

# BCP HOMELESSNESS ACTION

England & Wales · Charity number 1182745

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-04-02

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Citizens Advice  
c/o Civic Centre  
Bourne Avenue  
Bournemouth  
BH2 6DY

**Phone** 01202290967

**Email** [bournemouth@streetsupport.net](mailto:bournemouth@streetsupport.net)

**Website** [www.streetsupport.net/bcp](http://www.streetsupport.net/bcp)

## Activities

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**Objects:** TO RELIEVE HARDSHIP, NEED AND DISTRESS AMONG THOSE IN DORSET AND SURROUNDING AREAS WHO ARE HOMELESS OR THREATENED WITH HOMELESSNESS

**Activities:** The object of the BCP Homelessness Action Collaborative is to relieve hardship, need and distress among those in Dorset and surrounding areas who are homeless or threatened with homelessness

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Accommodation/housing
- **Who:** Other Defined Groups

## Geography

- Bournemouth
- Dorset
- Poole

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,296	£2,738	-	-
2024-03-31	£10,394	£13,700	-	-
2023-03-31	£17,230	£13,325	-	-
2022-03-31	£8,238	£15,693	-	-
2021-03-31	£5,418	£17,185	-	-

## Trustees

Name	Role	Appointed
Alistair Doxat-Purser	Chair	2019-04-01
Catherine Parker		2019-04-01
Emma Lee		2022-11-07
Ian Jones		2019-04-01
Richard Marshall		2019-04-01
ZOE BRADLEY		2019-04-01

**BCP HOMELESSNESS ACTION**

England & Wales - Charity number 1182745

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# Accounts

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**Bournemouth, Christchurch & Poole Homelessness Action Collaborative**

A Charitable Incorporated Organisation

Annual Report: 31<sup>st</sup> March 2025

REGISTERED OFFICE at End of Financial Year

c/o CITIZENS ADVICE, BCP Council Civic Centre  
BOURNE AVENUE, BOURNEMOUTH  
BH2 6DX

Charity number 1182745

## Report of the Trustees for the year to March 31<sup>st</sup>, 2025

### Our Aims and objectives

The BCP Homelessness Action Collaborative (“the Collaborative”) is a Charitable Incorporated Organisation formed on 2<sup>nd</sup> April 2019; it has the following object in its constitution:

“...to relieve hardship, need and distress among those in Dorset and surrounding areas who are homeless or threatened with homelessness”

### Background:

The Collaborative was set up to bring together agencies, charities and businesses to find ways to “do more by doing it together” and thus reduce homelessness in Bournemouth, Christchurch and Poole. It worked informally prior to and after its formal CIO formation, to encourage strong partnerships and provide excellent information to all those working with the vulnerably housed and rough sleepers in the area.

The Collaborative’s early influence in driving the homelessness partnership has borne fruit in the extraordinary level of partnership working that continues to deliver. For example, the regular monthly forums (chaired by the HAC chair) have seen increased attendance by 50-60 people from over 50 organisations every month making sure that partners know what is happening, and as importantly, what is fact and what is rumour. These partners are from statutory, charitable, educational, business, and faith sectors and many local councillors attend the Forum as a key way of keeping up to date.

### Future of the charity

After discussion with the new leadership of the Homelessness partnership, it is clear that the roles of the Collaborative have now been taken by others in that partnership.

The trustees have therefore agreed that the charity has served its purpose and it will seek to transfer remaining activities and funds in 2005-6, and close the charity thereafter.

### Financial Review

The Collaborative received a one-off donation from an individual of £1060 in the year

The costs shown in the accounts are largely from 3 sources:

- The continuing costs for the partnership’s website development
- The lease of the Contactless points
- Basic running costs including insurance and book-keeping

Note that the accounts show income from Change For Good (“contactless donations” – see restricted fund line at bottom of the page) and that income then being sent on (ie. a transfer cost) to the Dorset Community Foundation.

At the end of March 2025, the Collaborative had £3,398 in their accounts, with £762 in unrestricted funds.

## **Governance & internal Controls**

### Trustee team

The trustees met 3 times in the year to discuss the future of the charity.

### Statement of trustees' responsibilities

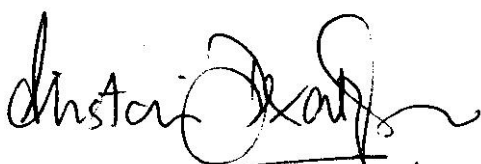
Company law and charity law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the trustees on 1<sup>st</sup> December 2025.



Signed:

(Alistair Doxat-Purser, Chair of Trustees)

Dated: 1 /12 / 25

### Appendix 1: Trustees

The following are trustees of the CIO on 31<sup>st</sup> March 2025:

- Alistair Doxat-Purser, CEO, Faithworks Wessex (Chair)
- Zoe Bradley, Hope Housing trustee (Treasurer)
- Ian Jones, Head of Engagement, Bournemouth University
- Richard Marshall, Manager, Premium Event Productions Ltd
- Kate Parker, Manager, Shelter Dorset
- Emma Lee, Partnership Manager, CAN (Community Action Network)

