Charity Commission on 23 April 2019 with number 1183071. The charities governing documents are its constitution. The charity has adopted the Pre-school Learning Alliance (EYA) model pre-school constitution 2011.

New trustees are elected or re-elected at the Annual General Meeting held each year. Parental involvement is encouraged and many trustees are family members.

Objectives & Activities

The main objectives of the charity in accordance with the 1888 Act are to provide pre-school education for children aged 2 - 4 from Bassingbourn and the surrounding areas. We aim to provide a safe, secure & stimulating environment in which children can learn and develop. We aim to provide equal opportunities to all children & their families. We firmly believe in the value of learning through play & the children are encouraged to choose from a number of planned activities in line with early learning goals and Ofsted.

Public Benefit

The trustees have referred to the Charity Commission's general guidance on public benefit to ensure compliance when reviewing the charity's aims and objectives and in planning its future activities. The Charity's aims and objectives fall within the various descriptions of charitable purposes in the Charities Act 2011. These purposes principally include providing pre-school education for children aged 2-4 in particular by:

- Promoting their care and safety
- Promoting their education and promoting parental involvement
- Promoting their health and wellbeing
- Providing services to support them and their families and carers
- Providing services to individuals holding membership of the CIO; and
- furthering the aims of the Pre-School Learning Alliance

Public benefit is readily demonstrated in the delivery of a) the intended outcomes of the Charity's charitable purposes listed above for the general public, all of whom can benefit and b) the financial and other support which these outcomes can achieve, among the public at large or significant relevant sections of the public without unreasonable restriction.

Achievements and Performance

The trustees meet regularly and work together to promote and achieve the charities objectives. Bassingbourn pre-school continues to be a popular choice amongst parents, both from within Bassingbourn and from surrounding villages. Bassingbourn Pre-school is ideally based next to Bassingbourn Primary School. The pre-school has continued to operate throughout the Covid-19 pandemic and in line government guidance. Throughout the pandemic safeguarding staff and children has been our main priority. As the situation developed and guidance changed with little warning the team and brilliant staff have continued to adapt to the situation. The pre-school continues to thrive and has many new enquiries for places.

Bassingbourn Pre-school CIO

Report of the Trustees

For the year ended 31 August 2021

Remuneration of Trustees

No trustee received benefits of over £60,000. The trustees may be reimbursed for expenses incurred on conducting the Charity's business.

Financial Review

The accounts show the first period for the CIO from when it starting operating on 24th September 2020 to 31 August 2021. The charity was previous run as an unincorporated charity (charity number 1026490). The bank accounts show a healthy balance and have been maintained as such to cover unforeseen eventualities. When the Covid-19 pandemic started the importance of these reserves was highlighted. Reserves are maintained in line with the pre-schools reserve policy as agreed by the trustees.

The primary source of funding is the local authority, funding is provided for eligible children aged 2-4 to attend the setting. Income is also generated through pre-school fees for non eligible children and fundraising. The charity holds a small Lottery Licence through the Local Authority to allow the charity to fundraise legally when needed.

The trustees have reasonable expectation that the charity has adequate resources, toys and equipment to continue to meet its aims and objectives for the foreseeable future.

Investment Policy

Any surplus funds which are not likely to be needed for activities are placed on deposit to earn interest.

Risk management and principal risks

A detailed review of risks has been carried out covering the major aspects of the charities work. The analysis ranged from strategic and legal issues to finance and insurance matters. The trustees like many charities were concerned about the effect of Covid-19 and the risk register is being updated to reflect this. Appropriate procedures have been established to mitigate the risks the charity faces.

Bassingbourn Pre-school CIO

Report of the Trustees

For the year ended 31 August 2021

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.


The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charity's independent examiners are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiners are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees on 28.6.22 and signed on their behalf by

 G. Windsor

Bassingbourn Pre-school CIO

Independent examiner's report to the trustees of Bassingbourn Pre-school CIO

I report on the accounts of the Charity for the year ended 31 August 2021, which are set out on pages six to nine.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act or;
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Keith Bouttell ACA

Date: 14 July 2022

Address: Hardcastle Burton LLP
Lake House
Market Hill
Royston
Herts
SG8 9JN

Bassingbourn Pre-school CIO

Receipts & payments account

For the year ended 31 August 2021

	Restricted £	Unrestricted £	2021 Total £
Receipts			
<i>Incoming resources</i>			
Core funding		138,883	138,883
Fee income		36,452	36,452
Fundraising income		730	730
Interest	-	8	8
Total receipts	-	176,073	176,073
Payments			
<i>Charitable expenditure</i>			
Rent, rates and insurance		7,563	7,563
Maintenance		1,660	1,660
Equipment		214	214
Cleaning		2,795	2,795
Salaries		144,063	144,063
Pensions		4,145	4,145
Staff Training		472	472
Administration costs		2,010	2,010
Telephone		332	332
Accountancy, payroll and legal fees		1,770	1,770
Catering		296	296
Educational resources		3,840	3,840
Sundry expenses		1,122	1,122
Subscriptions and membership fees		1,191	1,191
Donations		120	120
Bank charges and interest			
Total payments	-	171,593	171,593
Net income/(deficit)	-	4,480	4,480
Total income/(deficit)	-	4,480	4,480
Funds at the start of the year	-	166,381	166,381
Funds at the end of the year	-	170,861	170,861

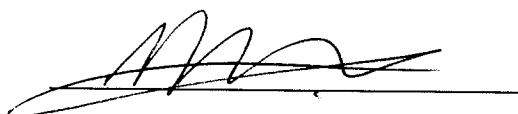
Bassingbourn Pre-school CIO

Statement of assets & liabilities

For the year ended 31 August 2021

		2021
	£	£
Fixed assets		-
Current assets		
Cash at bank and in hand		
Cash at bank current account	58,305	
Cash at bank savings account	133,528	
Cash at bank fundraising account	<u>1,560</u>	
	193,393	
Creditors: amounts due within 1 year		
Sundry creditors	3,298	
Accruals	<u>19,235</u>	
	22,532	
Net current assets		<u>170,861</u>
		<u>170,861</u>
Funds		
Restricted funds		-
General funds		<u>170,861</u>
Total funds		<u>170,861</u>

Approved by the trustees on 14 July 2022 and signed on their behalf



G. Windsor