

Annual Report of the Hanborough PCC for 2021 to 2022

1. Rector's Report for 2021-2022

2021 began with the arrival of a new Rector for Hanborough and Freeland! Due to the coronavirus pandemic, our churches remained open for prayer but closed for Sunday worship until the end of June 2021. This delay until the end of June was prompted by the pandemic, but also came at the end of a long process of review and consultation among the clergy, wardens, our Bishop, the PCC members, and other members of the church family. At the end of this consultation, it was agreed by the PCC to reopen all three churches in the benefice with a regular pattern of 10 AM Sunday services at each location, plus a traditional whole-Benefice 8:30 AM Communion on the first and third Sundays located at St Mary's. The plan was always to review this after around six months, and the church leadership are currently in the process of undertaking that review.

As with any new thing in the life of the church family and our worship, new pattern of services has presented challenges ranging from the practicalities of staffing through to struggles for some in adopting non-Eucharistic services. I want to take this opportunity to thank all of those who have worked so hard, and with such good grace, Christ-like gentleness, humility, and patience to provide regular worship for our churches. The challenges aside, it has been a wonderful thing for me to see the rise of lay leadership in the church. Over the last nine months or so, we have had a team of around 24 service leaders and preachers serving in the Benefice. Little of all that has taken place in the Benefice during 2021-2022 (a reminder below) could have taken place without the outstanding fellowship, skills, wisdom and devotion of our curate Mike Madden.

I want to pay tribute to our churchwardens for all of their hard work, grace and fellowship. That work, at times far from easy, has been both pastoral and practical and undertaken with a servant heart. In 2021, Matt and Steve stepped down after serving with such Godly grace and skill for which we are enormously thankful, and we welcomed Jenny Royal and Roger Faulkner as new churchwardens, who along with Clive and Claire have done an amazing job. At St Mary's, Roger and Claire have dealt superbly with everything from moth larvae and fly infestations through to issues with the brick/pipework, while at St Peter and St Paul, Jenny has had to deal with radiator re-installations and the installation of replacement flooring due to water leaks! Quite a baptism for all our wardens. I would also like to offer enormous thanks to Louise, our Benefice Administrator who stepped down from the role in 2021, and whose service to the Benefice was outstanding.

So much has happened 2021-2022, but here is just a flavour of a few things...

A continuing pattern of baptisms, weddings and funerals following the reopening of our buildings. The appointment of a new Benefice Administrator in Leonie Townsend. Zoom socials, including a quiz and breakout rooms for coffee after services. The appointment of new Area Leads for the Benefice: Alice Harden (youth and children); Julian Soanes (facilities & communication projects); Steven Young (music); and Mike Madden (small groups) – each of whom is doing a brilliant job. New musicians beginning their ministry, from organists and pianists to guitarists and percussionists. The appointment of Colin

Griffiths as our new Verifier for Safeguarding. Relaunching a series of traditional Evensongs at St Peter and St Paul with our occasional choir Exsultate Justi. The launch of regular Preaching Team training sessions – essential to the vitality and Biblical focus of our preaching. A full range of regular weekly assemblies restored at both Freeland and Hanborough Manor School. The “Prayer Shack” reinstated at Freeland School. New home groups being launched. The continuing submission by the clergy of articles to the Hanborough Herald and Freeland Grapevine magazines. Plans for new audiovisual installations, underway at Christ Church, and with some new equipment installed at St Mary’s. The appointment of the new architect (Peter Preston) for the Benefice. Continuing great work from our treasurers, Wendy and Melanie. The extraordinary divinely serendipitous provision of the old doctors’ surgery at Long Hanborough for youth and children’s work. A wide range of social events, from pancake evenings to quizzes, to a superbly well attended Pentecost walk. The relaunch of men’s social events, attended by large numbers of men. The announcement that we will be receiving a new curate, Heather McCulloch in September 2022. The launch of our new Benefice website hfchurch.org.uk. Growth in a youth and children’s work, including great fun social events at the Rectory. Not only the launch of a new Alpha Course, but its integration into baptism preparation. Very encouragingly attended “Light Event” on 31st October. A Remembrance Sunday service and act of remembrance, adapted at the last minute to be outdoors, attended by some 300 people. A great series of Christmas events, despite the rise of the Omicron variant (and indeed adapted brilliantly for that reason) including outdoor carols, walk-through Christingle, “Christmas Unwrapped”, Nine Lessons Nine Carols, and Midnight and Christmas Day services. Opening Christ Church for prayer for the situation in the Ukraine.

All of the above is by no means an exhaustive list of everything that has happened. But it has happened as a consequence of the enormous selfless Christ-centred humble work of each one of you. There is no question that in changing our service patterns, coming out of Covid, looking at new leadership structures, and all that we have been through, that there will be hard times and bumps on the road behind us and ahead of us. But it is through these things that we truly discover who we are in Christ, the concrete reality of our fellowship in Him as brothers and sisters, the adopted children of God our heavenly Father. To all who have remained incredibly resilient in Christ and devoted in love for one another through all that we have been through, I want to thank and encourage you. I am convinced that if we love one another well, seeking with our whole heart the mission of the kingdom of God to grow his Church, pray for the Holy Spirit to fill us with the love and power of Christ, then exciting and wonderful things will lie ahead for this Benefice – even as we are beginning to see.

As I thank you and bless you for all that you have done, are doing, and will continue to do for the glory of Christ and the love of his people, may we, as Paul encourages the Philippians, “Whatever happens, conduct [ourselves] in a manner worthy of the gospel of Christ. ...stand firm in the one Spirit, striving together as one for the faith of the gospel” (Philippians 1:27).

