

## **FOSM AGM – 26<sup>th</sup> June 2023**

### **Meeting started 7:30pm**

1. Welcome (ASH)
2. Attendees (DB, HD, CR, VD, LB, JM, CW, NH)
4. Quorum met YES

### **AGENDA**

#### **Welcome**

- Introduction to the FOSM
- AGM
- Chair's Report
- Treasurer's Report and Account
- Elections
- Any other business

#### **Introduction to the FOSM**

Welcome to the FOSM Charity's Annual General Meeting.

Have we reached Quorum? Is there at least double the number of members attending as those in post at the start of the meeting?

Yes

As Quorum has been reached and decisions can be made

Before we begin, for anyone new to FOSM we'd like to share a little more about the charity and its role within the life of St Mary's

The friends of St Mary's are a registered charity. We are set up as a Charitable Incorporated Organisation (CIO) run by a committee of volunteer trustees, governed by a constitution and membership is made up of parents, staff and anyone who want to support us.

Clause 5 of the Constitution states that our aim is to Advance the education of pupils in St Mary's School in particular by: developing effective relationships between staff parents and others associated with the school and engaging in activities or providing facilities or equipment which support the school.

We're trying to make things better for children, staff, parents & guardians as well as the local pariah and residents, through an increased feeling of belonging - whilst raising important funds.

We do this by organising events, social activities and volunteering projects. Including: sustaining our woodland area classroom, children's fun events and community social events.

#### **Chairs Report**

In 2023/24, the Friends of St Mary's fundraising focus was "Spark The Fun" with our key objectives to:

- Understand the needs of the school and where the FOSM can support with the believe "better together".
- With our small team continue to run as many events as possible and hopefully raise the same amount of money as the prior year.

- Spark joy for the children and parents/careers as often as possible.
- Build upon and establish relationships with the local community, helping to raise the profile of the school.

This year our focus has been improving the Woodland and outdoor learning area. We purchased waterproof clothing for Reception and Year 1 children and 3 outdoor tables and a reading chair to ensure the Woodland can cater for all year groups and offer all year round learning opportunities and not just for the younger key stage.

We have had wonderful feedback regarding these improvements and enhancements, and we believe this had a positive impact and helped to increase the numbers of the 2024 intake.

We also had events running throughout the year which included;

Autumn Stay & Play  
 Painting Pots  
 Wreath Making  
 Christmas Fair  
 Spring Disco  
 FOSM Quiz Night  
 Summer Stay & Play  
 Book Fairs x 2

With funds raised we have been able to continue to support and fund the Christmas Pantomime, Christmas presents, Easter Eggs, Year 6 Leavers crosses & leavers donation of £5 per student.

### **Treasurer's Report:**

Currently sat in the bank we have £7,156.88 (in the bank & petty cash)

Receipts totalled £6,391.88, below is a list of notable receipts excluding any of the main events di which were listed below

- Easy Funding we received £17.76
- Book Fair we received £1,908.41
- Refreshments at various events were £85.15
- We received £16.51 in donations
- Cake raffles took £312.50 and this was given to school funds

Outgoings totalled £7,846.71, below is a list of notable outgoings excluding any of the main events we did which were listed below;

- We transferred to the Book Fair £1,927.38 but we will get these back in books
- Gifts totalled £1055.56 these included Year 6 leaver crosses, Easter Eggs, Leavers gifts, Christmas presents.
- The Pantomime cost £805
- Waterproof suits totalled £856.50
- Living Eggs (Chick Hatching) cost £245
- Tea Towels cost £256.45
- FOSM running costs were £199.80 this was made up of the new card machine (£46.80) and our insurance £153)

- Other costs totalled £138, this was made up of lottery license, new Hot water Urn, Hire van fuel.

**Elections:**

Abbe would like to remain as chair – seconded, yes CW & VD.

Dave would like to remain as treasurer – seconded, yes ASH & CR

Hana would like to remain as trustee – seconded, LB & DB.

**Any Other Business** - None

**Meeting ended 8:30pm**



## FOSM Charity

April 2023

to April 2024

### Receipts [In]

	This Year	Last Year
Movie Nights	£0.00	£0.00
Easy Fundraising	£17.76	£41.96
Book Fair	£1,908.41	£1,663.20
Camps / Outings / Events	£3,764.55	£5,161.02
Quiz Night	£287.00	£303.00
Refreshments	£85.15	£70.85
Donations	£16.51	£0.00
Cake Raffle	£312.50	£844.70
Other	£0.00	£215.00
Christmas Cards	£0.00	£295.03
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£6,391.88</b>	<b>£8,594.76</b>

### Payments [Out]

Movie Nights	£0.00	£0.00
Book Fair	£1,927.38	£1,663.20
Quiz Night	£54.00	£73.00
Camps / Outings / Events	£1,996.44	£2,316.71
Refreshments	£0.00	£97.00
Gifts	£1,055.56	£721.39
Pantomime	£805.00	£615.00
Curriculum Enhancement	£0.00	£0.00
Cake Raffle (to school funds)	£312.50	£844.70
Other	£1,496.03	£1,068.54
Christmas Cards	£0.00	£0.00
FOSM running costs	£199.80	£140.00
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£7,846.71</b>	<b>£7,539.54</b>

Surplus or (deficit) for the year	<b>-£1,454.83</b>	<b>£1,055.22</b>
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Balances brought forw Bank - 1	£8,487.62	£0.00
Bank - 2	£0.00	£0.00
Cash	£145.09	£0.00
	<b>£8,632.71</b>	<b>£0.00</b>

Balances in hand at year-end Bank - 1	£6,565.62	£8,487.62
Bank - 2	£0.00	£0.00
Cash	£591.26	£145.09
	<b>£7,156.88</b>	<b>£8,632.71</b>

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by \_\_\_\_\_ Signature & Date: \_\_\_\_\_

Reviewer's Certificate: The above statements agree with the records and vouchers of  
**FOSM Charity** for the financial year ended **April 2024**

Reviewed by \_\_\_\_\_ Signature & Date: \_\_\_\_\_

Notes: