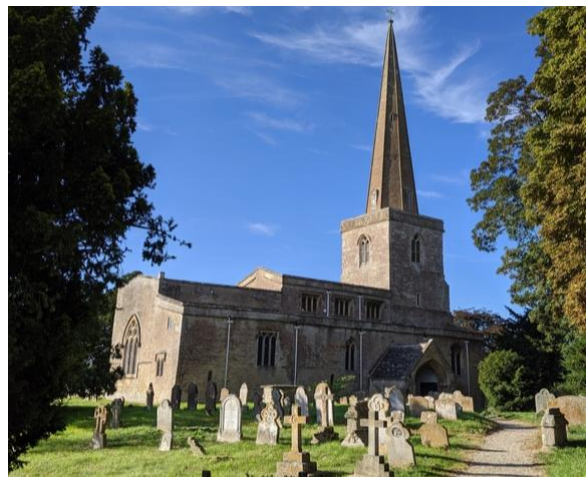


Hanborough Parish

**(Christ Church – Long Hanborough and
St Peter & St Paul Church Hanborough)**



**REPORT FOR THE ANNUAL GENERAL MEETING OF
THE PAROCHIAL CHURCH COUNCIL FOR 2020 ON
MONDAY 5TH JULY 2021 VIA ZOOM AND THE
ACCOUNTS FOR THE YEAR ENDING 31ST
DECEMBER 2020**

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1. RECTOR'S REPORT FOR THE YEAR 2020 TO 2021

It goes without saying that 2020 and the first half of 2021 have been a period like no other in living memory for the world and the Church. My family and I arrived in Hanborough and Freeland on 6 January 2021 at the very peak of the third wave of coronavirus infections in the UK. However, it is a testimony to the hope in Christ of Christians in general, and the body of Christ in particular in this Benefice, that what I found upon my arrival were countless loving servants of Christ – brothers and sisters in the Lord who welcomed me and my family into their hearts and, in most recent times, your homes! The Benefice comprises churches of different liturgies, varying traditions and distinct buildings – but what is held *in common* in the Benefice is where the love and resilience of the faithful has come to the fore, and taken us through this pandemic: humble, servant-hearted obedience to Christ's command for us to love one another, much prayer, and the faithful proclamation of the gospel in sound biblical preaching and teaching.

There can be no question that many have missed in-person worship, myself included (for, with the exception of Easter Day, as I write I have not yet experienced an in-buildings service in my own benefice!), but 2020 saw the rise of Zoom worship, and it is heartwarming to see so many still attending some 17 months on. It is not only coronavirus that has changed the shape of the parish since the start of 2020: following the previous Rector David Tyler's move, we have seen both Rev Sue Spankie and the Rev Emma Hopegood-Jones both finding new appointments. And here my thanks go not only to David, Sue and Emma for helping prepare me for my arrival, but in particular to our curate Rev Mike Madden for his wisdom and help as an outstanding colleague.

In addition to Mike, Hanborough and Freeland have been blessed with a superb team of churchwardens in Matt Andrews, Clive Berry, Steve Mellin and Claire Soanes. Godly colleagues all, they have brought an extraordinary range of gifts and worked so hard not only to "keep things going", but to firm the foundations of a benefice set for mission and growth. I am deeply thankful to all our churchwardens, and to all those in our church family who have worked tirelessly and faithfully in often very difficult circumstances throughout 2020 and into 2021.

It would be easy to see the pandemic only in terms of crisis, but God speaks into all things, and the most important task for the Benefice is to listen to, hear, and respond rightly to what our heavenly Father has been telling us as our churches have been forced into lockdown.

I think that the things which God has been saying to us at Hanborough and Freeland can be laid out in 9 principles, which I first communicated towards the end of March 2021:

"...whatever happens each thing we do will be:

1. Christ-centred
2. Biblically-driven
3. Church family-loving
4. Prayer-surrounded
5. Mission-focused
6. Lockdown-learned
7. Benefice-orientated
8. Realistically-grounded
9. Gifts-defined"

One of the great learnings of Zoom collective worship at Hanborough and Freeland has been the opportunity for the different churches in the Benefice to worship together on Sunday mornings as one body. And in this season of listening and prayer, the clergy, the wardens, the PCCs, in consultation with the Bishop, have been led to introducing significant changes to the patterns of worship across the Benefice.

Many months in prayer in preparation have put us on the starting line of a season in which, to the best of our ability and resources, the plan is to have 10 AM services every week at all three church buildings. Above all, the purpose of this change is, whilst giving great thanks the things of the past, to make the Benefice as fit as we can be for mission and growth into the future: for faithful biblical teaching, with the cross and resurrection of Jesus at its heart; being transformed into the likeness of Christ; loving one another as brothers and sisters in Him; exhibiting the fruit of the Holy Spirit; ministering the gifts of the Spirit; and welcoming and loving each newcomer into the church family. Change can be very difficult for many for church is more than a club or society, more than a charity, more than simply a like-minded group of people – for many, church is (quite rightly) the place of hope, home, help and haven. And for this reason, I want to extend a very particular thank you to those who have struggled most with the announcement and implementation of change: for your humility, patience, good grace, selflessness, kindness and love. *"By this everyone will know that you are my disciples, if you love one another"* (John 13:35). As His disciples indeed, in this you have done great things for the kingdom of God here in Hanborough and Freeland.

