

SYCAMORE

Sycamore Roman Catholic Charity Trustees Annual Report

For the period 1 September 2020 to 31 August 2021

Registered Charity No. 1182843

Companies House Registration No. CE017093

Sycamore Roman Catholic Charity

Annual Report, 2020-21

This report covers the period of our first accounting year: 1 Sept 2020 to 31 August 2021

TABLE OF CONTENTS

TRUSTEES' REPORT. Page 3

Our Vision, Objectives and Main Activities

The Main Achievements of Sycamore:

1. Responding to the Covid-19 Pandemic
2. Education, Schools and Young People
3. Supporting Marriages and Family Life
4. The Creation of New Resources
5. Deepening and Widening Our Mission: Mission Development Manager
6. Supporting Parishes, Schools, Chaplaincies and Prisons: Local and National Impact
7. Supporting the Church around the World: Global Impact

Structure, Governance and Management

Good Financial Stewardship and Our Financial Review

Reserves Policy

Looking Ahead

Contact and Communication

ADMINISTRATIVE DETAILS. Page 23

INDEPENDENT EXAMINER'S REPORT. Page 24

FINANCIAL REPORT. Page 25

TRUSTEES' REPORT

OUR VISION, OBJECTIVES AND MAIN ACTIVITIES

In the period covered by this Annual Report, Sycamore has been focussed on its core mission, which is to help Christian communities deepen their faith, grow closer together, and reach out to others more effectively.

At the same time, we have been responding to the needs that emerged so unexpectedly during the Covid-19 pandemic – the need for community, support, faith formation, online resources, and remote ways of working and belonging.

There is nothing more powerful and life-giving than the Christian message. Our lives are transformed when we come to know the love of Jesus Christ and the love of his Church. This has come into focus even more because of the pandemic.

Christian communities are longing to share their faith with others, but they often feel stuck. They don't have the resources or the skills, and sometimes they lack confidence and vision.

First of all, Sycamore is a programme of evangelisation, catechesis and faith formation. It's a modular course, so you can run a whole range of groups and classes. There are high-quality films, discussion questions, follow-up resources and training materials. It's easy to use and everything is available online.

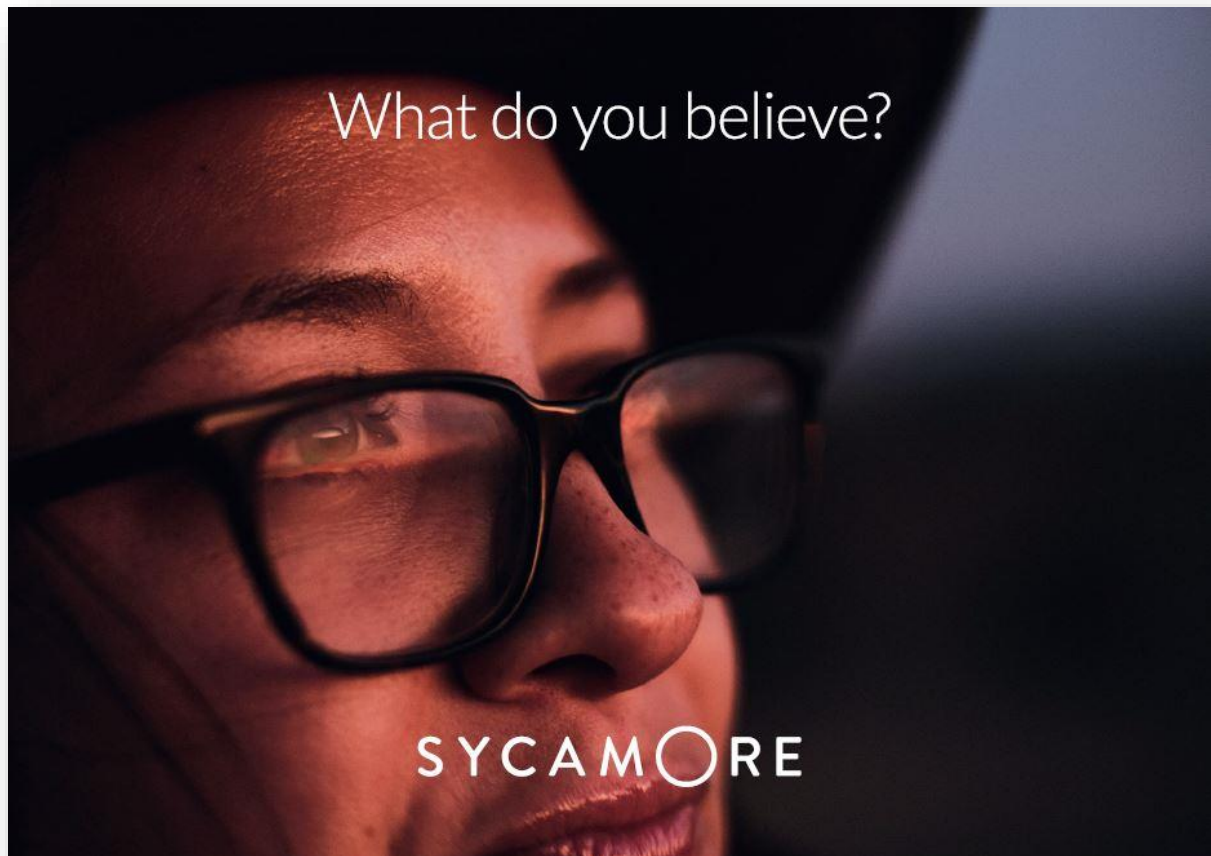
But more than this, Sycamore helps communities to become more open and welcoming. It forms Christian leaders and builds up their confidence. It creates a culture where people are less afraid to speak about their faith and more willing to engage with the genuine questions that others have – in parishes, schools, university chaplaincies, prisons and beyond.

The Sycamore vision is not to exist for its own sake, but to help Christian communities become stronger, more confident in their faith, more joyful, and to have a heart that is open to those around them.

As trustees we have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

Our charitable goal, as summarised on the Charity Commission website, is:

“The advancement and propagation of the Christian gospel and the promotion of teaching on all aspects of the Christian life and faith, in accordance with the teaching of the Roman Catholic Church. This includes provision of online materials, books, and support for leaders of the Sycamore programme in churches”.



[Image: Publicity from one of our flyers]

Our MAIN ACTIVITIES in this year 2020-21, undertaken to further the charity's purpose for the public benefit, include:

2020

- Sept: launch of new remote training materials; interviews for Mission Development Manager role
- Oct: Post-lockdown parish and school programmes begin; online university courses available for new students
- Nov: Susan Longhurst starts as Mission Development Manager; key user consultation
- Dec: Advent courses taken up by many parishes; training webinars with many dioceses; sixty short films uploaded to Sycamore YouTube channel, free access

2021

- Jan: Sycamore videos piloted as part of parish livestreams at the end of Mass; Arabic translations of the subtitles launched; online user evaluation survey

- Feb: promotion of Lent resources; promotion of resources for parent groups; collaboration begins with Danish church; first discussions about teacher resources (Continuing Professional Development courses)
- Mar: training webinars continue for leaders, including the dioceses of Hallam, Hexham and Newcastle, Birmingham, Nottingham, Westminster, Arundel and Brighton, Waterford and Lismore, Cork and Ross, Kerry; Norwegian resources created in collaboration with Oslo Diocese
- Apr: meetings with many dioceses including Birmingham, Leeds, Liverpool, and dioceses in the US, Australia and the Philippines
- May: post-Pentecost course launch focussing on the Holy Spirit; collaboration with the Diocese of Westminster Catechetical Department
- June: Sycamore runs an international leadership webinar; development of resources for prison chaplaincy
- July: relaunch of Sycamore homepage with simplified navigation and clearer user journeys
- Aug: final work on the new Sycamore book, "The Catholic Faith Explained", authored by Fr Stephen Wang, which will be launched the following month



[Image: social media post to encourage communities to relaunch activities after the first lockdown]

THE MAIN ACHIEVEMENTS OF SYCAMORE

(1) RESPONDING TO THE COVID-19 PANDEMIC

By far the most significant factor in our mission over this period has been the Covid-19 pandemic. Sycamore has tried to respond to the very urgent needs of parishes, schools, chaplaincies and communities for pastoral support and flexible resources that can be used in new and creative ways.

