

# **Misbourne Area Youth**

MISBOURNE AREA YOUTH

Charity Registration No: 1182783

TRUSTEES ANNUAL REPORT & FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

## **CONTENTS**

Trustees' Annual Report

Independent Examiner's Report

Receipts and Payments Account

Statement of Assets and Liabilities

The Trustees present their Annual Report for the year ended 31<sup>st</sup> March 2021

## Reference and Administrative Details

**Charity's Name:** Misbourne Area Youth  
Also known as MAY

**Registered Charity Number:** 1182783

**Charity's Principal address:** Prestwood Community Centre  
Prestwood Common  
Nairdwood Lane  
PRESTWOOD  
Great Missenden  
HP16 0QF

**Correspondence address:** c/o Foxgloves, Honor End Lane, Prestwood  
Bucks HP16 9HG

**Trustees:** Brenda Barker  
Michael Bennett  
Gillian Medford  
Colin Veysey

**Management Committee Members:** Gillian Medford (Chair)  
Colin Veysey (Vice Chairman)  
Brenda Barker  
Mike Bennett (Treasurer)  
Christine Davy (Safeguarding/First Aid)  
Barbara Rowett (Secretary)

## Structure, Governance and Management

MAY is a Charitable Incorporated Organisation – Foundation Model governed by a Constitution dated 18 March 2019 and registered with the Charities Commission on 3 April 2019. The affairs of the charity are managed by the charity trustees elected at the Annual General Meeting in accordance with the Constitution

## Objectives and Activities

The objectives of the charity are:

- To help and educate the young people of the Prestwood & Great Missenden area so as to develop their physical, mental and social capacities, that they may grow as individuals and responsible members of society, and that their life opportunities may be enhanced.

The charity aims to achieve the above objectives by promoting and supporting youth activities.

## **Achievements and Performance**

1. The implementation of COVID 19 lockdown restrictions on 23 March 2020 had an immediate impact on MAY's work, making it impossible to run the usual weekly term-time sessions at The Prestwood Community Centre and at The Misbourne School. In order to maintain contact with and support the young people the services of Dave Rollins (Youth Café) were retained at reduced hours. On-line sessions involving the young people as well as MAY volunteers were run involving, games, quizzes, "chat" sessions until it was possible to run in person sessions again. Leaders were led by the young people themselves to determine how/when on-line sessions were conducted. Initially these were well attended, however, after a few months it became apparent that the young people were increasingly keen to recommence face-to-face sessions.

In August/September it was possible to recommence face-to-face outdoor sessions with the young people on Monday evenings, followed by indoor sessions at the Prestwood Community Centre, however it was not possible to re-introduce the Misbourne School sessions until later in 2021.

2. Similar to the Youth Sessions, MAY Trustees & Management Committee switched regular in-person meetings to on-line versions, via ZOOM. As well as the usual agenda items discussions focussed on the effectiveness of on-line youth session, monitoring changes to COVID 19 restrictions and youth organisation recommendations and making preparations to safely recommencing face-to-face Youth Cafe Sessions and MAY meetings.
3. MAY held its first Annual Meeting on 25 November 2020
4. The MAY website was updated to reflect COVID as well as to include more up to date material.
5. Funded by Sweet Charity, MAY Trustees completed on-line Safeguarding training. This training was also made available to volunteers and young people, as appropriate. The on-line training will be revisited on a regular basis, including an in-person, group follow-up session.
6. During the year applications were submitted for grants to meet on-going costs as well as new, post Covid, initiatives. Funding was received from The Stoke Mandeville Trust and the Heart of Bucks Coronavirus Fund. MAY was also selected as one of the Co-Op Community Fund recipients for the period Oct 2020 – Oct 2021

## **Reserves Policy**

Although MAY doesn't have any property to maintain, requiring it to hold funds in reserve to meet any unexpected costs, MAY's aim is to ensure that there are sufficient funds in reserve to maintain a youth provision in the area for a year in advance to provide continuity.

## **Statement of Trustees' Responsibilities**

The Trustees, along with the Management Committee, have ensured the preparation of the Trustees' Annual Report, the Receipts and Payments Account for the year ended March 31<sup>st</sup> 2021, and the Statement of Assets and Liabilities as at 31<sup>st</sup> March 2021 which adequately distinguishes any Restricted Funds.

In the same way, the Trustees have ensured the keeping of proper accounting records, safeguarding the assets of the charity and have taken reasonable steps for the prevention and detection of fraud and other irregularities.



## Accounting Policy


The Receipts and Payments account and the Statement of Assets and Liabilities have been prepared on a receipts and payments basis and have been checked by an independent examiner.

3

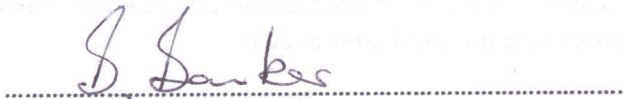
## Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees



Gillian Medford (Chair & Trustee)



Brenda Barker (Trustee)

17/11/21 Date

## Independent Examiner's Report

Report to the Trustees of Misbourne Area Youth (MAY) on the accounts of the year ended 31<sup>st</sup> March 2021.

### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the 2011 Charities Act (the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;  
follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

### Basis of the Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material aspect, the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act;
- to prepare accounts which accord with accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

21st September 2021

Lyn Williams  
'Ringwood'  
Kiln Road  
Prestwood  
Buckinghamshire HP16 9DH

**Misbourne Area Youth (Reg. Charity No. 1182783)**  
**(also known as MAY)**

**Receipts and Payments Account**

1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021

**1. Receipts**

**Grants**

Transferred from PYCAG

Stoke Mandeville Trust

Bucks C.C.

Cooperative Society

UK Youth Fund

Great Missenden Parish Council

Other Donations

Interest received

**Total Receipts**

Restricted Funds	Unrestricted Funds	2020-21 Total Funds	2019-20 Total Funds
	6,797	6,797	
1,500		1,500	
2,500		2,500	
	151	151	
			1,040
			3,000
			250
4,000	6,948	10,948	4,290

**2. Payments:**

Action4Youth subscription

Youth Café

Activities, activity resources and outings

Insurance

Volunteers expenses

Telephone & Internet

Hire of Centre for A.G.M.

Website hosting

Youth Equipment

**Total Payments**

Restricted Fund Payments	Unrestricted Fund Payments	2020-21	2019-20
	100	100	
4,000	617	4,617	
	80	80	
4,000	797	4,797	0

**Net of payments/receipts**

**Cash funds last year end**

**Cash funds this year end**

0	6,151	6,151	4,290
0	4,290	4,290	0
0	10,441	10,441	4,290

**Misbourne Area Youth (Reg. Charity No. 1182783)**  
**(also known as MAY)**

**Statement of Asset and Liabilities**

**As at 31st March 2021**

**Cash Funds**

	Restricted Funds	Unrestricted Funds	Total Funds 31 <sup>st</sup> March 2021	Total Funds 31 <sup>st</sup> March 2020
Bank deposit account				0
Bank current account		10,441	10,441	4,290
				0
Totals		10,441	10,441	4,290

**Assets Retained for the Charity's Own Use As at 31/03/2021**

all items tranferred from Prestwood Youth and Community Action Group (PYCAG)

Stereo equipment  
Electronic music equipment (gift)  
Lap top computer  
Projector and Screen  
Amplifier and speakers

**Declaration**

The Trustees declare that they have approved the Accounts above.

Signed on behalf of the charity's trustees

..... Gillian Medford (Trustee)

..... Colin Veysey (Trustee)

20/09/2021 Date