To these ends, and with our current configuration of clergy, the call went out to the laity of the parish to think and pray about how they might serve in order to make the new patterns of worship happen. I am delighted and encouraged to say that the list of those who have come forward to lead and/or to preach in the Benefice now numbers 21. Filling our rotas and doing all the practical things to make this happen will not always be easy. As even the most elementary student of the book of Acts will quickly learn, building God's kingdom is messy, dangerous and full of risk. There will be mistakes, gaps and stumbling blocks on the road ahead. But as a colleague of mine, now a bishop in the province of York, once said to me: "you discover the most about a church family and where they are in Christ when things go wrong". 2021 will be a journey of much discovery!

And what of my priorities for the Benefice for 2021? They are many, and I highlight but a few here. We have already seen the appointment of "Area Leads" for areas of Benefice life such as Children & Youth Work and Music. I hope to see the announcement of more Area Leads in the months ahead, each being a person who serves and nurtures a particular part of the life of the church, and acts as a focal point for me as Rector to provide prayer, information, needs and pastoral care, and who will report on that area of church life to the PCCs. We noted above the number serving in terms of leading and preaching, and I will be looking to build up and train our preaching team for the future. House groups are an essential part of a healthy church, fit for mission, and we will be looking to grow these right across the Benefice. Finances are a perennial challenge, and although so far in 2021 there are some encouraging signs of increased giving, there is still much to be done. I hope in the next year to be encouraging tithing (the giving of 10% of one's income) as a biblical, normative part of the self-sacrificial life of the Christian – something we have done as a family for many years, and which has brought us nothing but blessing. Exemplary and effective Safeguarding will remain a top priority. I would also like to grow the number of social events, not only to unify us in Christ, but to be a place of welcome for newcomers. Running Christian basics courses and finding effective ways of

introducing new people to come along to these, will be essential if we are to see the churches grow. This list is far from exhaustive, and we know that all areas of church life, from children and youth to pastoral care, prayer, leadership training and so much more, must be treasured and encouraged for mission to flourish.

To all those who have held offices in the church, who have served, prayed, given and encouraged over this last year, know that I am deeply thankful for and built up by each one of you. I have been here less than six months and you have already taught me a great deal: "*good deeds are obvious, and even those that are not obvious cannot remain hidden forever*" (1 Timothy 5:25), so "*let your light shine before others, that they may see your good deeds and glorify your Father in heaven*" (Matthew 5:16). There is much light in Hanborough and Freeland – praise be to God! Thank you for bringing me here.

Finally, I want to thank my wonderful children for loving their eccentric and often frustrating, but very proud dad, and my lovely (not to mention patient!) wife, Mands, who is a refreshing and vital source to me of inspiration, love, and the modelling of a Godly life.

(Rev Steve Stewart)

2. AIM AND PURPOSES

Hanborough's PCC had the responsibility of working with the wardens and clergy team during the interregnum and more recently (since January 2021) with the new Rector, Rev Steve Stewart, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC met four times as the PCC during the year with an attendance total of between 80-100% of those elected to office. Minutes from the committees, and reports of other meetings were received and responded to as necessary.

The PCC had an income of £131,945 in the year and is still eligible for independent examination. Qualifying for Charitable status, the PCC has the responsibility of ensuring that it fulfils its commitments.

3. OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship in our Parish of Hanborough. The PCC has an overview of the worship throughout the parish and, from time to time, may make suggestions on how services can involve the many groups that live within our parish. Our services and worship reflect faith through prayer, scripture, music and sacrament. This is done when planning activities for the year having consideration for the Charity Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer: learning about the Gospel; developing their knowledge and trust in Jesus
- Provision of Pastoral Care for people living in the parish.
- Missionary and outreach work: Occasional Offices – Baptism services, Weddings and Funerals.

In order to facilitate this work, it is important that we maintain the fabric of Ss Peter and Paul Church in Church Hanborough, and Christ Church in Long Hanborough. A part time secretary helps the Rector for 6 hours a week in term time.

We are grateful for all the services provided by our Clergy (Steve and Mike) and Licensed Minister Team. It is also good to have many other members of our churches taking leading roles.

4. WORSHIP AND PRAYER

5.1 Sunday services

With only a few exceptions, since March 2020, services took place live on Zoom. The option to go for live rather than pre-recorded services has proved to be a good one, and provided the following advantages: despite being on screen, the service has had a "live" feel to it; preaching on the same Bible text gave the opportunity for the whole Benefice to hear the same sermon each week; while "breakout room" coffee groups after each Sunday 10 AM Zoom service meant that fellowship in relationships across the Benefice have been built up – something

treasured by many members of the Hanborough and Freeland church family; worshipping all together has helped us focus on the things in Christ which matter most – the gospel of Christ crucified and risen, our adoption in Him, our unity in Him, and his call for us to love one another. In recent months, it has been a joy to see and hear our own musicians producing pre-recorded parts of the songs, then edited together so we could all join in on Sunday morning Zoom services. It has been good also to see that for those who do not have access to the technology, both services and sermons are printed and delivered each Sunday.

Special thanks go to all those who have used their technical skills to host the Zoom services, and to those who have printed and delivered hardcopies around the Benefice. A great example of the body of Christ working together with all the different Spirit-given gifts and skills.

5.2 Area - Youth and children

The youth have continued to meet throughout the pandemic either on Zoom or in person as the rules have allowed. Throughout all the uncertainties that the past year has thrown up, we have explored God's unchanging character, through the OT covenant promises. We have also spent time understanding prayer more deeply and have completed a Christianity Explored course, which ended with a few weeks of meeting in person in the sunshine! We've played games via Zoom, made cakes in person and look forward to a summer social barbecue at the Rectory.

