

Homeless Friendly Report for Trustees April 2024 - March 2025

Background

Homeless Friendly has been established over 7 years, being registered as a charity in April 2019. The charity is diversifying in line with the needs of both people who are homeless and also the organisations with which we support.

We wish to acknowledge and thank our trustees for the support that they show to our charity.

Areas of growth and change within the last 12 months.

- **Recruitment**, Nigel Upton our coordinator ended his contract with Homeless Friendly week ending 20th October. The decision through consultation with Trustee Zahid Chauhan OBE was to temporary recruit to a Strategic Officer position. Maria Gurnani was temporarily appointed to the post from October until the end of February focusing on relaunching the website and also developing on line training and or pledge signups.
- **Homeless Link**, Homeless Friendly continues to be an active member of Homeless Link
- **GM partnership**, whilst we continue to be part of this group no-one has been available to attend meetings.
- **NICE (National Institute for Health and Care Excellence)**. We continue to be a stakeholder.
- **Rough Sleeper Strategy Group Oldham**, unfortunately since Nigel Upton ceased employment we do not attend the steering group. We are still a member of the steering group.
- **Flu vaccination**, Homeless Friendly for the last 4years held the contract, however this year Royton Medical held the contract with Homeless Friendly assisting as appropriate.
- **Volunteers**, we use volunteers on and ad hoc basis, plus have access to doctors and a nurse who offer vaccinations on a voluntary basis.
- **Gift Aid** Homeless Friendly can now claim Gift Aid on appropriate donations given in the last 4 years (with the donor's consent)
- **Policies and Procedures** as the charity grows, we continue to formulate as appropriate plus review our policies and procedures. We have also assisted Human Friendly International to draw up relevant policies and procedures.
- **Card Printing machine**, we have made ID badges for all the Beacon Surgeries, for Dr Sami plus have costing for other local charities, having secured a contract to make 50 IDs for Oldham Street Angels (still waiting for the photographs from them).
- **Winter Warm Kits**, Due to the success of last year's winter warm kits It was decided that we would run a similar project this year. The kits consisted of a small lightweight rucksack, hat, scarf, gloves, socks and hand warmers. This year we added a windup torch to the kits. The kits once again proved to be extremely popular being distributed via our local partners throughout Greater Manchester.
- **Training** We continue to offer training sessions to GP practices, this has reduced this year as Gail Sutcliffe is the only person willing to act as the trainer. We are in discussion

with Salford NHS Homeless Friendly will become part of the training offered to all GP practices under their sessions entitled 'Salford Standards', this will in turn result in over 30 practices becoming Homeless Friendly.

- **Pledges**, this year saw a continued growth in organisations pledging.
- **QR Code** we now have a QR code which enables people to donate via this method.
- **PayPal Account** we now have a charity PayPal account.
- **Website** Maria alongside Paul Sweeting have formulated an updated website, Gail has passed on her knowledge to enable the online pledge training to be formulated. We hope to launch the new website during summer 2025.

Areas of Growth for the next 12 months

Identification Cards we now have robust policies in place to ensure we meet the requirement of data protection and are offering to 'make' ID's for other recognised charities and are currently in discussion with a local charity to produce ID's for their volunteers.

Our **training** continues to evolve, we will provide face to face, online training session plus sessions via video link (Teams)

Marathon – we continue to apply for places for the London Marathon, not being successful for 2025 or 26. We already have people wanting to run and raise funds for our charity.

Gail Sutcliffe continues to support the charity, offering training sessions, managing the accounts, social media posts, report writing, is the Charity Commission named person plus submitting the charity return and supporting staff members. Gail is paid £100 per month as expenses.

It is hoped that during the next financial year we will employ someone to undertake the operational aspect of the charity.

Financial Statement

At close of business on 31st March 2025

Balance £11,648.68

(awaiting audited accounts)

Gail Sutcliffe expenses are paid from Homeless Friendly.

Maria Gurnani submitted invoices being paid by Homeless Friendly.

Nigel Upton's salary was paid via Beacon GP Care

BARDOC pay for Homeless Friendly's mobile phone.

Homeless Friendly is based within Lime Square Medical Centre and Royton Medical Centre all utilities are kindly paid for via the respective surgeries.

