



St Lawrence Church, Effingham

With

All Saints, Little Bookham.

Annual Parochial Church Meeting

REPORTS

2024

## *2023/2024 PCC Report*

*The PCC held its regular meetings on 22<sup>nd</sup> May, 26<sup>th</sup> June, 11<sup>th</sup> September, 13<sup>th</sup> November, 8<sup>th</sup> January and 5<sup>th</sup> March. A vacancy workshop was also held on 12<sup>th</sup> June. A section 11 meeting was held on 25<sup>th</sup> September to approve the Parish Profile.*

*Mandy's retirement was announced prior to the last APCM. It is therefore not surprising that a considerable amount of PCC time was taken up with the vacancy.*

*The PCC would like to take this opportunity to register its thanks to both Mandy and Paddy for the immense contribution they made to the church and the community during their seven years in the Parish. Despite the odds of keeping it a surprise, a surprise leaving party was held on 2<sup>nd</sup> July in the Tythe Barn. A special thank you to the Nichols for allowing us to use it and for everyone who helped organise it. There was a fantastic turn out from both the church and wider community which speaks volumes for the impact Mandy and Paddy made.*

*At the last APCM it was recognised that some of the proposals in the parish development plan that was adopted in 2022/23 would have to wait until the new incumbent was in place. The plan was based around three key themes – Growing disciples, growing community and growing diversity. These are also touched on in the Rector's report. The PCC can report some good progress was made despite the vacancy:*

### ***Discipleship***

*We had 4 objectives – plan more special services that would bring in the wider community, run a bible course, organise events and establish a craft and bible study group.*

*Circumstances allowed us to deliver on our special service objective when we filled the church on Coronation Sunday. The children were the stars of the show. However, the church would have won any flower show due to the magnificent range of floral displays on show and some themed craft to set it off as well.*

*Tom Rigg has established a bible study group which has met regularly at All Saints.*

*There were three important community events during the early part of summer that deserve special mention. These were the Coronation themed village market, Open Gardens and the afore mentioned leaving party for Mandy and Paddy. In the Autumn we supported Heritage Day. The Friends also managed to hold several events which are detailed in the Friends' report.*

### ***Growing community***

*The Effingham village market was held in April and December and reported on elsewhere. Unfortunately, it has been suspended due to challenges in attracting traders following a decline in footfall and competition from larger markets elsewhere. The PCC will review whether it can be revived in a new form. However, under the enthusiastic leadership of*

*Wendy we have established a monthly church café. This is an important initiative, and we hope will continue to grow during the coming year.*

*The re-ordering of St Lawrence was put on pause but is something that will be revisited in the coming session. We remain hopeful that a significant source of funding for this project can be delivered in the next 12 months and it will therefore be possible to make some quick progress. It was a key part of the parish profile approved by the Diocese.*

*One of the main community efforts has been the support of the Cobham foodbank. We have donated a regular supply of food and related products each week for which we have been duly thanked. We also made a significant donation to the foodbank from a raffle of a box of groceries donated by Laytons at the Christmas market.*

### **Growing diversity**

*Phil has signalled in his report that the review of the service pattern is high up on his list to ensure that we are offering something that appeals to those we are not currently reaching.*

*We have the prospect of securing some funding for a youth worker which, if achieved, will open up opportunities. Gill Rolfe is managing this project.*

*We have duly become members of inclusive church and we now need to make sure we follow through on the commitment made. Craig Chitty has been the driving force behind this.*

*Further insight into the work of the PCC and that undertaken by the churchwardens is contained in the churchwardens' report.*

### **Safeguarding**

*The PCC treat safeguarding very seriously and have produced a separate report covering the work undertaken. However, we are required by church regulations to formally confirm, which we do, that the PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).*

### **Summary**

*A very busy year for the PCC and a big welcome to Phil!*

*Finally, a special thanks to those who are now stepping down from the PCC – Martin Denhart, John Amos, Janet Merry and Jon Hargreaves.*

**William Hill**  
**PCC Secretary**

## **2024 APCM – Rector's Report**

It would be great to give you an update on all that has happened in the past year in our parish but as you know, I've only been here since February. As a result, the PCC report covers the period to when Revd. Mandy retired until the date of my appointment.