Appendix 2: Annual Accounts to end March 2024

BCP Homelessness Action Collaborative

Receipts and payments	Unrestricted	Restricted	Year ended 31-Mar-25 Total	Year ended 31-Mar-24	
<b>Receipts:</b>					
Contactless donations	0	72	72	120	
Other donations	156		156	121	
Grants	1060		1060	9500	
Event income	0		0	637	
Bank interest	8		8	16	
	<u>1224</u>	<u>72</u>	<u>1296</u>	<u>10394</u>	
<b>Payments:</b>					
Bank/contactless charges	64		64	72	
Contactless donations	0		0	243	
Promotional costs	0		0	319	
Fund raising event cost	0		0	4154	
Website and app development	0	231	231	6585	
Subscription	0		0	8	
Insurance	477		477	546	
Equipment lease, installation & service fees	0	1307	1307	1301	
Other expenses	240		240	0	
Accounts	419		419	472	
	<u>1200</u>	<u>1538</u>	<u>2738</u>	<u>13700</u>	
<b>Excess of receipts over payments</b>	<u><u>24</u></u>	<u><u>-1466</u></u>	<u><u>-1442</u></u>	<u><u>-3306</u></u>	
Transfers between funds					
Funds brought forward 31/3/24	<u>738</u>	<u>4102</u>	<u>4840</u>	<u>8146</u>	
Funds carried forward	<u><u>762</u></u>	<u><u>2636</u></u>	<u><u>3398</u></u>	<u><u>4840</u></u>	
<b>Restricted funds:</b>					
	<b>Opening Balance</b>	<b>Income</b>	<b>Expenses</b>	<b>Transfers</b>	<b>Closing Balance</b>
Contactless set up & equipment	1466	0	-1307	0	159
Contactless Donations	40	72	0	0	112
Communications	2596	0	-231	0	2365
	<u>4102</u>	<u>72</u>	<u>-1538</u>	<u>0</u>	<u>2636</u>
<b>Unrestricted funds:</b>					
	4255	1224	-1200	-3517	762
<b>Designated funds:</b>					
Fundraising event	-3517	0	0	3517	0
	<u>738</u>	<u>1224</u>	<u>-1200</u>	<u>0</u>	<u>762</u>

26<sup>th</sup> November 2025

**BCP – Homelessness Action Colaborative**  
Charity ref: 1183745

**Independent Examiner's Report for the Year to 31<sup>st</sup> March 2025**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2025.

Respective responsibilities of Trustees and examiner

As the charity Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act;

have not been met or; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date 26/11/25

...NJeffery...

Natalie Jeffery

51 Kimmeridge Avenue  
Parkstone  
Poole  
Dorset  
BH12 3NU

**BCP HOMELESSNESS ACTION**

England & Wales - Charity number 1182745

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# Accounts

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**Bournemouth, Christchurch & Poole Homelessness Action Collaborative**

A Charitable Incorporated Organisation

Annual Report: 31<sup>st</sup> March 2024

REGISTERED OFFICE at End of Financial Year

c/o CITIZENS ADVICE, BCP Council Civic Centre  
BOURNE AVENUE, BOURNEMOUTH  
BH2 6DX

Charity number 1182745

## Report of the Trustees for the year to March 31<sup>st</sup>, 2023

### Our Aims and objectives

The BCP Homelessness Action Collaborative (“the Collaborative”) is a Charitable Incorporated Organisation formed on 2<sup>nd</sup> April 2019; it has the following object in its constitution:

“...to relieve hardship, need and distress among those in Dorset and surrounding areas who are homeless or threatened with homelessness”

### Background and current role:

The Collaborative was set up to bring together agencies, charities and businesses to find ways to “do more by doing it together” and thus reduce homelessness in Bournemouth, Christchurch and Poole. It worked informally prior to and after its formal CIO formation, to encourage strong partnerships and provide excellent information to all those working with the vulnerably housed and rough sleepers in the area.

It played a key role in the development of the Homelessness partnership (BCP). Since the formation of the Partnership, the Collaborative has taken on new specific roles:

- It is the **membership** body: as it is a legal entity, organisations can become members (on signing the partnership charter).
- It will provide the primary means of **communicating** with partnership members; there will be a regular Forum meeting to feedback on the actions and plans from the HRB and partnership action groups.
- It develops and promotes on-line **sources of help** and information for the whole conurbation
- It will be a key source of **ideas** to feed into the rest of the partnership; ie. membership is about 2-way communication, allowing proposals from all sectors that will then be considered at HRB and in action groups
- It will provide a **funding route** for non-statutory sources of money that are needed across the rest of the partnership.

### Changes to the Homelessness Partnership in BCP, and Homewards

The Collaborative’s early influence in driving the homelessness partnership has borne fruit in the extraordinary level of partnership working that continues to deliver. For example, the regular monthly forums (chaired by the HAC chair) have seen increased attendance by 50-60 people from over 50 organisations every month making sure that partners know what is happening, and as importantly, what is fact and what is rumour. These partners are from statutory, charitable, educational, business, and faith sectors and many local councillors attend the Forum as a key way of keeping up to date.

This year has seen some significant changes for the partnership. Prince William’s Royal Foundation programme, Homewards, chose BCP as one of the 6 UK sites for a 5 year programme to end homelessness. After some initial teething problems, a new structure and plan for the partnership is coming into effect:

- A new Strategic coalition of leaders from key sectors will come together regularly to seek to remove barriers to creating the conditions to prevent and relieve homelessness quickly

- A new delivery board with an independent chair (and at least 3 members of the HAC) will have increased power to drive the change outlined in the updated plan which focuses on 3 key commitments:
  - o Preventing homelessness
  - o Where it does occur, keeping it short, rare and non-recurring
  - o Ongoing improvement and sustainability in the partnership's work
- Homewards are leading on some of the elements (e.g .youth homelessness and employment) through their local lead; they bring national experts and ideas to the table
- Meanwhile there is a new "Reshaping the narrative" strategic comms group alongside the continuing internal comms of the HAC-chaired Forum

As trustees of the HAC, we are committed to making sure that the new structures use the advantages of the HAC such as the ability to raise non-partisan funds. Discussions are planned with the new chair and Director of Housing (previous chair) of the delivery board to agree on the HAC's future role.

### **Key projects involving the Collaborative:**

#### *1. Contactless giving*

The Change for Good contactless giving fund has been put on hold during this year; window giving points were not seen as value for money (and in one case was stolen), and so have been returned to the supplier. 2 podium giving points remain in branches of HSBC, for which we are grateful.

#### *2. Partnership website*

A new website [www.hpbc.org](http://www.hpbc.org) was launched this year after extensive work by supplier Green tambourine, funded through grants successfully gained by the HAC. It is seen as a leading example for other areas around the country, and is a great way of sharing stories of what the partnership is doing, as well as giving people basic information on how to help someone in need.