Thanks to my children, whose dad spends too much time at the screen, in the form, and at the book (and, from their perspective, other people), but loves them and is very proud

of them. And last of all, thanks to my amazing wife Mands, without whom whatever I do would be either be all the more difficult or not possible at all. Remember them too in your prayers, please.

“You are the body of Christ, and each one of you is a part of it” (1 Corinthians 12:27)
With my prayers for us all, and with much love in Christ Jesus,

Steve

Rev Steve Stewart, Rector of Hanborough and Freeland, May 2022

2. Aims and purposes

Hanborough PCC is responsible for working with the Rector to promote the ecclesiastical parish and the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It has met three times since the last APCM, with attendance ranging between 80% and 100%. Minutes from the committees, and reports of other meetings were received and responded to as necessary.

3. Objectives and activities

The PCC is committed to enabling as many people as possible to worship in our Parish of Hanborough. The PCC has an overview of the worship throughout the parish and, from time to time, may make suggestions on how services can involve the many groups that live within our parish. Our services and worship reflect faith through prayer, scripture, music and sacrament. This is done when planning activities for the year, having consideration for the Charity Commission guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer: learning about the Gospel; developing their knowledge and trust in Jesus
- Provision of Pastoral Care for people living in the parish.
- Missionary and outreach work: Occasional Offices – Baptism services, Weddings and Funerals.

In order to facilitate this work, it is important that we maintain the fabric of St. Peter and St. Paul Church in Church Hanborough, and Christ Church in Long Hanborough. A part time secretary helps the Rector for 6 hours a week in term time.

We are grateful for all the services provided by our Clergy (Steve and Mike) and Licensed Minister Team. It is also good to have many other members of our churches taking leading roles.

4. The Life and Worship of the Church

4.1. Sunday services

Regarding Sunday services, 2021 was very much a year of two halves: the first a united Benefice service on Zoom, the second 10 AM Sunday services across the three churches. As the churches were reopened for Sunday morning worship on 27 June 2021, and with 1.2 licensed clergy, rather than the 3.2 licensed clergy prior to lockdown, staffing this new rota of Sunday services proved challenging (and continues to be challenging) – and

meant the introduction of non-Eucharistic Sunday morning worship every other Sunday at St. Peter and St. Paul. Change is very often challenging, and the parish is currently in the process of reviewing these patterns. Nonetheless, we have seen encouraging growth, and the stepping forward of many into lay ministry is to be celebrated and given thanks for. We have also enjoyed the ministry of increasing numbers of musicians across the Benefice, which is a great blessing, and we hope ensures good provision of worship music into the future.

4.2. Area - Youth and children

Surely your goodness and love will follow me all the days of my life, and I will dwell in the house of the Lord forever. Psalms 23:6

Children's and Youth work continued during lockdowns in early 2021. Zoe Dobson delivered bible activity packs to primary aged children and offered a fortnightly Zoom meet. Youth met over and then in person in gardens as restrictions relaxed.

We were able to meet in person from June 2021 and have been enjoying the use of the Old Doctor's Surgery building in Long Hanborough (opposite Christ Church) as a base for Sunday morning sessions. The provision of this building has been a great blessing to the Church, especially as we have been able to run several groups in the one building. The young people have really valued a space that is "their own". As we are expecting the building to be knocked down at some point in the near future, we have been able to decorate the building ourselves!

There has been an increase in numbers of children and young people attending over this year due to new families to the area and families trying us out. It should be noted though that not all children and young people who were previously regulars have returned.

i) Christ Church

We are so grateful to the volunteers who run the exciting Sunday morning sessions. We seek to develop personal faith, nurture a relationship with God and understand biblical truths and stories in our modern times. A few long standing servants in this ministry have already or are about to step down. We pay tribute to the work of Zoe Dobson, Susan Sugden, Amanda Ford and Theo Vaney. A key prayer is to see growth in the number of volunteers on a Sunday morning, which will enable significantly more to be done with the young people. The past few months have seen a need to provide a more regular crèche.

We also pray for more young people to be part of the church – one perhaps surprising fact is as things stand at the end of the academic year there will be no children from Hanborough Manor School attending on Sunday morning at Christ Church.

In the autumn the youth enjoyed an online social hosted by Open Doors youth. We hope to provide a fuller youth social calendar in the coming year.

A Friday after school youth club was piloted in October, November and December to provide youth with a safe social space to (re)connect in a relaxed environment.

ii) St Peter and St Paul

Bible based activity booklets have been provided for families at St. Peter and St. Paul.

There have been several post lockdown Christenings at St Peter and St Paul, and St Marys. Testimonies have been shared at these services and we pray for fruit.

iii) Other Groups and activities

Joy Yates has taken on leading the Hanborough and Freeland Church Baby and Toddler group. It has moved from St Mary's to Christ Church and restarted for the new year in Christ Church and subsequently relaunched after half term with the new name "First Steps". Since January, we've seen 20 families come through the door, of which 9 were new to the group this year. Numbers vary week-to-week but 13 families came the week before half term. The move to Christ Church means there is more space for the children to play, we don't currently need to limit the number that can attend each week and we have been able to introduce some new toys/activities in an effort to provide something that will appeal to every child between 0-4yrs. This group presents a tremendous opportunity for the church as it is the only toddler group within Long Hanborough as pre-existing groups have not restarted post Covid. Numbers have grown and we are excited to see how God will use this group to grow His kingdom.