What I can say about the past year is there has been much hard work during the interregnum from the Wardens, those on the PCC and many others too numerous to mention. It is important that this is given due recognition.

The parish has now been handed over from Revd. Mandy's care to mine and although we have some challenges ahead, we face them, I sense, with an openness to embrace change where needed and move into our collective future together.

The parish profile, which was so expertly put together during the interregnum, highlighted three key areas in the parish development plan that you are praying that we can grow and move into more in the coming year – growing disciples, growing community and growing diversity.

First, 'growing discipleship' will start with a review of our service offering across both churches, to ensure that we are a church that is welcoming to those of all ages and can offer differing approaches to worship. This work was paused in the months leading up to Revd. Mandy's departure but is something which the new PCC will work with me to progress at the earliest opportunity.

Discipleship should not be restricted to Sunday services only of course, and over the coming year we will look to introduce some small groups where we can enrich our faith and deepen our relationships with one another too. We already have a Bible study group which is meeting regularly and hopefully others will be prepared to step up and host other similar small groups, focusing on growing as Christians together.

As you may know, following Jesus is a life choice and should not be segregated from our daily living. Hopefully we can grow as disciples more closely over the coming season because the rest of our aspirations as a church can only come to fruition from a base of Spirit filled followers of Jesus, willing to serve the church and the parish and make offerings of their time, talents, and treasures for Kingdom growth.

Secondly, it is vital for the ongoing life of our church to encourage more families to engage with us so we can pass on the gospel to the next generation. Also, by welcoming more families it will no doubt, help us and inform us on how church will look in the future.

As mentioned, we initially need to adjust our service structure to make ourselves more approachable and 'family friendly.' We also need to build on the success of Chatterbox and take this into the next season, refreshing our approach to this ministry and making it more attractive to young families both in our church and in our wider community.

We have had the very kind offer of a resource to cover part of the salary of a children and families pastor for the next few years and so hopefully, when we are able to fully fund and recruit a suitable person, we will have capacity to grow our ministry further, particularly with our Effingham schools.

Additionally, age diversity isn't just about bringing in young families, we must also be relevant and attractive to all members of the family both old and young and everyone in between. We will continue to minister and build relationships with the Grange and Liberham Lodge and to others who find themselves 'outside' of the mainstream culture and community.

Finally in this area of growing diversity, I believe there is an opportunity to look at engaging in services outside of the traditional Sunday morning time and I will be speaking with the PCC in the first instance about how we may best do that.

In terms of growing community, I think I've stepped into a church that already does this really well and I'm looking forward to getting involved in lots of projects and events going forward.

One area I would like to review with the church hall committee is the church hall. Although there are several groups that meet there on a regular basis, we as a church, currently have little interaction with these groups. Hopefully with prayer and vision we could see the hall used alongside the community groups and in a more missional way moving forward. I'd love to see a hall full of activity throughout the week where we're not only 'covering the building costs' but also offering a useful space where we as Christians, as church members, can serve and interact with our community better.

We do have challenges, in particular with our finances, but by God's grace, I believe there are enough talented, creative and generous people within our congregation to continue to grow as disciples, in diversity and in our community.

Psalm 133 reads, "How good and pleasant it is when God's people live together in unity ..... For there the Lord bestows his blessing, even life for evermore." You will get used to me talking about this I'm sure, but one of my goals in church life will always be to help us grow together in love for God and love for one another. Psalm 133 tells us that one way to love God is to show love to one another and when we do that, there will be blessing. I believe, as Jesus said in John's gospel, that when we show love to one another, people will know we are Christians and will want to know God and be a part of our loving family too, and that would be blessing indeed.

Loving each other is never going to be easy, particularly as we change and grow and invite new people into our family. However, as we dig deeper into our relationship with God, He will give us more of His love to share, so we never need to think we have to do this all on our own.

We have a wonderful parish here in Effingham and Little Bookham and I'm very much looking forward to an exciting year ahead.