The immediate decision, taken by the trustees in May 2020, was to remove the subscription cost and make the Sycamore resources freely available to all who wished to use them. In the period covered by this Annual Report (Sept 2020 to Aug 2021) the challenge was to help communities and individuals connect with each other, keep their faith alive, and reach out to others - when isolation and disconnection were the predominant themes.

Sycamore, in fact, was ideally placed to respond to this crisis. We made all of our resources completely free to access. We spent a lot of time trialling the remote resources and getting feedback from pilot groups who were meeting online. Many of our early and committed users shifted from in-person to remote meetings or a combination of the two. We were then able to prepare [training materials](#) based on this experience so that less confident users could understand how to use the resources, [how to run remote groups](#), and how to transition back into in-person or hybrid groups at the appropriate time.

A Senior Development Youth Worker in a UK diocese spoke from her own personal experience:

“During the first part of the pandemic, I ran Sycamore on Zoom for a group of friends. We had about fifteen young people come together, some of whom hadn’t been to church in years. The videos were accessible and had the right balance of light chit-chat and thought provoking questions. We felt incredibly blessed that the course was able to be used for free and was so easy to access, and with so many different ‘pathways’ available we were able to pick and choose the sessions.

We were able to really delve deep into some of the topics that arose and I feel that the way the videos were structured helped to pave the way for those conversations. To have questions peppered throughout, meant that we were able to digest the content well and reflect on our own lives while things were still fresh in our minds.

It was a time when new forms of community were emerging. To give one example, university chaplaincies were keen to reach out to new students who arrived on campus in October 2020. Many of them were very isolated, unable to attend lectures in person and with the normal social activities off limits because of Covid. Sycamore allowed chaplains and student leaders to welcome people to an online group for discussion and friendship. (The image below shows some publicity used by the Catholic Chaplaincy at the London School of Economics.)

Many parishes were livestreaming their Masses over this period. One innovation that emerged was the practice of showing Sycamore Short Videos at the end of the livestreamed Mass. Some parishes encouraged their people to stay connected online after Mass, then showed a short Sycamore film, and then had some discussion about the topics coming up. The online Mass became an opportunity for catechesis and friendship as well as worship.



[Image: social media post circulated to students at the London School of Economics in Oct 2020]

(2) EDUCATION, SCHOOLS AND YOUNG PEOPLE

We have designed [a special section of our website for schools](#). There have been two key developments in this area, which have grown out of our conversations with headteachers, religious education heads, and diocesan directors of education.

First, the Sycamore resources are offered for use in Core Religious Education Lessons for sixth formers (Years 12 and 13), which form a mandatory part of Catholic education in the UK. Many teachers struggle to plan lessons in this area. Sycamore provides [two pathways for the first and second semesters](#), and encourages teachers to use the whole Sycamore methodology with the young people: splitting them into small groups for discussion, and training young leaders to take positions of responsibility within the Sycamore team. There has been a very positive response to this in a number of schools across the UK.

Second, we have been working with headteachers and diocesan directors of education to develop a new pathway for teachers in Catholic schools, which will form part of their Continuing Professional

Development (CPD) programme. This helps Catholic teachers to refresh their faith, it gives non-Catholic teachers an understanding of the values and teachings of the Catholic educational system they belong to, and it builds community among staff because of the open-ended questions involved in the videos.

A Diocesan Education Adviser gave this testimony:

“Sycamore has been a wonderful revelation for us and our students. It was with excitement and relief that we explored the fabulous videos and resources - and they were free!

The website is professional and stylish. It can be used with prayer groups, as part of a retreat, in Sixth Form Core RE lessons, in a Justice and Peace working party, in RE lessons, or as an evangelisation tool.

We are excited about the lasting effect it will have on young people's faith and theological understanding now and in the coming years. We have promoted it widely via the Education Service, to Headteachers, Heads of RE, and Chaplains in the Diocese. “

A Diocesan Youth Ministry Outreach Manager gave this testimony:

“Sycamore has offered the youth ministry team a new avenue to journey in faith with young people. *It has been great at attracting a new audience that we have previously not be able to reach.* It is a really flexible model so can be used in so many different ways”

(3) SUPPORTING MARRIAGES AND FAMILY LIFE

Sycamore has been working with a network of Diocesan Marriage and Family Life (MFL) Coordinators from across the UK. They helped us to identify a primary pastoral need, which is to support newly married couples and help them stay connected with other couples and with their parishes once the formal marriage preparation classes have finished.

This led to a specific collaboration between Sycamore and the MFL team in the Archdiocese of Southwark. We have developed a new pathway called “Growing in Faith Together – for Engaged and Married Couples”. This course is advertised at all the marriage formation courses in the diocese, and then run by local teams as a follow-on course

Another area of growth has been support for parents of children who are preparing to celebrate the sacraments of baptism, first Holy Communion, confession or confirmation. We have six courses in this area. In some parishes they are a required part of the sacramental preparation; in others they are an optional programme offered by the parish.

A parish catechist in Coventry gave this testimony:

“The sessions have been much appreciated. The parents have found them stimulating and informative. The upshot has been shared moments of deep reflection between parents preparing for Baptism, and discussion between parents and their children who are preparing for Confirmation.

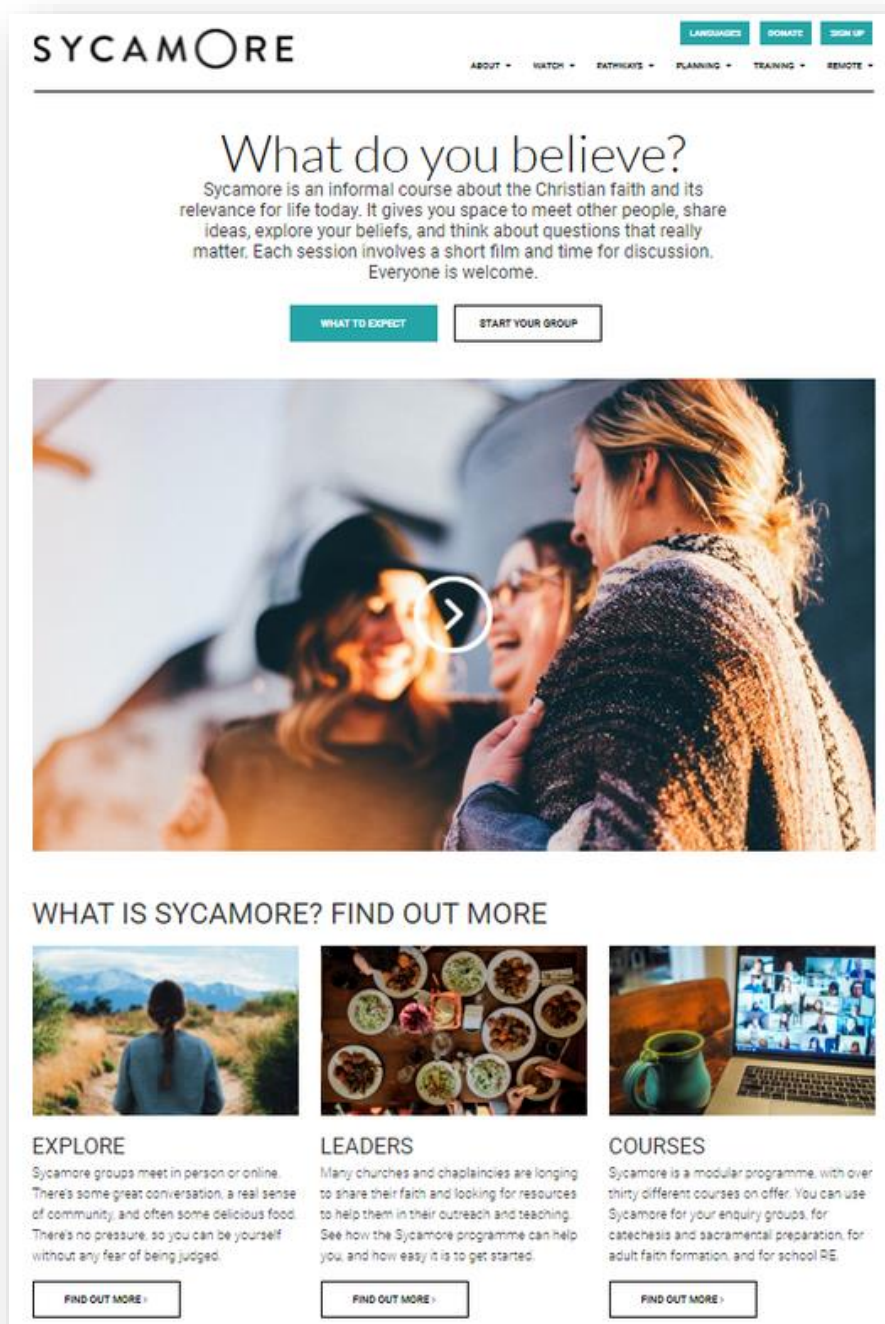
There has been a real appreciation of the treasures of the Faith, as they explore and discuss further sessions in the aftermath of receiving those sacraments. We owe you a great debt of thanks for this.”