The church has faithfully provided a children's craft activity each week as part of the Benefice online service. Children have also been supported by Zoe Dobson who has sent out activities throughout the year for the children to do with their parents, including a memorable series looking at Christians who acted in their lives by faith, from Florence Nightingale to Eric Liddell. As Zoe steps back from running the Children's and Youth work for the past 20 years, we are so grateful to Zoe for her servant heartedness. We look at the fruit of the work and see so many young people who have grown up in the church here who are now working for Christ both here and abroad.

Following a time of such uncertainty in the World around, we look forward to a time when the children can meet again together, to learn and laugh together. We are delighted that we can use the Old Doctor's Surgery in Long Hanborough for children's activities in the coming months. We continue to pray for them that they know God's grace and mercy and His love for each of us. *(Alice Harden, Area Lead, Youth and Children)*

5.3 Area - Music

Music happened in the parish as normal until lockdown restrictions began in March. For Zoom services, recorded music was "broadcast" from Zoom host screen sharing. When lockdown restrictions were reduced and some in-person services were held, recorded music again was used as congregational singing was not allowed. At Peter & Paul, Margaret Wilkins also attended to play the organ. The occasional choir, Exultate Justi, produced a virtual recording of the canticles for the Evensong Short Service by Orlando Gibbons and recorded music for the benefice carol service. Musicians in the benefice are looking forward to playing together to worship God when we are able to in 2021. *(Steve Young, Area Lead)*

5.4 Prayer in the churches

When our church buildings were not affected by the pandemic restrictions, our church buildings were open every day, and were always available for personal prayer. Visitors would often comment on their delight at finding the church open and welcoming. Leaflets are available for guidance for prayer, reading the Bible and Christianity. Details of contact names are displayed on the external and internal notice boards. During the pandemic our churches were initially completely closed, however when the pandemic restrictions were lifted slightly, we were able to open St Peter and St Paul in Church Hanborough and St Mary's at Freeland for private prayer.

5.5 Monthly prayer

Prior the pandemic these monthly times of prayer took place on the first Sunday of each month lasting around one hour. They would start with praise and confession, followed by extempore prayer, and conclude with the Evening Collect, attended by 8 – 16 people. We have sought to make this important time of prayer central to the Benefice's ethos, praying for local community needs, parish needs (often suggested by the Rector) as well national and international issues as appropriate. During the pandemic, this monthly time of prayer, moved online, which actually resulted in more people attending from a broader cross section of the Benefice. However, we did need to adapt our approach slightly, using PowerPoint Slides to help us all concentrate on the different areas we wanted to pray through. More recently we have been considering whether it is time to return to 'in-person' prayer meetings, even if it means meeting in a garden. *(Nigel Knights Johnston)*

5.6 Supporting Ecumenical Relationships

Anglican and Methodist ministers continued to work closely together meeting regularly with Father Martin from the Catholic Church. The Methodist/Anglican Church Councils met once in 2019. The service to sign the Renewal of the Covenant between the Methodist and Anglican Church in Hanborough was held in the Methodist Church, Long Hanborough at 6pm on Sunday 25th October (at Hanborough Methodist Church), in person in social distanced fashion.

Annually the service for Remembrance Sunday is shared, alternating between the Methodist and Anglican Church when the church welcomes the local uniformed organizations before processing to the War Memorial for the two minutes silence. Remembrance Sunday this year was marked in 2020 by a zoom service on the 8th of November, with a low-key act of remembrance at the War Memorial.

The Women's World Day of Prayer is a service planned jointly and attended by members of all churches. Roads in the villages are prayed for each week on a monthly rota basis and Freeland village as a whole is included in one month. We continue to work with the Methodist church to co-ordinate Christian Aid week collections. The Street Warden Scheme, sharing with the Methodist Church, continues to be helpful providing a Welcome Pack (containing current news of the churches as well as the Hanborough Herald for the month) to anyone who moves into the village, including the new housing estates.

6 PASTORAL CARE IN THE PARISH

6.1 Home groups

We currently host a number of small groups as a parish, of various types and sizes in people's homes in the villages, which are briefly described below:

The Harden Home group has continued to meet and grow during the pandemic, either on Zoom, in person and in hybrid versions as the changing rules have allowed. Throughout this time, we have learnt to patiently serve one another to seek to understand God's plans for our lives and to know Him more deeply through studying His Word. We have finished studies in John's gospel, the book of Jonah and begun a new series in Acts. We have also enjoyed fellowship and the power of seeing prayers answered in what has been both a period of time during the pandemic of both dark and light.

Rob and Alison Feast co-ordinate a home group, of six people, which have been using the Big Church Read to look at Jeff Lucas' book, "Singing in Babylon: Finding Purpose in Life's Second Choices" and are currently reading and discussing "Why Worship?" by Nick Drake, Tim Hughes and Lisa Hoeksma. During the pandemic restrictions, the group has met via Zoom.

Paul and Sarah Lindon's home group meets on Wednesday evenings, and has continued to meet in accordance with the relevant pandemic restrictions either online or in varying groups of six in gardens during the pandemic, with the aid of garden fire-pits for which they are most thankful. Home group evenings typically involve a mixture of Bible study and fellowship.

