

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH NOVEMBER 2020**

BME CANCER COMMUNITIES

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1182806

Castle View Accounting Ltd
Old Printing House Square
Unit 16, Tarrant Street
Arundel
West Sussex
BN18 9JF

BME CANCER COMMUNITIES

(Charitable Incorporated Organisation)

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BME CANCER COMMUNITIES

(Charitable Incorporated Organisation)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1182806
DATE OF REGISTRATION	4th April 2019
START OF FINANCIAL YEAR	1st December 2019
END OF FINANCIAL YEAR	30th November 2020
TRUSTEES AT 30TH NOVEMBER 2020	Lindsay Thompson Sharon Stevens Jackie Brown Vivian Oliver Elaine Israel-Samuels
LEGAL STATUS	Charitable Incorporated Organisation
GOVERNING INSTRUMENT	CIO - Foundation Registered 4th April 2019

OBJECTS

To preserve and protect the health of people in particular but not exclusively from Black and Minority Ethnic (BME) and low-income communities living with or affected by cancer by providing and assisting in the provision of: **a)** Culturally sensitive and appropriate practical advice, information, advocacy and support services **b)** Services directed to improving participation in BME cancer research and detection initiatives **c)** Diversity training to improve the culture sensitivity and services delivery of statutory bodies.

CORRESPONDENCE ADDRESS	Foxhill Business Centre Foxhill Lodge Foxhill Road Forest Fields Nottingham NG7 6LH
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PRIMARY BANKERS	Unity Trust Bank Plc Four Brindleyplace Birmingham B1 2JB
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INDEPENDENT EXAMINERS	Castle View Accounting Ltd Old Printing House Square Unit 16, Tarrant Street Arundel West Sussex BN18 9JF
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BME CANCER COMMUNITIES

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TRUSTEES' REPORT FOR THE YEAR ENDED 30TH NOVEMBER 2020

Background

'Our Objects' in the Executive Summary of the charity's business plan are: To preserve and protect the health of people in particular but not exclusively from Black and Minority Ethnic (BME) and low-income communities living with or affected by cancer by providing and assisting in the provision of: a) Culturally sensitive and appropriate practical advice, information, advocacy and support; b) services directed to improving participation in BME cancer research and detection initiatives; c) diversity training to improve the cultural sensitivity and service delivery of statutory bodies.

The need for the following services were therefore identified as the basis for a 5-year Action Plan. However, there are core services identified that require our immediate attention to address urgent needs and requests, develop effective and viable models and lay solid foundations for future funding and delivery of services. We therefore aimed to deliver our achieve our objects in and through the following core Services and Activities:

- Establish an Advocacy and Support Service for cancer patients and carers;
- Establish culturally Appropriate Cancer Support Groups;
- Provide pre and post diagnosis Cancer Information & Awareness;
- Encourage, Collaborate, and Support Appropriate BME Cancer Research Initiatives;
- Provide Consultancy Services informed by our experience of effectively delivering BME community-based services;
- Provide Diversity Awareness Training to Cancer Service Providers;
- Play a pro-active role in updating and progressing the Hear Me Now (HMN) call to action to reduce black men's higher prostate cancer death rates, and
- Provide a platform for patients and carers to feedback both positive and negative experiences of cancer services.

Our intention and expectation were that these services would be implemented and established within 2 – 3 years.

Our Focus over the Period of this Report

Our primary goal during the period covered by this report was to complete the development stage of the advocacy and support service for which a grant of £49,049 was awarded by the National Lottery's Community Development Fund, February 2020. The attached Proposal outlines the aims and objectives of the initiative which was to run for 12 months. One of the key elements for this pilot was to engage a professionally qualified and culturally competent researcher to undertake a qualitative and quantitative evaluation to:

- Produce an evaluation report within 9 months from the projects commencement, which would, define a model for expanded long-term delivery as a core service, and
- Provide a qualitative and quantitative feasibility assessment to inform and determine the expansion and extension of such a service and make relevant recommendations with a focus on cancer patients and carers. This would establish the need for the service and also support our applications for its long-term funding. The proposed start date of this pilot was 03/02/2020.

The Impact of the Pandemic

Due to the unprecedented situation arising from the COVID-19 pandemic and the implications in terms of financial risks and operational limitations, the board agreed to postpone the receipt of the funding for up to 6 months. This would enable us to evaluate and revise the implementation of the project, thus safeguarding its funding and afford the charity the needed time to modify its delivery.

BME CANCER COMMUNITIES

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TRUSTEES' REPORT (Continued) FOR THE YEAR ENDED 30TH NOVEMBER 2020

Cancer and Wellbeing During the Covid-19 Pandemic Report

The impact of the COVID-19 pandemic served to place an even brighter spotlight on Black and Minority Ethnic (BME) health inequalities. As an organisation, we primarily focus on cancer, but have learned from our service users that health inequalities are not driven by a single issue. It was of concern to BMECC when, in early March 2020, our service users, families and friends began to report COVID-19 associated hospital admissions, followed by an increasing number of deaths within weeks of hospitalisation. BMECC also noted that ethnicity was listed as a risk factor for increased mortality among the black and minority ethnic community.

