

**Parochial Church Council
of
The Ecclesiastical Parish of
St Lawrence, Effingham with All Saints, Little Bookham**

Registered Charity No. 1183011

ACCOUNTS

For the Year Ended 31st December 2020

INCOME & EXPENDITURE TOTAL PCC FUNDS

Notes

	2020	2019
	£	£
Income		
Income Resources from Donors	93,127	90,451
³ Donations from Associated Charities	15,560	19,030
Other Voluntary incoming Resources	14,651	31,831
Income from Operating Activities	34,816	39,255
Investment Income	1,395	1,419
Total Income	<u>159,549</u>	<u>181,986</u>
 Expenditure		
Improvement/maintenance of Properties	25,706	89,936
Grants Made	6,250	4,874
Activities relating to the work of the Church	92,385	95,926
Costs of Operating Activities	15,702	19,399
Total Expenditure	<u>140,043</u>	<u>210,134</u>
 Retained Surplus	<u>19,506</u>	<u>-28,149</u>
 Increase in Investments value	2,980	6,806
Balances brought forward at 1st January	100,310	121,653
Balances carried forward at 31st December	<u>122,796</u>	<u>100,310</u>

INCOME & EXPENDITURE CONSOLIDATED GENERAL FUNDS ¹

Notes	2020 £	2019 £
Income		
Income Resources from Donors	93,127	90,451
³ Donations from Associated Charities	15,560	19,030
Other Voluntary incoming Resources	14,651	5,345
Income from Operating Activities	31,342	22,994
Investment Income	1,357	1,334
Total Income	<u>156,037</u>	<u>139,153</u>
 Expenditure		
Improvement/maintenance of Properties	25,706	36,638
Grants Made	6,250	4,874
Activities relating to the work of the Church	92,385	95,926
Costs of Operating Activities	7,657	1,340
Total Expenditure	<u>131,999</u>	<u>138,777</u>
 Retained Surplus	<u>24,039</u>	<u>376</u>
Transfers	0	969
Increase in Investments value	2,980	6,806
Balances brought forward at 1st January	85,527	77,376
Balances carried forward at 31st December	<u>112,545</u>	<u>85,527</u>

BALANCE SHEET

	2020 FUNDS				
	General		Designated		Total
	Unrestricted	Restricted	Development	Hall	
Investments	46,134				46,134
Current Assets					
Debtors	1,969	5,075		0	7,044
Cash at bank					
Bank Balances	26,334	23,243		2,051	51,628
Current Accounts					
CBF Deposit Account	11,246		5,261	3,690	20,196
Total	85,682	28,318	5,261	5,740	125,001
Current Liabilities					
Amounts falling due within 1 year	1,456			750	2,206
Net Current Assets	<u>84,226</u>	<u>28,318</u>	<u>5,261</u>	<u>4,990</u>	<u>122,795</u>

Represented by:

Reserves brought forward
Surplus for the year
Transfers
Reserves carried forward

85,527	0	5,239	9,545	100,310
-1,301	28,318	22	-4,555	22,485
0				
<u>84,226</u>	<u>28,318</u>	<u>5,261</u>	<u>4,990</u>	<u>122,795</u>
<u>112,544</u>				

Approved by the Parochial Church Council on
on its behalf by:

3/3/21

Signed *Amanda MacVean*

Rev. Amanda MacVean (Chairman)

Signed *Janet Merry*

Janet Merry (Treasurer)

Christopher Peers

Christopher Peers (Assistant Treasurer)

	2019 FUNDS				
	General		Designated		Total
	Unrestricted	Development	Hall	Lighting	
	43,154				43,154
	3,358		1,843		5,201
	30,243		4,193	0	34,436
	11,246	5,239	3,674		20,158
	88,000	5,239	9,710	0	102,949
	2,473		165		2,638
	<u>85,527</u>	<u>5,239</u>	<u>9,545</u>	<u>0</u>	<u>100,310</u>
	77,376	5,200	11,316	27,762	121,653
	7,182	39	-1,771	-26,793	-21,343
	969			-969	0
	<u>85,527</u>	<u>5,239</u>	<u>9,545</u>	<u>0</u>	<u>100,310</u>