Sarah Lindon also hosts a ladies' lunchtime group currently consisting of three to five ladies who meet for Bible study, prayer and discussion, at 1pm on Mondays. While numbers have been lower due to homeschooling and work commitments the group have continued to support one another in prayer via email. While Zoom has worked, everyone appreciated meeting in person again earlier this year under a gazebo in Amanda Ford's beautiful garden.

Prior to the pandemic the Exegesis Group had continued to meet roughly every six weeks to undertake careful, analytical study of biblical passages undertaken in order to produce useful interpretations of those passages. While the group did stop meeting during the pandemic various discussions have continued via email.

If anyone would like to attend one of our home groups, please contact Rev Steve Stewart.

6.2 Pastoral care in the parish

A great challenge of lockdown has been offering one another pastoral care. Perhaps more than any other area of church life, lockdown militates against the very substance of pastoral care: simply being *present* with those in greatest need. Nonetheless, once again the technology – from telephone to computer – or even rediscovering the power of the simple letter, has mitigated at least some of the detrimental effect on pastoral care of isolation, inability to access everything from nursing homes and hospitals through to even funerals and private homes. It has been encouraging to see how well the pre-existing connections and relationships in the Benefice have meant that the clergy have been kept very aware of key pastoral needs, including poor health and bereavement.

It is hoped over the next 12 months to appoint an Area Lead for Pastoral Care in the Benefice, a key part of whose role will be to both keep track of pastoral needs, and endeavour to see that those church family members called specifically to pastoral ministry are organised to provide appropriate pastoral care – and to identify those who may fall outside of the usual church family networks such as House groups, etc.

6.3 Weddings, baptisms and funerals

The coronavirus pandemic has had a huge impact on a number of occasional offices conducted in the benefice. In Hanborough parish, there have been only 2 weddings, 2 baptisms and 7 funerals taken in 2020 and no weddings, no baptisms and 3 funerals until the end of June 2021.

With limited clergy, following the departure of Rev Sue Spankie and our curate Rev Emma Hopegood-Jones, it is good stewardship of the PCC as charitable trustees to recognise that occasional offices – important as they are both in themselves and as an opportunity for serving and mission – can take up a very significant amount of clergy resources. We are therefore grateful and thankful to our Benefice administrator, clergy and others who help share the workload.

7 MISSION

7.1 School's work

Prior to the pandemic the clergy team made frequent visits to The Manor School and a team of Methodists, Roman Catholics and Anglicans helped with assemblies on Thursdays. However, with the pandemic restrictions in place the clergy team provided a series of assemblies recorded on video for use by the school.

7.2 Prayer for the villages

The parish has continued to pray for the villages. For example, each month a Bible reading is provided for inclusion in the Hanborough Herald and parts of the village are printed for focus for prayer in the community and are included in Intercessions on Sunday. (The Hanborough Herald is delivered to every house in the Hanborough's). Specific church news is published in the quarterly Parish News which goes to any household requesting it. Currently 250 copies are produced and delivered. During 'normal times' at Christmas, a special card is published which gives details of all the Christmas services in both the Anglican and Methodist churches and this goes to every household in the Hanborough's. Books for Prayer Requests are available in both churches. The prayer requests are included in the Intercessions during the service on Sunday. The website (www.hanboroughparish.org.uk) has been developed and gives news of events as well as service details.

7.3 Supporting mission in the U.K. and overseas

Each year the PCC give away 10% of their previous year's unrestricted income to specific Missions and Charities. The recipients are listed in the accounts in note 3. Members of the congregations support the work of BESOM, a locally based Christian charity working with those in need. News of some of the Missions and Charities supported by Hanborough is available at the back of both Christ Church and Ss Peter and Paul.

7.4 Hanborough Manor C of E Primary School

We are grateful for the commitment of the Governors and the role they and others play in upholding the Christian values within the school. Weekly acts of worship and celebratory services have continued, in different formats, throughout the various levels of lockdown at Hanborough Manor school. It has been a challenge and a blessing to be able to walk with them in this way as we adapted the various media, we could use to engage with the school.

7.5 Alpha courses

An Alpha course is held at the beginning of each year and is an important part of our outreach. The Alpha course has proved to be an incredibly successful way of leading people to Christ, as well as building long-term relationships in the context of a small group. In 2020 we ran a successful Alpha course that started with face-to-face meetings and ended up being run online due to the pandemic restrictions.

8 CHURCH OPERATIONS

8.1 Structure, Governance and Management: Administrative Information

Members of the PCC are either ex officio or elected by the Annual Parish and Parochial Church Meeting (APPCM) in accordance with the Church Representation Rules. During the year the following served as ex-officio members of the PCC:

Description of role	Name
Incumbent (Rector and Area Dean)	Revd Canon David Tyler (Until February 2020)
Incumbent (Rector):	Rev Steve Stewart (From January 2021)
Associate Vicar:	Rev Sue Spankie (Until January 2021)
Curate:	Rev Hopegood Jones (Until December 2020)
Curate:	Rev Mike Madden
Licensed Lay Ministers:	Mr Clive Berry
And as elected members:	
Churchwardens	Dr Matthew Andrews
	Mr Clive Berry
Representatives on Deanery Synod:	Mrs Liz Whittle (Lay Deanery Chair),
	Mr Steven Young
Elected Members:	Naomi Allen
	Mrs Denise Parrott
	Deborah Balding Brittain (Resigned 24/5/21)
	Richard Wilkins
	Mr Tom Harden
Appointments by the PCC: Vice chair:	
Vice chair	Mr Clive Berry
Treasurer:	Mrs Wendy Bayliss (co-opted)
Secretary:	Rev Mike Madden from November 2020
Lay Pastoral Assistant:	

8.2 Committees

The PCC operates through a number of committees

Standing Committee – The functions of the Standing Committee have been carried out by the clergy and wardens who have met every 2-3 weeks. (Church Representation Rules M.31).