### **Financial Review**

Sadly, an event originally due to be hosted at the Chewton Glen Spa and Hotel in Autumn 2023 had to be cancelled: the arrival of Homewards and its work with big local employers meant that it was deemed to be the wrong time to attempt such an event. Sadly deposits were lost costing the collaborative £3500 (close to what Chewton Glen had raised for us in the previous year).

We were also grateful for the following grants:

- The Valentine Trust gave £7500 towards the cost of the new website
- The Alice Ellen Cooper Dean Foundation gave £2000 towards the cost of the new website

The costs shown in the accounts are largely from 3 sources:

- The costs of developing the new website
- The lease of the Contactless points

- Basic running costs including insurance and book-keeping

Note that the accounts show income from Change For Good (“contactless donations” – see restricted fund line at bottom of the page) and that income then being sent on (ie. a transfer cost) to the Dorset Community Foundation.

At the end of March 2024, the Collaborative had £4,840 in their accounts, with £738 in unrestricted funds.

Further spending will depend on discussions with the new Delivery Board as to the future work of the HAC.

## **Governance & internal Controls**

### **Trustee team**

The trustees meet 3 times in the year; they continue to ensure that there is sound governance in place:

- Banking systems and book-keeping (outsourced to Oak Accounting)
- Policies especially around Safeguarding, volunteer management etc.
- Communications with members (the wider Partnership forum provides this)

As part of the ongoing development of the Homelessness Partnership (BCP), the Council Partnership manager attends the trustee meetings to cement links, and enhance communications across the partnership.

### **Statement of trustees' responsibilities**

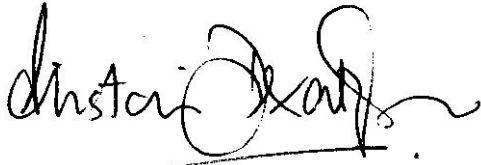
Company law and charity law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the trustees on 17 December 2024.



Signed:

(Alistair Doxat-Purser, Chair of Trustees)

Dated: 17 December 2024

#### Appendix 1: Trustees

The following are trustees of the CIO on 31<sup>st</sup> March 2023:

- Alistair Doxat-Purser, CEO, Faithworks Wessex (Chair)
- Zoe Bradley, CEO, BCP Citizens Advice (Treasurer)
- Ian Jones, Head of Engagement, Bournemouth University
- Richard Marshall, Manager, Premium Event Productions Ltd
- Kate Parker, Manager, Shelter Dorset
- Emma Lee, Partnership Manager, CAN (Community Action Network)

Appendix 2: Annual Accounts to end March 2024

BCP Homelessness Action Collaborative

Receipts and payments			Year ended	Year ended	
	Unrestricted	Restricted	31-Mar-24	31-Mar-23	
			Total		
<b>Receipts:</b>					
Member donations	0		0	0	
Contactless donations	0	120	120	2613	
Other donations	121		121	5286	
Grants	0	9500	9500	9320	
Event income	637		637	0	
Bank interest	16		16	11	
Other income	0		0	0	
	<u>774</u>	<u>9620</u>	<u>10394</u>	<u>17230</u>	
<b>Payments:</b>					
Bank/contactless charges	72		72	236	
Contactless donations	0	243	243	2473	
Promotional costs	0	319	319	115	
Fund raising event cost	4154		4154	795	
Staff costs	0		0	0	
Street support system	0		0	0	
Support work costs (Shoe vouchers)	0		0	0	
Website and app development	0	6585	6585	5099	
Subscription	8		8	0	
Insurance	546		546	549	
Equipment lease, installation & service fees	0	1301	1301	3575	
Other expenses	0		0	0	
Accounts	472		472	484	
	<u>5252</u>	<u>8448</u>	<u>13700</u>	<u>13325</u>	
<b>Excess of receipts over payments</b>	<u><u>-4478</u></u>	<u><u>1172</u></u>	<u><u>-3306</u></u>	<u><u>3905</u></u>	
<b>Transfers between funds</b>					
Funds brought forward 31/3/23	<u>5216</u>	<u>2930</u>	<u>8146</u>	<u>4242</u>	
Funds carried forward	<u><u>738</u></u>	<u><u>4102</u></u>	<u><u>4840</u></u>	<u><u>8146</u></u>	
	<b>Opening</b>			<b>Closing</b>	
<b>Restricted funds:</b>	<b>Balance</b>	<b>Income</b>	<b>Expenses</b>	<b>Transfers</b>	<b>Balance</b>
Contactless set up & equipment	2767	0	-1301	0	1466
Contactless Donations	163	120	-243	0	40
Communications	0	9500	-6904		2596
	<u>2930</u>	<u>9620</u>	<u>-8448</u>	<u>0</u>	<u>4102</u>
<b>Unrestricted funds:</b>	5216	137	-1098	0	4255
<b>Designated funds:</b>					
Fundraising event	0	637	-4154	0	-3517
	<u>5216</u>	<u>774</u>	<u>-5252</u>	<u>0</u>	<u>738</u>

**BCP – Homelessness Action Collaborative**  
**Charity ref: 1183745**

**Independent Examiner’s Report for the Year to 31<sup>st</sup> March 2024**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2024.

Respective responsibilities of Trustees and examiner

As the charity Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner’s report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner’s statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act;

have not been met or; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date 19th July 2024

...NJeffery...

Natalie Jeffery

51 Kimmeridge Avenue  
Parkstone  
Poole  
Dorset  
BH12 3NU

**BCP HOMELESSNESS ACTION**

England & Wales - Charity number 1182745

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# Accounts

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**Bournemouth, Christchurch & Poole Homelessness Action Collaborative**

A Charitable Incorporated Organisation

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REGISTERED OFFICE at End of Financial Year

c/o CITIZENS ADVICE, BCP Council Civic Centre  
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Charity number 1182745

## Report of the Trustees for the year to March 31<sup>st</sup>, 2023

### Our Aims and objectives

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“...to relieve hardship, need and distress among those in Dorset and surrounding areas who are homeless or threatened with homelessness”

### Background and current role:

The Collaborative was set up to bring together agencies, charities and businesses to find ways to “do more by doing it together” and thus reduce homelessness in Bournemouth, Christchurch and Poole. It worked informally prior to and after its formal CIO formation, to encourage strong partnerships and provide excellent information to all those working with the vulnerably housed and rough sleepers in the area.

