



Maidstone Lions Club CIO

Registered Charity Number 1182988

Trustees Annual Report - Year Ended 30th June 2021

Legal and Administrative Details:

Lions Club Name:	Maidstone
Formation Date:	23 rd September 1959
Charity Name:	Maidstone Lions Club
Registered Charity No:	1182988
Principal Address:	The Charity has no registered permanent address, the focal point for correspondence is Peter Woods, 37 Paynes Lane, Maidstone, Kent ME15 9QZ
Constitution:	CIO constitution dated 1 st February 2020
Trustees for the Year:	
Trustees:	Maidstone Lions Club Members as per attached Appendix A
Bankers:	Shawbrook Bank CAF Bank
Independent Examiner:	AIMS Accountants for Business New Stonehill Farm, Stonehill Road, Egerton, Kent TN27 9DU
Restrictions:	There are no restrictions

Aims and Organisation

Lions Clubs International

The Maidstone Lions Club is a local club formed as part of Lions Clubs International voluntary service organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South East of England, the Multiple Districts of the UK and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects.

Maidstone Lions Club

Maidstone Lions Club is a voluntary organisation which exists to help the local community and support, as it sees fit, Lions Clubs' national and international projects. The administration of the Club is wholly financed by its members. All time to organise activities to raise funds and provide community service is given freely by the members and friends of the club, for no payment or reward. This is the Club's 61st year as part of Lions Clubs International.

The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of good government and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
- provide a forum for the open discussion of matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members;
- encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

Membership

The Lions Club's membership at the beginning of the year was 20. At the end of the year the membership was 19.

In undertaking its work the Charity relies on the members of the Maidstone Lions Club. Their time is given freely and without charge and without this support the charity would not be able to function.

Maidstone Lions Club is managed by its members and meets monthly at a “Business Meeting”. The Club elects and appoints annually a number of Officers and Trustees who meet monthly to discuss strategic or important issues. Detailed affairs relating to Fund-raising and decisions on Community Service proposals and donations are considered at regular monthly welfare committee meetings.

Club members pay an annual subscription of £52.00, paid half yearly. These subscriptions and some fund raising social events for members pay for the members’ dues which are paid to support Lions SE District, Lions Multiple Districts and Lions Club International administration and for the administration of the Club. The monies relating to the administration of the club are indicated in the accounts.

CIO Composition

The CIO is managed by the Trustees which include the Club President, Secretary and Treasurer. The Trustees are elected by the members of the Lions Club and are listed in Appendix A. Trustees are encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees. New Trustees are given relevant information as outlined in the constitution.

The Club’s charitable work and donations are administered through the CIO. All financial donations are individually approved by a majority of the members and Trustees, subject to there being a quorum of at least 50% trustees and members; the Chairperson, Lion President, having a casting vote.

Purposes of the CIO

The charitable purposes of the CIO fall into the following general categories:

- the improvement of health or the saving of lives.
- the relief of those in need, by reason of youth, age, ill-health, disability, or other disadvantage.
- the advancement of citizenship or community development.
- the relief of financial hardship.
- the advancement of environmental protection or improvement.

Finance and Activities

Income

The CIO relies entirely on the Maidstone Lions Club for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year.

The main income of the club during the year was derived from:

- Street Collections
- Rental Income

These funds are only then donated to chosen causes following the guidelines in the Grant Making policy and on the recommendation of the Club’s Welfare Committee and the Lions Club members and approval by the Trustees.

Property

The Maidstone Lions Club owns two private residential properties for the purpose of generating rental income for the Maidstone Lions Club. These properties are:

9 Cudham Close, Vinters Park, Maidstone ME14 5QG

15 Castle Road, Allington, Maidstone ME16 OPR

Both are managed by – Hatch Batten Estates. Mid Kent Shopping Centre, Castle Road, Allington, Maidstone ME16 6PU

Donations made by the CIO

The Trustees approved a number of donations to local organisations and individuals based on recommendations from the Welfare Committee / Club members.

A list of the donations approved by the Trustees is enclosed within the accounts.

Welfare Activities

Apart from financial donations the Club organised / supported amongst others:

Third World Spectacles Recycling

Maidstone Hospital ICU

Heart of Kent Hospice

Message in a Bottle for Maidstone citizens with hidden medical conditions

Maidstone Churches Winter Shelter

Reserves Policy

The CIO looks to maintain a minimum balance in its account of £10,000.00 to cover any urgent needs or requests for financial donations.

Risk Policy

There are no employees but the Charitable Trust does own two properties. The property risks are mitigated by letting the properties through professional agents who hold tenancy deposits, and having appropriate buildings insurances.

The Trustees are covered to the level of £10 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential.

The only other perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the CIO

Review of Financial Activities and Affairs

The Receipts and Payments accounts of the Maidstone Lions Club for the year ended 30 June 2021 are attached to this report. These have been independently examined and approved.

