

The Drop - In Centre (Rawmarsh)

Registered Charity Number: 1182922

**Financial Statements for the period
ending 6 April 2025**



The Spectrum, Coke Hill, Rotherham, S60 2HX
Tel: 01709 829821 Fax: 01709 829822

Email: admin@varotherham.org.uk Web: www.varotherham.org.uk

The Drop - In Centre (Rawmarsh)

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The Drop - In Centre (Rawmarsh)

Legal & Administrative details

Registered Charity number: 1182922
(E & W)

Trustees

Melvyn Whale (Chair)
Maureen Wall (Treasurer)
Brian Wall (Secretary)
Margaret Clark
Sarah Lacey

Treasurer Maureen Wall

Administrative address

Drop-In Community Centre
Harding Avenue
Rawmarsh
Rotherham
S62 7DN

Bankers

The Co-Operative Bank
P.O Box 250
Southway
Skelmersdale
WN8 6WT

Independent examiner

Melvyn Revitt
Community Accountancy
Voluntary Action Rotherham Ltd
The Spectrum, Coke Hill
Rotherham, S60 2HX

The Drop - In Centre (Rawmarsh)

Trustees' Report Annual Report

for the Period Ending 6th April 2025

Structure, Governance and Management

The Drop - In Centre (Rawmarsh) is a Charitable Incorporated Organisation and has an Association Model Constitution as its governing document, which was last adopted on 5 April 2023.

The affairs of the charity are managed on a day to day basis by the trustees, who may exercise all the powers of the charity.

Appointment of Trustees

Trustees are nominated by contacts in the local community and appointed by a resolution passed at a properly convened meeting of trustees. There must be at least three trustees in office, with no maximum number of Charity trustees that may be appointed.

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

A charity trustee who has served for three consecutive terms may not be reappointed for a fourth consecutive term but may be reappointed after an interval of at least one year.

Any person retiring as a charity trustee is eligible for reappointment.

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Risk Management

The trustees show due diligence by examining the major risks that the charity faces and putting systems into operation so that steps can be taken to reduce these risks.

Charitable Aims and Objectives

To further or benefit the residents of Rawmarsh and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The trustees have had due regard to guidance published by the Charity Commission on public benefit and believe that the main objects of the Charity are for the public benefit.

The Drop - In Centre (Rawmarsh)

Trustees' Annual Report continued

for the Period Ending 6th April 2025

Achievements and Performance

The year started with a little uncertainty, the organisation who had been a major room hirer left to move to their own premises in November the previous year resulting in a drop of monthly income in excess of £2.5k. However, it also gave more flexibility in the rooms we could offer and the times when they would be available. This was soon to be illustrated with another major hirer extending the services they could offer because of the additional room hire times available. Added to this the Food Bank also took the opportunity to extend and improve their storage capacity at the Drop In.

Another advantage was the grant we had obtained in January the previous year to replace old tables and chairs with better, lighter, more up to date models and to fund the continued employment of a Community Development Worker. The Development Worker was employed to take responsibility for much of the day to day running of the building, identify and make application for relevant grants but also to review general activities, processes and procedures in the light of modern requirements and the probable demands of the Asset Transfer.

Early in the Financial year we refurbished the Office space available for hire, upgraded the electrics and later the heating facility so that this now provides modern comfortable desk space for six occupants instead of the previous two. Other improvements we have carried out include new carpeting in the central corridor which completes the total recarpeting of the building since the Charity took over administration of the building. In January 2025 we obtained a grant to replace the front door to modernise and improve security in the entrance area. Finally, in April of this year we started a complete overhaul of our fire alarm system to improve overall safety and ensure compliance with modern safety requirements.

Overall, this year has seen a loss of just under £5k but the Trustees remain quite optimistic about the future. The cost of improvements and updating, non-repetitive expenses account for almost all of this loss and the remaining funds are still rather high.

Future Plans

For the future it is imperative that we push RMBC for progress on the Asset Transfer which, as well as giving us more responsibility for all aspects of the building, will confirm proof of the stability of the Charity that most organisations require when considering grant applications. To this end the Trustees are looking to recruit new Trustees with better and wider experience of modern business demands and requirements to replace those Trustees whose term of office comes to an end at the beginning of this financial year.

Financial Results

In common with other charities of a similar size and nature, the charity has limited resources and its ongoing operations are currently dependent on funding from grant providers, together with financial support and fundraising from corporate and individual donors.

During the year the charity generated incoming resources of £27,485 (2024: £52,736).

Total expenditure during the year was £32,449 (2024: £27,119) resulting in a deficit for the year of £4,964 (2024: £25,617).

Total funds at the year-end stand at £42,528 (2024: £47,492). This is represented by unrestricted funds of £42,004 (2024: £35,004) and restricted funds of £524 (2024: £12,488).

The general reserves of the charity represented by unrestricted funds, stands at £42,004 (2024: £35,004).

The Drop - In Centre (Rawmarsh)
Trustees' Annual Report continued
for the Period Ending 6th April 2025

Reserves Policy

The Trustees will continue to maintain a reserve of unrestricted funds of £6000 as agreed on the set up of the Charity. This figure to be reviewed at the end of this financial year and, particularly, in relation to the progress of the RMBC Asset Transfer.

The trustees consider the financial performance of the charity during the year and its financial position at the end of the year to be good.