HOMELESS FRIENDLY
REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

HOMELESS FRIENDLY

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

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HOMELESS FRIENDLY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1182814

Principal address

Lime Square Medical Centre
Lime Square
Ashton Old Road
Manchester
M11 1DA

Trustees

Dr Z M Chauhan GP
Dr T M Chauhan GP

Bankers

Lloyds Bank Plc
Birmingham OSC 4
Ariel House, 2138 Coventry Road
Sheldon
Birmingham
B26 3JW

Approved by order of the board of trustees on and signed on its behalf by:

.....
Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HOMELESS FRIENDLY

Independent examiner's report to the trustees of Homeless Friendly

I report to the charity trustees on my examination of the accounts of Homeless Friendly (the Trust) for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew W Berens FCA
The Institute of Chartered Accountants in England and Wales

Date:

HOMELESS FRIENDLY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 Unrestricted fund £	2024 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		1,098	1,091
		<hr/>	<hr/>
EXPENDITURE ON			
Raising funds		4,897	4,523
		<hr/>	<hr/>
NET INCOME/(EXPENDITURE)		(3,799)	(3,432)
RECONCILIATION OF FUNDS			
Total funds brought forward		15,420	18,852
		<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD		11,621	15,420
		<hr/> <hr/>	<hr/> <hr/>

The notes form part of these financial statements

HOMELESS FRIENDLY

BALANCE SHEET
31 MARCH 2025

		2025 Unrestricted fund £	2024 Total funds £
FIXED ASSETS	Notes		
Tangible assets	4	222	624
CURRENT ASSETS			
Cash at bank		11,649	15,046
CREDITORS			
Amounts falling due within one year	5	(250)	(250)
NET CURRENT ASSETS		<u>11,399</u>	<u>14,796</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>11,621</u>	15,420
NET ASSETS		<u>11,621</u>	<u>15,420</u>
FUNDS	6		
Unrestricted funds		<u>11,621</u>	15,420
TOTAL FUNDS		<u>11,621</u>	<u>15,420</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Trustee

HOMELESS FRIENDLY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

HOMELESS FRIENDLY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	1,091
	<hr/>
EXPENDITURE ON	
Raising funds	4,523
	<hr/>
NET INCOME/(EXPENDITURE)	(3,432)
	<hr/>
RECONCILIATION OF FUNDS	
Total funds brought forward	18,852
	<hr/>
TOTAL FUNDS CARRIED FORWARD	15,420
	<hr/> <hr/>

4. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2024 and 31 March 2025	2,014	1,507	3,521
	<hr/>	<hr/>	<hr/>
DEPRECIATION			
At 1 April 2024	1,392	1,505	2,897
Charge for year	402	-	402
	<hr/>	<hr/>	<hr/>
At 31 March 2025	1,794	1,505	3,299
	<hr/>	<hr/>	<hr/>
NET BOOK VALUE			
At 31 March 2025	220	2	222
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2024	622	2	624
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

HOMELESS FRIENDLY

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Other creditors	<u>250</u>	<u>250</u>

6. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
General fund	15,420	(3,799)	11,621
TOTAL FUNDS	<u>15,420</u>	<u>(3,799)</u>	<u>11,621</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,098	(4,897)	(3,799)
TOTAL FUNDS	<u>1,098</u>	<u>(4,897)</u>	<u>(3,799)</u>

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	18,852	(3,432)	15,420
TOTAL FUNDS	<u>18,852</u>	<u>(3,432)</u>	<u>15,420</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,091	(4,523)	(3,432)
TOTAL FUNDS	<u>1,091</u>	<u>(4,523)</u>	<u>(3,432)</u>

HOMELESS FRIENDLY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

6. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
General fund	18,852	(7,231)	11,621
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>18,852</u>	<u>(7,231)</u>	<u>11,621</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,189	(9,420)	(7,231)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>2,189</u>	<u>(9,420)</u>	<u>(7,231)</u>

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

HOMELESS FRIENDLY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,023	931
Training income	75	160
	<hr/> 1,098	<hr/> 1,091
Total incoming resources	1,098	1,091
 EXPENDITURE		
Raising donations and legacies		
Insurance	99	99
Postage and stationery	6	36
Sundries	26	30
Promotions and adverts	132	408
Reimbursed travel	1,100	9
Computer software	248	65
Project Winter Warmth	1,162	1,055
Accountancy	200	200
Other projects	-	397
Salaries	1,522	1,320
Fixtures and fittings	402	403
Computer equipment	-	501
	<hr/> 4,897	<hr/> 4,523
Total resources expended	4,897	4,523
Net expenditure	(3,799)	(3,432)

This page does not form part of the statutory financial statements