It played a key role in the development of the Homelessness partnership (BCP) which now has a senior-level cross sector Homelessness Reduction Board, a Homelessness Forum, and a range of Action Groups working on specific tasks. Since the formation of the Partnership, the Collaborative has taken on new specific roles:

- It is the **membership** body: as it is a legal entity, organisations can become members (on signing the partnership charter).
- It will provide the primary means of **communicating** with partnership members; there will be a regular Forum meeting to feedback on the actions and plans from the HRB and partnership action groups.
- It develops and promotes on-line **sources of help** and information for the whole conurbation
- It will be a key source of **ideas** to feed into the rest of the partnership; ie. membership is about 2-way communication, allowing proposals from all sectors that will then be considered at HRB and in action groups
- It will provide a **funding route** for non-statutory sources of money that are needed across the rest of the partnership.

### Impact and Focus of the Homelessness Partnership in BCP

The Collaborative’s early influence in driving the homelessness partnership has borne fruit in the extraordinary level of partnership working that continues to deliver despite the cost of living challenges. For example, the regular monthly forums (chaired by the HAC chair) continue to be attended by 40-50 people from over 40 organisations every month making sure that partners know what is happening, and as importantly, what is fact and what is rumour. These partners are from statutory, charitable, educational, business, and faith sectors and many local councillors attend the Forum as a key way of keeping up to date.

The Partnership continues to work on the agreed local strategy including focuses on early and effective upstream prevention; reducing and stopping the cycle of homelessness; and sustaining improvement

Over the course of the last year, there have been several new developments including

- Dedicated capacity being given to partnership comms including regular partnership newsletters celebrating stories of change and Heroes of the month, plus new social media channels; the first Partnership conference took place in September 2022
- A Prevention action group working amongst other things to put in place a revamped landlords' group, plus a new Let's Talk Renting initiative
- Two trustees of the Collaborative were involved in putting together a bid with the Council and other partners to the Royal Foundation; this led to the BCP area being successful in becoming one of 6 chosen areas for Prince William's new Homewards programme (launched in June 2023)

### **Key projects involving the Collaborative:**

#### *1. Contactless giving*

The Change for Good contactless giving fund continues to deliver funding that changes lives. The 10 giving points across the local area were enhanced by posters with a QR code link to the Change for Good giving site.

The points (plus additional giving from direct gifts through Dorset Community foundation) generated over £6500 over the course of the year. Applications from 6 local charities enabled:

- A hugely vulnerable female to escape violence and travel with her belongings to safety in another town
- 20 vulnerable women to be supported into supported accom
- The purchase of mobile phones for those rough sleeping so they could contact key support agencies
- 10 moving in packs for people moving into more secure accom so that they are more likely to stay there
- The provision of sun cream and water to supply a range of cool spaces across BCP on the hottest days when SWEP was called.

The Collaborative continues to pay the admin charges so that 100% of what people give goes to the pot.

#### *2. Partnership website*

The new portal (<https://homelessnesspartnershipbcp.org/>) as described last year was indeed launched at the Homelessness Conference in September 2022. It provides easy help for those on the street, those who are at risk of losing their home, and those who simply want to get involved.

The collaborative managed to obtain funding to pay the ongoing costs for this. And we have since obtained funds to take this to the next level of development including revamping the system so that it can be more easily found in searches and thus give SEO (search engine optimisation) stats. The new system will also incorporate the Homewards programme branding (due Autumn 2023)

### **Financial Review**

In 2022, the Collaborative was delighted to have been chosen as the charity of the year by Chewton Glen Spa and Hotel. The staff there not only regularly made collections of

toiletries and clothes, but also ran a series of events that raised £4,525 in the year. They also offered a gala night to raise further funds that had to be postponed until later in 2023 – some of the funds raised were used (as an “pay it forward type approach”) to pre-plan this gala night (e.g. deposits etc.)

We were also grateful for the following grants:

- Bournemouth Town Centre ward councillors chose to give £4320 of Community Infrastructure Levy funds to help with paying for and installing Contactless giving points
- The Valentine Trust gave £5000 towards Change for Good costs (£2k), Website development (£1k) and Core costs (£2k)

The costs shown in the accounts are largely from 3 sources:

- The costs of developing the new web app
- The purchase, lease, installation and promotion of the Contactless points
- Basic running costs including insurance and book-keeping

Note that the accounts show income from Change For Good (“contactless donations” – see restricted fund line at bottom of the page) and that income then being sent on (ie. a transfer cost) to the Dorset Community Foundation.

At the end of March 2022, the Collaborative had £8,146 in their accounts, with £5,216 in unrestricted funds.

The trustees therefore met their aim of having at least 3 months reserves in unrestricted funds.

## **Governance & internal Controls**

### **Trustee team**

Emma Lee from the Voluntary sector umbrella body, CAN, joined the trustees during the year, leaving 6 trustees from Business, University, Charitable and Faith sectors.

The trustees meet 3 times in the year; they continue to ensure that there is sound governance in place:

- Banking systems and book-keeping (outsourced to Oak Accounting)
- Policies especially around Safeguarding, volunteer management etc.
- Communications with members (the wider Partnership forum provides this)

As part of the ongoing development of the Homelessness Partnership (BCP), the Council Partnership manager attends the trustee meetings to cement links, and enhance communications across the partnership.

### **Statement of trustees' responsibilities**

Company law and charity law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent

- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the trustees on 3 October 2023.



