

THE POTTER'S HOUSE C.B.O (COMMUNITY BASED ORGANISATION)

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31st MARCH 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Name: The Potter's House Community Based Organisation

The Potter's House CBO

Registered Charity number: 1183023

The board of trustees: Mrs Ruth Stevens

Mr Benjamin Gill

Mrs Ruth Magness

Mrs Jane Dodds

Registered office: Glyn Canol, Manafon

Welshpool, Powys

SY21 8BS

Email: info@thepottershoussecbo.com

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Potter's House CBO is a Charitable Incorporated Organisation Registered 17 Apr 2019

Governing document: CIO Foundation Constitution

Policies and operating decisions rest with the Trustees who meet at least four times each year to plan, oversee and monitor the support provided to activities in Kenya of The Potter's House CBO, Njoro. Trustees are responsible for ensuring the smooth running of the Charity, all trustees are voluntary. New trustees are considered and appointed by the Board of Trustees in accordance with the constitution, taking account of their skills and experience in relation to the Charity's objectives and any areas of expertise where it is felt that recruitment would be beneficial. All trustees are Board Members of The Potter's House CBO, Njoro, Kenya.

OBJECTIVES AND ACTIVITIES

As stated in the constitution, the objects of the Charity are for the public benefit, the relief of those in need, in accordance with Christian principles, by reason of youth, age, ill-health, disability, financial or other disadvantage in particular but not

exclusively by: (A) Providing items and services to families who do not have the resources, skills or capability to provide for themselves, (B) By providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient, (C) By providing or assisting in the provision of accommodation and care for children who are in need and/or at risk of being neglected and suffering abuse in Njoro, Nakuru County, Kenya.

The Potter's House CBO works exclusively with The Potter's House CBO in Njoro, Kenya, a registered Community Based Organisation. The activities supported involve, education, skills training, healthcare projects, disability awareness and support, Christian outreach, counselling, family and community empowerment, community support groups. The Potter's House CBO acts as a partner to each activity with the day-to-day management for activities in Njoro being the responsibility of the Board Members of The Potter's House CBO, Njoro. All Trustees are Board members.

PUBLIC BENEFIT

The charity trustees have complied with their duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties. The trustees always ensure that the activities undertaken are in line with our charitable objects and aims.

ACHIEVEMENTS AND PERFORMANCE

The Potter's House CBO works exclusively with The Potter's House CBO in Njoro, Kenya (hereby noted as TPH-N) a registered Community Based Organisation. TPH-N equip families with the knowledge and skills needed to break the cycle of extreme poverty and to be able to provide the safe, stable, and loving family home children need. TPH-N receives referrals from Njoro Children's Services, social workers, police, village Chiefs, community health volunteers, schools, and other community level individuals. TPH-N meets the immediate and basic needs of a family but also offers long-term solutions. They support and strengthen families by providing items/services and provide training and work opportunities to parents so they can become self-sufficient. TPH-N provide school fees, school uniforms and school necessities for children not accessing education because of poverty. TPH-N also facilitate disability support groups, they run parent support groups, a project that provides equipment for disabled children, a community food bank, provide child counselling, a project to reduce period poverty and carry out evangelistic activities.

Through the partnership with TPH-N, The Potter's House CBO has funded the following activities in the year 2022 – 2023.

TPH-N has provided services, support or activities to 721 children and adults throughout the year. The extent of support has been dependent on both the needs of the family collectively and the individual needs of family members. Support given has been emotional, spiritual, material and/or practical.

Education – We have been pleased to support TPH-N in funding uniforms, school admission fees, school lunches and exam fees for children in families referred to TPH-N where parents were unable to do so due to poverty, ensuring that all school aged

children in these families are now receiving education. Our support with education also extended to placements in the local Polytechnic for 3 parents and 2 teenagers.

Income generation – For some of the families, the greatest need is regular income. To improve the lives of the children and reduce poverty for the family, parents have been supported to start up small businesses selling liquid soap and selling vegetables. The Parents were supplied with all the necessary equipment needed to start and mentored while establishing the business. 22 parents have been employed for the APT project on different days, enabling them to earn an income that helps them to feed their family and pay school fees.

Parent Support Group – We have supported TPH-N to run a weekly parent support group. The support group gives an opportunity to discuss and address issues that families may be facing and the parents are taken through the Yekokeb Berhan “Better Parenting Training” course. The focus is on improving parenting knowledge, attitudes, and skills. Feedback from parents has shown that the group has helped them to provide a more loving and supportive environment for their children and helped them to cope with the challenges of parenthood. Improvements in living conditions and relationships have been seen by the social worker.

Counselling – Many children living in poverty have been exposed to some trauma during their life and so we have supported TPH-N to employ a child counsellor one day a week to counsel traumatised children. TPH-N has forged good relationships with local schools and the counsellor has been able to work in Ndege Primary School, counselling the children referred to TPH-N one to one, as well as taking group sessions requested by the school. These sessions have had a positive impact on the children’s mental wellbeing and on family life.

Disability awareness and support – We have been able to support TPH-N facilitating Disability Support Groups. Disability groups have been formed in 4 areas within Njoro sub-county with a total of 133 members. The groups provide a fully inclusive space where the members feel accepted and equally valued. During the meetings education is given on topics such as cerebral palsy, WASH, parenting and farming. Skills such as rug making, calabash decorating and soap making are taught and emotional support is given. As a result of these groups more parents and carers have started integrating their disabled children into their communities and children have been supported into school who were not previously attending due to disability. Through these groups we have supported the supply of wheelchairs and other needed disability aids as well as some medical costs for those who could not afford. Support with applications for disability cards, birth certificates and NHIF cards has also been given.