A light party was run this year for the first time since the pandemic started. Mands Stewart led a team to put on this inclusive event. Over 80 children attended the light party.

Currently in person children's and youth work is limited to Christ Church. With more young people and volunteers we hope that this work could be expanded in the Benefice.

We look ahead to the coming year with so much to be grateful for. With the freedom to meet and to meet in person. For the ways we are seeing God build his kingdom here.

"Let your kingdom come, let your will be done on earth as it is in Heaven" (Matt. 6:10, ESV).

4.3. Area – Music

As Covid-19 lockdown restrictions were eased and services in our churches started up again, music and singing in the churches of the parish also restarted. Hanborough parish is blessed with many people with musical gifts. Thanks to all who contribute to the music and worship within our churches. Apart from Sunday morning services, some other music activities in the parish included the following: Exsultate Justi provided a choir for occasional evensong services at St. Peter and St. Paul. Christ Church musicians provided music for Carols on the Green in Long Hanborough.

4.4. Area – Facilities and Communications Projects

i) Hanborough Freeland Church Website

The new website went live in November 2021. The old website URL directs to this site and the old site is now archived. Since November we have had 1053 site visits of which 598 were from new people and 455 were repeat visits. The average time people spend on the site is 4m 21s. (which for an info site is pretty good). We had the most traffic when we launched and just before Christmas.

The site is now one of the ways people can contact the administrator and Clergy for weddings, funerals and general information. This uses a contact form which links directly to Steve and Leonie. We have had 15 people so far connect using this method.

Key enhancements since launch

- We have linked the ChurchSuite calendar directly to the site. This will update automatically as new events are entered.
- We have added a specific page for Alpha with its own contact form. This will remain on the site permanently to explain what Alpha is and will be adjusted when we run the course with specific dates and locations
- We have updated the safeguarding page with the help of Susan and Gill.
- We have added a new page for the relaunched toddler group (with new logo) and this page will be updated directly by Joy Yates.
- We have created a password protected page for Small Group leaders which will have ideas and shared resources
- We have now established a plan for the What's On page – events for everyone (church family, visitors, locals) will appear with a graphic and explanation. Advent, Christmas and Easter services will be shared roughly a month beforehand. Events for just church family will appear in the calendar with more info in the notices and on the new and existing Facebook pages (Amanda Stewart is looking after this)
- We have a link now from the site to the Facebook page.
- We have a QR code to put on posters to link from phone to the mobile site

Website next planned enhancements

We are going to look at the mobile site and make some improvements on format and the key messages we show. From the statistics we can see that nearly 50% of our visitors use mobile phone..

ii) Email Addresses

We now have implemented the new email addresses from the website xx@HFChurch.org.uk, the @hanboroughparish.co.uk extension will continue to work.

iii) Screens for Christ Church

I have looked at the screens for Christ Church and wiring and passed on some ideas. The CCST and Simon Yates is now looking at more options.

iii) Photocopier

Photocopier we are looking at options for the new photocopier with Wendy Bayliss. Once we have requirements we can look at suitable product.

4.5. Area – Home groups and small groups

We currently host several small groups of various types and sizes across the three villages, which meet in people's homes, as well as online. The following is a brief description of the small groups that currently meet across our Benefice.

The Harden Home group has continued to meet and grow. Meeting during term time on Tuesday evenings to share fellowship, study God's Word and to pray for one another and the wider community. When possible, the group meets in person, although it has also used Zoom to allow individuals to participate when isolating, or as a whole group during lockdowns. Recent studies have included the Book of Acts, Daniel and Mark's Gospel.

Rob and Alison Feast co-ordinate a home group, of eight people, which meets at different members' homes on a Tuesday evening at 8pm. A typical evening begins with coffee and cake/biscuits, followed by a bible study and finishing with a time of prayer. We have most recently been studying the book of James. Prior to that we used the Big Church Read to read and discuss Jeff Lucas' book, "Singing in Babylon: Finding Purpose in Life's Second Choices" .

Paul and Sarah Lindon's home group meets on Wednesday evenings at 8pm at various locations, three times a month for Bible study, prayer, coffee and tea and chat. The group provides support and encouragement to each other, allowing members to share on a deeper level than might be possible on Sunday mornings alone. Allowing members to share the ups and downs of life together.

Pam Berry hosts an online group that currently consists of three members and meets fortnightly online via Zoom for an hour of Bible study, closing with prayer for one another. The group has been working through Paul's letters.

In March 2022 we took the step of forming a new small group that is currently facilitated by Mike Madden. It meets on alternate Wednesday nights at 8pm in members' homes in either Freeland or Church Hanborough. The group are just embarking on a study of the Book of Acts, and it aspires to be a place where members can study the Bible, pray, worship, support one another and reach out to the other.

A ladies Lunchtime Bible Study Group meets between 12.45 - 2 pm, in Long Hanborough, with coffee and tea served from 12.45 pm. After a short Bible study, time is allowed for people to pray together before finishing by 2 pm so that those who are on a tight schedule may leave promptly. The recent changes in patterns of work have meant that more people are able to attend at lunchtime. The group are currently exploring the best day to meet during the week, which is yet to be confirmed.

As you can see from the above, there is a variety of small groups attended by people from across the Benefice. Our vision for each of our small groups is for them all to be a place of safety where we can study the bible, pray, support one another, have fellowship and fun, while always remaining open to new people joining. If anyone would like to attend one of our home groups, please contact Rev Mike Madden.