Black Caribbean And Black African Cancer Patients And Carers - Report

BMECC therefore commissioned a survey and produced a report entitled 'Cancer and Wellbeing During the Covid-19 Pandemic: Black Caribbean And Black African Cancer Patients And Carers.'

This was intended to underpin a discussion about the wider social and economic factors that contribute to health inequalities. The PDF version of the report may be downloaded from <https://www.bmecancer.com/index.php/bme-related-publications>

Sista's Against Cancer- Support Group (SAC)

As a group that focuses on self-help and support in the community SAC, is an invaluable resource for both cancer patients and carers especially during the current pandemic. During the period covered by this report, there was an active membership of 30 and increasing. Peer support, advocacy, shared experience, culturally appropriate information and activities played a vital role in the holistic wellbeing of the group's members, especially during the lockdown when particular NHS and other support services were not available or accessible. The online meetings are being increasingly joined by women in from areas such as London, Manchester and Leamington Spa.

Contributions to Community Initiatives due to COVID-19

The charity was able to make meaningful contributions to community-based initiatives which provided relief (preparation and delivery of meals to the vulnerable) to stakeholders during the lockdown. The amount of contribution towards catering equipment and related costs is detailed in the financial report.

Outcomes

Advocacy Pilot

Having established that the COVID-19 lockdown period was likely to remain in force for several months, a decision was made to revise the implementation of the Advocacy project, especially those elements that were originally intended to involve face to face engagements. A revised project start date for the lottery funding was agreed for 01 August 2020, and the development grant was made available to the organisation.

A project planning team was subsequently established and the project delivery start date was 01.10 2020. The period covered by this report involving this initiative is one month. The board would, if necessary, request an extension of the project end date from the Lottery Community Fund in the event of an underspend at the end of the original 12-month period ending 31/07/2021.

B'Me Trademark Registration Application

In recent years, the term Black and Minority Ethnic, (abbreviated as BME), Black, Asian and Minority Ethnic (abbreviate BAME) and BAMER (to include refugees) has been used to refer to Minority groups in the UK with regards to equal opportunities, and policies aimed at addressing racial and ethnic disparities. Consequently, a raft of ethnic community organisations used "BME" to identify themselves. However use of these labels have, in our experience and observation, progressively issued in a trend of marginalisation.

In conjunction with this, we recognised that the creation of a brand which stands for our core values would enhance the charity's profile, identity and emphasise the charity's core values which focus on treating the person and not the condition. We have therefore adopted and applied for ' B'Me', which we take to mean "put yourself in my place" to be registered as a trademark with the Intellectual Property Office. If successful, this will be published in the appropriate journal by 20/11/2020. It is the charity's intention to eventually change its name to "B'Me Against Cancer" if the application for registration with the IPO is successful.

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TRUSTEES' REPORT (Continued) FOR THE YEAR ENDED 30TH NOVEMBER 2020

Funding & Fund Raising

During the period covered by this report, due to the lockdown, no organised fundraising efforts were initiated. There was, however, a significant donation of £2500 from sales of a Windrush Commemoration limited edition print, created by Artist Kim Thompson, on behalf of the charity. This print will be available for the annual commemoration event in June 2021.

Looking Ahead

The charity will employ staff and set salary levels pro-rata for management and admin posts, and Cancer Support Advocates, to deliver on our prime objectives.

Now that the charity is firmly established, the transition arrangements with the former CIC will end 30 June 2021.

Our main focus during the operational year relating to this report was the development and delivery of the advocacy development project, ensuring that SAC functions are maintained especially during the COVID-19 lockdown period, by steering through the period of the pandemic, which has curtailed our capacity to implement the range of activities and services outlined in our business plan.

The board will review the charity's business plan at an appropriate time, as due to the impact of the COVID-19 lockdown, the focus was on core and essential activities.

Trustees' Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus of the CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on10/09/2021.....

Signed on their behalf by Trustee 

Printed Name: LINDSAY R THOMPSON

BME CANCER COMMUNITIES

(Charitable Incorporated Organisation)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30TH NOVEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/19 £	TOTAL 2019 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations, Grants & Legacies	3a	9,003	49,049	58,052	7,598
TOTAL INCOMING RESOURCES		9,003	49,049	58,052	7,598
RESOURCES EXPENDED					
Costs of Generating Funds					
Cost of Charitable Activities	4a	14,049	2,000	16,049	3,608
Governance Costs	4b	3,843	-	3,843	-
TOTAL RESOURCES EXPENDED		17,892	2,000	19,892	3,608
NET INCOMING (OUTGOING) RESOURCES		(8,889)	47,049	38,160	3,990
Funds Brought Forward		3,990	-	3,990	-
TOTAL FUNDS CARRIED FORWARD		(4,899)	47,049	42,150	3,990

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 13 form part of these financial statements.

