

**ROYAL AIR FORCE
SPORTS PARACHUTE ASSOCIATION**

**ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR
THE YEAR ENDED
31st DECEMBER 2021**

CHARITABLE INCORPORATED ORGANISATION

CIO NUMBER 1182782

Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
Chichester
PO18 8NF

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

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ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

LEGAL AND ADMINISTRATIVE INFORMATION

CIO NUMBER	1182782						
START OF FINANCIAL PERIOD	1 January 2021						
END OF FINANCIAL PERIOD	31 December 2021						
TRUSTEES DURING THE YEAR AND SINCE	<table><tr><td>G J Sheppeck (Chair from 24/06/21))</td><td>Appointed 08/12/20</td></tr><tr><td>J P McGowan</td><td>Appointed 24/06/21</td></tr><tr><td>G M Mooney</td><td>Appointed 24/06/21</td></tr></table> <p>AOC 22 Gp appoints the Chair who is automatically a Trustee. Other Trustees and Committee Members volunteer and are voted upon at the AGM.</p>	G J Sheppeck (Chair from 24/06/21))	Appointed 08/12/20	J P McGowan	Appointed 24/06/21	G M Mooney	Appointed 24/06/21
G J Sheppeck (Chair from 24/06/21))	Appointed 08/12/20						
J P McGowan	Appointed 24/06/21						
G M Mooney	Appointed 24/06/21						
CORRESPONDENCE ADDRESS	RAF Sports Parachute Association Room 43, Kermode Hall RAF Halton Aylesbury Buckinghamshire HP22 5PG						
GOVERNING DOCUMENT	Constitution						
BANKERS	Royal Bank of Scotland Holt's Military Banking 200 Fowler Avenue Fowler Business Park Farnborough Hampshire GU14 7JP						
INDEPENDENT EXAMINER	L M Tempest Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham Chichester PO18 8NF						
OBJECTS	The object of the CIO is to promote military efficiency of Her Majesty's Armed Forces in such charitable ways as the trustees think fit with particular reference to: (a) increasing physical fitness; (b) fostering esprit de corps; (c) raising morale of members of the Royal Air Force.						

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

MAIN ACTIVITIES

The main activities of the CIO are carried out in the sector of Sports Parachuting, which are predominantly monitored and regulated by the UK National Governing Body – British Skydiving. Any other activities conducted have the purpose of supporting the growth of Sports Parachuting for the membership, such as fund raising or securing sponsorship.

The Charity did not conduct any social investment activity or plan for such during the reporting period. Any proposed expenditure that would have fell into this category would have been scrutinised by the Trustees and Committee using the guidance of powers within the Constitution.

The trustees have been mindful of the guidance issued by the Charities on public benefit.

VOLUNTEERS

It is acknowledged that sport in the RAF is delivered through the aegis of the Sports Associations and the willing, enthusiastic volunteers who undertake roles on the Executive Committees and in the associations. The delivery of RAF competition would not be possible without officials, all of whom are volunteers. The contribution in these roles is highly valued and much appreciated and recognised as a duty activity in Service policy documents.

ACHIEVEMENTS AND PERFORMANCE

The Return To Skies initiative was a set of events designed to safely re-introduce members back into parachuting activity after a prolonged period of inactivity. 2 successful events were completed which included the Armed Forces Parachute Championships 2021 in July and a RASPA meet / training camp at Skydive Langar in October. Circa 45 personnel were able to participate with numerous individual and team medals being won at the Championships. This collective success was directly in line with the objectives of the Charity – fostering esprit de corps and raising morale of the members of the RAF.

The Charity has somewhat under-performed by not managing to secure an arrangement with a commercial partner in order to raise additional funds. Negotiations continue into the next reporting period that look to establish a MOU based on the ability for the Charity to raise funds through the delivery of tandem skydives for paying customers. The commercial partner is the critical component to facilitate this aspiration.

Due to the disruptive impact of COVID there have been no fundraising activities for the operating year of 2021.