4.6. Prayer in the churches

St. Peter and St. Paul, Church Hanborough and St Mary's, Freeland have been open daily for private prayer, with an opportunity to write prayer requests that can then be incorporated into Sunday intercessions. Leaflets are available for guidance for prayer, reading the Bible and Christianity. A weekly prayer meeting for the Ukrainian situation has been started.

4.7. Monthly prayer

The Monthly Benefice Prayer Meeting has continued throughout the year except in August and September. In these 2 months, instead Mands Stewart organised Prayer Walks around the Parish. In October Mike Madden kindly led the Meeting. Usually between 8 and 14 take part. We are very aware that it is sometimes hard work, but there is always a marvellous spirit of dependence on God, and awareness of the spiritual need in the Christian world, which sees us through. After each session we come out tired but spiritually invigorated, and feeling as though what we have done is an important part of the spiritual battle.

4.8. Finances

In the year to 31st December 2021 total income was £110,806 which is 7.8% down on the previous year, but with significantly less total expenditure of £90,069 has resulted in an increase of funds of £20,737. The surplus is split with £15,130 more held in unrestricted funds and £5607 more in restricted funds.

Unrestricted income was £97,325 against £82,303 in 2020 showing an upturn following opening our churches once more and increased giving. We also received a legacy of £1000.

Unrestricted expenditure of £82,195 was 8.6% lower than 2020 which was £90,088 so this too helped in increasing our surplus of unrestricted funds. Restricted income received was £13,481 which includes £3000 from a legacy, £1000 of this was for Lunch Club which was sent to them and a further £2000 is to be used towards costs of a Memorial Benchseat at Christ Church. The PCC have also set up a designated fund to build up monies to help offset current and future building costs called the Quinquennial Fund and have transferred £10,000 into this fund. A full breakdown of income and expenditure for the restricted funds held is shown under note 4.

Much of the expenditure is comparable to previous year with the parish share of £47,361 continuing to be by far the largest, most significant expenditure, and the second being our donations to missions and charities £8,978 from unrestricted and £6,000 to James Berry (to support his work with Operation Mobilisation) from restricted funds. Building costs being significantly lower than in the previous year. A full breakdown of the missions and charities donations is found under note 3.

Note 4 shows the breakdown of our total funds at the end of 2021 totalling £98,792 which are split as follows - Restricted Funds - £22,179, Designated Funds - £10,000 and Unrestricted Funds - £66,613.

As usual I would like to thank you to everyone who gives so generously with special thanks to Hazel Bowman, Paul Amos and Clive Berry for their assistance in financial matters and Andrew Gower for carrying out the Independent Audit of the Accounts.

4.9. Christian basics courses

An Alpha course is held at the beginning of each year and is an important part of our outreach. The Alpha course has proved to be an incredibly successful way of leading people to Christ, as well as building long-term relationships in the context of a small group. In 2022 we ran a successful Alpha course led by Jonathan and Amanda Ford and Fiona McGrady.

4.10. Pastoral care in the parish

Perhaps more than any other area of church life, Covid lockdown militated against the very substance of pastoral care: simply being present with those in greatest need. Technology mitigated at least some of the detrimental effects on pastoral care, but it has been encouraging to see how well the pre-existing connections and relationships in the Benefice have meant that the clergy have been kept very aware of key pastoral needs, including poor health and bereavement. Coming out of lockdown has provided the Rector and many others with much opportunity to restore a pattern of pastoral visiting across the Benefice, and it remains a priority.

We still hope to appoint an Area Lead for Pastoral Care in the Benefice, and the introduction of ChurchSuite may be a very helpful component in providing well-organised, focused pastoral care.

4.11 School's work

While in lockdown, the Rector and other local clergy were able to do assemblies on Zoom, and it was a joy when the schools reopened to be able to do assemblies in person. As well as providing assemblies, and other contact with the schools such as regular services at festivals, the Rector currently coordinates a rota of local clergy so that together we can provide weekly assemblies to the primary schools in the Benefice.

It has also been a joy to see the "Prayer Shack" at Hanborough Manor School restarted under the leadership of Mandy Cripps.

The Rector is currently in the process of speaking with one of our church family members to become a governor at Hanborough Manor School.

4.12. Supporting Ecumenical Relationships

Anglican and Methodist ministers continued to work closely together meeting regularly with Father Martin from the Catholic Church. Annually the service for Remembrance Sunday is shared, alternating between the Methodist and Anglican Church when the church welcomes the local uniformed organizations before processing to the War Memorial for the two minutes silence. Due to the pandemic, Remembrance Sunday this year was reorganised at the last minute to be held in the open air, and attended by some 200-300 people in all. The Rector also had opportunity recently to lead, preach and lead worship at the Sunday morning worship at the Methodist Church.

The Women's World Day of Prayer is a service planned jointly and attended by members of all churches.

Ecumenical ties are also maintained informally through friendships and social events, as well as the more formal projects.

4.13. Weddings, baptisms, and funerals – SS

The coronavirus pandemic had a significant impact on the number of occasional offices conducted in the Benefice. In Hanborough parish in 2021, there were 2 weddings, 7 baptisms and 7 funerals taken.

With limited clergy, it is good stewardship of the PCC as charitable trustees to recognise that occasional offices – important as they are both in themselves and as an opportunity for serving and mission – can take up a very significant amount of clergy resources. We are therefore grateful and thankful to our Benefice Administrator, clergy and others who help share the workload.