Approved by the board of trustees on 01/12/25

Signed on behalf of the trustees:

Signed: B.G. Wall

Name: B.G. WALL
Trustee

**Independent examiners report to the trustees of
The Drop - In Centre (Rawmarsh)
for the Period Ending 6th April 2025**

I report to the trustees on my examination of the accounts of The Drop - In Centre (Rawmarsh) (the charity) for the year ended 6 April 2025.

Responsibilities and basis of report

As the charity trustees of The Drop - In Centre (Rawmarsh) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of The Drop - In Centre (Rawmarsh) accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiners Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 2/12/25

Melvyn Revitt
Community Accountancy
Voluntary Action Rotherham Ltd
The Spectrum, Coke Hill
Rotherham
S60 2HX

The Drop - In Centre (Rawmarsh)
Receipts and Payments
for the Period Ending 6th April 2025

	Unrestricted Funds	Restricted Funds	Total 2025	Unrestricted Funds	Restricted Funds	Total 2024
	£	£	£	£	£	£
Receipts						
Rent	-	-	-	21,880	-	21,880
Room Hire	22,717	-	22,717	11,866	-	11,866
Grants	3 -	2,350	2,350	-	18,850	18,850
Donations	500	-	500	100	-	100
RMBC Election	1,200	-	1,200	-	-	-
Miscellaneous	718	-	718	40	-	40
Total receipts	25,135	2,350	27,485	33,886	18,850	52,736
Payments						
Utilities	4,652	-	4,652	9,036	-	9,036
Property/Repairs	3,071	14,314	17,385	8,507	1,131	9,639
General Office Expenses	2,058	-	2,058	659	-	659
Website	2,006	-	2,006	576	-	576
Accountancy Fee	425	-	425	425	-	425
Telephone & Internet	1,046	-	1,046	195	-	195
Insurance	96	-	96	96	-	96
Prior year Expenses	-	-	-	48	-	48
Security	1,270	-	1,270	-	-	-
Miscellaneous	-	-	-	-	-	-
Sub total payments	14,624	14,314	28,938	19,542	1,131	20,673
Asset and investment purchase						
Purchase of Equipment	3,301	-	3,301	598	-	598
Purchase of Furniture	210	-	210	-	5,847	5,847
Total payments	18,135	14,314	32,449	20,140	6,979	27,119
Net receipts/payments	7,000	- 11,964	- 4,964	13,746	11,871	25,617
Transfers between funds	5 -	-	-	772	(772)	-
Net movements in funds	7,000	- 11,964	- 4,964	14,518	11,099	25,617
Funds brought forward	35,004	12,488	47,492	20,486	1,389	21,875
Funds carried forward	42,004	524	42,528	35,004	12,488	47,492

The Drop - In Centre (Rawmarsh)

Statement of Assets and Liabilities as at 6th April 2025

	2025	2024
	Total Funds	Total Funds
	£	£
Monetary assets:		
Current account	42,528	47,492
Total Monetary Assets	<u>42,528</u>	<u>47,492</u>
Represented by funds		
Unrestricted funds		
General funds	42,004	35,004
Restricted Funds	524	12,488
Total Funds	<u>42,528</u>	<u>47,492</u>
Assets retained for the charities own use		
Furniture		
Kitchen Equipment		
Liabilities	2025	2024
	£	£
Accountancy Fee	-	425
Total Non-Monetary Assets/Liabilities	<u>-</u>	<u>425</u>

Approved by the trustees and signed on their behalf by:

Signed: 

Date: 02/12/25

Print name: B. G. WALL
Trustee

The Drop - In Centre (Rawmarsh)
Notes to the accounts
for the Period Ending 6th April 2025

Accounting Policies

1 Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year.

In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2 Fund Accounting

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, fundraising activities, grants of a general nature, fees for service provision and payment for service delivery contracts.

Restricted funds have been provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

3 Grants

	Unrestricted Fund £	Restricted Fund £	2025 Total £
Morrisons Foundation - Fire Door	-	2,350	2,350
	-	2,350	2,350

	Unrestricted Fund £	Restricted Fund £	2024 Total £
National Lottery Community Fund - Refurbishment & Staffing	-	18,850	18,850
	-	18,850	18,850

The Drop - In Centre (Rawmarsh)
Notes to the accounts
for the Period Ending 6th April 2025

4 Restricted funds

2025	Funds b/fwd	Receipts	Payments	Transfer	Funds c/fwd
	£	£	£	£	£
Garden Grant	524	-	-	0	524
Refurbishment and Staffing	11,964	-	11,964	-	-
Fire Doors	-	2,350	2,350	-	-
	12,488	2,350	14,314	0	524

2024	Funds	Receipts	Payments	Transfer	Funds c/fwd
	£	£	£	£	£
Garden Grant	1,388	-	92	(772)	524
Refurbishment and Staffing	-	18,850	6,887	-	11,964
	1,388	18,850	6,979	(772)	12,488

Garden Grant

A grant received to refurbish the Community Centre's garden to make it easily accessible with the inclusion of a sensory area.

Refurbishment and Staffing

A grant received from the National Lottery Community Fund, awards for all refurbishment and staffing costs.

Fire Doors

A grant from Morrisons foundation for purchasing Fire Doors.

5 Transfer of funds from restricted to unrestricted

An adjustment has being made for prior year expenses that were incorrectly expensed to general funds instead of restricted funds.

6 Trustees' remuneration expenses and benefits

Other than reimbursed expenses, trustees received no remuneration, benefits of expenses during this financial year (2023: £nil).

7 Related party transactions

S Lacey, a trustee, is also a director of S62 Community Together who pay The Drop In Centre for room hire.

There were no other related party transactions during the year.