



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> June 2023 Period start date - To 31<sup>st</sup> May 2024 Period end date**

**Charity name: LECKHAMPTON ROVERS FOOTBALL CLUB**

**Charity registration number: 1182944**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The purpose of the CIO is inspiring everyone to play and love sport which includes the promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of football and cricket</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The Club runs a Veterans, two Men's, a Women's and 44 Youth football teams, comprising of both boys and girls, aged 8 to 18 together with providing Wildcats football sessions for girls. It also runs an Academy every Saturday morning for 4 – 8-year-olds with attendances in excess of 100 children.</b>  <b>We have over 600 playing members and around 90 qualified coaches / parent helpers.</b>  <b>The Youth teams take part in the Cheltenham Youth Football League and the Gloucester County Girls Football League. The men's teams in the Cheltenham Association Football League and Veterans in the Gloucestershire FA Veterans League.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Charity is open to the public for anyone to join.</b>

### **Additional information (optional)**

**You may choose to include further statements where relevant about:**

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<b>The club is dependent on volunteers and are very fortunate to have so many parents prepared to act as team coaches and helpers, with the numbers increasing every year.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We are recognised in the community as a well-run, ambitious organisation which continues to grow year on year and are the second largest football club in Gloucestershire.</b></p> <p><b>We provide provision for the playing of football to 600+ players, adult and youth, both male and female and continue to grow year on year.</b></p> <p><b>We are a 3 Star Accredited Club, part of England Football.</b></p> <p><b>We now have 6 girls teams playing league football and this section of the club continues to grow.</b></p> <p><b>This year we have formed a partnership with Cheltenham Cricket Club and now provide All Stars Cricket for 5 – 8-year-olds, Dynamos Cricket for 8 – 11-year-olds and adult cricket at our Burrows Playing Field.</b></p> <p><b>We have excellent relationships with the local University, Primary and Secondary Schools in our area where we encourage students and pupils to join our club to further their outdoor recreational activities either as player or coach.</b></p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>BURROWS PROJECT</b> <b>PHASE 1.</b> Agreement was reached with Cheltenham Borough Council (CBC) and worked commenced on the club taking over responsibility for and improving the playing facilities and pavilion at the Burrows Recreational Playing Fields, Leckhampton, Cheltenham. A 21-year lease and licence being completed in February 2022. Funding for the project, which all passes through CBC, has come from the Football Foundation (£430K), S106 monies (£355K), various club obtained grants, private donations and the club's own resources accumulated since inception in 1966. The cost of the project was £900K. <b>PHASE 2.</b> Planning Permission was granted to build a storage facility to house equipment to maintain the pitches to a high level at a cost of £80K with a further £60K required for equipment. £57K of funding was secured - £25K from both the Football Foundation and Cheltenham Borough Council, £7K from GCC with the club funding the remainder. An integral part of the Burrows project was to run a café from the pavilion, and we sub-leased a part of the pavilion for this purpose providing the club with a £1K monthly income and sharing of utility costs. <b>PHASE 3.</b> Planning Permission has been granted to instal an irrigation system with installation due to commence in June 2024.
Performance of fundraising activities against objectives set	Para 1.41	<b>Phase 1 - Grants were received from: -</b> <b>Leckhampton Parish Council - £20K</b> <b>Enovert - £18K</b> <b>Cheltenham Zero Fund - £5K</b> <b>Gloucestershire County Council - £20K</b> <b>Individual supporter of the club - £5K</b> <b>Phase 2 – as listed above.</b> <b>Phase 3 -</b>
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>We continue to be in a strong position.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Burrows ground maintenance costs will be circa £30K per annum.</b>
Amount of reserves held	Para 1.22	<b>£58,005</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Our main source of funding comes from player annual subscriptions and our Academy where circa 120 players each pay £4 per week, 48 weeks of the year.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>Ongoing costs of the Burrows Project.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>New trustees are selected by existing trustees based on their knowledge and experience of/with the club and skills and qualities they have to offer.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>See Other below.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p><b>Our structure is based upon several "Pillars" with Trustees heading up each pillars.</b></p> <p><b>The main pillars are: -</b>  <b>Club and Community</b>  <b>Administration and Finance</b>  <b>Football Development</b>  <b>Men's Football</b>  <b>Women's Football</b>  <b>Youth Football</b>  <b>Future and Communications</b>  <b>Fundraising and IT</b>  <b>Burrows Project</b></p> <p><b>An independent qualified accountant reviews the charity's financial records each year.</b></p>
Relationship with any related parties	Para 1.51	<b>We have excellent relationships with Cheltenham Borough Council, Leckhampton and Warden Hill Parish Council, the local Primary and Secondary schools and the University of Gloucestershire.</b>
Other		<b>Enhanced Disclosure and Baring Service (DBS) checks are undertaken on all Trustees, Coaches and parent helpers. Several Trustees in specific Football Association roles have completed the Safeguarding for Committee Members, Safeguarding Children Training and Welfare Training.</b>

		<p>All team coaches must, as a minimum, have completed The FA's Introduction to Coaching Football with covers Emergency First Aid and Safeguarding Children. We have a dedicated Qualification Officer who oversees this for the club.</p> <p>Monthly Trustee Meetings take place with Minutes taken.</p>
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### Reference and Administrative details