We are exploring whether it would be worthwhile creating a new marriage preparation course based on the Sycamore methodology and drawing from the best practice found among some of the currently available courses. This will be a focus of discussion for the coming year.

(4) THE CREATION OF NEW RESOURCES

It is important that we are developing our resources – updating them, creating new programmes, and producing new videos.

After one year of use, it was time to refresh the website. The two main changes were a simplified homepage that directed users to the resources they needed and allowed a smoother “user journey”; and a whole new section devoted to helping remote groups. The Remote section includes a comprehensive planning page, together with advice about breakout groups, community building, which online platforms to use, how to lead remote discussions, etc.



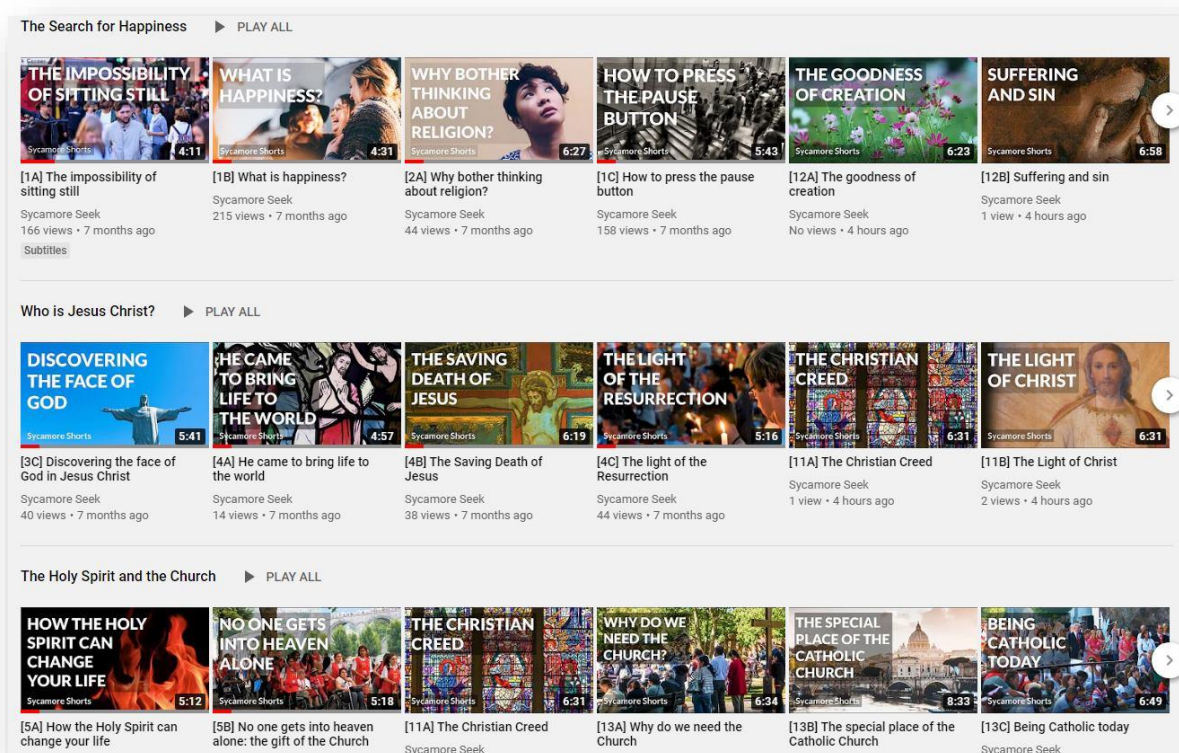
[Image: the new simplified homepage on our website]

We have also uploaded a number of new training webinars onto the website so that they are accessible to people who have not been able to attend live events.

A Diocesan Director of Evangelisation wrote those words:

“There is no doubt that Sycamore is a gift we have been waiting for, a thoroughly home-grown and Catholic programme for missionary-disciples and missionary-parishes. So many of our priests are enthused by it, and so many of our parishes are now using it. It speaks to people at all stages of their faith journey, and is an adaptable and versatile resource in parish-based faith formation. The personal testimonies from priests, parish ministers, and parishioners speak for themselves. As Director of the Agency for Evangelisation I recommend it without reserve.”

At the same time, we finished editing sixty short Sycamore videos that introduce aspects of the Catholic Christian faith in five-minute presentations. These are now all freely available on [the Sycamore YouTube channel](#). The idea is to have a library of films that will help people explore all aspects of Christianity, and using YouTube instead of our own website allows the videos to be shared more easily and discovered by YouTube users who may not be familiar with Sycamore.



[Image: Some of the short videos newly available on our Sycamore YouTube Channel]

(5) DEEPENING AND WIDENING OUR MISSION: MISSION DEVELOPMENT MANAGER

A big step for Sycamore was to advertise, interview and finally appoint our first full-time employee. Susan Longhurst came onto the team in November 2020 as our Mission Development Manager. Her role includes: supporting communities that are already using Sycamore; reaching out to new

communities – especially at the diocesan level; promoting our strategic vision, mission and values; working with partner organisations on shared projects; training and inducting new users; and reporting to the Trustees.

She started by coordinating a “key user consultation” that helped us to understand the good practices and the needs of current users, and allowed us to identify areas of potential growth in the UK and abroad.

Susan came on board in the middle of the pandemic and therefore most of her work has been remote. This has been an unexpected benefit, because it has allowed her to connect with far more groups than would have been possible with face-to-face meetings. The “Sycamore Training Webinar” has become a standard part of her offering to dioceses and other communities.