Total expenditure for 2021 was £6,569.44 in the areas of Clothing& Equipment, New Member Engagement and Operational Costs. Total underspend of money able to be invested in those areas was £19,940.56. COVID disruption was assessed to be the main causal factor for the lack of opportunity to perform against the objectives.

OTHER RELEVANT INFORMATION

RAF establishment Weston-on-the-Green (WOTG) is the current registered RAF Home for Sport. The staff from Robson Academy of Resilience run the establishment and conduct Sports Parachuting but operate under the auspices of Joint Service Adventurous Training (JSAT); AOC 22 Gp is the Duty Holder for both parties. RAFSPA's equipment store is located at WOTG but no RAFSPA activity has taken place in 2021.

SERIOUS INCIDENT

The death of a RAFSPA member – Sgt Rachel Fisk – occurred in 2021. However, this happened whilst she was on duty conducting parachute descents under the operations of JSAT-WOTG. Preliminary investigations were carried out by relevant authorities and RAFSPA's operations were on temporary hold. Authority to continue sports parachuting activities was granted by AOC 22 Gp, noting that the outcome of a full coroner's enquiry was pending.

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

REPORT OF THE TRUSTEES (continued) FOR THE YEAR ENDED 31 DECEMBER 2021

FINANCIAL REVIEW

The Trustees are in broad agreement that since taking over control of the Association, midway through a full financial period, everything at year end is in good order. The total value holdings, minus depreciation leaves the Association in profit of circa £3k. Income from the Central Fund has covered a majority of operating costs for the year and therefore preserved much of the Association's own funds. This period does not reflect a typical operating year as significant restrictions from COVID and a service inquiry into a skydiving fatality (not directly linked to the Association) prevented much planned activity from occurring. The relative financial health of the Association moving into the next period affords many upgrades of equipment and new purchases to promote growth.

RAFSPA leaves the year holding general reserves of circa £56K including circa £35k for the development of the RAFSPA membership. The inability to utilise funds because of the restrictions mentioned above was the main contributing factor to a larger figure than desired. In addition, the common long production time for new equipment has meant that certain expenditures had to be planned for a subsequent financial year.

Principal Sources of Funds

The RAF Sports Parachute Association receives grants from the RAF Central Fund (CF).

RAFSPA members will also make personal contributions towards training costs.

RAFSPA members can submit individual Annual grant requests, approach the PEd flight and SIF funds (SIF if JNCO).

Principal Risks Facing the Charity

Similar to a previous year, the prospect of decreasing grants from the CF, income generation will become essential to the viable continuation of the RAFSPA Charity. COVID 19 had a continued detrimental effect on all operations throughout the season. The impact of the fatality and service inquiry has had a significant impact on the community and is a stark reminder of the risk realities of skydiving and the to the core activity of the CIO.

TRUSTEE SELECTION AND TRAINING

AOC 22 Gp appoints the Chairman who is automatically a Trustee.

Other trustees and executive committee members volunteer and are voted upon at the AGM.

Each new charity trustee, on or before his or her first appointment, will receive: (a) a copy of the constitution and any amendments made to it; and (b) a copy of the CIO's latest trustees' annual report and statement of accounts. In addition, they will liaise with RAF Sports Federation in order to receive specialist guidance in the conduct of a charity trustee.

Trustees' Responsibilities

The Charities Act 2011 requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus of the CIO for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent; and
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue in existence.

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

REPORT OF THE TRUSTEES (continued)
ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Date 20 Oct 22

Signature JPMcGowan
PRINT NAME J P MCGOWAN

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

Incorporating income and expenditure account

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
INCOMING RESOURCES					
Income and Endowments from:					
Donations and Legacies	4a	-	6,569	6,569	30,742
Charitable Activities	4b	680	-	680	780
Other Trading Activities	4c	-	-	-	-
Investments	4d	573	-	573	386
Other	4e	-	-	-	-
TOTAL		1,253	6,569	7,822	31,908
RESOURCES EXPENDED					
Expenditure on:					
Raising Funds	5a	-	-	-	-
Charitable Activities	5b	2,869	6,569	9,438	19,515
Other	5c	-	-	-	-
TOTAL		2,869	6,569	9,438	19,515
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)		(1,616)	-	(1,616)	12,393
Net gains/(losses) on investments		2,016	-	2,016	(1,110)
NET INCOME/(EXPENDITURE)		400	-	400	11,283
Transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS		400	-	400	11,283
RECONCILIATION OF FUNDS:					
Total Funds Brought Forward		55,860	-	55,860	44,577
TOTAL FUNDS CARRIED FORWARD		56,260	-	56,260	55,860

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.
The notes on pages 9 to 14 form part of these financial statements.