CONSOLIDATED GENERAL FUNDS ¹ **STATEMENT OF FINANCIAL ACTIVITIES**

Notes	2020 £	2020 £	2020 £	2019 £	2019 £	2019 £
General Fund	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Incoming Resources						
Planned Giving	53,182.65		53,182.65	61,976.88		61,976.88
² Other voluntary resources from donors	19,863.35	20,300.00	40,163.35	16,308.90	575.00	16,883.90
³ Associated Charities		15,559.98	15,559.98		19,029.96	19,029.96
Church Hall Contribution				3,000.00		3,000.00
² Gift Aid recovered	13,728.28	5,075.00	18,803.28	17,928.14		17,928.14
⁴ Fundraising	5,620.79		5,620.79	6,627.24		6,627.24
PCC Fees	2,249.00		2,249.00	5,437.00		5,437.00
Investment Income	1,357.49		1,357.49	1,334.16		1,334.16
⁵ Grants Received	674.33	10,000.00	10,674.33	2,942.00		2,942.00
Additional Income	929.00		929.00	738.00		738.00
Magazine Income	958.00		958.00	3,189.00		3,189.00
Flowers Income				67.00		67.00
⁶ Village Store	6,539.37		6,539.37			
Total Income	105,102.26	50,934.98	156,037.24	119,548.32	19,604.96	139,153.28
Resources Used						
Church Expenses						
Outward giving	1,250.00		1,250.00	1,931.66		1,931.66
⁵ Grants Made		5,000.00	5,000.00	2,942.00		2,942.00
⁷ Parish Share	75,322.02	597.00	75,919.02	74,002.02	388.98	74,391.00
Churchyard Maintenance	4,500.00		4,500.00	9,396.26	347.24	9,743.50
Insurance	3,568.66		3,568.66	3,487.16		3,487.16
Organist & Choir	240.00	100.00	340.00	2,027.75	97.25	2,125.00
Locum priests	65.00		65.00	394.35		394.35
Utilities	1,736.08		1,736.08	3,134.29		3,134.29
Chancel exp.	39.94		39.94	296.43		296.43
Catering	7.95		7.95	762.25		762.25
⁸ Miscellaneous	3,134.24		3,134.24	1,118.15		1,118.15
Fundraising expenses	608.48	489.00	1,097.48	1,339.85		1,339.85
³ Maintenance	6,373.15	14,812.98	21,186.13	8,220.41	18,674.25	26,894.66
Church Improvement	19.99		19.99	0.00		0.00
Parish Expenses						
Administrator	2,463.16		2,463.16	3,416.44		3,416.44
Computer	161.76		161.76	45.00		45.00
Printing, stationery etc.	505.37		505.37	528.85		528.85
Photocopier/printer	799.15		799.15	993.60		993.60
Vestry phone	501.89		501.89	497.86		497.86
Rector's Expenses	967.49	50.00	1,017.49	1,407.80	97.24	1,505.04
Rectory Expenses	891.30		891.30	910.29		910.29
Magazine Costs	1,235.40		1,235.40	1,892.00		1,892.00
Flowers Costs				427.88		427.88
^{4,5} Village Store	4,991.86	1,568.05	6,559.91			
Total Expenditure	109,382.89	22,617.03	131,999.92	119,172.30	19,604.96	138,777.26
Income - Expenditure	-4,280.63	28,317.95	24,037.32	376.02	0.00	376.02
Transfers			0.00			969.21

DESIGNATED ACCOUNTS

DEVELOPMENT FUND

	2020	2019
	£	£
Balance at 01.01.20	5,238.60	5199.52
Income		
Interest	22.25	39.08
Net transfer		
Total	<u>22.25</u>	<u>39.08</u>
Balance at 31.12.20	<u>5,260.85</u>	<u>5,238.60</u>

CHURCH HALL ACCOUNT

	2020	2019
	£	£
Income		
Lettings Regular bookings	2,614.50	13,022.50
Casual Bookings	834.50	4,638.75
Key deposits	25.00	100.00
Interest CCLA	15.60	27.41
Donations	0.00	0.00
	<u>3,489.60</u>	<u>17,788.66</u>
Less Expenditure		
Sundries	114.08	371.07
Wages	2,807.35	5,380.26
Utilities	732.51	1,855.97
Maintenance	3,699.14	9,775.45
Insurance	691.30	676.41
Transfer to PCC General Account		1,500.00
	<u>8,044.38</u>	<u>19,559.16</u>
Profit for the year	<u>-4,554.78</u>	<u>-1,770.50</u>
Balance b/fwd 01.01.19	<u>9,545.15</u>	<u>11,315.65</u>
Balance c/fwd 31.12.19	<u>4,990.37</u>	<u>9,545.15</u>
Lloyds TSB ac no1070066	2,050.81	4,193.19
CCLA 617080004D Church Hall Deposit Account	3,689.56	3,673.96
Balance in accounts	<u>5,740.37</u>	<u>7,867.15</u>
Outstanding Invoices/Payments/Adjustments	<u>-750.00</u>	<u>1,678.00</u>
Total assets	<u>4,990.37</u>	<u>9,545.15</u>

Outstanding invoices/Payments

DB Garden Services - accrual for 2020 grass cutting

750

GERALD SANDERS AND JAMES WALKER FUNDS

GERALD SANDERS TRUST

	2020 £	2019 £
CCLA Investment fund 617080002S		
No shares held 11143		
Value at 01.1.20	213,121.02	179,509.27
Interest received	6,394.96	6,208.87
Value at 31.12.20	<u>227,837.58</u>	<u>213,121.02</u>
 CCLA Fixed interest securities fund 6170800001F		
No of share held 3980		
Value at 01.01.20	6,506.11	6,366.01
Interest received	220.89	262.68
Value at 31.12.20	<u>6,732.17</u>	<u>6,506.11</u>
 Total value at 31.12.20	<u>234,569.75</u>	<u>219,627.13</u>
Total interest received at 31.12.20	6,615.85	6,471.55
(Paid to James Walker Fund)		

