



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1/09/24** Period start date  
Period end date **31/08/25**

Charity name: **St. Asaph Community Playgroup**

Charity registration number: **1183034**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provision of a community playgroup</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Provision of service to young children by helping them to learn through play and integration with others of their own age.</b> <b>Access to the service is available to young children of all abilities.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees are taking steps to ensure that they have read the guidance issued by the charity commission on public benefit.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>During the school year children have benefited a lot with their social and communication skills. Children have also benefited from outdoor activities. During this year children have benefited from activities set and offered by playgroup. The playgroup is run onsite of the local infant school and in addition to regular playgroup offers an additional service to pupils who have attended the school nursery class in the mornings. This has provided an important link in the community and has aided children in the transition from playgroup to school.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The results for the year and the financial position at the year end were considered satisfactory by the trustees.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity does not have a written policy on reserves the charity does not have any access funds to invest.</b>
Amount of reserves held	Para 1.22	<b>Deposit account £15000</b>
Reasons for holding zero reserves	Para 1.22	<b>Temporary closure to pay wages for staff that work at the setting.</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	<b>Charitable incorporated organisation (CIO)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	ST ASAPH COMMUNITY PLAYGROUP
Other name the charity uses	N/A
Registered charity number	1183034
Charity's principal address	THE POD ST ASAPH VP SCHOOL UPPER DENBIGH RD ST ASAPH LL170rl

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracey Edwards			
2	Holly layton			
3	Karen Harrington			
4	Kira bee			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Tracey Edwards

**Full name(s)**

Tracey Edwards

**Position (eg Secretary,  
Chair, etc)**

Manager

**Date**

01/07/22

CHARITY COMMISSION  
FOR ENGLAND AND WALESCharity Name  
ST ASAPH COMMUNITY PLAYGROUP

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from 1/1/25 To 31/3/25

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
FEES	9,125	-	-	9,125	-
DINNER MONEY	-	3,462	-	3,462	-
FUNDING	55,657	-	-	55,657	-
GRANT	582	-	-	582	-
MISC	80	-	-	80	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	65,444	3,462	-	68,906	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	65,444	3,462	-	68,906	-
<b>A3 Payments</b>					
WAGES	47,918	-	-	47,918	-
DINNER MONEY	-	3,462	-	3,462	-
ADMIN	1,142	-	-	1,142	-
RESOURCES/MISC	2,288	-	-	2,288	-
RENT	2,196	-	-	2,196	-
BANK INTEREST	0	-	-	0	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	53,543	3,462	-	57,005	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	53,543	3,462	-	57,005	-
<b>Net of receipts/(payments)</b>	11,901	-	-	11,901	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,554	-	-	7,554	-
Cash funds this year end	19,455	-	-	19,455	-



# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CURRENT A/C	4,431	-	-
	DEPOSIT A/C	15,006	-	-
	CASH	18	-	-
	<b>Total cash funds</b>	<b>19,455</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KIRA BEE	18.11.25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Independent examiner's  
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

St. Asaph Community Playgroup

On accounts for the year  
ended

31<sup>st</sup> August 2025

Charity no  
(if any)

1183034

Set out on pages

3 - 22

Respective  
responsibilities of  
Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('the Charities Act') and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

I have completed my examination. I confirm that apart from the items noted below there are no material matters which give me cause to believe that:

- accounting records were not kept in accordance with section 130 of the Charities Act; and
- the accounts do not accord with the accounting records.

Signed:

A R. Alexander

Date:

5/11/25

Name:

Alison Alexander t/a Aralexa

Relevant professional  
qualification(s) or body  
(if any):

Former Member of CPFA

Address:

19 Roe Parc, St. Asaph, Denbighshire LL17 0LD



**Brief details of items that the examiner wishes to disclose.**

1. The accounts were not drawn up on a regular basis. It is recommended that they are kept up to date at least monthly in the future.
2. There were some minor differences on some payments of wages compared to the spreadsheet provided.