4.14. Prayer for the villages

We regularly pray for the villages in our intercessions. The Churches in Hanborough have a Bible verse and a list of the streets for which will be praying in the Hanborough Herald which it is delivered each month to every house in the village. These streets also are listed in the weekly notices and each street has been prayed for as part of the Prayer Walks (see 4.7).

4.15. Supporting mission in the U.K. and overseas

3. MISSIONS AND CHARITIES				2021		2020
				£		£
WORLDWIDE						
	Church Mission Society			883		1,000
	Innovista			883		1,000
	J Abu Bakker Christian School India			883		1,000
	Open Doors			883		1,000
	James Berry			6,000		11,250
	TAFTEE			2,795		
	Mothers Union - Gambia					500
NATIONAL						
	Salvation Army			883		1,000
LOCAL						
	The Besom			884		1,000
	The Porch			884		1,000
TOTAL				14,978		18,750

The Designated Mission and Charities Fund is calculated as 10% of the previous years unrestricted income under note 2a of the accounts. Of this money 80% is allocated equally between seven charities Church Mission Society, Innovista, J Abu Bakker, Open Doors, Salvation Army, The Besom and The Porch. The remaining 20% is discussed and donated by the PCC.

In 2021 the Missions and Charities designated fund was £8978 (£1248 c/f from previous year). £6183 was split between the seven charities we regularly support via quarterly standing orders. The balance of £2795 was sent to TAFTEE, as detailed in the above table from the Annual Accounts.

Restricted funds of £6,000 were sent to James Berry to support his work with Operation Mobilisation.

In 2022 the Missions and Charities Designated Fund is £9394 – 80% will be split across the seven charities mentioned above being £7515, so £268.40 paid each quarter by standing order to each of them. The remaining 20% of £1879 is available for the PCC to decide upon the recipient(s) in due course.

4.16. Structure, Governance and Management: Administrative Information

Members of the PCC are either ex officio or elected by the Annual Parish and Parochial Church Meeting (APPCM) in accordance with the Church Representation Rules. During the year the following served as ex-officio members of the PCC:

Description of role	Name
Incumbent (Rector):	Rev Steve Stewart
Curate:	Rev Mike Madden
Licensed Lay Minister:	Mr Clive Berry
Elected members:	
Churchwardens:	Mrs Jenny Royal
	Mr Clive Berry
Representative on Deanery Synod:	Mr Steven Young
Elected Members:	Ms Naomi Allen (resigned, moved away)
	Mrs Denise Parrott
	Mr Richard Wilkins
	Mr Tom Harden
	Mrs Liz Whittle
	Mr Simon Gundry (replaced Naomi Allen)
Appointments by the PCC:	
Vice chair:	Mr Clive Berry
Treasurer:	Mrs Wendy Bayliss (co-opted)
Secretary:	Mrs Pam Berry (co-opted)

4.17 Committees

i) Standing Committee – The functions of the Standing Committee have been carried out by the clergy and wardens who have met every 2-3 weeks. (Church Representation Rules M.31).

ii) Christ Church Serving Team – this team was set up in June 2021 in order to ensure that the practicalities (e.g., rotas, unlocking, audiovisual, music, hospitality) required for reopening Christ Church for regular 10 AM Sunday worship were catered for. This team currently meets monthly and has proved a great blessing to the development of Sunday worship at Christ Church.

4.18. PCC Meetings

Items for PCC discussion have included: the patterns of services, repairs to St. Peter and St. Paul, Digital Church, and youth work provision once we do not have access to the Old Surgery.

4.19. Electoral Roll Report

There are 76 people on the Electoral Roll. There are no additions from last year, but five removals.

4.20. Others who serve in various ministries

With the exception of our Rector Rev. Steve Stewart, the Benefice Administrator and our organist and church cleaners, all the other people who minister and serve the churches, including our curate Rev. Mike Madden, work in a voluntary capacity. The PCC is very grateful to all these people who work in so many different ways to enable the mission of the church.

4.21. Churchwarden's Report, including on Fabric, Goods and Ornaments

Both St Peter and St Paul and Christ Church reopened for services on 27th June 2021, strictly following government guidelines in terms of Covid 19 regulations. Attendance was restricted at first through a pre booking system, masks and sanitiser were used, no singing allowed and disposable paper orders of service where electronic aids were not available. Gradually, as restrictions have eased, both churches have been able to introduce Bibles, hymn books, coffee and refreshments etc and have recently re-introduced the common cup, with services now resembling how we perhaps remembered them pre-Covid.

Both churches are now up to date in terms of annual services, safety checks and maintenance although both are scheduled to have a quinquennial inspection this year, St. Peter and St. Paul will also require a 5 year electrical inspection in the summer. St. Peter and St. Paul had a water leak at the end of August and this has been a complicated and lengthy process to repair: requiring two List B permissions, and the requirement to appoint an architect to provide the DAC with reports. Having considered a number of people, the PCC have appointed Peter Preston from Manifest and his involvement with the churches to date has been helpful and we are confident that this will be a good appointment. Whilst the pipework has been repaired and the heating working over the

winter, there is still work to be done on the floor sub-base and the replacement of like for like oak floorboards. Asbestos tests have been completed with negative results. Ecclesiastical Insurance will pay for all of the work except the replacement of the corroded pipework, and the loss adjuster has visited and has given permission for the further work to be completed and claimed for. No other major works have been done or found needed, although we did find some wet rot under rubber back carpets in the church but have caught this in time before the wooden floor has been permanently damaged. The architect asks the PCC to ensure that no plastic or waterproof backing is ever used that can trap moisture under a floor covering! The Benefice had an inspection by the Area Dean, on behalf of the Archdeacon, in December 2021 but we have yet to have the feedback from that.

