



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1st April 2020 to 31st March 2021

Charity name: The Haslemere Youth Hub

Charity registration number: 1182842

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In accordance with the charity's lease with Waverley Borough Council the permitted use of the building is as a "youth centre and associated café to include community activities taking place at the property for the benefit of the local community including both those provided directly by the Tenant (<i>Haslemere Youth Hub</i>) and those permitted by it." Users are, therefore, limited to clubs/organisations that provide activities/facilities/advice for youths up to the age of 18 years old. But in relation to a young person with Special Educational Needs this is increased to 25 years old as the Children and Families Act 2014 defines a 'young person' as being aged 16-25.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>During this year the Trustees have had regard to the Charity Commission's guidance on public benefit in providing a facility for the children and young people of Haslemere, and its surrounding area as there is no similar facility available.</p> <p>These activities have been curtailed due to Government Covid-19 restrictions on the opening of community buildings.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The building was closed for several months during this year, so volunteers were either not needed or unable to be in the building. This was all due to Government restrictions on Covid-19 opening of community buildings.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	There are about 30 community clubs/organisations that provide a multitude of activities/facilities/advice. Unfortunately, these were all curtailed due to Government restrictions on Covid-19. However, early in the next financial year we are able to open the facilities more and users are already booking and enquiring about the availability of room hire.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The main objectives, during what has been a very difficult year for everyone, were to: <ol style="list-style-type: none">1. refurbish the kitchen as it fell within the charity's responsibilities with the landlord. Practically this was made easier by having Covid restrictions which only allowed take-aways from the café and fewer users in the building.2. provide support via CAMHS for young people struggling with their mental health.
Performance of fundraising activities against objectives set	Para 1.41	The charity was unable to hold fundraising activities this year. However, it successfully applied for the following grants:

		<ul style="list-style-type: none"> • A Covid Discretionary grant from the Borough Council and • A Revenue grant from the Town Council towards rent payable.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Considering the fact that trading income was, inevitably, much lower than the previous year the trustees feel the charity is in as good a financial position as could be hoped. As well as the above grants the charity was fortunate to receive a total of £17,102 in donations. £2,000 of which is specifically for improving the toilet facilities.</p> <p>In line with the charity's lease, and maintenance responsibilities, rent on the building was due to be paid from May 2020. The landlord waived the rent payable from May-August, due to the 1st Covid lockdown, so in this year the charity has paid 50% of the total rent due. There were sufficient funds to be able to completely refurbish the kitchen. The landlord has given permission to defer refurbishment of the toilet facilities for up to 2 years. It is hoped this will be done sooner rather than later.</p>								
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Restricted Funds are held for:</p> <ul style="list-style-type: none">• specifics mentioned in donations received• known large expenditure that is due to be incurred								
Amount of reserves held	Para 1.22	<table><tr><td>Overheads (inc rent/utilities/re-dec)</td><td>14,500</td></tr><tr><td>Staff</td><td>10,000</td></tr><tr><td>Projects</td><td><u>2,823</u></td></tr><tr><td>TOTAL</td><td>£27,323</td></tr></table> <p>In addition to these Restricted Funds there was £23,992 in Unrestricted Funds.</p>	Overheads (inc rent/utilities/re-dec)	14,500	Staff	10,000	Projects	<u>2,823</u>	TOTAL	£27,323
Overheads (inc rent/utilities/re-dec)	14,500									
Staff	10,000									
Projects	<u>2,823</u>									
TOTAL	£27,323									
Reasons for holding zero reserves	Para 1.22	N/A								
Details of fund materially in deficit	Para 1.24	N/A								
Explanation of any uncertainties about the	Para 1.23	None are currently foreseen but, as was necessary during this year, Government								

charity continuing as a going concern		<p>Covid-19 restrictions did impact the operation of the building.</p> <p>The trustees are aware that effort needs to be put into returning to the very successful first 6-months of full operation from Sept 2019 to March 2020.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity's funds come from:</p> <ul style="list-style-type: none"> • hirers of the various studios/rooms in the building • donations from supporters • grants to complete specific projects • monies raised from The Hub's own fund-raising activities
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>The Haslemere Hub could only open to hirers for about 3 months' of this year. That was scaled down with restrictions on numbers able to attend each group/class and the café not being able to fully function.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The four trustees were appointed as being known to have an interest in providing a youth facility. The chairman and honorary treasurer were appointed at the first meeting of trustees on 12th May 2019.</p> <p>There is no limit to the number of trustees that may be appointed.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	As well as the four trustees there are two part-time managers who are responsible for the day-to-day usage of the building by hirers, the running of the building and the associated users' café. There is one further worker who assists with youth activities and running the café. All three are self-employed. They are all also DBS checked and have undertaken courses in first aid, chaperoning, counselling, safeguarding, and Level 2 for Food Safety and Hygiene for Catering.
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	The Haslemere Youth Hub
Other name the charity uses	N/A
Registered charity number	1182842
Charity's principal address	St Christopher's Road Haslemere Surrey GU27 1DQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carole King	Chairman		
2	Laura Musco	Hon Treasurer		
3	James Edwards			
4	Alison Rose			

Corporate trustees – names of the directors at the date the report was approved

Director name		
NONE		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Carole King		
Laura Musco		
James Edwards		
Alison Rose		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
NONE		

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carole King	Laura Musco
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date	18 th May 2021
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE HASLEMERE YOUTH HUB

Charity No
1182842

Receipts and payments accounts

CC16a

For the period from	1st April 2020	To	31st March 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	3,412	13,690		17,102	52,433
Grants	-	12,500	-	12,500	11,466
Room hire	10,219		-	10,219	27,616
Party hire	- 160		-	- 160	3,502
Advertising	80		-	80	620
Café	2,767		-	2,767	20,126
Activities	-		-	-	1,517
Sub total (Gross income for AR)	16,318	26,190	-	42,508	117,280
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,318	26,190	-	42,508	117,280
A3 Payments					
Administration	11,191	16,283	-	27,474	24,790
Property	30,070	1,107	-	31,177	17,333
Café	1,033		-	1,033	6,117
Activities	69		-	69	480
Sub total	42,363	17,390	-	59,753	48,720
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	42,363	17,390	-	59,753	48,720
Net of receipts/(payments)	- 26,045	8,800	-	- 17,245	68,560
A5 Transfers between funds	9,334	- 9,334	-	-	
A6 Cash funds last year end	40,703	27,857	-	68,560	-
Cash funds this year end	23,992	27,323	-	51,315	68,560

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Bank	23,870	27,323	-
	Cash held	122	-	-
	Total cash funds	23,992	27,323	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	None	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Kitchen		1,600	960
	Café		8,354	5,012
	Office		950	570
	Sports/activities equipment		2,076	1,246
	Computer Room		1,459	875
	General		1,995	1,217
	Garden		626	376
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Carole King	18th May 2021	
		Laura Musco	18th May 2021	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
THE HASLEMERE YOUTH HUB

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1182842

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

12 JULY 2021

Name:

RICHARD LYON

Relevant professional
qualification(s) or body
(if any):

Address:

VERWOOD, CYPRESS WAY, GRAYSHOTT, HAMPSHIRE

GU26 6EZ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A