BME CANCER COMMUNITIES

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BALANCE SHEET AS AT NOVEMBER 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 30-Nov-20 £	Total 30-Nov-19 £
Fixed Assets					
Tangible Assets	2	-	-	-	-
Investments	6	-	-	-	-
Total Fixed Assets		-	-	-	-
Current Assets					
Debtors & Prepayments	8	-	-	-	-
Cash at Bank and in Hand	7	(4,249)	47,049	42,800	3,990
Total Current Assets		(4,249)	47,049	42,800	3,990
Creditors: Amounts falling due within one year	9	650	-	650	-
NET CURRENT ASSETS		(4,899)	47,049	42,150	3,990
TOTAL ASSETS less current liabilities		(4,899)	47,049	42,150	3,990
Creditors: Amounts falling due in more than one year	10	-	-	-	-
NET ASSETS		(4,899)	47,049	42,150	3,990
Funds of the Charity					
General Funds	5	(4,899)	-	(4,899)	3,990
Restricted Funds		-	47,049	47,049	-
Total Funds		(4,899)	47,049	42,150	3,990

Approved by the Trustees on ...10/09/2021.....

Signed on their behalf by Trustee 

Printed Name: LINDSAY R THOMPSON

BME CANCER COMMUNITIES

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH NOVEMBER 2020

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP - FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

BME CANCER COMMUNITIES

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30TH NOVEMBER 2020

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Reducing Balance Basis
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2. TANGIBLE FIXED ASSETS

The CIO held no fixed assets during this or the previous financial period.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

30th November 2020 : None

30th November 2019 : None

BME CANCER COMMUNITIES

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30TH NOVEMBER 2020

3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/19 £	TOTAL 2019 £
a) Donations, Grants & Legacies				
Gifts & Donations	3,003	-	3,003	598
Grants Received	6,000	49,049	55,049	7,000
	9,003	49,049	58,052	7,598

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2020/19 £	TOTAL 2019 £
a) Cost of Charitable Activities				
Administrative Expenses	1,000	-	1,000	-
Bank Charges	72	-	72	-
Consumables	365	-	365	-
Equipment Costs	470	-	470	-
Gifts & Donations	1,020	-	1,020	-
Licenses & Subscriptions	208	-	208	-
Rent & Rates	720	-	720	-
Staff Costs	4,736	-	4,736	-
Sundry Expenses	150	-	150	21
Telephone Costs	1,370	-	1,370	-
Transitional Services	3,465	2,000	5,465	3,500
Travel & Subsistence	473	-	473	-
Volunteers Costs	-	-	-	87
	14,049	2,000	16,049	3,608

b) Governance Costs

Independent Examiners Fees	9	650	-	650	-
Legal & Professional Fees		3,193	-	3,193	-
		3,843	-	3,843	-

BME CANCER COMMUNITIES

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NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30TH NOVEMBER 2020

5. RESTRICTED FUNDS

	Balance 01-Dec-19 £	Income £	Expenditure £	Transfers £	Balance 30-Nov-20 £
Advocacy Support Fund	-	49,049	2,000	-	47,049
	-	49,049	2,000	-	47,049

The Restricted funds are wholly represented by the charity's cash reserves and are to be expended as specified above.

6. INVESTMENTS

The CIO held no fixed assets investments during this or the previous financial period.

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 30-Nov-20 £	Total 30-Nov-19 £
Cash at Bank & in Hand	(4,249)	47,049	42,800	3,990
	(4,249)	47,049	42,800	3,990

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 30-Nov-20 £	Total 30-Nov-19 £
Sundry Debtors	-	-	-	-
	-	-	-	-

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 30-Nov-20 £	Total 30-Nov-19 £
Independent Examiners Fees	650	-	650	-
	650	-	650	-

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this or the previous financial period.

BME CANCER COMMUNITIES

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 30TH NOVEMBER 2020

11. STAFF COSTS AND NUMBERS

	TOTAL 2020/19 £	TOTAL 2019 £
Gross Wages, Salaries & Fees	4,736	-
Employer's National Insurance Costs	-	-
Pension Contributions	-	-
	4,736	-

Employees who were engaged in each of the following activities:

	TOTAL 2020/19	TOTAL 2019
Charitable Activities	3	Nil

The Charity operates a PAYE scheme to pay all members of employed staff and no employees received emoluments in excess of £60,000. The Charity also employs members of staff on a self employed basis and is therefore not liable for National Insurance Costs.

12. TRUSTEES AND OTHER RELATED PARTIES

During the financial year Trustee Mr Lindsey Thompson received £1,740 in staff costs in his capacity as COO for BME Cancer Communities in furthering the Charity's objects.

During the financial year Mrs Rose Thompson (Spouse to Trustee Lindsey Thompson) received £2,686 in staff costs in her capacity as CEO for BME Cancer Communities in furthering the Charity's objects.

During the financial year Miss Cara Thompson (Daughter to Trustee Lindsey Thompson) received £310 in staff costs in her capacity as social media consultant for BME Cancer Communities in furthering the Charity's objects.

No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

13. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

14. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

15. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake

BME CANCER COMMUNITIES

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INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of BME Cancer Communities on the accounts for the year ended 30th November 2020 set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

W.M Hall LLB
Castle View Accounting Ltd
Old Printing House Square
Unit 16, Tarrant Street
Arundel
West Sussex
BN18 9JF



Date: 16th September 2021