Christ Church problems have been relatively minor, but have included a faulty cistern in the toilet adjacent to the kitchen which has now been fixed. There are also outstanding problems with floor tiles, some loose and some broken. These issues are in hand, but not yet resolved.

4.22. Occasional Festivals

This year we were able to celebrate many of the festivals in person, including the Crib Service, while the joint Remembrance Sunday service was held outside the Pavilion, Long Hanborough. Also, in conjunction with the Parish Council, who kindly provided mulled wine and mince pies, we held a carol service round the Christmas tree in Hurdeswell.

4.23. Church Flowers

2021 has been yet another difficult year and we continued to use silk flowers in church for some of the time. However, with the kind help of Gillian Hunt, we were able to decorate St Peter & Paul for Harvest and continued fresh flowers until Advent. Gillian and I (Denise Parrott) arranged fresh flowers at Christmas and have continued to maintain them throughout January and February until Lent. We look forward to decorating for Easter with traditional Easter Lilies.

We only had two weddings in 2021 and I stepped in at last minute to arrange the flowers for one wedding when the bride's florist was taken ill. If you are planning a wedding, it helps if I know, well in advance, the date and your arrangements for flowers.

Once again, I am putting out a plea for people to come forward to assist us. You do not have to be a flower arranger, just the desire to help occasionally. Please ring me on 01993 881192 if you are interested.

4.24. Sacristan Report

During the year the Covid-19 remained prevalent in the UK. Some church services took place both in St. Peter and St. Paul and Christ Church. Altar frontals were changed to the appropriate liturgical colour. In both churches, the communion vessels were laid up in the vestry ready to be transferred to position before the start of the service.

All Holy Communion vessels were sterilized before and after use. Linen was washed and ironed after use before being replaced in the vestry whilst observing strict Covid rules. Holy Communion wafers were obtained from the Community of St Clare in Freeland. Sufficient Holy Communion Wine was already purchased.

The Holy Communion vessels and linen and altar frontals are all in good repair but it would be lovely to have a new purple altar frontal and lectern drop for use in Christ Church, Long Hanborough.

4.25. Annual Safeguarding Report for the Benefice of Hanborough

In early January 2021 we welcomed Rev Steve Stewart as Rector of the Benefice of Hanborough and Freeland. He assumed the role of Recruiter. In July Louise Parker left the role of Verifier and Colin Griffiths was appointed as her replacement. Gillian Hunt continued as Parish Safeguarding Officer. At Diocesan Church House changes also took place. Richard Woodley, Diocesan Safeguarding Officer left the role at the end of December.

Many activities continued online because the Corona Virus Covid-19 was still prevalent. Despite this fact, people were both able and encouraged to renew their DBS certificates and training was available to be completed online. In Hanborough, 8 people renewed their DBS. The training modules provided by The Church of England through their Safeguarding Training Portal also changed. What had been C0 became Basic Awareness, C1 Foundation and C3 Leadership. All people obtaining a DBS were asked to complete the Basic level of training and then where appropriate the Foundation level. Certain roles also required people to complete the Leadership training. This was delivered in person with follow up training on-line. All Hanborough PCC members were asked to complete Basic level training because the PCC, which has charitable status, is responsible for administering Children and Young Peoples' activities. The PCC voted not to obtain DBS certificates for each member as it was not compulsory for them to do so.

DBS certificates which had lasted for 5 years will gradually be phased out, so that they will need to be renewed every 3 years in line with training. This is already happening.

In September, the two combined PCCs held an on-line meeting where they discussed the findings of the 3 reports which the Oxford Diocese had issued. The three separate cases, Parishes of Stowe and Maids Moreton report following the abuse and death of Peter Farquhar, the investigation into and findings of child abuse by the then Rt Reverend Peter Ball and the independent report and tribunal findings of the case concerning Rev Tim Davis who was found guilty of exercising spiritual abuse and authority over a person then aged 15-16 all provide salutary lessons.

In 2020, the two PCCs began a time of reflection on their Safeguarding procedures. This formed the basis of an Action Plan which in turn has been translated into a Parish Dashboard. Over the year, the two PCCs have been able to progress to level 3 having fulfilled all the necessary criteria. In future this will prove to be both helpful and beneficial as it will automatically alert the Rector and/or the PSO when something needs attention.

I would like to thank Rev Steve and Colin for their support and diligence and to all who offer their services throughout the benefice. It is my hope that all parents and or guardians will continue to monitor their young people. It is a really difficult time for young people who can so easily be duped. Notices are displayed at all three church

buildings giving details of safeguarding helplines, as well as them being available on the Church Suite. Details are also available for contacting all Safeguarding Personnel at Oxford Diocesan Church House.

4.26. Deanery Synod Annual Report 2021

Like 2020, 2021 was a very strange year. Zoom services and virtual meetings became commonplace across the Deanery. During the year, some services and gatherings were in church buildings but, generally speaking, life in the parishes has changed.