Fabric and Finance (F&F) Committee – The parish no longer operates with a Fabric and Finance Committee. Instead, the task of ensuring that the best possible material and financial resources are available for the work of the parish falls to the Churchwardens supported by the PCC and other parishioners. The PCC directly assists the Treasurer in financial planning and control, discussing and agreeing our own parochial giving, ensuring the effective maintenance and management of all parish buildings and land (including churchyards, though these are managed and maintained by the Council), and supporting the churchwardens as necessary in their duties with regard to parish property.

Whilst the PCC seeks ways of reaching out to the community it also ensures that the maintenance of the church buildings is secured to enable the buildings to be used with safety, comfort and convenience. Ramped access is available at all our places of worship and pathways are maintained to assist access for wheelchair users, though this relies on support from the Council. A basic First Aid kit and a book for recording any injuries are available in both churches. The PCC continues to work with the Parish Council to ensure the safety of gravestones in the churchyards, resting any considered unsafe. During the year routine checks were carried out on fire extinguishers, bells and lightning conductors. The central heating boiler in Ss Peter and Paul was replaced in 2019.

Quinquennial inspections were carried out on Christ Church and Ss Peter and Paul during 2017. These inspections identified various items in need of repair during the subsequent five years. Deanery Synod was attended by the three elected members of Hanborough as well as the Rev David Tyler and other members of the clergy team. Reports, including from General and Diocesan Synods, are discussed where appropriate. News is exchanged between Parishes in the Deanery and the Deanery business is discussed.

Following a risk management report undertaken in February 2019 by the church's insurers, Ecclesiastical, we were required to carry out extensive work to repair the north parapet at Peter and Paul. This was due to concerns that flaking and crumbling stone could pose a significant hazard to individuals and fabric. After some delay due to winter and the COVID-19 pandemic, work started in late July and finished in early October 2020. Some other essential works were carried out at the same time to parts of the east end.

8.3 PCC Meetings

The full PCC met 4 times during the year with an average attendance level of 80-100%. Due to government restrictions these were, held via a Zoom. The pandemic obviously dominated discussions during the year as we tried to balance maintaining as much of our usual activities as possible with keeping everyone safe.

8.4 Parish statistics

Parish of Hanborough: Electoral Roll Report 2021

Electoral Roll - 81 Parishioners at the time of the 2020 APCM.

The current revision of the Electoral Roll shows that there have been no additions and 5 people have been removed so that the total on the ***Roll as at 21st June 2021 is 76.***

(Sinead Andrews, Electoral Roll Officer)

8.5 Finances – Treasurer’s Report based on 2020 Accounts paperwork

In the year to 31st December 2020 total income was £120,290 8.8% down and the total expenditure £132,811 which resulted in a deficit of funds of £12,521. The deficit is split with £7,785 less held in unrestricted funds and £4,736 less in restricted funds. There was not unexpectedly a decrease in funds received, but expenditure was similar to 2019.

Unrestricted income was £82,303 against £96,099 in 2019, reflecting the effect of Covid 19 because there were very few church collections after March, no wall safe monies, reduced gift aid envelopes & less rents received. We did receive an unexpected legacy of £2000.

Unrestricted expenditure of £90,088 was in fact slightly lower than 2019 which was £90,631 so this helped to offset the downturn in monies received.

Restricted income received was £37,987. All the restricted funds for St P&P building works have been utilised this year to cover the works on the parapet with a further £6,870 taken from unrestricted funds to cover total costs of £25,505 against £17,295 in 2019. Going forward the PCC is considering setting up a designated fund to build up monies to help offset future building costs. The curate’s house was handed back in December 2020 and so the cost in the accounts of £14,690 will not be in 2021. A breakdown of income and expenditure for all the restricted funds held is shown under note 4.

Much of the expenditure is comparable to the previous year with the parish share of £48,735 continuing to be by far the largest, most significant expenditure, with the St Peter & Paul’s building costs second, the third being our donations to missions and charities £7500n from unrestricted and £11,500 to James Berry from restricted funds. A full breakdown of these donations is found under note 3.

Note 4 shows the breakdown of our total funds at the end of 2020 totalling £78,055 which are split as follows - Restricted Funds - £16,572 Unrestricted Funds - £61,483.

Thank you to everyone who gives so generously and following the appeal our monthly giving direct to the bank has increased which is fantastic news going forward. Special thanks to Hazel Bowman, Paul Amos, Clive Berry and Matt Andrews for their assistance in financial matters and Andrew Gower for carrying out the Independent Audit of the Accounts. *(Wendy Bayliss)*

8.6 Others who serve in various ministries

With the exception of our Rector Rev Steve Stewart, the Benefice Administrator and our organist and church cleaner, all the other people who minister and serve the churches, including our curate Rev Mike Madden, work in a voluntary capacity. The PCC is very grateful to all who help to maintain our church buildings in many other voluntary and practical ways

which is a thank you to almost every single member of the church family. The biblically authentic hallmark of “every member ministry” is well lived out in the Benefice of Hanborough and Freeland.