Every blessing

Revd Phil

**Parochial Church Council  
of  
The Ecclesiastical Parish of  
St Lawrence, Effingham with All Saints, Little Bookham**

**Registered Charity No. 1183011**

**ACCOUNTS**

**For the Year Ended 31st December 2023**

## INCOME & EXPENDITURE

### TOTAL PCC FUNDS

Notes

	2023			2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Income</b>				
Income Resources from Donors	76,283	0	76,283	74,369
Legacies	4,000		4,000	4,000
<sup>4</sup> Donations from Associated Charities		52,906	52,906	6,436
Other Voluntary incoming Resources	21,741	0	21,741	13,385
Income from Operating Activities	30,831	50	30,881	34,201
Investment Income	2,115		2,115	1,579
<b>Total Income</b>	<b>134,970</b>	<b>52,956</b>	<b>187,926</b>	<b>133,970</b>
<b>Expenditure</b>				
Improvement/maintenance of Properties	14,867	58,144	73,011	15,709
Grants Made	2,860	2,100	4,960	562
Activities relating to the work of the Church	109,352	1,623	110,976	107,503
Costs of Operating Activities	17,873		17,873	11,403
<b>Total Expenditure</b>	<b>144,952</b>	<b>61,867</b>	<b>206,819</b>	<b>135,177</b>
<b>Retained Surplus</b>	<b>-9,982</b>	<b>-8,911</b>	<b>-18,894</b>	<b>-1,207</b>
Increase in Investments value			4,421	-6,184
Balances brought forward at 1st January			124,497	131,888
Balances carried forward at 31st December			<b>110,024</b>	<b>124,497</b>



## BALANCE SHEET

	2023 FUNDS						2022 FUNDS					
	£		£		£		£		£		£	
	General	Restricted	Development	Hall	Total	Unrestricted	General	Restricted	Development	Designated	Hall	Total
Investments	51,004				51,004	46,583						46,583
Current Assets												
Debtors	3,072	0		-209	2,863	2,663	0			0		2,663
Cash at bank												
Bank Balances	12,303	24,048		4,066	40,417	22,665	32,959			6,522		62,146
Current Accounts												
CBF Deposit Account	11,246		5,504	3,860	20,609	11,246			5,333	3,740		20,319
Total	77,624	24,048	5,504	7,717	114,893	83,157	32,959		5,333	10,262		131,711
Current Liabilities												
Amounts falling due within 1 year	2,645			2,643	5,287	4,089				3,125		7,214
Net Current Assets	74,980	24,048	5,504	5,075	109,606	79,067	32,959		5,333	7,138		124,497
Represented by:												
Reserves brought forward	79,067	32,959	5,333	7,138	124,497	91,264	30,534	5,264		4,827		131,888
Surplus for the year	-4,088	-8,911	171	-1,645	-14,473	-12,197	2,425	69		2,311		-7,391
Transfers	0					0						
Reserves carried forward	74,980	24,048	5,504	5,493	110,024	79,067	32,959	5,333		7,138		124,497
	99,028					112,026						

**Note:** Restricted Funds at the year end comprise:  
£23,096 for maintenance and improvement of St Lawrence Church  
£162 for maintenance and improvement of All Saints Church  
£788 for the Effingham Village Orchard

Approved by the Parochial Church Council on 5/3/24  
on its behalf by:

Signed .....  
Rev. Philip Barlow (Chairman)

Janet Merry (Treasurer)

Christopher Peers (Assistant Treasurer)

**GENERAL PCC FUNDS <sup>1</sup>**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
(excludes Church Hall income & expenditure)