The synod met three times during the year, twice on Zoom and once at St Mary Magdalene Church, Woodstock. All of the meetings began with an act of worship that helped us to focus on God and his work in our Deanery. At our first meeting the main topic was the parish share for 2022, more of that later. At our June meeting, Ollie Shaw, the youth worker at St Leonard's, Eynsham, spoke to the synod about 'reaching out to young people after coronavirus'. Members found this an interesting and encouraging presentation. In November, Jeremy Auld gave a presentation on 'Living in love and faith' in the hope that people would be encouraged to look at the materials, maybe join a study group and respond to the bishops' request to engage in the discernment process about the way forward. We also looked at the list of ten things that the diocese could do to make it easier for parishes to concentrate their efforts on spreading the news of God's love, rather than things like form filling. All Deanery synod members were asked to consult with their parishes and the list sent to Bishop Gavin early in 2022 was a collation of these responses.

In relation to the parish share an amendment was agreed to the way in which the parish share is allocated between the benefices in the Deanery from 2022 onwards in order to change the effect that the high community profile score system has particularly on the rural parishes in the Deanery. It is anticipated that the allocation method may need amending again from 2023 as a revised diocesan scheme may be in place by then. During the year Deanery Mission grants were approved to Woodstock, the Barton benefice and the Wootton benefice.

There have been some comings and goings in our Deanery. Bishop Gavin, the new Bishop of Dorchester moved into the Deanery at the beginning of the year. Steve Stewart was instituted as Rector of the Hanborough and Freeland churches in January and Ralph Williamson was instituted as Rector of Stonesfield and Combe in May.

In June, Anthony Watkinson stepped down as Deanery synod secretary, and we would like to record our thanks to him for all his hard work. Maria Coonick was co-opted onto the synod as our new secretary at that point. 2021 was also the year that marked a change in our diocesan synod representatives. Reverend Jeremy Auld (Woodstock & Bladon) and Reverend Marcus Green (Steeple Aston, North Aston & Tackley) kindly agreed to represent the clergy, Marcus carrying on from the previous synod and Jeremy filling the gap left by David Tyler. Ollie Shaw (Eynsham) and Mike Holmes (Woodstock) agreed to represent the laity. Our thanks to Steve Young (Hanborough) and Susan Small (Steeple Barton) who preceded them.

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

REGISTERED CHARITY NUMBER :

1183002

RECTOR

REV. STEVE STEWART

TREASURER:

WENDY BAYLISS

INDEPENDENT EXAMINER:

ANDREW GOWER

BANKERS:

BARCLAYS BANK PLC
OXFORD CITY CENTRE

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

STATEMENT OF FINANCIAL ACTIVITIES

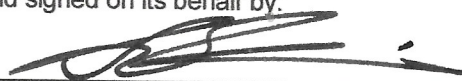
INCOMING RESOURCES	Note	Unrestricted £	Restricted £	2021 £	2020 £
Incoming resources from generated funds:					
Voluntary income	2a	93,943	13,481	107,424	115,268
Activities for generating funds	2b	3,367	-	3,367	4,913
Investing activities		15		15	109
Total incoming resources		97,325	13,481	110,806	120,290
RESOURCES EXPENDED					
Parish Share		47,361		47,361	48,735
Utilities	Peter & Paul Christ Church	3,749 1,617		3,749 1,617	3,556 1,879
Buildings costs	Peter & Paul Christ Church Manor School	4,824 836	274	5,098 836 -	25,505 509 232
Insurance	Peter & Paul Christ Church	3,373 978		3,373 978	3,330 1,036
Missions and charities	3	8,978	6,000	14,978	18,750
Gifts & Donations		1	1,580	1,581	2,402
Rector's expenses		1,965	20	1,985	479
Curates' rent and insurance				-	14,690
Other ministers' expenses		338		338	3,535
				-	
Stationery, Printing & Postage		369		369	243
Equipment		358		358	
Young People's Ministry		576		576	418
Salaries	Organist Admin Wages	- 2,249		- 2,249 -	1,300 1,493 1,300
Copyright licence fee		585		585	643
Sundry expenses:	Fees Miscellaneous LLMs' fees	1,253 2,559		1,253 2,559 -	1,521 1,060
	Religious education prize	60		60	60
	PCC events see also 2b	166		166	135
	Holiday Bible Club 2c	-		-	-
Total resources used		82,195	7,874	90,069	132,811
Net incoming (outgoing) resources		15,130	5,607	20,737	- 12,521
Funds at 1 January		61,483	16,572	78,055	90,576
Funds at 31 December		76,613	22,179	98,792	78,055

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

BALANCE SHEET

	Unrestricted £	Restricted / Designated £	2021 £	2020 £
Current assets				
Central Board of Finance	17,343	1,444	18,787	18,778
Debtors	14,983	726	15,709	15,506
Bank balances	46,075	20,009	66,084	44,178
Petty Cash			-	681
	<u>78,401</u>	<u>22,179</u>	<u>100,580</u>	<u>79,143</u>
Current liabilities				
Creditors	- 1,788	-	1,788	- 1,088
	<u>76,613</u>	<u>22,179</u>	<u>98,792</u>	<u>78,055</u>

These accounts were approved by the P.C.C. on 14th March 2022
for presentation to the A.P.C.M., and signed on its behalf by:



REV. STEVE STEWART

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

NOTES TO THE ACCOUNTS

1. ACCOUNTING POLICIES

The accounts have been prepared under the historical cost convention and in accordance with the SORP 2015 on "Accounting and reporting by Charities" and the following are the accounting policies which have been applied in dealing with material items:-

(a) Donations and Charitable Grant income

Donated income without conditions attached, including that gifted under gift aid, is taken into account when received by the PCC. Income received in circumstances where a claim for repayment of tax has been or will be made to the HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax not yet reclaimed from HM Revenue & Customs is shown within the PCC's debtors.