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

**BALANCE SHEET
AS AT 31 DECEMBER 2021**

	Note	Unrestricted Funds £	Restricted Funds £	31-Dec-21 Total £	31-Dec-20 Total £
Fixed Assets					
Tangible assets	2	20,236	-	20,236	23,105
		20,236	-	20,236	23,105
Current Assets					
Investment assets	3	20,360	-	20,360	17,770
Debtors	6	-	-	-	-
Cash at bank and in hand	7	37,774	-	37,774	21,715
Total Current Assets		58,134	-	58,134	39,485
Creditors: amounts falling due within one year	8	22,110	-	22,110	6,730
NET CURRENT ASSETS		36,024	-	36,024	32,755
TOTAL ASSETS less current liabilities		56,260	-	56,260	55,860
Creditors: amounts falling due in more than one year		-	-	-	-
NET ASSETS		56,260	-	56,260	55,860
Funds of the CIO					
Unrestricted Funds:					
General Fund		36,024	-	36,024	32,755
Depreciation Fund		20,236	-	20,236	23,105
Restricted Funds	9	-	-	-	-
Total Funds		56,260	-	56,260	55,860

Signed on behalf of all the trustees

Signature *J McGowan*
 Print Name **J P MCGOWAN**
 Date of approval **20 OCT 22**

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

Basis of preparation:

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with: the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The CIO constitutes a public benefit entity as defined by FRS 102.

1. ACCOUNTING POLICIES

The particular accounting policies adopted are set out below.

INCOME

Recognition of Income

These are included in the Statement of Financial Activities (SoFA) when:

- the CIO becomes entitled to the income;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and Donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

Contractual Income and Performance Related Grants

This is only included in the SoFA once the CIO has provided the related goods or services or met the performance related conditions.

Gifts in Kind

Gifts in kind for use by the CIO are included in the SoFA as income from donations when receivable.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Directors' annual report.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Insurance claims

Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.

Income from membership subscriptions

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES (continued)

Expenditure and liabilities

Liability Recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the CIO to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Grants with Performance Conditions

Where the CIO gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

Where there are no conditions attaching to the grant that enables the donor CIO to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Deferred income

No material item of deferred income has been included in the accounts.

Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Investments

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the CIO. Subsequently, they are measured at the cash or other consideration expected to be received.

Fixed Assets

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or, if gifted, at the value to the CIO on receipt.

Depreciation Expense

Depreciation on tangible fixed assets is calculated at a rate to write off their cost on a straight line basis over 10 years from the month they are purchased.

2. TANGIBLE FIXED ASSETS

		Unrestricted £	Restricted £	TOTAL £
EQUIPMENT				
Cost at	01-Jan-21	26,824	-	26,824
Additions		-	-	-
Cost at	31-Dec-21	26,824	-	26,824
Depreciation at	01-Jan-21	3,719	-	3,719
Charge		2,869	-	2,869
Depreciation at	31-Dec-21	6,588	-	6,588
Net Book Value	31-Dec-21	20,236	-	20,236
Net Book Value	31-Dec-20	23,105	-	23,105

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st December 2021 : None

31st December 2020 : None

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

3. INVESTMENTS

	2021 £
Brought forward 01/01/21	17,771
Dividends	573
Revaluation	2,016
Valuation 31/12/21	<u>20,360</u>