JAMES WALKER FUND

Registered Charity No. 246037

	2020 £	2019 £
HSBC account 11435132		
Balance at 01.01.19	Account Closed	774.53
Interest received from CCLA 2D		105.1
Total		879.63
Transfer to CCLA 2D		
Balance at 11.06.19		<u>0.00</u>
		879.63
 CCLA Deposit fund 617080002D		
Balance at 01.01.20	23,593.55	30,839.46
Income received from Sanders Trust	6,615.85	6,471.55
Payment to Effingham with Little Bookham PCC	13,000.00	17,652.00
Transfer from HSBC 11435132		879.63
VAT refund from ELB a/c		2,942.00
Interest retained	74.09	112.91
Total	<u>30,283.49</u>	<u>41,245.55</u>
Balance at 31.12.20	<u>17,283.49</u>	<u>23,593.55</u>

Maddox Charity – Registered Charity No 238038

Income & Expenditure for the period 1/10/19 – 31/12/20*

*Note - The Financial Period was changed to end on 31st December

		£
	Opening balance:	546.86
Income:		
Interest received from Central Board of Finance		
29-Nov-19	192.79	
28-Feb-20	192.94	
29-May-20	203.92	
28-Aug-20	203.92	
30-Nov-20	200.83	
		<u>994.40</u>
Allocation of funds for the year of 2018.		
Payments made to Effingham with Little Bookham PCC		
7-Sep-20	747.00	
8-Sep-20	50.00	
16-Dec-20	200.00	
		<u>997.00</u>
	Balance Remaining	<u><u>544.26</u></u>

Signed on behalf of the Trustees:

Christopher L Peers
Treasurer



Date 3rd March 2021

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2020

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A2 Cury Date: 19/3/2021

NOTES TO THE FINANCIAL STATEMENTS

Notes

- 1 The Ecclesiastical Parish of St Lawrence, Effingham with All Saints, Little Bookham was formed on 1st January 2018, by the merger of the parishes of St Lawrence, Effingham, and All Saints, Little Bookham. The accounts are a consolidation of the accounts of All Saints, St Lawrence, and Effingham with Little Bookham PCC.
- 2 **Restricted Donations**
Two substantial donations were received in 2020 which with the associated Gift Aid were restricted for the maintenance and improvement of facilities at St Lawrence Church.
- 3 **The Associated Charities are:**
The James Walker Fund - Registered Charity No. 246037
The Maddox Charity - Registered Charity No. 238038
The Friends of All Saints and St Lawrence Churches - Registered Charity No. 1048406
A £13,000 donation from James Walker Fund was used to complete the refurbishment of the Parish Office.
A £1,563 donation from The Friends was used for roof/gutter repairs to All Saints church.
- 4 **Fundraising**
Fundraising income in 2020 was very largely from the monthly Village Market held in the Church Hall grounds. The initiative was started following the easing of Covid lockdown measures in July to benefit the community
- 5 **Grants**
Grants were received from Guildford Borough Council and Effingham Parish Council to set up a Temporary Village Store. The EPC grant was subsequently repaid. The residue of the GBC grant is restricted for use on Community Projects.
- 6 **Village Store**
Following a fire in April that caused the closure of the Village Supermarket and the adjacent butcher's shop, a Temporary Village Store was set up in Layla's Café to support the community during the COVID epidemic.
- 7 **Parish Share**
Following a review of the impact of Covid pandemic on PCC finances by Guildford DBF, a rebate of £2,800 in Parish Share was offered in June of which £1,500 was accepted. A second rebate covering July-Dec was declined.
- 8 **Miscellaneous Expenditure**
The main miscellaneous expenses were £2,160 bailiff's fees for the eviction of travellers from the Church Hall grounds and £660 Accounts Examiner's fee.
- 9 **Diocesan Fees**
Fees collected for, and paid to the Diocesan Board of Finance for weddings and funerals amounted to £4,046 in 2020 cf £3,173 in 2019.

ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with the SORP 2005 issued in March 2005 Church Accounting Regulations 2006, applicable UK Accounting Standards, and the Charities Act 2011. They have been prepared under the historical cost convention except for the valuation of investments, which are shown at market value. They include all transactions, assets and liabilities for which the PCC is responsible in law.

INVESTMENTS

Investments are shown at their year-end market values. They are invested in CDF Church of England Income and Fixed Interest Funds.

DEBTORS

Debtors consist of amounts due to the Church - £7,044 in 2020 cf £3,358 in 2019.

CREDITORS

Creditors are for utilities and other running costs - £1,456 in 2020 cf £2,473 in 2019.

EXAMINER'S REPORT

Effingham with Little Bookham Parochial Church Council.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2020

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

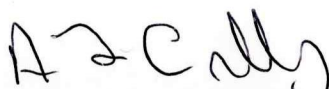
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

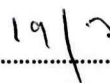
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date:  2021

Aidan J Crilly BA FCA
Wyvern House
1, Church Road
Great Bookham
KT23 3PD