8.7 Churchwarden’s Report 2021

Since the church building was either totally or partially closed for most of 2020, there’s not a great deal to report. We took steps to follow all the regulatory guidance required because of the Coronavirus pandemic and reorganised the church interior to meet the new needs. We produced risk assessments and action plans; removed all bibles, hymn books, prayer books, leaflets, children’s toys, books, and all other loose paperwork; put up signs and a hand sanitiser station; sourced hand sanitiser, rubber gloves, and face masks. This did enable both churches to be open for a period for church services when government restrictions allowed.

8.8 Occasional Festivals

While many of the festivals we normally celebrate as a Parish were constrained by pandemic restrictions, in many cases we were able to continue with equivalents via Zoom or when the regulations allowed, Covid safe formats. For example, this last year saw our normal Christingle service and crib services take place via Zoom, although we did manage to gather around the Christmas tree in Long Hanborough for carols just before Christmas.

8.9 Church Flowers

2020 really has been a strange year with all the restrictions, which means I have very little to report. We are looking forward to getting back into our churches and arranging our flowers again as they always look welcoming. We are very short of people to arrange fresh flowers and therefore we are continuing to use silk flowers. We would welcome help from anyone, so do not be shy in coming forward. (*Denise Parrott*)

8.10 Sacristan Report for the year ending December 31st2020

During the year the Corona Virus Covid-19 was prevalent in the UK so regular church services in both SS Peter and Paul and Christ Church (Long Hanborough), were mostly suspended from March until August and then again in November. When they took place the altar frontals were changed to the appropriate liturgical colour. In SS Peter and Paul, the communion vessels were laid up in the vestry ready for transfer to the altar before the start of the service. All vessels were sterilized before and after use. Linen was washed and ironed before being replaced in the vestry observing strict Covid rules. Holy Communion wafers were obtained from the Community of St Clare in Freeland. Sufficient Holy Communion Wine was already purchased. The Holy Communion vessels and linen and altar frontals are all in good repair, but it would be lovely to have a new purple altar frontal and lectern drop for use in Christ Church, Long Hanborough. (*Gillian Hunt*)

8.11 Annual Safeguarding Report for the Benefice of Hanborough

In February 2019, Rev Canon David Tyler (Rector) left the benefice of Hanborough and Freeland. In the interregnum, Rev Susan Spankie, Associate Vicar, was appointed as the recruiter for all our DBS checks. In April, Stuart Nimmo, Diocesan Safeguarding Adviser, left and he was replaced in July by Richard Woodley. Mrs Louise Parker continues as Verifier and I, Gillian Hunt, am the Parish Safeguarding Officer. During 2020, a pandemic, Corona virus Covid-19, was problematic. Between March and 1st August no face-to-face meetings could take place

and Sunday worship in church was suspended and again in November. Some services were held again during December. When services (including occasional offices) took place it was with extra vigilance and numbers attending any service in church were restricted to 30. All moveable chairs and any possible loose fittings including cushions, kneelers, hymn and service books were moved and covered inside the buildings. Professional cleaning took place between services. Hand wash was available at the entrances to the buildings and paper towels were supplied at the sinks.

In Hanborough during the year five people had their DBS certificates renewed and two people were DBS checked for the first time when face to face meeting was permitted.

With Zoom being used to facilitate meeting for church worship, a policies for its use both for Sunday services and for meeting with young people were developed.

In March, Articles of Enquiry required PCCs to adopt a Parish Safeguarding Action Plan. The PCC looked at any gaps on it and adopted a Diocesan Policy for Recruiting ex-offenders and formulated a Zoom policy. It highlighted the need for Safeguarding Training for all PCC members and churchwardens.

Any person holding a DBS certificate and who needed to update their training was able to complete it through online training. Training at Level C0 was undertaken by any member of the PCC who needed it and at C2 for Churchwardens.

In October the Archbishop of Canterbury published the "Independent Inquiry Child Sexual Abuse, The Anglican Church, Investigation Report". This pertained to the investigation into, and findings of, child abuse by the then Right Reverend Peter Ball. A second report "The Independent Safeguarding Review: lessons learnt from events in the Parishes of Stowe and Maids Moreton, 2012-2019" covered the issues connected with the abuse and death of Peter Farquhar. The Oxford Diocese published an Independent report and tribunal findings of the case concerning Rev Tim Davis who in December 2017 was found guilty of exercising abuse of spiritual power and authority over a person then aged 15-16. The PCC will fully discuss these report's recommendations in 2021 with the new Rector. I attended an Arch deanery "Zoom" meeting in November. *(Gillian Hunt, Safeguarding Officer)*

9 DEANERY SYNOD ANNUAL REPORT 2020

It is perhaps a vast understatement to say that 2020 has been an unusual year. Nonetheless the work of the deanery has continued, and God's work has been upheld in this corner of Oxfordshire. At the beginning of the year, we welcomed our new Area Dean, Jeremy Auld, who is chair of the synod and rector of Woodstock and Bladon. We have only had two deanery synod meetings this year. (The summer meeting was cancelled because of lockdown). Our March meeting was at St Leonard's in Eynsham and the November one took place via zoom. In our March meeting, the first deanery synod of Jeremy's time with us, the opening act of worship was based on Taizé and Iona prayers and was compelling and engaging. Amanda Gafford spoke about "Meeting dementia with a positive attitude". She spoke about her work with people living with dementia and left us with some useful insights and information. We did

not have a speaker at the November meeting and much of the meeting was taken up with discussion about the parish share. The parish share allocation between benefices was discussed at length with particular reference to the Community Profile Score element and changes were agreed in the method of allocation that will be used at deanery level from 2022 onwards.