4. ANALYSIS OF INCOME

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
a) Donations and Legacies				
RAF CF Grant - Kit & Equipment	-	440	440	733
RAF CF Grant - Operating Costs	-	5,910	5,910	3,182
RAF CF Grant - New Member Engagement	-	219	219	12,732
RAF CF Grant - Overseas Visit	-	-	-	-
RAF Sports Federation Grant	-	-	-	14,095
	<u>-</u>	<u>6,569</u>	<u>6,569</u>	<u>30,742</u>
b) Charitable Activities				
Membership Subscriptions	310	-	310	400
Other Charitable Activities	370	-	370	380
	<u>680</u>	<u>-</u>	<u>680</u>	<u>780</u>
c) Other Trading Activities				
Other Trading Activities	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
d) Investments				
Dividends	573	-	573	386
	<u>573</u>	<u>-</u>	<u>573</u>	<u>386</u>
e) Other				
Other Income	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>1,253</u>	<u>6,569</u>	<u>7,822</u>	<u>31,908</u>

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2021

5. ANALYSIS OF EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	TOTAL 2020 £
a) Raising Funds				
Fundraising Expenditure	-	-	-	-
	-	-	-	-
b) Charitable Activities				
Kit & Equipment	-	-	-	733
Overseas Visit	-	-	-	-
New Member Engagement	-	219	219	12,732
Tunnel Hire	-	-	-	1,800
Operating Costs - Fees & Insurance	-	5,910	5,910	1,382
Maintenance	-	440	440	-
Depreciation	2,869	-	2,869	2,868
Bank charges	-	-	-	-
	2,869	6,569	9,438	19,515
c) Other				
Other Expenditure	-	-	-	-
	-	-	-	-

5(a). DETAILS OF CERTAIN TYPES OF EXPENDITURE

	TOTAL 2021 £	TOTAL 2020 £
Independent examiner's fees included in Operating Costs	900	1,020
Assurance services other than audit or independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-
	900	1,020

6. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-21 £	Total 31-Dec-20 £
Debtors	-	-	-	-
Prepayments	-	-	-	-
Accrued Income	-	-	-	-
	-	-	-	-

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2021

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-21 £	Total 31-Dec-20 £
Cash at bank and on hand	37,774	-	37,774	21,715
Total	37,774	-	37,774	21,715

8. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-21 £	Total 31-Dec-20 £
Creditors	21,090	-	21,090	5,710
Accrual - Independent Examination	1,020	-	1,020	1,020
Accruals - other	-	-	-	-
	22,110	-	22,110	6,730

9. RESTRICTED FUNDS

	CURRENT REPORTING PERIOD			
	Balance 01-Jan-21 £	Income £	Expenditure £	Balance 31-Dec-21 £
RAF Central Fund Grants	-	6,569	6,569	-
RAF Sports Federation Grant	-	-	-	-
	-	6,569	6,569	-
	PREVIOUS REPORTING PERIOD			
	Balance 01-Jan-20 £	Income £	Expenditure £	Balance 31-Dec-20 £
RAF Central Fund Grants	-	16,647	16,647	-
RAF Sports Federation Grant	-	14,095	-	(14,095)
	-	30,742	16,647	(14,095)

Central Fund Grant - to be used for operating costs, kit and equipment, overseas visits and development activities.

Sports Federation Grant - for equipment, which was transferred to unrestricted fixed assets.

The restricted funds are wholly represented by cash reserves of the CIO.

10. TRANSACTIONS WITH TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

11. RISK ASSESSMENT

The trustees actively review the major risks which the CIO faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2021

12. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

13. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The trustees confirm that they have paid due regard to the CIO Commission guidance on public benefit before deciding what activities the CIO should undertake.

ROYAL AIR FORCE SPORTS PARACHUTE ASSOCIATION

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees on my examination of the accounts of the above Charitable Incorporated Organisation ("the CIO") for the first period of operation, ended 31st December 2021.

As the CIO's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis of report

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name

L.M. TEMPEST

Date:

21st October 2022

Independent Examiners Ltd

Unit 2

The Broadbridge Business Centre

Delling Lane

Bosham

Chichester

PO18 8NF