



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/20 Period start date To 31/03/2021 Period end date

Charity name: Sustainable Sussex CIO

Charity registration number: 1182997

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Sustainable Sussex supports people who find accessing the workplace difficult through providing real-work experience and education on and around Sompting Estate. Our activities include gardening, building, carpentry, animal care, mindfulness, crafts and making value added products and selling them as part of our social enterprise Sussex Chilli Farm.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the Covid Pandemic Sustainable Sussex took its obligations around the welfare of its volunteers and beneficiaries seriously and thus limited the activities and numbers of beneficiaries it engaged with during this particularly challenging reporting period.</p> <p>At the beginning of the reporting period and during government mandated restrictions, included stopping non-essential travel and contact between people, we had a minimal number of volunteers present on sites. The few people engaged allowed general maintenance and a low level of food production which was subsequently donated to local food banks and community projects benefitting those in need. The period of lower activity was extended due to the majority of beneficiaries requiring the use of public transport which was advised against by government. The charities' early adoption of internal occupational health guidance at a time before public health advice was offered around the pandemic was demonstrated to be beneficial during this reporting period, almost certainly reducing infections of volunteers and beneficiaries, many of whom are vulnerable to Covid or live with elderly parents or carers.</p>

		<p>As soon as the vaccination program allowed the decision was made to engage the beneficiaries most at-risk of mental health problems or loneliness. We engaged people in growing vegetables, harvesting, maintaining equipment and working towards the creation of Sompting Community Farm, Nature Trail and Community Orchard.</p> <p>Sustainable Sussex maintained a program of public on-site walking tours of the community farm site during much of the reporting period.</p> <p>There was a reduction in charitable trading from the last reporting period from £2074 to Nil.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees found it challenging to match the charities' previous level of public benefit during the reporting period while also considering the legal requirement that 'a purpose cannot be a charitable purpose where any detriment or harm resulting from it outweighs the benefit' as per guidance PB1. The trustees' decisions to reduce numbers and the timings of beneficiary engagement were based on best practice in occupational health risk assessment and the knowledge and training of the charities' health and safety lead, rather than necessarily following public health advice which was not appropriate, nor timed to be appropriate for occupational health decisions.</p> <p>To summarise, all decisions by trustees have been informed by Charity Commission guidance and taken into account when making operational decisions and the guidance has not been departed from.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Throughout the pandemic, the charity engaged various numbers of volunteers and beneficiaries who would otherwise have been alone in their homes or be otherwise disengaged. The ability to travel to the project from their homes, then take exercise by growing produce which was then going to a worthy cause, allowed them to engage in activities that were a benefit to their mental and physical health, even more so during the pandemic than at other times. Fresh produce was donated to beneficiaries and eaten at home, benefiting their health through nutritional value as well as the pride in eating something that they have produced.</p> <p>Sustainable Sussex partnered with The Ouse and Adur Rivers Trust (OART) and Sompting Estate's EPIC Broadwater Brook Restoration Project. The partnership will bring existing volunteers onto the Community Farm site to share temporary volunteer facilities, co-funded by the three partners. Planning permission was granted for the facilities and funds applied for towards the project, which will include a car park, secure green-roofed cycle shelter, temporary office/tea room, workshop/tool store, composting toilet and solar electrical system. These facilities will allow greater community engagement and charitable activities for us over the 5-year permission granted.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Sustainable Sussex has fared well during this reporting period, reducing or maintaining costs to a minimum while remaining operational and capable of delivering public benefit.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No policy on holding reserves.
Amount of reserves held	Para 1.22	£2006
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Not applicable
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Interview and majority vote

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Sustainable Sussex is a member of BH Community Works as well as partnering with the Sompting Community in The Countryside team.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sustainable Sussex
Other name the charity uses	Sussex Chilli Farm
Registered charity number	1182997
Charity's principal address	Sompting Estate Office Middle Yard Barn Lambleys Lane Worthing BN14 9JX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Liane Webb	Chair		
2	Ruth Kenward		22/01/2021	
3	Mike Tristram			
4	Gerard Cronin			
5	Keith Colin			
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Sustainable Sussex CIO

1182997

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations from individuals	997	-	-	997	8,226
Donations from businesses	-	-	-	-	-
Charitable Trading	-	-	-	-	2,074
Grants	-	-	-	-	6,300
Project Payment	8,400	-	-	8,400	200
Fundraising	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	9,397	-	-	9,397	16,800
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,397	-	-	9,397	16,800
A3 Payments					
Advertising & Marketing	19	-	-	19	372
Consulting	8,400	-	-	8,400	8,225
Fuel - Minibus	342	-	-	342	840
Telephone & Internet	35	-	-	35	30
Insurance	927	-	-	927	1,254
Stationery and Computer	-	-	-	-	567
Accountancy	568	-	-	568	255
Costs of charitable activities	100	-	-	100	900
Building materials	-	-	-	-	3,625
Travel costs	-	-	-	-	2,335
Meeting costs	-	-	-	-	500
	-	-	-	-	-
Sub total	10,391	-	-	10,391	18,903
A4 Asset and investment purchases, (see table)					
Farm equipment	-	-	-	-	2,907
Tools	-	-	-	-	1,497
IT equipment	-	-	-	-	147
Livestock	-	-	-	-	803
Sub total	0	-	-	-	5,354
Total payments	10,391	-	-	10,391	24,257
Transfer from Sustainable Sussex	-	-	-	-	10457
Net of receipts/(payments)	(994)	-	-	- 994	3,000
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,000	-	-	3,000	-
Cash funds this year end	2,006	-	-	2,006	3,000

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		2,006	-	-
		-		-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	2,006	-	-
	OK	OK	OK	
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Chipper Shredder		1,930	
	Food Dehydrator		799	-
	Chainsaw and Chainsaw Mill		867	-
	Tools and Hardware		522	
	Laptop		675	-
	Petrol Brushcutter		294	-
	Dye-Sub Printer & Media		1,549	-
	36x16ft Polytunnel		1,270	-
	Power tools		294	-
			-	
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Liane Webb		
	Keith Colin			