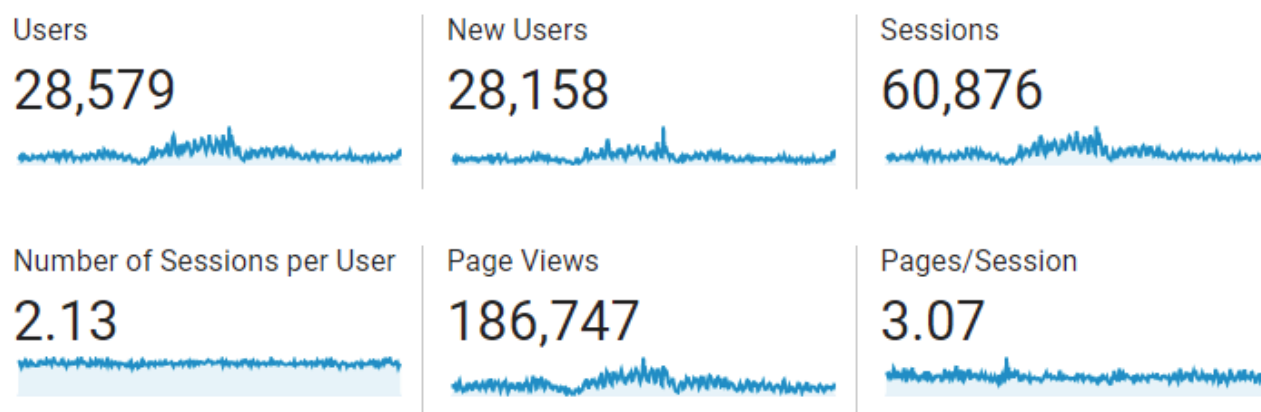


[Image: Susan Longhurst]

(6) SUPPORTING PARISHES, SCHOOLS, CHAPLAINCIES AND PRISONS: LOCAL AND NATIONAL IMPACT

Our main goal is to work directly with local Christian communities and support them in their evangelisation and catechesis.

Our website gives useful data about the reach of Sycamore in the period Sept 2020 to Aug 2021. We had over 28,000 users and 186,000 page views:



[Table: Website data from Sept 2020 to Aug 2021]

Most of our users are from the UK but a significant number are from the United States, Australia, Sweden, Canada, the Netherlands, Ireland and Norway in this period:

Country		Users		Users
		28,579		28,579
		% of Total: 100.00% (28,579)		% of Total: 100.00% (28,579)
1.	United Kingdom	15,000		52.41%
2.	United States	4,868		17.01%
3.	Australia	1,094		3.82%
4.	Sweden	904		3.16%
5.	Canada	809		2.83%
6.	Netherlands	730		2.55%
7.	Ireland	723		2.53%
8.	Norway	544		1.90%
9.	China	299		1.04%
10.	Philippines	278		0.97%
11.	Spain	269		0.94%
12.	Singapore	268		0.94%
13.	India	263		0.92%
14.	South Africa	254		0.89%
15.	Portugal	123		0.43%

[Table: website users by country from Sept 2020 to Aug 2021]

Just to give one example of how we connect with local parishes and communities: Susan Longhurst, our Mission Development Manager, was building relationships with diocesan leaders in Westminster Diocese (in Education, Catechesis, Youth Work, and Evangelisation). This led to an introductory meeting with the diocesan catechetical team. When the team realised the enormous potential

within Sycamore for the Diocese, they arranged an introductory webinar with Susan Longhurst and Fr Stephen Wang, the Sycamore presenter.

This webinar brought together 35 catechists and clergy, and included testimony from parishioners in a Westminster parish (Bishops Stortford) that already knew Sycamore. A follow-up webinar a month later had another 40 catechists and clergy attend. In the space of a few weeks, Sycamore had been introduced to a large number of parishes and communities across a single diocese. Similar webinars have taken place in Nottingham, Birmingham, Hexham and Newcastle, Hallam, Ireland, Norway, Lithuania, Romania and many other places.

A member of a Diocesan Catechetical Support Team shared these thoughts:

“Sycamore continues to be an excellent resource for formation in our parishes. The Sacramental Pathways it offers have been particularly useful over this last year, when much of the catechesis offered in parishes has had to be online. The quality of production, and its content, is outstanding, and this makes it particularly appealing. As we move to what will perhaps be a style of formation that includes both online and in-person activities, Sycamore continues to be a superb, and easily accessible resource for all parishes.”



[Image: Baptisms and Confirmations in a Liverpool parish that used Sycamore in its preparation]

(7) GLOBAL IMPACT: SUPPORTING THE CHURCH AROUND THE WORLD

One of the priorities of our Mission Development Manager has been collaborating with the Church outside the UK, at diocesan and national levels. We now have Sycamore subtitles and resources

translated into the following language: Arabic, Danish, Dutch, French, Latvian, Lithuanian, Norwegian, Polish, Portuguese, Spanish, Swedish, and Vietnamese.

The strategy has been to connect with local church leaders; allow them to take the lead locally (arrange the translations, publicity, training, etc); and to support them in understanding Sycamore and introducing it to their communities. The collaborations have been very rich. For all these languages we have [a micro-site within our own Sycamore site](#). But a number of countries have also, with permission and licencing, developed their own Sycamore sites – see [this example from the Netherlands](#).

The image below shows the Dutch Sycamore team, led by Fr Jeroen Smith and Helen Opstal, just before they opened the meeting to about 45 catechists and evangelisation coordinators from across the country. The Dutch strategy was to start by promoting the Sycamore Advent course nationally in November 2020, as a taster experience, and then to build on that in the new year. They believe that Sycamore will become a central part of the renewal of Dutch parishes in the years ahead, helping them in their vision for evangelisation, catechesis and faith formation.



[Image: Dutch evangelisation leaders preparing for a national Sycamore webinar with Fr Stephen Wang]

STRUCTURE, GOVERNANCE AND MANAGEMENT

We have continued to focus on keeping the governance of the charity in good order. Sycamore was established as a Charitable Incorporated Organisation in April 2019 with three founding trustees: Fr Stephen Wang (Chair), Caroline Virgo (Treasurer) and Anna Akande. Three other trustees have since joined us: Claire Dancaster, Elroy Fernandes and Jenniffer Gearheart-Tang. In this period we have had one paid employee, Susan Longhurst, our Mission Development Manager, who started in November 2020.

Our *Governing Document* is entitled “Sycamore Roman Catholic Charity: Constitution of a Charitable Incorporated Organisation whose only voting members are its Charity Trustees” (Dated 24 Jan 2019). *A copy of this can be reviewed on request.*

We continue to have a routine of trustee meetings every two months, with sub-committee meetings in between when necessary. We review the makeup of the trustee body every 6 months and identify any gaps needed in terms of skills and experience. We have a New Trustee Policy which explains our recruitment process: how we identify potential new trustees; how we approach them and introduce them to Sycamore to see if there is a good fit; how we vet them carefully; how we appoint them; and how we induct them

With the advice of Stewardship (a charity that support charities to run effectively) we have agreed all the policies and procedures that we need to be compliant with the requirements of the Charity Commission and our legal responsibilities.

As trustees we have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

We continue to work with an accountancy firm (Hicks and Company) to oversee our accounts and help us with our annual returns.

Fr Stephen Wang, Chair of Trustees



Caroline Virgo, Current Trustee and Treasurer



Claire Dancaster, Current Trustee



Jenniffer Gearheart-Tang, Current Trustee



David Wilkinson, Current Trustee



*Anne Akande, Trustee who resigned during the period of this report
(Resignation date 20 April 2021)*



*Elroy Fernandes, Trustee who has resigned since the end of the period of this report
(Resignation date 1 March 2022)*



GOOD FINANCIAL STEWARDSHIP & OUR FINANCIAL REVIEW

We are committed to keeping the core Sycamore resources free-to-us. Our financial strategy involves four main income streams: major grants from grant-giving bodies; regular donations from Sycamore users and benefactors; one-off fundraising campaigns; income from the royalties of the Sycamore book.

The most significant donation in this period was a grant of £40,000 from the Cardinal's Lenten Appeal, Westminster Diocese (May 2021), given specifically to support the work of the new Mission Development Manager. We gratefully acknowledge this generous gift here.

FINANCIAL REVIEW

As Trustees we have reviewed our financial position carefully. Please see the full Financial Report attached below for full financial details about the year. We note that the closing funds held at the end of this accounting period are £75,885. After this careful review we believe that the charity is in a good financial position to continue its work.