Notes	2023 £	2023 £	2023 £	2022 £
<u>General Fund</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
<b><u>Incoming Resources</u></b>				
<sup>2</sup> Planned Giving	54,323		54,323	52,419
<sup>3</sup> Other voluntary resources from donors	16,622	-	16,622	17,606
<sup>4</sup> Associated Charities		52,906	52,906	6,436
Church Hall Contribution				
Gift Aid recovered	14,719	-	14,719	14,453
<sup>5</sup> Fundraising	7,741		7,741	10,326
PCC Fees	4,389		4,389	5,934
Investment Income	1,824		1,824	1,461
<sup>6</sup> Grants Received	12,537	-	12,537	3,371
<sup>7</sup> Legacies	4,000		4,000	4,000
Additional Income	513		513	2,950
Magazine Income	2,738		2,738	1,371
Community Orchard		50	50	1,400
<b>Total Income</b>	<b>119,407</b>	<b>52,956</b>	<b>172,363</b>	<b>121,727</b>
<b><u>Resources Used</u></b>				
<b><u>Church Expenses</u></b>				
Outward giving	1,760		1,760	562
Parish Share	81,319	420	81,739	80,235
<sup>8</sup> Churchyard Maintenance	2,320	-	2,320	5,432
Insurance	4,096		4,096	3,811
Organist & Choir	1,299	170	1,469	2,615
Locum priests	448		448	33
Utilities	5,555		5,555	3,876
Chancel exp.	295		295	248
Catering	634		634	272
Miscellaneous	3,363	-	3,363	1,479
Fundraising expenses	836		836	1,539
<sup>9</sup> Maintenance	12,547	54,119	66,666	10,277
Church Improvement		4,025	4,025	-
<sup>10</sup> Grants made	1,100	2,100	3,200	-
Bank Charges	152		152	171
<b><u>Parish Expenses</u></b>				
Administrator	7,475		7,475	6,481
Computer	663		663	686
Printing, stationery etc.	779		779	1,127
Photocopier/printer	-		-	-
Vestry phone	482		482	440
Rector's Expenses	342	43	385	643
Rectory Expenses	752		752	872
Magazine Costs	1,639		1,639	2,049
Flowers Costs	59		59	607
Community Orchard		990	990	1,859
<b>Total Expenditure</b>	<b>127,916</b>	<b>61,867</b>	<b>189,783</b>	<b>125,314</b>
<b>Income - Expenditure</b>	<b>-8,509</b>	<b>-8,911</b>	<b>-17,420</b>	<b>- 3,587</b>

## DESIGNATED ACCOUNTS

### DEVELOPMENT FUND

CCLA Deposit Fund CB3026706-001

Balance at 1st January

#### Income

Interest

Net transfer

#### Total

Balance at 31st December

2023

£

5,332.82

170.91

170.91

5,503.73

2022

£

5263.59

69.23

69.23

5,332.82

### CHURCH HALL ACCOUNT

#### Income

2023

£

Lettings Regular bookings

12,693.76

Casual Bookings

1,787.50

Key deposits

0.00

Interest CCLA

119.87

Sundry Income

790.96

15,392.09

2022

£

8,197.25

3,852.50

0.00

48.55

76.24

12,174.54

#### Less Expenditure

Sundries

100.00

0.00

Fees

3,595.27

3,495.40

Utilities

3,890.32

2,092.53

Maintenance

8,669.46

3,544.25

Insurance

781.78

731.42

Transfer to PCC General Account

0.00

17,036.83

9,863.60

Profit for the year

-1,644.74

2,310.94

Balance b/fwd at 1st January

7,137.60

4,826.66

Balance c/fwd at 31st December

5,492.86

7,137.60

Lloyds TSB ac no1070066

4,066.36

6,522.21

CCLA 617080004D Church Hall Deposit Account

3,859.90

3,740.03

Balance in accounts

7,926.26

10,262.24

Outstanding Invoices/Payments/Adjustments

-2,433.40

-3,124.64

#### Total assets

5,492.86

7,137.60

Outstanding invoices/Payments

Amounts falling due within 1 year

2,642.58

Amounts owed

-209.18

## ASSOCIATED CHARITIES

### MADDOX CHARITY

Registered Charity No. 238038

	2023		2022
	£		£
Opening balance at 1st January	30.81		561.79
Income received	842.27		839.02
Payment to Effingham with Little Bookham PCC		844.40	
Closing balance at 31st December	<u>28.68</u>		<u>30.81</u>
			1,370.00

\*2020 accounting period 01.10.19 to 31.12.20

### GERALD SANDERS TRUST

	2023		2022
	£		£
<b>CCLA Investment fund CB3026704-001</b>			
No shares held 11143			
Value at 1st January	230,057.26		260,598.00
Interest received	<u>6,885.26</u>		<u>6,847.37</u>
Value at 31st December	<u>251,890.86</u>		<u>230,057.26</u>