**Maidstone Lions Club Charitable Incorporated Organisation
Trustees Annual Report 2020-2021**

Signed on behalf of the current Trustees:

Judith Woods, Peter Woods, Malcolm Luxton, Anita Crayford, Peter Hooper, Derek Ransley, Ian McWalter.

		Date	Signature
President	Judith Woods		
Treasurer	Peter Woods		

Appendix – A

Maidstone Lions Trustees as at 30 June 2021

Office Held 2020-21

Hannah Eaton	President *
Judith Woods	1st Vice President *
Malcolm Luxton	Secretary *
Peter Woods	Treasurer *
David Priestley	Minute Secretary *
Peter Hooper	Welfare Chairman*
Bryan Vizzard	Member *
Mike Williams	Member *
Anita Crayford	Member *



Maidstone Lions Club - Charitable Incorporated Organisation

Registered Charity Number 1182988

Company Number CE017194

Unaudited Receipts and Payments Accounts

For the year ending 30th June 2021

Maidstone Lions Club - Charitable Incorporated Organisation

Registered Charity Number 1182988

Company Number CE017194

Contents of the Unaudited Receipts and Payments Accounts

For the year ending 30th June 2021

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Maidstone Lions Club - Charitable Incorporated Organisation

Registered Charity Number 1182988

Company Number CE017194

Accountant/Examiners' report

In order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the receipts and payments accounts of Maidstone Lions Club Charitable Incorporated Organisation for the year ending 30th June 2021, from the charity's accounting records and from information and explanations you have given us.

As a member firm of the Institute of Chartered Management Accountants (CIMA), we are subject to its ethical and other professional requirements which are detailed in the member's handbook.

This report is made solely to the charity, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the receipts and payments accounts of Maidstone Lions Club Charity Trust Fund and state those matters that we have agreed to state to them, as a body, in this report in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Maidstone Lions Club Charity trust Fund as a body for our work or for this report.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Gary Robinson (Chartered Management Accountant)

Date: 8th January 2022

Maidstone Lions Club - Charitable Incorporated Organisation
Registered Charity Number 1182988
Company Number CE017194
Receipts and Payments Accounts
For the year ending 30th June 2021

	Unrestricted Funds £	Restricted Funds £	Total June 2021 £
Receipts			
Fundraising	294		294
Subscriptions	994		994
Donations	666		666
Rental Income Vinters	12,600		12,600
Rental Income Allington	13,800		13,800
Deposit Account Interest	719		719
sub	29,072	0	29,072
Payments			
Donations	19,674		19,674
Fundraising Expenses	170		170
Legal and Professional Costs	724		724
Operational Costs	440		440
Subscriptions and dues	1,358		1,358
Investment Property Expenses - Vinters	2,027		2,027
Investment Property Expenses - Allington	2,836		2,836
sub	27,230	0	27,230
Asset and investment purchases			
	0		0
sub	0	0	0
Total payments	27,230	0	27,230
Net of receipts / (payments)	1,842	0	1,842
Cash funds last year end	110,469	0	110,469
Cash funds this year end	112,312	0	112,312

Statement of Assets and Liabilities

For the year ending 30th June 2021

	Unrestricted Funds
	£
Cash Funds	
Shawbrook	80,000
CAF Bank	32,311
Cash	0
Total cash funds	112,311
Other monetary assets	
None	0
Total other monetary assets	0
Investment assets	
Investment Property - Vinters	240,000
Investment Property - Allington	250,000
Total investment assets	490,000
Assets retained for the Charity's own use	
None	
Total assets retained for the Charity's own use	0
Liabilities	
None	
Total liabilities	0
Total assets and liabilities	602,311

Approved on behalf of Maidstone Lions Club - Charitable Incorporated Organisation

Signature_____

Signature_____

Name_____

Name_____

Date:

Date:

Appendix A

Maidstone Lions Club - Charitable Incorporated Organisation

Registered Charity Number 1182988

Company Number CE017194

Donations for the year ending 30th June 2021

Details	Total
Beds for K D from womens refuge	774.00
The Princess Project - training video	2,000.00
The Family Trust - technical equipment	1,500.00
Washing machine for MR from womens refuge	354.99
D Frost - memorial wreath	50.00
HearSay Charitable Trust - furniture	185.97
Salvation Army - Food banks	1,000.00
Salvation Army - Christmas presents	1,000.00
Womens refuge - rail travel	206.90
Involve Christmas Party	250.00
Crossroads via Malling Lions	147.06
MCWS - food receipts for February 2021	230.36
Heart of Kent Hospice - alalm floor mats	1,033.04
Fusion Parkwood - wireless equipment	900.00
Tommy's Rainbow Trust - 2 S7 tablets	1,238.00
MCWS - food receipts for March 2021	322.90
MCWS - food receipts for April 2021	76.64
removal van for Make A Difference Maid	70.00
ipads for Archbishop Courtenay school	3,885.00
Life café - summer holiday club	250.00
Womens refuge - condenser tumble dryer	199.00
donation to Gillingham Lions Club	2,000.00
donation to Swale Lions Club	2,000.00
Total Donations	19,673.86



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Name_____

Name_____

Date:

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