RESERVES POLICY

The Trustees have approved a reserves policy which can be viewed on request.

Our reserves held at the end of this accounting period are: £75,885

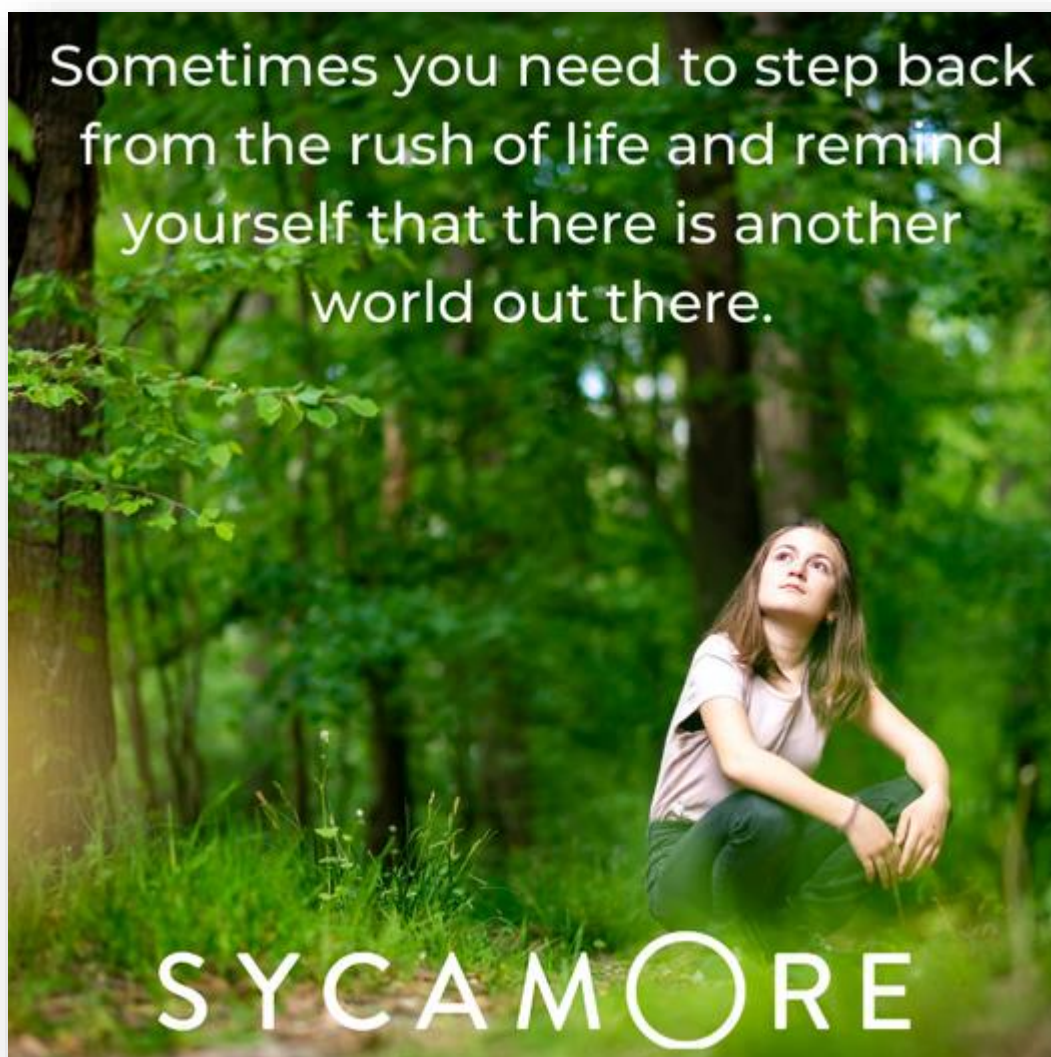
There are no material financial commitments at the end of this period.

A brief statement of our reserves policy:

General policy

- 1.1 The trustees of Sycamore Roman Catholic Charity recognise the importance of a reserves policy to help demonstrate good stewardship and financial management and to manage its reputation.
- 1.2 Our policy is to retain sufficient reserves:
- To ensure that Sycamore Roman Catholic Charity has sufficient funds to meet its financial commitments;
 - To demonstrate that Sycamore Roman Catholic Charity is sustainable into the future;
 - To ensure that Sycamore Roman Catholic Charity is able to manage future unforeseen financial difficulties;
 - To ensure that excessive funds are not held without any identifiable reason or for any identifiable purpose.
- 1.3 This reserves policy relates only to Sycamore Roman Catholic Charity unrestricted funds. Restricted funds may be held in addition to be used for the restricted purpose for which they were given.
- 1.4 The overall responsibility for this policy and its implementation rests with the trustees of Sycamore Roman Catholic Charity.
- 1.5 In constructing this policy, the trustees have paid due consideration to the Charity Commission guidance on charities and reserves.

The full Reserves Policy can be viewed on request.



[Image: social media post used to encourage individuals to connect with Sycamore resources]

LOOKING AHEAD

Our vision is not changing, but here are some of the developments and highlights that are on the horizon:

MOVING ON FROM THE PANDEMIC: Many communities are trying to discover the “new normal” since the Covid-19 restrictions have been lifted. They are unsure how to reconnect with former parishioners or reach out to others. We believe that Sycamore is a resource that can meet their needs for evangelisation, catechesis and building community.

HYBRID GROUPS: Sycamore is ideally placed to help parishes when they are moving to or from remote meetings. We have built a new section of the website dedicated to remote groups, with special training and resources. The core Sycamore ingredients (community, friendship, films, discussion) work incredibly well with remote video conferencing. And now, post-pandemic, many parishes are starting to run hybrid Sycamore sessions, where an in-

person group can move to a remote group when circumstances require it, or where both are offered at the same time.

GROUP REGISTRATION SYSTEM: We are developing a new group registration system on the website so that Sycamore coordinators can not only register their contact details but also update information about the groups they are running. They have the option of asking to be connected with local Sycamore leaders so that local networks of support and good practice can develop within dioceses.

INTERACTIVE SYCAMORE MAP: With the information that comes from the group registration, Sycamore coordinators will have the option of pinning their parish or community to an interactive Google map on our website, allowing others to see where Sycamore groups are being run and to find contact information if they wish to join them. This is a form of publicity that also allows greater networking between local groups.