As a consequence of lockdown, the diocese gave extensions so that the APCMs could be delayed. Consequently, the new parish reps were elected at different times, but most were in place by the November synod.

In 2020 two of our benefices were coping with vacancies, Stonesfield & Combe and Hanborough & Freeland. New priests are taking up their appointments in 2021. Our area bishop, Colin Fletcher, retired in the Autumn after 20 years as Bishop of Dorchester. Our Deanery hosted two services to mark his retirement, an in-person service in St Mary Magdalene's Church in Woodstock for the Deanery Chapter and a Deanery Synod service of Evening Prayer on Zoom in which the neighbouring deaneries of Chipping Norton and Witney also participated. Our lay chair, Liz Whittle, who has worked so hard for the deanery synod, has also stood down this year after two terms. We owe her a great vote of thanks and are very appreciative of all that she has done for us over the years. Stephanie Lacey from the Barton Benefice will take over as lay chair in 2021. *(Steve Young)*

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

REGISTERED CHARITY NUMBER :

1183002

RECTOR

REV. DAVID TYLER (To Feb 2020)

TREASURER:

WENDY BAYLISS

INDEPENDENT EXAMINER:

ANDREW GOWER

BANKERS:

BARCLAYS BANK PLC
OXFORD CITY CENTRE

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

STATEMENT OF FINANCIAL ACTIVITIES

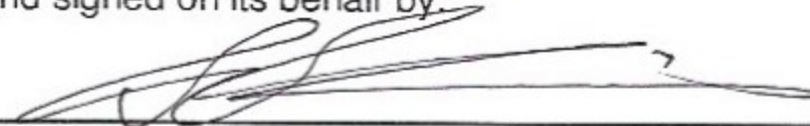
INCOMING RESOURCES	Note	Unrestricted £	Restricted £	2020 £	2019 £
Incoming resources from generated funds:					
Voluntary income	2a	77,287	37,981	115,268	123,325
Activities for generating funds	2b	4,913	-	4,913	8,401
Investing activities		103	6	109	219
Total incoming resources		82,303	37,987	120,290	131,945
RESOURCES EXPENDED					
Parish Share		48,735		48,735	48,223
Utilities	Peter & Paul Christ Church	3,556 1,879		3,556 1,879	2,348 2,084
Buildings costs	Peter & Paul P&P Spire Work Christ Church Manor School	6,870 509 232	18,635	25,505 - 509 232	17,295 389 1,650 63
Insurance	Peter & Paul Christ Church	3,330 1,036		3,330 1,036	3,191 949
Missions and charities	3	7,500	11,250	18,750	8,394
Gifts & Donations		30	2,372	2,402	7,891
Rector's expenses		479		479	1,117
Curates' rent and insurance		4,274	10,416	14,690	16,200
Other ministers' expenses		3,535		3,535	4,865
Stationery, Printing & Postage		243		243	928
Equipment		-		-	3,286
Young People's Ministry		418		418	799
Salaries	Organist Admin Wages	1,300 1,493 1,300		1,300 1,493 1,300	1,300 1,207 758
Copyright licence fee		643		643	464
Sundry expenses:	Fees Miscellaneous LLMs' fees Religious education prize Manor School rent PCC events see also 2b Holiday Bible Club 2c	1,521 1,060 - 60 - 85 -		1,521 1,060 - 60 - 135 -	- 1,147 30 60 1,400 5,001 521
Total resources used		90,088	42,723	132,811	131,560
Net incoming (outgoing) resources		- 7,785 -	4,736 -	12,521	385
Funds at 1 January		69,268	21,308	90,576	90,191
Funds at 31 December		61,483	16,572	78,055	90,576

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

BALANCE SHEET

		Unrestricted £	Restricted / Designated £	2020 £	2019 £
Current assets					
	Central Board of Finance	17,528	1,250	18,778	18,698
	Debtors	11,203	4,303	15,506	15,411
	Bank balances	33,159	11,019	44,178	59,606
	Petty Cash	681		681	
		<u>62,571</u>	<u>16,572</u>	<u>79,143</u>	<u>93,715</u>
Current liabilities					
	Creditors	- 1,088	-	1,088	- 3,139
		<u>61,483</u>	<u>16,572</u>	<u>78,055</u>	<u>90,576</u>

These accounts were approved by the P.C.C. on 8/3/2021
for presentation to the A.P.C.M., and signed on its behalf by:



HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

NOTES TO THE ACCOUNTS

1. ACCOUNTING POLICIES

The accounts have been prepared under the historical cost convention and in accordance with the SORP 2015 on "Accounting and reporting by Charities" and the following are the accounting policies which have been applied in dealing with material items:-

(a) Donations and Charitable Grant income

Donated income without conditions attached, including that gifted under gift aid, is taken into account when received by the PCC. Income received in circumstances where a claim for repayment of tax has been or will be made to the HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax not yet reclaimed from HM Revenue & Customs is shown within the PCC's debtors.

(b) Restricted and unrestricted funds

Restricted funds are those received for use on specified purposes. Expenditure which meets those criteria is allocated to that fund. Unrestricted funds are those received or generated that can be used for the general purposes of the PCC.

