



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **Period start date** To **1.09.23** **Period**  
end date **31.08.24**

**Charity name: St Asaph Community Playgroup**

**Charity registration number: 1183034**

## Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <b>Provision of a community playgroup</b>   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <b>Provision of service to young children by helping them to learn through play and interact with othe children of their own age.</b> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | <b>Trustees are taking steps to ensure that they have read the guidance issued by the charity commission on public benefit.</b>       |

## Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |
| Other  |                |  |

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p><b>During this school year Children have benefited from activities set and offered by staff.</b></p> <p><b>The playgroup is run on site of the local infant school and in addition to this playgroup offer wrap around care for the nursery class in the morning.</b></p> <p><b>That has provided great transitioning for the children attending the school and a important link within the community.</b></p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <b>The results were considered good for the financial position at end of year.</b>                              |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | <b>The charity does not have a policy on reserves the charity does not have any access to funds to invest .</b> |
| Amount of reserves held  | Para 1.22 | <b>£0</b>   |
| Reasons for holding zero reserves  | Para 1.22 | <b>N/A</b>  |
| Details of fund materially in deficit  | Para 1.24 | <b>N/A</b>  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <b>N/A</b>  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other   |           |  |

## Structure, Governance and Management

|   |           |                               |
|---|-----------|-------------------------------|
| Description of charity's trusts:  |           |                               |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | <b>Constitution</b>           |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | <b>Unincorporated charity</b> |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <b>Elected trustees</b>       |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

## Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | St Asaph community playgroup   |
| Other name the charity uses | N/A  |
| Registered charity number   | 1183034  |
| Charity's principal address | The pod St Asaph vp infant school<br>Upper Denbigh road<br>St Asaph<br>LI170rl |
|                             |  |

### **Names of the charity trustees who manage the charity**

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1  | Tracey Edwards   |                 |                                   |   |
| 2  | Holly Layton     |                 |                                   |   |
| 3  | Karen Harrington |                 |                                   |   |
| 4  | Kira bee         |                 |                                   |   |
| 5  |                  |                 |                                   |   |
| 6  |                  |                 |                                   |   |
| 7  |                  |                 |                                   |   |
| 8  |                  |                 |                                   |   |
| 9  |                  |                 |                                   |   |
| 10 |                  |                 |                                   |   |
| 11 |                  |                 |                                   |   |
| 12 |                  |                 |                                   |   |
| 13 |                  |                 |                                   |   |
| 14 |                  |                 |                                   |   |
| 15 |                  |                 |                                   |   |
| 16 |                  |                 |                                   |   |
| 17 |                  |                 |                                   |   |
| 18 |                  |                 |                                   |   |
| 19 |                  |                 |                                   |   |
| 20 |                  |                 |                                   |   |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Tracey Edwards

**Full name(s)**

Tracey Edwards

**Position (eg Secretary,  
Chair, etc)**

Manager

**Date**

07/07/24



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|   |             |
|---|-------------|
| Charity Name<br><b>ST.ASAPH COMMUNITY PLAYGROUP</b> | No (if any) |
|---|-------------|

## Receipts and payments accounts

CC16a

|                        |        |    |         |
|------------------------|--------|----|---------|
| For the period<br>from | 1.9.23 | To | 31.8.24 |
|------------------------|--------|----|---------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest £ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |   |  |                                 |                               |
| FEES  | 17,316                                    | -                                       | -                                      | 17,316                          | -                             |
| DINNER MONEY  | -   | 2,465                                   | -                                      | 2,465                           | -                             |
| FUNDING   | 25,982                                    | -                                       | -                                      | 25,982                          | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
| <b>Sub total(Gross income for AR)</b>                 | <b>43,298</b>                             | <b>2,465</b>                            | <b>-</b>                               | <b>45,763</b>                   | <b>-</b>                      |
| <b>A2 Asset and investment sales, (see table).</b>    |   |   |  |                                 |                               |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>43,298</b>                             | <b>2,465</b>                            | <b>-</b>                               | <b>45,763</b>                   | <b>-</b>                      |
| <b>A3 Payments</b>                                    |   |   |  |                                 |                               |
| WAGES   | 39,409                                    | -                                       | -                                      | 39,409                          | -                             |
| DINNER MONEY  | -   | 2,465                                   | -                                      | 2,465                           | -                             |
| ADMIN   | 684                                       | -                                       | -                                      | 684                             | -                             |
| RESOURCES/MISC  | 1,327                                     | -                                       | -                                      | 1,327                           | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>41,420</b>                             | <b>2,465</b>                            | <b>-</b>                               | <b>43,885</b>                   | <b>-</b>                      |
| <b>A4 Asset and investment purchases, (see table)</b> |   |   |  |                                 |                               |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>41,420</b>                             | <b>2,465</b>                            | <b>-</b>                               | <b>43,885</b>                   | <b>-</b>                      |
| <b>Net of receipts/(payments)</b>                     | <b>1,878</b>                              | <b>-</b>                                | <b>-</b>                               | <b>1,878</b>                    | <b>-</b>                      |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>5,676</b>                              | <b>-</b>                                | <b>-</b>                               | <b>5,676</b>                    | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>7,554</b>                              | <b>-</b>                                | <b>-</b>                               | <b>7,554</b>                    | <b>-</b>                      |



## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | CURRENT A/C  | 7,531                              | -                                | -                               |
|   | DEPOSIT A/C  | 6                                  | -                                | -                               |
|   | CASH   | 18                                 | -                                | -                               |
|   | <b>Total cash funds</b>                                | <b>7,554</b>                       | <b>-</b>                         | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|   |  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             | Details  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                         | Date of approval                 |                                 |
|   |  |                                    |                                  |                                 |
|   |  |                                    |                                  |                                 |



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

St. Asaph Community Playgroup

**On accounts for the year  
ended**

31<sup>st</sup> August 2024

**Charity no  
(if any)**

1183034

**Set out on pages**

3 - 22

**Respective  
responsibilities of  
Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

I have completed my examination. I confirm that apart from the items noted below there are no material matters which give me cause to believe that:

- accounting records were not kept in accordance with section 130 of the Charities Act; and
- the accounts do not accord with the accounting records.

**Signed:**

*A. R. Alexander*

**Date:**

5/7/25

**Name:**

Alison Alexander t/a Aralexa

**Relevant professional  
qualification(s) or body  
(if any):**

Former Member of CPFA

**Address:**

19 Roe Parc, St. Asaph, Denbighshire LL17 0LD

**Section B**

**Disclosure**

**Brief details of items that the examiner wishes to disclose.**

1. The accounts were not drawn up on a regular basis. It is recommended that they are kept up to date at least monthly in the future.
2. Some receipts for sundry expenses were not available. It is recommended that receipts are kept on file at the date of payment.