Signed:

(Alistair Doxat-Purser, Chair of Trustees)

Dated: 3 October 2023

#### Appendix 1: Trustees

The following are trustees of the CIO on 31<sup>st</sup> March 2023:

- Alistair Doxat-Purser, CEO, Faithworks Wessex (Chair)
- Zoe Bradley, CEO, BCP Citizens Advice (Treasurer)
- Ian Jones, Head of Engagement, Bournemouth University
- Richard Marshall, Manager, Premium Event Productions Ltd
- Kate Parker, Manager, Shelter Dorset
- Emma Lee, Partnership Manager, CAN (Community Action Network)

Appendix 2: Annual Accounts to end March 2023

BCP Homelessness Action Collaborative

Receipts and payments			Year ended 31-Mar-23	Year ended 31-Mar-22	
	Unrestricted	Restricted	Total		
<b>Receipts:</b>					
Member donations	0		0	0	
Contactless donations	0	2613	2613	962	
Other donations	5286		5286	326	
Grants	2000	7320	9320	6950	
Bank interest	11		11	0	
Other income	0	0	0	0	
	<u>7297</u>	<u>9933</u>	<u>17230</u>	<u>8238</u>	
<b>Payments:</b>					
Bank/contactless charges	236		236	154	
Contactless donations	0	2473	2473	939	
Promotional costs	0	115	115	1858	
Fund raising event cost	795		795	0	
Staff costs	0		0	2366	
Street support system	0		0	3800	
Support work costs (Shoe vouchers)	0		0	0	
Website and app development	0	5099	5099	1400	
Subscription	0		0	0	
Insurance	549		549	434	
Equipment lease, installation & service fees	0	3575	3575	4463	
Other expenses	0		0	0	
Accounts	484		484	280	
	<u>2063</u>	<u>11262</u>	<u>13325</u>	<u>15693</u>	
<b>Excess of receipts over payments</b>	<u><u>5234</u></u>	<u><u>-1329</u></u>	<u><u>3905</u></u>	<u><u>-7455</u></u>	
<b>Transfers between funds</b>					
Funds brought forward 31/3/21	<u>-18</u>	<u>4259</u>	<u>4242</u>	<u>11696</u>	
Funds carried forward	<u><u>5216</u></u>	<u><u>2930</u></u>	<u><u>8146</u></u>	<u><u>4241</u></u>	
<b>Restricted funds:</b>	<b>Opening Balance</b>	<b>Income</b>	<b>Expenses</b>	<b>Transfers</b>	<b>Closing Balance</b>
Contactless set up & equipment	4236	7320	-8789	0	2767
Contactless Donations	23	2613	-2473	0	163
	<u>4259</u>	<u>9933</u>	<u>-11262</u>	<u>0</u>	<u>2930</u>

**BCP – Homelessness Action Collaborative**  
**Charity ref: 1183745**

**Independent Examiner’s Report for the Year to 31<sup>st</sup> March 2023**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2023.

Respective responsibilities of Trustees and examiner

As the charity Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner’s report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner’s statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act;

have not been met or; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date 06th September 2023

...NJeffery...

Natalie Jeffery

51 Kimmeridge Avenue  
Parkstone  
Poole  
Dorset  
BH12 3NU

**BCP HOMELESSNESS ACTION**

England & Wales - Charity number 1182745

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# Accounts

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**Bournemouth, Christchurch & Poole Homelessness Action Collaborative**

A Charitable Incorporated Organisation

Annual Report: 31<sup>st</sup> March 2022

REGISTERED OFFICE at End of Financial Year

c/o CITIZENS ADVICE, BCP Council Civic Centre  
BOURNE AVENUE, BOURNEMOUTH  
BH2 6DX

Charity number 1182745

## Report of the Trustees for the year to March 31<sup>st</sup>, 2022

### Our Aims and objectives

The BCP Homelessness Action Collaborative (“the Collaborative”) is a Charitable Incorporated Organisation formed on 2<sup>nd</sup> April 2019; it has the following object in its constitution:

“...to relieve hardship, need and distress among those in Dorset and surrounding areas who are homeless or threatened with homelessness”

### Background and current role:

The Collaborative was set up to bring together agencies, charities and businesses to find ways to “do more by doing it together” and thus reduce homelessness in Bournemouth, Christchurch and Poole. It worked informally prior to and after its formal CIO formation, to encourage strong partnerships and provide excellent information to all those working with the vulnerably housed and rough sleepers in the area.

It played a key role in the development of the Homelessness partnership (BCP) which now has a senior-level cross sector Homelessness Reduction Board, a Homelessness Forum, and a range of Action Groups working on specific tasks. Since the formation of the Partnership, the Collaborative has taken on new specific roles:

- It is the **membership** body: as it is a legal entity, organisations can become members (on signing the partnership charter).
- It will provide the primary means of **communicating** with partnership members; there will be a regular Forum meeting to feedback on the actions and plans from the HRB and partnership action groups.
- It develops and promotes on-line **sources of help** and information for the whole conurbation
- It will be a key source of **ideas** to feed into the rest of the partnership; ie. membership is about 2-way communication, allowing proposals from all sectors that will then be considered at HRB and in action groups
- It will provide a **funding route** for non-statutory sources of money that are needed across the rest of the partnership.

### Covid impact and partnership actions:

The Collaborative’s influence in terms of driving the homelessness partnership has been key to the extraordinary level of partnership working over the pandemic. For example, the regular monthly forums (chaired by the HAC chair) continue to be attended by 40-50 people from over 30 organisations every month making sure that partners know what is happening, and as importantly, what is fact and what is rumour.

As Covid restrictions eased, the Council sought to continue to house as many verifiable people sleeping rough as possible in emergency hotel accommodation.

The Partnership agreed a new [Strategy](#) in May 2021 with 3 focuses:

- Core aim 1 - early and effective upstream prevention: reducing homelessness by intervening and educating prior to occurrence

- Core aim 2 - reducing and stopping the cycle of homelessness: where this does occur, work at making it a one-off event
- Core aim 3 - ongoing improvement, development and sustainability: ensuring that progress is sustained

Over the course of the last year, the partnership action groups worked to deliver against this plan including

- Gathering Lived Experience feedback through the new “Oracle Group”
- Developing and promoting a prospectus of all the Training, education and employability support in the BCP area for those escaping crisis
- Putting together and sending out 20,000 copies of a “Worrying About Money” leaflet based on the Independent Food Action Network (IFAN) national model

### Key projects involving the Collaborative:

#### **1. Contactless giving**

The Change for Good contactless giving fund continued to develop. By the end of March 2022, there were 10 points across the local area including 2 counter-top devices in local hotels, 2 podium points, one in a bank in Christchurch and one in the Dolphin shopping centre (which had been based at the skate park in the Winter Wonderland in Bournemouth town centre over December), and 6 other window giving points in churches, banks, libraires and homelessness projects.