### CCLA Fixed interest securities fund CB3026701-001

No of share held 3980			
Value at 1st January	5,347.08		6,288.00
Interest received	<u>124.17</u>		<u>156.81</u>
Value at 31st December	<u>5,761.05</u>		<u>5,347.08</u>
Total value at 31st December	<u>257,651.91</u>		<u>235,404.34</u>
Total interest received at 31st Dec. (Paid to James Walker Fund)	<u>7,009.43</u>		<u>7,004.18</u>

### JAMES WALKER FUND

Registered Charity No. 246037

	2023		2022
	£		£
<b>CCLA Deposit fund CB3026703-001</b>			
Balance at 1st January	29,650.05		22,292.78
Income received from Sanders Trust	7,009.43		7,004.18
Payment to Effingham with Little Bookham PCC		5,963.00	
Interest retained	<u>964.42</u>		<u>353.09</u>
Total	<u>37,623.90</u>		<u>29,650.05</u>
Balance at 31st December	<u>31,660.90</u>		<u>29,650.05</u>
			0.00



## NOTES TO THE FINANCIAL STATEMENTS

### Notes

- 1 The Ecclesiastical Parish of St Lawrence, Effingham with All Saints, Little Bookham was formed on 1st January 2018, by the merger of the parishes of St Lawrence, Effingham, and All Saints, Little Bookham. The accounts are a consolidation of the accounts of All Saints, St Lawrence, and Effingham with Little Bookham PCC.
- 2 Planned Giving plus associated Gift Aid totalled £66,468 cf 2022 £63,800 - an increase of £2,668
- 3 Other Voluntary Resources consists largely of collections at services and other donations.
- 4 The Associated Charities are:
  - The James Walker Fund - Registered Charity No. 246037
  - The Maddox Charity - Registered Charity No. 238038
  - The Friends of All Saints and St Lawrence Churches - Registered Charity No. 1048406

£46,098 was received from The Friends to fund maintenance work at All Saints.  
£5,963 was received from the James Walker Fund.  
£844 was received from Maddox Charity.
- 5 Fundraising
  - Three Village Markets were held during the year raising £3,723 income for the PCC.
  - Open Gardens raised £2,433; the Brennans' Christmas party raised £1,175, and the Church Café £480.
- 6 Grants
  - Grants totalling £11,527 were received from the Listed Places of Worship Scheme for the recovery of VAT, and £1,000 from Guildford Diocese towards energy costs.
- 7 Legacies
  - Two unrestricted legacies totalling £4,000 were received from Sylvia Lindsay and Liz Licence.
- 8 Churchyard Maintenance
  - Churchyard maintenance costs were halved as a result of reducing the mown area to encourage wildlife.
- 9 Maintenance
  - All Saints quinquennial repairs accounts for £64,164 of this sum, with the residue spent on routine maintenance of the churches.
- 10 Grants Made
  - This is comprised of £1,100 transferred to the Church Hall for installation of wifi, and an ex-gratia payment of £2,100 to the retiring Rector from the James Walker Fund.

## ACCOUNTING POLICIES

### BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with the SORP 2005 issued in March 2005 Church Accounting Regulations 2006, applicable UK Accounting Standards, and the Charities Act 2011. They have been prepared under the historical cost convention except for the valuation of investments, which are shown at market value. They include all transactions, assets and liabilities for which the PCC is responsible in law.

### INVESTMENTS

Investments are shown at their year-end market values. They are invested in CBF Church of England Income and Fixed Interest Funds.

### DEBTORS

Debtors consist of amounts due to the PCC - £3,071 in 2023 cf £2,663 in 2022.

### CREDITORS

Creditors are for utilities and other running costs - £2,645 in 2023 cf £4,089 in 2022.

## EXAMINER'S REPORT

### Effingham with Little Bookham Parochial Church Council.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2023

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: ..... A J Crilly .....

Date: ..... 11/4 .....2024

Aidan J Crilly BA FCA  
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