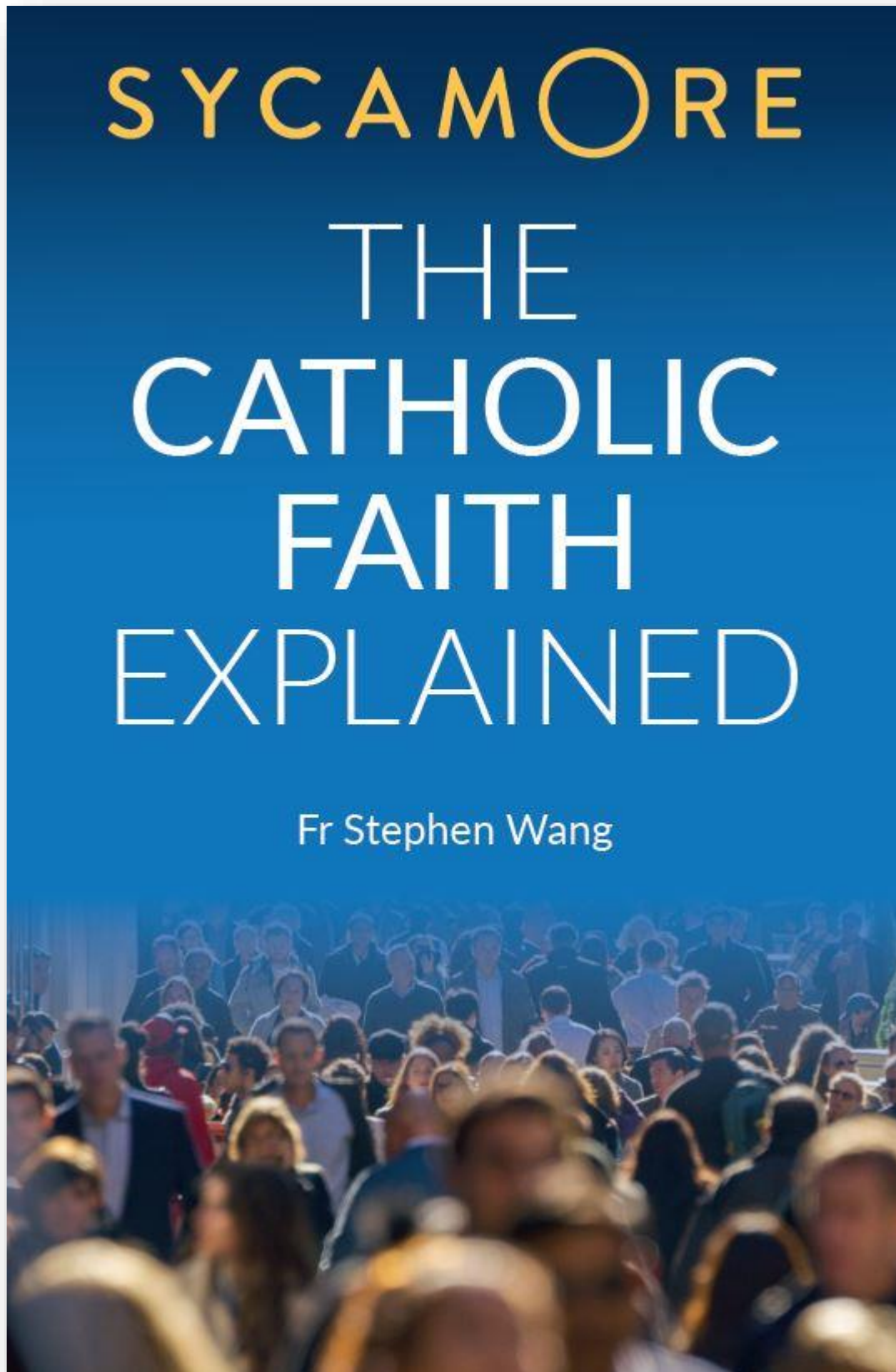
APPOINTMENT OF OUR MISSION SUPPORT MANAGER: We have recently (after the period of this Annual Report) appointed a Mission Support Manager to a full-time post. This person will work with our current Mission Development Manager and will have responsibility for supporting current Sycamore leaders, marketing the resources, forming relationships with new communities, developing and delivering the leadership training, and enacting our strategic development plan.

THE NEW SYCAMORE BOOK: “THE CATHOLIC FAITH EXPLAINED”: We have been working with the Catholic Truth Society to publish the Sycamore materials in book form, which was launched in Sept 2021. The Sycamore book is a stand-alone project that will help the Church’s outreach to those exploring the Christian faith, and it will also be a resource for leaders and those attending Sycamore groups.

BUILDING NEW RELATIONSHIPS: Our relationship building will continue to be “bottom up” and “top down” – using social media and personal recommendation to work with the grassroots, and targeting diocesan leaders who will promote Sycamore through their networks. We are reviewing our social media strategy to see how to best utilise this, and our new Mission Support Manager is tasked to cultivate relations with current users and supporting them to connect with others.

INTERNATIONAL COLLABORATIONS: We are already supporting the work of evangelisation and catechesis at the national level in the Netherlands, Sweden, Norway, Denmark, Lithuania and Romania, and with various individual dioceses in Ireland, the US and Canada. We are now working closely at diocesan levels with the Catholic Church in the Philippines, Latvia, Australia and a number of other countries to help them launch Sycamore effectively there.

NEW MARRIAGE AND VOCATION RESOURCES: In 2022-23 we hope to develop and film some new Sycamore resources, depending on the needs that we identify through our current work. The most important areas we have identified with collaborators are a marriage preparation course and a vocational discernment course for young people.



[Image: cover of the Sycamore book that was edited during the period of this Report]

CONTACT AND COMMUNICATION

We would love to hear from you! Please contact us to find out more about how we can support you in your mission, or how you can support us in ours.

Email us: admin@sycamore.fm

Visit the Sycamore website: www.sycamore.fm

To sign up for our email newsletter click here: www.sycamore.fm/newsletter

To make a donation click here: www.sycamore.fm/donate

To see our entry on the Charity Commission website: [visit the site here](#)

ADMINISTRATIVE DETAILS

Charity name

Sycamore Roman Catholic Charity

Registered charity number

1182843

Charity's principal address

The Old Gas House

91a Parrys Lane

Bristol BS9 1AN

Website

<https://www.sycamore.fm/>

Independent Examiner

Hicks and Company

Chartered Accountants and Registered Auditors

Vaughan Chambers

Vaughan Road

Harpenden

AL5 4EE

Trustees

Father Stephen Wang (appointed 5 April 2019)

Caroline Virgo (appointed 5 April 2019)

Claire Dancaster (appointed 24 July 2019)

Jenniffer Gearheart-Tang (appointed 19 January 2021)

David Wilkinson (appointed 20 April 2021)

Uninibile "Anne" Akande (appointed 5 April 2019, resigned 20 April 2021)

Elroy Fernandes (appointed 19 January 2020, resigned 1 March 2022)

**SYCAMORE ROMAN CATHOLIC CHARITY
REGISTERED CHARITY NO. 1182843
YEAR ENDED 31 AUGUST 2021**

**Independent Examiner's Report
To the Trustees of Sycamore Roman Catholic Charity**

I report on the financial statements of Sycamore Roman Catholic Charity for the year ended 31 August 2021 which comprise the statement of financial activities, the balance sheet and related notes on pages 25 to 74.

This report is made solely to the trustees in accordance with Sections 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Charities Act").

The charity's trustees consider that an audit is not required this year and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiners statement

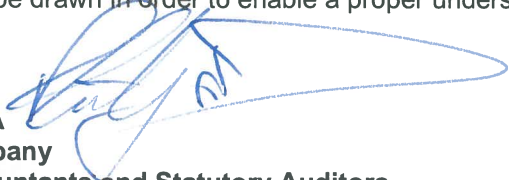
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Philip Dean FCA
Hicks and Company
Chartered Accountants and Statutory Auditors
Vaughan Chambers
Vaughan Road
Harpenden
Hertfordshire
AL5 4EE

24 June 2022

Sycamore Roman Catholic Charity		Charity No	1182843		
		Company No	CE017093		
Annual accounts for the period					
Period start date	01/09/2020	To	Period end date	31/08/2021	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	75,095	-	-	75,095	113,279
Charitable activities	S02	-	-	-	-	10,350
Other trading activities	S03	-	-	-	-	-
Investments	S04	4	-	-	4	336
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	75,099	-	-	75,099	123,965
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	33,090	-	-	33,090	91,763
Separate material expense item	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	33,090	-	-	33,090	91,763
Net income/(expenditure) before tax for the reporting period						
Tax payable	S13	42,009	-	-	42,009	32,202
Net income/(expenditure) after tax before investment gains/(losses)						
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure) Extraordinary items						
Transfers between funds						
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S15	42,009	-	-	42,009	32,202
Other gains/(losses)	S16	-	-	-	-	-
Net movement in funds						
Reconciliation of funds:						
Total funds brought forward	S17	42,009	-	-	42,009	32,202
Total funds carried forward						
	S18	-	-	-	-	-
	S19	-	-	-	-	-
	S20	-	-	-	-	-
	S21	-	-	-	-	-
	S22	42,009	-	-	42,009	32,202
	S23	32,202	-	-	32,202	-
	S24	74,211	-	-	74,211	32,202

Sycamore Roman Catholic
CharityCharity No
Company No1182843
CE017093**Section B Balance sheet**

	Guidance Note					
		Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	665	-	-	665	642
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	75,916	-	-	75,916	34,354
Total current assets	B10	76,581	-	-	76,581	34,996
Creditors: amounts falling due within one year (Note 20)	B11	2,370	-	-	2,370	2,794
Net current assets/(liabilities)	B12	74,211	-	-	74,211	32,202
Total assets less current liabilities	B13	74,211	-	-	74,211	32,202
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	74,211	-	-	74,211	32,202
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	-	-	-	-
Unrestricted funds	B19	74,211	-	-	74,211	32,202
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total funds	B22	74,211	-	-	74,211	32,202

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy
Fr Stephen Wang	27/6/2022
Fr Stephen wang	

Signature of director authenticating accounts being sent to Companies House

Signature	Date dd/mm/yyyy
Caroline Virgo	25/6/2022
Caroline virgo	Print name

Section C Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with*

✓

 the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with*

✓

 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

✓

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

The accounts have been prepared on a going concern basis having considered future plans including a review of the financial reserves, the Trustees believe it appropriate to do so.