The points generated £1000 over the course of the year, and the total Change for Good fund continued to benefit from direct gifts including a one-off £5000. This enabled Dorset Community foundation, our local independent partner to manage another funding round: members of the partnership were able to bid for up to £500 to help individuals either furnish new accommodation, get essential items such as power banks for phones, or provide resources for activities for women traumatised by homelessness.

#### **2. Replacing Street support**

Following the review of [www.streetsupport.net/bcp](http://www.streetsupport.net/bcp) last year, the partnership engaged local company, V88 to develop a new web portal that will provide local information and links for those at risk of homelessness and those experiencing homelessness. This would enable us to take advantage of existing links such as the BCP Access to Food map, the volunteering hub at CAN, and the Worrying About Money leaflet. It also meant that we were not relying on individual partners to update their information. The portal will be based on a very simple 4-5 steps to help approach, so that it is easy for individuals to find the help they need, or get to see what is needed (including a link to Change for Good).

The new portal (<https://homelessnesspartnershipbcp.org/>) will be launched at the Homelessness Conference in September 2022.

#### **3. Communications strategy and plan**

It became increasingly clear to the Collaborative that the partnership needed a team dedicated to communicating the key messages of our local work. A comms plan was developed including a range of events, a conference in 2022, regular social media messages, good news story videos etc.

Thanks to BCP Council identifying £30k for 2022-23 to put into additional capacity, BCHA (as a key member of the partnership) offered to host a comms lead; a recruitment exercise was undertaken, but no suitable candidate could be found. So the chair of the collaborative in conjunction with a senior Council officer asked BCHA if they would provide this service from within their team. This was agreed and the team started in May 2022.

Further funding will be sought through the Collaborative to ensure this capacity can continue.

At the end of 2021, it was agreed that Claire Devaney who had provided project admin support to the Collaborative since its inception, would finish with the charity. We are very grateful for her dedication to this cause over the challenging Covid period.

### **Financial Review**

In 2021-22, the Collaborative were grateful for the following grants:

- Bournemouth University contributed £4500 towards the development of the new partnership web portal
- Bournemouth Town Centre BID gave £2450 to help with paying for and installing Contactless giving points.

The costs shown in the accounts are largely from 3 sources:

- The costs of Street Support – £475 per month – final payment made in Dec 2021
- The costs of our project officer who works 6hrs/week – final payment in Dec 2021
- The purchase, lease, installation and promotion of the Contactless points

At the end of March 2022, the Collaborative had £4,242 in their accounts, nearly all in restricted funds ahead of future projects including the development of the web portal.

The trustees agreed that to maintain at least 3 months reserves in unrestricted funds, they had to seek immediate additional grant funding which they achieved in April 2022 with a £5000 grant from Valentine trust.

### **Governance & internal Controls**

#### Trustee team

Jane Joy moved YMCA resigned during the year, leaving 5 trustees from Business, University, Charitable and Faith sectors. A representative from the Voluntary sector umbrella body, CAN, has been asked to join the trustees at the next AGM.

The trustees meet at least every quarter; they continue to ensure that there is sound governance in place:

- Banking systems and book-keeping (now outsourced to Oak Accounting)
- Policies especially around Safeguarding, volunteer management etc.
- Communications with members (the wider Partnership forum provides this)

As part of the ongoing development of the Homelessness Partnership (BCP), the Council Partnership manager has been invited to attend the trustee meetings to cement links, and enhance communications across the partnership.

Statement of trustees' responsibilities

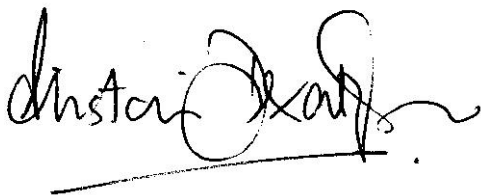
Company law and charity law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the trustees on November 7<sup>th</sup>, 2022.



Signed:

(Alistair Doxat-Purser, Chair of Trustees)

Dated: 7 November 2022

#### Appendix 1: Trustees

The following are trustees of the CIO on 31<sup>st</sup> March 2021:

- Alistair Doxat-Purser, CEO, Faithworks Wessex (Chair)
- Zoe Bradley, CEO, BCP Citizens Advice (Treasurer)
- Ian Jones, Head of Engagement, Bournemouth University
- Richard Marshall, Manager, Premium Event Productions Ltd
- Kate Parker, Manager, Shelter Dorset

## Appendix 2: Annual Accounts

**BCP Homelessness Action Collaborative**

Receipts and payments			Year ended	Year ended	
	Unrestricted	Restricted	31-Mar-22 Total	31-Mar-21	
<b>Receipts:</b>					
Member donations	0		0	50	
Contactless donations	0	962	962	0	
Other donations	326		326	98	
Grants	0	6950	6950	4320	
Other income	0	0	0	950	
	<u>326</u>	<u>7912</u>	<u>8238</u>	<u>5418</u>	
<b>Payments:</b>					
Bank/contactless charges	154		154	69	
Contactless donations	0	939	939	0	
Promotional costs	0	1858	1858	0	
Staff costs	2366		2366	3660	
Street support system	3800		3800	3800	
Support work costs (Shoe vouchers)	0		0	2450	
Website and app development	0	1400	1400	0	
Subscription	0		0	0	
Insurance	434		434	293	
Equipment lease, installation & service fees	0	4463	4463	5713	
Other expenses	0		0	950	
Accounts	280		280	250	
	<u>7034</u>	<u>8660</u>	<u>15693</u>	<u>17185</u>	
<b>Excess of receipts over payments</b>	<u><b>-6708</b></u>	<u><b>-748</b></u>	<u><b>-7455</b></u>	<u><b>-11767</b></u>	
Transfers between funds					
Funds brought forward 31/3/20	6690	5007	11697	23464	
Funds carried forward	<u><b>-18</b></u>	<u><b>4259</b></u>	<u><b>4242</b></u>	<u><b>11696</b></u>	
<b>Restricted funds:</b>	<b>Opening Balance</b>	<b>Income</b>	<b>Expenses</b>	<b>Transfers</b>	<b>Closing Balance</b>
Contactless Set up costs	5007	2450	-6321	0	1136
Contactless Donations	0	962	-939	0	23
Website and Food App	0	4500	-1400	0	3100
	<u>5007</u>	<u>7912</u>	<u>-8660</u>	<u>0</u>	<u>4259</u>