(b) Restricted and unrestricted funds

Restricted funds are those received for use on specified purposes. Expenditure which meets those criteria is allocated to that fund. Unrestricted funds are those received or generated that can be used for the general purposes of the PCC.

(c) Income and other expenditure

Interest income is taken into account when receivable and expenditure when incurred by the PCC, regardless of when payment is made.

2. INCOMING RESOURCES

(a) Voluntary income

	Unrestricted £	Restricted £	2021 £	2020 £
Direct to bank	74,562	9,755	84,317	82,725
Envelopes	837		837	1,083
Collections and wall safes	900		900	827
Donations/Grants received	353		353	9,161
Legacy	1,000	3,000	4,000	2,000
VAT Refunds			-	5,038
Tax recoveries	16,291	726	17,017	14,434
	<u>93,943</u>	<u>13,481</u>	<u>107,424</u>	<u>115,268</u>

(b) Activities for generating funds

	Unrestricted £	Restricted £	2021 £	2020 £
Church lettings & land	400		400	1,345
Fees	2,967		2,967	3,568
	<u>3,367</u>	<u>-</u>	<u>3,367</u>	<u>4,913</u>

(c) Holiday Bible Club breakdown

	2021	2020
Donations (in 2a above)		
Amounts collected (in 2b above)		
Tax recovery (in 2a above)		
Interest (incl in investing activities figure)		
Expenses		
Net surplus (loss) for 2020	<u>-</u>	<u>-</u>

(d) Employee Emoluments

	2021 £	2020 £
Salaries		1,300
Wages	2,249	1,493
	<u>2,249</u>	<u>-</u>
	<u>2</u>	<u>2,793</u>
Average No of employees:	2	2

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

3. MISSIONS AND CHARITIES

		2021	2020
		£	£
WORLDWIDE			
	Church Mission Society	883	1,000
	Innovista	883	1,000
	J Abu Bakker Christian School India	883	1,000
	Open Doors	883	1,000
	James Berry	6,000	11,250
	TAFTEE	2,795	
	Mothers Union - Gambia		500
NATIONAL			
	Salvation Army	883	1,000
LOCAL			
	The Besom	884	1,000
	The Porch	884	1,000
TOTAL		<u><u>14,978</u></u>	<u><u>18,750</u></u>

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

4. DESIGNATED FUNDS, UNRESTRICTED FUNDS AND RESTRICTED FUNDS

Note	1 January 2021 £	Income £	Transfers £	Expenditure £	31 December 2021 £
Restricted Funds:					
Benchseat memorial	-	2,000			2,000
Churchyard	888	15			903
Ducker Bequest	254				254
Holiday Club	1,825				1,825
James Berry	1,950	5,112		6,000	1,062
Lunch Club	-	1,000		1,000	-
Ministry Fund	696	4,649			5,345
Nativity Set Fund	9			9	-
Nepal Fund	4,721				4,721
Organ Fund	140			140	-
Rector's Discretionary Fund	6,089			20	6,069
St Peter & Pauls Building Fund	-	125		125	-
Gifts & Donations	-	580		580	-
Total Restricted Funds	16,572	13,481	-	7,874	22,179
Designated Quinquennial Building Fund	-		10,000		10,000
Other unrestricted fund	61,483	97,325	10,000	82,195	66,613
Total Combined	78,055	110,806	-	90,069	98,792

The benchseat memorial is restricted funds from a legacy towards a benchseat to be sited at Christ Church

The Churchyard Fund comprises capital of £500 & accumulated income after expenditures of £403 held in Trust by the Rector and Churchwardens. The accumulated income is to be used to keep the graveyard of Christ Church in good order and repair the graves and gravestones of F G and A Thompson, E H, A E and AL Jakeman and to keep the lettering thereon legible and to have the lettering recut from time to time.

The Ducker Bequest Fund is to be used for the Sanctuary at the Parish Church.

The Holiday Club Fund is to be used for children's ministry within the parish

The James Berry Fund is a restricted fund of donations given to support James.

The Lunch Club was funds given as part of a legacy to be sent to them.

The Ministry Fund is a restricted fund towards ministry and/or curate costs. Deductions are receipts plus 1/3 of brought forward figure being lower or equal to actual costs.

The Nativity Fund is restricted money given toward purchase of a new Nativity Set

The Nepal fund is giving towards cost of an operation for a young girl in Nepal.

The Organ Fund is to be used towards the upkeep of the organ.

The Rector's Discretionary Fund is able to be used at the Rector's discretion to assist him in his work.

The St Peter & St Paul building fund is monies received toward building costs at this church

Gifts & Donations are restricted funds received towards gifts and donations to specific people & paid out in 2021.

Designated Quinquennial Fund for annual building costs with an aim to build up the fund for future repairs.

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

Independent Examiner's Report to Hanborough PCC

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on the previous pages.

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of accounts; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- * examine the accounts under section 145 of the 2011 Act
- * follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act : and
- * state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission . An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters.

The procedures undertaken do not provide all the evidence which would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
i) to keep accounting records in accordance with section 130 of the 2011 Act; or
ii) to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A. S. Gower

A Gower

20th February 2022.

Dated

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

Independent Examiner's Report to Hanborough PCC

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on the previous pages.

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of accounts; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- * examine the accounts under section 145 of the 2011 Act
- * follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act : and
- * state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission . An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters.

The procedures undertaken do not provide all the evidence which would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
i) to keep accounting records in accordance with section 130 of the 2011 Act; or
ii) to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A. S. Gower A Gower
28th February 2022. Dated