(c) Income and other expenditure

Interest income is taken into account when receivable and expenditure when incurred by the PCC, regardless of when payment is made.

2. INCOMING RESOURCES

(a) Voluntary income

	Unrestricted £	Restricted £	2020 £	2019 £
Direct to bank	61,485	21,240	82,725	89,498
Envelopes	1,083		1,083	2,143
Collections and wall safes	827		827	3,868
Donations/Grants received		9,161	9,161	10,783
Legacy	2,000		2,000	
VAT Refunds		5,038	5,038	1,873
Tax recoveries	11,892	2,542	14,434	15,160
	<u>77,287</u>	<u>37,981</u>	<u>115,268</u>	<u>123,325</u>

(b) Activities for generating funds

	Unrestricted £	Restricted £	2020 £	2019 £
Church lettings & land	1,345		1,345	3,885
Fees	3,568		3,568	3,251
Gershwin Concert			-	1,265
	<u>4,913</u>	<u>-</u>	<u>4,913</u>	<u>8,401</u>

(c) Holiday Bible Club breakdown

	2020	2019
Donations (in 2a above)	-	730
Amounts collected (in 2b above)		
Tax recovery (in 2a above)		
Interest (incl in investing activities figure)		
Expenses		- 521
Net surplus (loss) for 2020	<u>-</u>	<u>209</u>

(d) Employee Emoluments

	2020 £	2019 £
Salaries	1,300	-
Wages	1,493	758
Employers National Insurance	-	-
Pension costs	-	-
	<u>2,793</u>	<u>758</u>

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

Average No of employees:	2	1
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3. MISSIONS AND CHARITIES

		2020 £	2019 £
WORLDWIDE			
	Church Mission Society	1,000	959
	Innovista	1,000	959
	J Abu Bakker Christian School India	1,000	960
	Open Doors	1,000	1,686
	James Berry	11,250	850
	BMS		100
	Mothers Union - Gambia	500	
NATIONAL			
	Salvation Army	1,000	960
LOCAL			
	The Besom	1,000	960
	The Porch	1,000	960
TOTAL		<u><u>18,750</u></u>	<u><u>8,394</u></u>

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

4. DESIGNATED FUNDS, UNRESTRICTED FUNDS AND RESTRICTED FUNDS

Note	1 January 2020 £	Income £	Transfers £	Expenditure £	31 December 2020 £
Restricted Funds:					
Churchyard	869	19			888
Ducker Bequest	252	2			254
Holiday Club	1,825				1,825
James Berry	25	13,175		11,250	1,950
Ministry Fund	1,045	10,067		10,416	696
Nativity Set Fund	9				9
Nepal Fund	-	5,480		759	4,721
Organ Fund	140				140
Rector's Discretionary Fund	6,171			82	6,089
St Peter & Pauls Building Fund	10,972	7,663		18,635	-
Rectors Leaving Refreshments	-	50		50	-
Gifts & Donations	-	1,531		1,531	-
Total Restricted Funds	21,308	37,987	-	42,723	16,572
Other unrestricted fund	69,268	82,303		90,088	61,483
Total Unrestricted Funds	69,268	82,303	-	90,088	61,483
Total Combined	90,576	120,290	-	132,811	78,055

The Churchyard Fund comprises capital of £500 and accumulated income after previous expenditures of £388 held in Trust by the Rector and Churchwardens. The accumulated income is to be used to keep the graveyard of Christ Church in good order and repair the graves and gravestones of F G and A Thompson, E H, A E and AL Jakeman and to keep the lettering thereon legible and to have the lettering recut from time to time.

The Ducker Bequest Fund is to be used for the Sanctuary at the Parish Church.

The Holiday Club Fund is to be used for children's ministry within the parish

The James Berry Fund is a restricted fund of donations given to support James.

The Nativity Fund is restricted money given toward purchase of a new Nativity Set

The Nepal fund is giving towards cost of an operation for a young girl in Nepal.

The Ministry Fund is a restricted fund towards ministry and/or curate costs. Deductions are receipts plus 1/3 of brought forward figure being lower or equal to actual costs.

The Organ Fund is to be used towards the upkeep of the organ.

The Rector's Discretionary Fund is able to be used at the Rector's discretion to assist him in his work.

The St Peter & St Paul building fund is monies received toward building costs at this church

Rectors Leaving Refreshments was a restricted donation received and used in 2020 towards to costs of the Rector's leaving party.

Gifts & Donations were restricted funds received towards gifts and donations paid out in 2020.

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

Independent Examiner's Report to Hanborough PCC

I report on the accounts of the PCC for the year ended 31 December 2020, which are set out on the previous pages.

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of accounts; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- * examine the accounts under section 145 of the 2011 Act
- * follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act ; and
- * state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission . An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters.

The procedures undertaken do not provide all the evidence which would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
i) to keep accounting records in accordance with section 130 of the 2011 Act; or
ii) to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A. S. Gower A Gower
18th February 2021 Dated

HANBOROUGH PAROCHIAL CHURCH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

Independent Examiner's Report to Hanborough PCC

I report on the accounts of the PCC for the year ended 31 December 2020, which are set out on the previous pages.

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It is my responsibility to

- * examine the accounts under section 145 of the 2011 Act
- * follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act : and
- * state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

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- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - i) to keep accounting records in accordance with section 130 of the 2011 Act; or
 - ii) to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A. S. Gower A Gower
18th February 2021 Dated