**BCP – Homelessness Action Collaborative**  
**Charity ref: 1183745**

**Independent Examiner’s Report for the Year to 31<sup>st</sup> March 2021**

05th September 2022

**BCP – Homelessness Action Collaborative**  
**Charity ref: 1183745**

**Independent Examiner’s Report for the Year to 31<sup>st</sup> March 2022**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2022.

Respective responsibilities of Trustees and examiner

As the charity Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner’s report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner’s statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act;

have not been met or; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date 05<sup>th</sup> September 2022

...N Jeffery...

Natalie Jeffery

51 Kimmeridge Avenue  
Parkstone  
Poole  
Dorset  
BH12 3NU

**BCP HOMELESSNESS ACTION**

England & Wales - Charity number 1182745

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# Accounts

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**Bournemouth, Christchurch & Poole Homelessness Action Collaborative**

A Charitable Incorporated Organisation

Annual Report: 31<sup>st</sup> March 2021

REGISTERED OFFICE at End of Financial Year

c/o CITIZENS ADVICE, THE WEST WING  
BOURNE AVENUE, BOURNEMOUTH  
BH2 6DX

Charity number 1182745

## Report of the Trustees for the year to March 31<sup>st</sup>, 2021

### Our Aims and objectives

The BCP Homelessness Action Collaborative (“the Collaborative”) is a Charitable Incorporated Organisation formed on 2<sup>nd</sup> April 2019; it has the following object in its constitution:

“...to relieve hardship, need and distress among those in Dorset and surrounding areas who are homeless or threatened with homelessness”

### Background and current role:

The Collaborative was set up to bring together agencies, charities and businesses to find ways to “do more by doing it together” and thus reduce homelessness in Bournemouth, Christchurch and Poole. It worked informally prior to and after its formal CIO formation, to encourage strong partnerships and provide excellent information to all those working with the vulnerably housed and rough sleepers in the area.

It played a key role in the development of the Homelessness partnership (BCP) which now has a senior-level cross sector Homelessness Reduction Board, a Homelessness Forum, and a range of Action Groups working on specific tasks. Since the formation of the Partnership, the Collaborative has taken on new specific roles:

- It is the **membership** body: as it is a legal entity, organisations can become members (on signing the partnership charter).
- It will provide the primary means of **communicating** with partnership members; there will be a regular Forum meeting to feedback on the actions and plans from the HRB and partnership action groups.
- It maintains, updates and promotes [www.streetsupport.net/bournemouth](http://www.streetsupport.net/bournemouth) as the partnership’s on-line **source of help** and information for the whole conurbation
- It will be a key source of **ideas** to feed into the rest of the partnership; ie. membership is about 2-way communication, allowing proposals from all sectors that will then be considered at HRB and in action groups
- It will provide a **funding route** for non-statutory sources of money that are needed across the rest of the partnership

### Covid impact:

The Collaborative’s influence in terms of driving the homelessness partnership has been key to the extraordinary level of partnership working over the pandemic. For example, the regular monthly forums (chaired by the HAC chair) are attended by 40-50 people from over 30 organisations every month making sure that partners know what is happening, and as importantly, what is fact and what is rumour.

Over the course of the last year, over 400 people got into temporary accommodation out of precarious or street sleeping arrangements, the official numbers street sleeping reduced by 65% and more than 200 people have already moved on into more secure shelter. There is a new lived experience partnership group (one of at least 8 action groups), there is multi-partner working on a new health hub in a town centre church hall, and there is a centralised clothes provision. The Collaborative was one of the main catalysts for this.

Inevitably some projects such as Contactless giving have been delayed by the lockdowns, but are now moving forward as people emerge back on to the streets.

#### Key projects:

##### **1. Contactless giving**

One of the main projects we have focused on this year has been Contactless giving; our aim has been to provide giving points across Bournemouth, Christchurch and Poole, where members of the public could “tap” to give £3 into the “Change for Good” central fund – charities and agencies can then put in applications to use these funds to help individuals move on from homelessness (it is independently managed by Dorset Community Foundation).

Working with other members of the local Homelessness Partnership, including BCP Council, the Town Centre BID and Bournemouth University, we have secured at least 6 locations across the 3 towns for giving points; and we are hopeful for other sites that can use counter-top giving points. The locations will also have information on how the money will be used and the overall aim of “ending homelessness in Bournemouth, Christchurch and Poole”.

The project was delayed of course when lockdowns meant the streets were emptied of the public. But, we are hopeful that the initial sites will be the catalyst for businesses and groups across the conurbation to want a giving point in their community.

Change for Good has given out over £5000 already this year, even before the contactless giving points (<https://www.justgiving.com/campaign/changeforgoodBournemouth>), with monies going to 1 to 1 coaching with a trauma support worker, equipment for day-time support activities, phone power-banks, and replacing identification: anything to help a person make a new start.

##### **2. Future of Street support**

Several months ago we had a conversation with the national Street Support team about the “BCP” site, saying that we were interested in making it more customised for our local area. To that end, we started talking to our local (well-developed) digital community about what they could provide in this arena.