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

Yes*

✓

No*

✓

 * -Tick as appropriate

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS102 SORP.</i>	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

<i>(i) the nature of any changes;</i>	
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

<i>(i) the nature of the prior period error;</i>	
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	

Section C

Notes to the accounts

(cont)

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
Adjustments:		
Fund balance as restated		

Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
Adjustments:	
Previous period net income/(expenditure) as restated	

Section C	Notes to the accounts	(cont)						
Note 2	Accounting policies							
2.2 INCOME								
Recognition of income	<p>These are included in the Statement of Financial Activities (SoFA) when:</p> <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; the monetary value can be measured with sufficient reliability. 	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Grants and donations	<p>Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).</p> <p>In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).</p>	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Government grants	The charity has received government grants in the reporting period	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Donated goods	<p>Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.</p> <p>The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.</p> <p>Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.</p> <p>Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.</p> <p>Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.</p>	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Donated services and facilities	<p>Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.</p> <p>Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.</p>	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Support costs	The charity has incurred expenditure on support costs.	<table> <tr> <th>Yes*</th><th>No*</th><th>N/a*</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes*	No*	N/a*	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes*	No*	N/a*						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						

Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

2.3 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Deferred income	No material item of deferred income has been included in the accounts.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least			
	They are valued at cost.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	The depreciation rates and methods used are disclosed in note 14.			
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at cost.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at cost.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at fair value except where they qualify as basic financial instruments.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE				

Section C **Notes to the accounts** **(cont)**

Note 3 **Income**

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	75,095	-	-	75,095	113,279
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	75,095	-	-	75,095	113,279
Charitable activities:	Subscriptions	-	-	-	-	10,350
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	10,350
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	4	-	-	4	336
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	4	-	-	4	336
Separate material item of income		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		75,099	-	-	75,099	123,965

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

This year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

Last year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

Section C

Notes to the accounts

(cont)

Note 4

Analysis of receipts of government grants

	Description	This year £
Government grant 1		-
Government grant 2		-
Government grant 3		-
Other		-
	Total	-

	Description	Last year £
Government grant 1		-
Government grant 2		-
Government grant 3		-
Other		-
	Total	-

	This year	Last year
Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.		

	This year	Last year
Please give details of other forms of government assistance from which the charity has directly benefited.		

Section C

Notes to the accounts

(cont)

Note 5

Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-

	This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.		
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.		
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.		

Section C	Notes to the accounts	(cont)
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Note 6	Expenditure
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Analysis	This year				Last year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
Expenditure on raising funds:	£				£			
Incurred seeking donations	-	-	-	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-	-	-	-
Staging fundraising events	-	-	-	-	-	-	-	-
Fundraising agents	-	-	-	-	-	-	-	-
Operating charity shops	-	-	-	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-	-	-	-
Database development costs	-	-	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-	-	-
Investment management costs:	-	-	-	-	-	-	-	-
Portfolio management costs	-	-	-	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-	-	-	-
Investment administration costs	-	-	-	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on raising funds	-	-	-	-	-	-	-	-
Expenditure on charitable activities:								
	-	-	-	-	-	-	-	-
Provision of online Christian material	33,090	-	-	33,090	91,763	-	-	91,763
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total expenditure on charitable activities	33,090	-	-	33,090	91,763	-	-	91,763
Separate material item of expense								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-
Other								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Total other expenditure	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	33,090	-	-	33,090	91,763	-	-	91,763

Other information:

Analysis of expenditure on charitable activities

Activity or programme	This year				Last year			
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
	£	£	£	£	£	£	£	£
Activity 1	-	-	-	-	-	-	-	-
Activity 2	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

This year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

Last year: Where sums originally denominated in foreign currency have been included in expenditure, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

Section C	Notes to the accounts	(cont)
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Note 7 Extraordinary items

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

Section C

Notes to the accounts

Note 8

Funds received as agent

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
Total		-

Section C Notes to the accounts

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

Support cost (examples)	Raising funds	Provision of online Christian material		Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
Governance	-	630	-	-	630	100%
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	630	-	-	630	

Last year

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation
	£	£	£	£	£	(Describe method)
Governance	-	600	-	-	600	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	-	600	-	-	600	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Section C	Notes to the accounts
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Note 10 **Details of certain types of expenditure**

Note 10.1 Fees for examination of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
630	600
-	-
-	-
-	-

Section C	Notes to the accounts	(cont)
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Note 11 **Paid employees**

Please complete this note if the charity has any employees (transactions with Trustees dealt with in Note 28)

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	25,000	-
Social security costs	-	-
Pension costs (defined contribution scheme)	425	-
Other employee benefits	-	-
Total staff costs	25,425	-

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party
Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management

This year £	Last year £
-	-

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	1	-
Governance	-	-
Other	-	-
Total	1	-

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year	Last year
£	£
-	-

The nature of the payment (cash, asset etc.)

--	--

The extent of redundancy funding at the balance sheet date

This year	Last year
£	£
-	-

Please state the accounting policy for any redundancy or termination payments

--	--

Section C**Notes to the accounts****(cont)****Note 12 Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.****12.1 Please complete this note if a defined contribution pension scheme is operated.**

	This year	Last year
	£	£
Amount of contributions recognised in the SOFA as an expense	425	-

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

--	--

12.2 Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity this year and last year, if different

12.3 Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

Section C	Notes to the accounts	(cont)
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Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

This year:**13.1 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
			£	£
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.2 Grants made to institutions

<i>My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.</i>	Yes	<i>Please provide details of charity's URL.</i>
	No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Last year:**13.3 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals	Support costs £	Total £
Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs.

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Yes	Please provide details of charity's URL.
No	Provide details below

Names of institution	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions in reporting period		-
Other unanalysed grants		-
TOTAL GRANTS PAID		-

Section C**Notes to the accounts****(cont)****Note 14 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

14.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	SL or RB	SL or RB
** Rate					
At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	-	-

14.3 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

This year**Last year**

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

-	-

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

This year	Last year
£	£
-	-
-	-

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also

Section C**Notes to the accounts****(cont)****Note 15****Intangible assets*****Please complete this note if the charity has any intangible assets*****15.1 Cost or valuation**

	Research & development £	Patents and trademarks £	Other £	Total £
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

15.2 Amortisation and impairments

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
** Rate					
At beginning of the year	-	-	-	-	
Disposals	-	-	-	-	
Amortisation	-	-	-	-	
Impairment	-	-	-	-	
Transfers*	-	-	-	-	
At end of year	-	-	-	-	

15.3 Net book value

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

15.4 Accounting policy***Please disclose the accounting policy for intangible fixed assets including:******Reasons for choosing amortisation rates******Policies for the recognition of any capital development***

15.5 Impairment**This year:**

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year:

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

15.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year

15.7 Other disclosures

(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.

(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.

(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.

(iv) State the amount of research and development expenditure recognised as expenditure in the year.

(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.