APT – Through our support TPH-N has made 120 APT devices (chairs, standing frames and wheelchair inserts) for children with disabilities using locally sourced cardboard, paper and a flour and water paste. This technique is known as Appropriate Paper-based Technology (APT). The workshop has also benefitted families TPH-N work with financially by providing jobs for the parents. The APT devices are made to fit the individual child and help the child to maintain a comfortable and functional position in either sitting or standing. This equipment helps prevent contractures, spinal deformity and can improve digestion, bowel function and maintain skin integrity. The equipment also enables the child to play and communicate with those around them, increasing both the amount and the quality of their participation in home activities, as well as

increasing independence, communication and quality of life. For some children, having an APT chair has meant that they can attend school for the first time.

APT has also been used as an activity for street connected boys on a Saturday to help keep them off the streets and teach them new skills. 12 boys have benefitted from the APT Saturday Club.

Cycle with Dignity - We have been pleased to support the Cycle with Dignity project. This project's aim is to reduce period poverty by supplying girls in local schools with needed cloth reusable sanitary pads. The project employs a local woman to make the pads using locally sourced materials. Alongside the distribution of pads, boys and girls in classes 7 and 8 were educated about menstrual health and hygiene. 306 girls received a pack of 6 pads.

Food Bank - Many parents in Njoro struggle to feed their families and many children suffer from malnutrition as a result. TPH-N runs a community food bank where donated food is distributed to families in need. Due to the cost-of-living crisis there has been a reduction in donated items over the last year.

Christmas food package - In addition to normal food support, we were able to support TPH-N giving 28 families a food package at Christmas.

Spiritual- TPH-N continues to host a weekly bible study for parents and the wider community. TPH-N also provides spiritual guidance to families and actively seeks to share the gospel of Jesus Christ.

Bible Club - We have supported TPH-N in providing a bible club for children. The clubs ran Tuesday - Friday during each school holiday with on around 90 children attending. During the club children enjoyed games, teaching from the bible, discussion and mentoring as well as some snacks. On the last day of each club parents were invited to hear about what the children had been taught and share a meal together. Out of this TPH-N was able to identify children who had family challenges. Wider social issues were also addressed.

In conclusion, the number of children and adults accessing services, support and activities from TPH-N has increased greatly with the aid of our financial support. There has been a positive impact on all families as a result of the various support they have received and relationships between TPH-N and government agencies, churches and the wider community have been strengthened.

FINANCIAL REVIEW

At the end of the financial period the Charity had cash funds of £14,760 of which £5,875 is restricted for the purposes of supporting the APT and Cycle With Dignity projects. These were the result of a cash funds at the opening of the financial period of £12,212 then Receipts totalling £21,868 and Payments totalling £19,320 over the financial period.

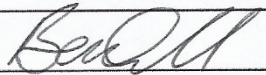
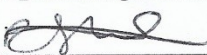
As evidenced in the report above, the work has grown over this year, and as such so has the expenditure. What is so heartening is to see that the income has likewise increased (when including restricted funds) meaning that we have not needed to cut

into our reserves in any meaningful sense, in order to meet this growing need. At any point this would be wonderful, but especially in the midst of a financial crisis!

Once again, our most regular and numerous sources of funds were direct donations from individuals or churches; the exception being a specific grant from APT for Social Development to support the APT project this year and next year. This was designated as restricted funds and has, as such, been used exclusively for supporting the APT project.

This year has indeed seen more designated giving as specific projects have grown and flourished requiring more expenditure which has been responded to by the cultivation of specific fundraising efforts, such as the Cycle with Dignity GoFundMe page, or partnering with dedication specific interest groups, such as APT for Social Development. This has allowed us to sustain these projects without cutting into funds needed for the ongoing more general work of the charity in fulfilling its charitable objectives in Njoro.

There are already encouraging signs of these dedicated income streams continuing in the coming year to preserve the longterm viability of such works but we will continue to raise awareness and seek specific partnerships as the year continues and not get complacent but striving to keep this work sustainable.

Benjamin Gill
Ruth Elisabeth Anne Stevens

Independent Examiner's report to the Trustees of Potters House For the year ended 31 March 2023

I report on the accounts of The Potters House CBO for the year ended 31 March 2022, set out on pages 2 and 3.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

The Trustees consider that an audit is not required for this period (under section 144(2) of the Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the General Direction given by the Charity Commission (under section 145(5)(b) of the Act); and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Helm ACA
13 July 2023



Charity Name The Potter's House C.B.O. (Community Based Organisation)	No (if any) 1183023
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Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Voluntary Income	9,837	12,017	-	21,854
Interest	14			14
Sub total (Gross income for AR)	9,851	12,017	-	21,868
A2 Asset and investment sales, (see table).				
	-	-	-	-
Sub total	-	-	-	-
Total receipts	9,851	12,017	-	21,868
A3 Payments				
Grants	10,342	8,658	-	19,000
Bank Charges	178	82	-	260
DBS		60		60
Sub total	10,520	8,800	-	19,320
A4 Asset and investment purchases, (see table)				
	-	-	-	-
Sub total	-	-	-	-
Total payments	10,520	8,800	-	19,320
Net of receipts/(payments)	- 670	3,217	-	2,548
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	12,212	-	-	12,212
Cash funds this year end	11,542	3,217	-	14,760

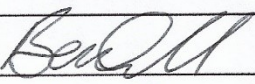
Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	CAF	11,510	3,168
	PayPal	32	29
		-	-
	Total cash funds	11,542	3,217
	(agree balances with receipts and payments accounts(s))	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
	Independent Examination Fee	£500	-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name




Benjamin Gill
Ruth Elisabeth Anne Stevens