Charity name	Leckhampton Rovers Football Club
Other name the charity uses	
Registered charity number	1182922
Charity's principal address	10 The Spindles, Leckhampton, Cheltenham, GL53 0QD

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Pitts	Club Secretary/Treasurer		
2	Andrew Pitchford	Club Chairman		
3	Mark Beaney	Burrows Project		
4	Damien McLoughlin	Academy Officer and Fundraising		
5	Simon Jackson	Football Development		
6	Gordon Hay	Fundraising		
7	John Devlin	Head of Girls Football		
8	Jacqueline Russell	Women's Football		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

### **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

#### **Name of chief executive or names of senior staff members (Optional information)**

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### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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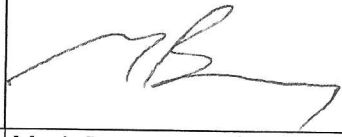
### **Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Pitts	Mark Beaney
Position (eg Secretary, Chair, etc)	Trustee & Secretary	Trustee & Burrows Project Manager
Date	31/10/2024	



## Receipts and payments accounts

CC16a

For the period  
from

1ST JUNE 2023

To

31ST MAY 2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Members Subscriptions	84,277	-	-	84,277	68,081
Pitch Hire, Training Costs and Fine Reimbursements	958	-	-	958	1,786
Donations, Grants		82,187	-	82,187	26,032
Donations, Grants	2,000			2,000	
Burrows Coffee Shop Rental and Other Income	12,792	-	-	12,792	-
Presentation Day	5,994	-	-	5,994	-
Savings Account Gross Interest	1,836	-	-	1,836	428
Sundries	335	-	-	335	1,533
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>108,192</b>	<b>82,187</b>	<b>-</b>	<b>190,379</b>	<b>97,860</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>108,192</b>	<b>82,187</b>	<b>-</b>	<b>190,379</b>	<b>97,860</b>
<b>A3 Payments</b>					
Kit Purchases	13,232	-	-	13,232	9,994
Matchday & Training Expenditure incl Affiliation Fees, Player Fines, Referee Fees and Tournaments	36,045	-	-	36,045	34,400
Coaching Fees	3,640	-	-	3,640	2,576
Presentation Day	2,565	-	-	2,565	381
Insurance	2,773	-	-	2,773	1,772
Burrows Project	55,784	-	-	55,784	51,285
Bazaar				-	210
Charitable Donations	-	-	-	-	1,140
Website	310			310	498
Sundry Expenditure	5,260	-	-	5,260	2,482
	-	-	-	-	-
<b>Sub total</b>	<b>119,609</b>	<b>-</b>	<b>-</b>	<b>119,609</b>	<b>104,738</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Asset Purchases - Restricted</b>		82,187	-	82,187	
<b>Asset Purchases - Unrestricted</b>	77,560			77,560	
				-	
<b>Sub total</b>	<b>77,560</b>	<b>82,187</b>	<b>-</b>	<b>159,747</b>	<b>-</b>
<b>Total payments</b>	<b>197,169</b>	<b>82,187</b>	<b>-</b>	<b>279,356</b>	<b>104,738</b>
<b>Net of receipts/(payments)</b>	<b>- 88,977</b>	<b>-</b>	<b>-</b>	<b>- 88,977</b>	<b>- 6,878</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>146,982</b>	<b>-</b>	<b>-</b>	<b>146,982</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>58,005</b>	<b>-</b>	<b>-</b>	<b>58,005</b>	<b>- 6,878</b>

### Section B Statement of assets and liabilities at the end of the period

## B1 Cash funds

	to nearest £	to nearest £	to nearest £
Current Account	1,719	-	-
Subscription Account	25	-	-
Savings Account	56,261	-	-
		-	-
<b>Total cash funds</b>	<b>58,005</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

Unrestricted  
funds

Restricted funds

Endowment  
funds

## B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

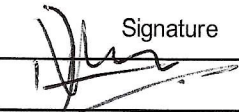
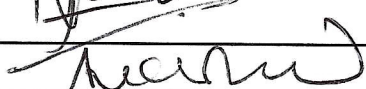
## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
John Deere Tractor, Trimax Mower, Quadraplay	Restricted	-	-
John Deere Tractor, Trimax Mower, Quadraplay	Unrestricted	-	-
Wessex Spreader	Unrestricted	-	-
Storage Unit	Restricted	-	-
Mark Harrod goals and goal trolley	Unrestricted	-	-
Sundry Equipment	Unrestricted	-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Commercial Card outstanding balance - repaid in full monthly	2606	-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	David Pitts	12/01/2025
	Andrew Pitchford	12/01/2025



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
LECKHAMPTON ROVERS FOOTBALL CLUB

On accounts for the year  
ended

31<sup>st</sup> MAY 2024

Charity no  
(if any) 1182944

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/12/24

Name:

ADRIAN FARNELL

Relevant professional  
qualification(s) or body  
(if any):

Institute of Chartered Accountants in England and Wales

Address:

Whitestrand, Gadshill Road, Charlton Kings, Cheltenham, GL53 8EF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.