(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C	Notes to the accounts	(cont)
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Note 16 **Heritage assets***Please complete this note if the charity has heritage assets***16.1 General disclosures for all charities holding heritage assets**

	This year	Last year
(i) Explain the nature and scale of heritage assets held.		
(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.		

16.2 Cost or valuation

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

16.3 Depreciation and impairments

**Basis						Straight Line ("SL") or Reducing Balance
** Rate						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

16.4 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	-	-	-

16.5 Impairment**This year*****Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.*****Last year*****Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.*****16.6 Revaluation*****If an accounting policy of revaluation is adopted, please provide:******the effective date of the revaluation******the name of independent valuer, if applicable******qualifications of independent valuer******the methods applied and significant assumptions******any significant limitations on the valuation***

This year	Last year

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

At valuation Group A	At cost Group B	Total
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)**(i) Explain the reason why heritage assets have not been recognised on the balance sheet.****(ii) Describe the significance and nature of heritage assets.****(iii) Disclose information that is helpful in assessing the value of heritage assets.****(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.**

This year	Last year

16.9 Five year summary of heritage assets transactions

	2015	2014	2013	2012	2011
	£	£	£	£	£
Purchases					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-				
Other	-				
Donations					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total additions	-	-	-	-	-
Charge for impairment					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total charge for impairment	-	-	-	-	-
Disposals					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
Total disposals	-	-	-	-	-

Section C	Notes to the accounts	(cont)
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Note 17 Investment assets

Please complete this note if the charity has any investment assets.

17.1 Fixed assets investments (please provide for each class of investment)

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	-	-	-	-	-
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	-	-	-	-	-	-

*Please specify additions resulting from acquisitions through business combinations, if any.

Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.

17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.

This year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	-	-
Grand total (Fair value at year end+Cost less impairment)		-

Last year:

Analysis of investments

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

	Fair value at year end	Cost less impairment
	£	£
Cash or cash equivalents	-	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	-	-
Grand total (Fair value at year end+Cost less impairment)		-

17.3 If your charity holds investment properties, please complete the following note:

	This year	Last year
(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity		
(ii) Name or independent valuer, if applicable, and relevant qualifications		
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds		
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements		

17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance**Analysis of current asset investments**

	This year	Last year
	£	£
Cash or cash equivalents	-	-
Listed investments	-	-
Investment properties	-	-
Social investments	-	-
Other investments	-	-
Total	-	-

17.5 Guarantees

	This year	Last year
Please provide details and amount of any guarantee made to or on behalf of a third party		
Name of the entity or entities benefitting from those guarantees		
Please explain how the guarantee furthers the charity's aims		

17.6 Concessionary loans

Amount of concessionary loans made (*Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

<i>Description</i>	This year £	Last year £
	-	-
	-	-
	-	-
	-	-
Total	-	-

Amount of concessionary loans received (*Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

<i>Description</i>	This year £	Last year £
	-	-
	-	-
	-	-
Total	-	-

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

This year	Last year

17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

This year	Last year

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.

Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

Section C**Notes to the accounts****(cont)****Note 18 Stocks***Please complete this note if the charity holds any stock items***18.1 Please state the carrying amount of stock and work in progress analysed between activities.**

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	£
Charitable activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

This year	Last year
£	£

Section C**Notes to the accounts****(cont)****Note 19 Debtors and prepayments***Please complete this note if the charity has any debtors or prepayments.***19.1 Analysis of debtors**

	This year £	Last year £
Trade debtors	-	-
Prepayments and accrued income	-	-
Other debtors	665	642
Total	665	642

*Complete 19.2 where a material debtor is recoverable more than a year after the reporting date.***19.2 Disclosure of debtors recoverable in more than 1 year (included in debtors above)**

	This year £	Last year £
Trade debtors	-	-
Prepayments and accrued income	-	-
Other debtors	-	-
Total	-	-

Section C**Notes to the accounts****(cont)****Note 20 Creditors and accruals***Please complete this note if the charity has any creditors or accruals.***20.1 Analysis of creditors**

Accruals for grants payable

Bank loans and overdrafts

Trade creditors

Payments received on account for contracts
or performance-related grants

Accruals and deferred income

Taxation and social security

Other creditors

Total

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
-	-	-	-
-	-	-	-
246	1,714	-	-
-	-	-	-
1,134	1,080	-	-
990	-	-	-
-	-	-	-
2,370	2,794	-	-

20.2 Deferred income*Please complete this note if the charity has deferred income**Please explain the reasons why income is deferred.*

This year	Last year

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Section C**Notes to the accounts****(cont)****Note 21 Provisions for liabilities and charges**

Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts charged against the provision in the current period	-	-
Unused amounts reversed during the period	-	-
Balance at the end of the reporting period	-	-

21.2 Please provide:

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;

- an indication of the uncertainties about the amount or timing of those outflows; and

- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

This year	Last year

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

This year	Last year

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

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Section C**Notes to the accounts****(cont)****Note 22 Other disclosures for debtors, creditors and other basic financial instruments**

22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.

This year	Last year

22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.

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Section C**Notes to the accounts****(cont)****Note 23 Contingent liabilities and contingent assets****23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

Last year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their existence is probable

This year

Description of item	Estimate of financial effect

Last year

Description of item	Estimate of financial effect

23.4 Other disclosures for contingent assets and/or liabilities

Please provide the following information where practicable:

	This year	Last year
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement		
Where it is not practical to make one or more of these disclosures, please state this fact		

Section C	Notes to the accounts	(cont)
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Note 24 Cash at bank and in hand

Short term cash investments (less than 3 months maturity date)

Short term deposits

Cash at bank and on hand

Other

Total

This year £	Last year £
-	-
-	-
75,885	33,815
31	539
75,916	34,354

Section C	Notes to the accounts	(cont)
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Note 25 Fair value of assets and liabilities

	This year	Last year
25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.		
25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.		

Section C

Notes to the accounts

(cont)

Note 26

Events after the end of the reporting period

Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

	This year	Last year
Please provide details of the nature of the event		
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made		

Section C **Notes to the accounts** **(cont)**

Note 27 **Charity funds**

27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General fund	UR	Unrestricted balance of funds	32,202	75,099	(33,090)	-	-	74,211
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds (balancing figure)	N/a	N/a	-	-	-	-	-	-
Total Funds as per balance sheet			32,202	75,099	(33,090)	-	-	74,211

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes*	No*
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

<p><i>If yes, please state the basis on which the assets and/or liabilities have been translated into sterling (or the currency in which the accounts are drawn up).</i></p>	
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Section C	Notes to the accounts	(cont)
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Note 27 **Charity funds**
27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds' (which should include revaluation reserve and fair value reserve, if applicable). The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General fund	UR	Unrestricted balance of funds	-	123,965	(91,763)	-	-	32,202
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds (balancing figure)	N/a	N/a	-	-	-	-	-	-
Total Funds as per balance sheet			-	123,965	(91,763)	-	-	32,202

Fund balances carried forward include assets and liabilities denominated in a foreign currency

Yes*	No*
✓	✓

Section C	Notes to the accounts	(cont)
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Note 27 **Charity funds (cont)**

27.3 Transfers between funds

This year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		-
Between endowment and restricted funds		-
Between endowment and unrestricted funds		-
		-

Last year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		-
Between endowment and restricted funds		-
Between endowment and unrestricted funds		-
		-

27.4 Designated funds

This year

Planned use	Purpose of the designation	Amount
		-
		-
		-
		-
		-
		-

Last year

Planned use	Purpose of the designation	Amount
		-
		-
		-
		-
		-
		-

Section C

Notes to the accounts

(cont)

Note 28Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

This year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

N/A

N/A

N/A

None

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.

State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.

State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-

	-	-
TOTAL	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
Stephen Wang	Trustee	Donation		-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.

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Section C	Notes to the accounts	(cont)
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Note 29	Additional Disclosures
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The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.