At the same time as we have seen more people joining the homelessness partnership, so the digital community have come together and shown a very practical desire to play their part in reducing homelessness. A local collaboration called “We the Media” ran an audit of Street Support and how people perceived the work through the website – they challenged us to think about the name in the light of so much homelessness now being off the street; they also noted that there were new initiatives like the local Access to Food partnership’s food map that needed to be the main way of showing food support. And above all, they offered to take on developing and maintaining a local partnership website for free, that not only had a clear BCP focus, but demonstrated that local digital businesses were on board with the partnership agenda.

The trustees of the Collaborative were very supportive of this approach, as it will link in even more businesses, increase the impact of the partnership work, as well as significantly reducing costs.

The new site will be developed and take the place of Street Support BCP in 2021-22.

### 3. Shoe vouchers

With help from Bournemouth University and Hope Housing, we decided to run a project that would address the issue of access to appropriate, well fitting and good quality footwear. This was highlighted as an issue for many people, particularly those who find themselves street homeless who require shoes that are sturdy enough to protect against the elements of the outdoors. The Collaborative and Bournemouth University joined together to purchase some vouchers via a site called [www.shoevouchers.co.uk](http://www.shoevouchers.co.uk) which were then passed to Hope Housing's new clothing shop, "Hope And More", so they could be distributed to any agency working with an individual in need of some new footwear.

£3000 of vouchers were purchased, and will start to be used as the lockdowns allow people to go shopping again.

### Financial Review

In 2020-21, the Collaborative were grateful for the following grants:

- BCP Council Community infrastructure Levy funds: £4,320 (Contactless giving)
- Bournemouth University: £950 (Shoe Vouchers)

Other funds from the Town Centre BID were expected to help with installing Contactless giving points.

The costs shown in the accounts are largely from 3 sources:

- The costs of Street Support – £475 per month
- The costs of our project officer who works 6hrs/week
- Project costs incl. purchase of contactless giving points from Goodbox (£5.7k), and Shoe Vouchers from [www.shoevouchers.co.uk](http://www.shoevouchers.co.uk) (£2.45k)

At the end of March 2021, the Collaborative had £11,696 in their accounts, ahead of future projects (including the development of contactless giving)

Note that the trustees have taken the decision to maintain at least 3 months reserves which in this case means approximately £2,500 in the account.

### Governance & internal Controls

#### Trustee team

The 7 original trustees represent some of the founding partners of the Collaborative and cover several sectors: Education (B'mouth University); Business (TM-audio video); Social Housing (Hope Housing); Community (Citizens Advice, Shelter); Faith (Faithworks Wessex, Boscombe Salvation Army). Ruth Mattingley from Boscombe Salvation Army left for a new role during the year, and Jane Joy moved from Hope Housing to the YMCA.

The trustees meet at least every quarter; they continue to ensure that there is sound governance in place:

- Banking systems and book-keeping (this has now been outsourced to Oak Accounting)
- Policies especially around Safeguarding, volunteer management etc.
- Communications with members (the wider Partnership forum provides this)

As part of the ongoing development of the Homelessness Partnership (BCP), the Council Portfolio holder has been invited to attend the trustee meetings to cement links, and enhance communications across the partnership.

Statement of trustees' responsibilities

Company law and charity law require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the trustees on <sup>29 SEP 2021</sup> ~~XXXXXX~~, 2021.

Signed: (Alistair Doxat-Purser, Chair of Trustees)

Dated:



29/9/21

Appendix 1: Trustees

The following are trustees of the CIO on 31<sup>st</sup> March 2021:

- Alistair Doxat-Purser, CEO, Faithworks Wessex (Chair)
- Zoe Bradley, CEO, BCP Citizens Advice (Treasurer)
- Ian Jones, Head of Engagement, Bournemouth University
- Jane Joy, Head of Comms, YMCA
- Richard Marshall, Manager, TM-Audio Visual
- Kate Parker, Manager, Shelter Dorset

**BCP Homelessness Action Collaborative**

Receipts and payments	Year ended 31-Mar-21			Year ended 31-Mar-20	
	Unrestricted	Restricted	Total		
<b>Receipts:</b>					
Member donations	50		50	1000	
Other donations	98		98	6072	
Grants		4320	4320	22000	
Other income (Bournemouth Uni)	950		950	100	
	<u>1098</u>	<u>4320</u>	<u>5418</u>	<u>29172</u>	
<b>Payments:</b>					
Bank Charges	69		69	35	
Staff costs	3660		3660	3660	
Street support system	3800		3800	3750	
Support work costs (Shoe vouchers)	2450		2450	0	
Subscription	0		0	115	
Insurance	293		293	287	
Equipment lease	0	5713	5713	325	
Other expenses (Dorset Community Foundation)	950		950	0	
Accounts	250		250	0	
	<u>11471</u>	<u>5713</u>	<u>17185</u>	<u>8172</u>	
<b>Excess of receipts over payments</b>	<u><b>-10374</b></u>	<u><b>-1393</b></u>	<u><b>-11767</b></u>	<u><b>21000</b></u>	
<b>Transfers between funds</b>	<b>-6400</b>	<b>6400</b>			
Funds brought forward 31/3/20	<u>23464</u>		<u>23464</u>	<u>2464</u>	
Funds carried forward	<u><b>6690</b></u>	<u><b>5007</b></u>	<u><b>11696</b></u>	<u><b>23464</b></u>	
<b>Restricted funds:</b>					
	<b>Opening Balance</b>	<b>Income</b>	<b>Expenses</b>	<b>Transfers</b>	<b>Closing Balance</b>
Contactless Donations Scheme	0	4320	-5713	6400	5007
Shoe Vouchers	0	0	0	0	0
	<u><b>0</b></u>	<u><b>4320</b></u>	<u><b>-5713</b></u>	<u><b>6400</b></u>	<u><b>5007</b></u>

08th September 2021

**BCP – Homelessness Action Collaborative**  
**Charity ref: 1183745**

**Independent Examiner's Report for the Year to 31<sup>st</sup> March 2021**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2021.

Respective responsibilities of Trustees and examiner

As the charity Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act;

have not been met or; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date 08<sup>th</sup> September 2021

...N Jeffery...

Natalie Jeffery

51 Kimmeridge Avenue  
Parkstone  
Poole  
Dorset  
BH12 3NU

