

**THE
CARIBBEAN
COLLECTIVE**

connecting and supporting
communities in Leicester

www.caribcourt.uk



ANNUALREPORT

2021/2022



Agenda

Annual General Meeting

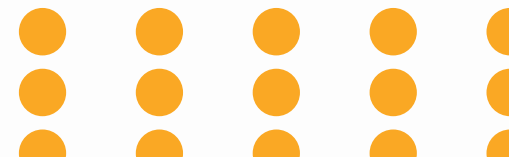
3 November 2022

African Caribbean Centre
Leicester

7pm to 8.30pm

1. Welcome and introductions
2. Tribute to Mr. Eric Hudson
3. Minutes of the last AGM (18/11/2021) and matters arising
4. Reports and accounts
 - Chairperson's report
 - Treasurer's report and accounts for the period ended 31 March 2022
 - Questions and Answers
5. Trustees and Officers
 - Election of Trustees
 - Election of Chairperson
 - Election of Treasurer
 - Election of Secretary
6. Vision of The Caribbean Collective
7. Any Other Business

Event sponsored by
WAZOBIA - Caribbean
provisions
and by
Fish 2 Door - Fresh fish
deliveries





CHAIRPERSON'S REPORT

Our organisation has entered a new era and is adapting to meet the demands of rapidly changing times. Many of our founder members and dedicated servants are no longer with us, not least our Honorary President, Eric Hudson. Let us continue to make them proud.

We have had another challenging yet productive year as you will see from 'The Review of The Year' report. Although resources are still stretched to the limit, we are on a better financial footing than we have been for many years. We have had an organisational name change from 'Leicester Jamaica Community Service Group' To 'The Caribbean Collective', which is the topic of the presentation and discussion this evening.

Change and adaptability have been key characteristics of recent times. In order to meet the diverse and changing needs of our over 50s and to continue to receive referrals from the Local Authority, we have committed to providing services in new and flexible ways. The further development of partnership work with other groups and organisations will be key to our future survival and progress in the current climate.

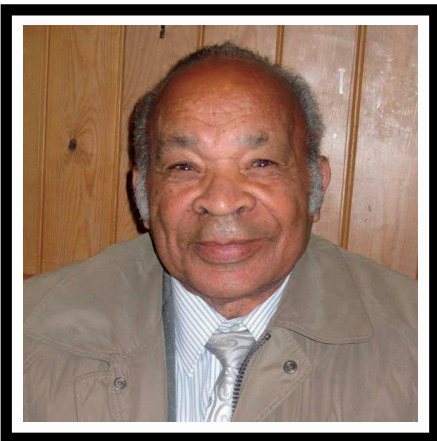
One thing that has not changed is my belief that as an organisation we have the solid foundations we need to meet the demands of the changing times and to overcome the obstacles we will inevitably encounter going forward. I would like to take this opportunity to thank those that have laboured tirelessly and sacrificed much to continue the work of our founder members and past community servants that we remember tonight.

Firstly I'd like to thank our staff team and the volunteers that support them for their hard work and commitment year to year. Our staff and volunteers have a very special and unique relationship with the people that use our services. This is a key part of why we stand out as the only service of its kind in the city.

A very big thanks to the board of trustees. The trustees in this organisation do not just oversee the work of the organisation in its strategic and administrative functions, they are hands on roll up your sleeves and get involved trustees, out of necessity. Yet again you have delivered at all levels, and I thank you.

In conclusion, the relatively small group of dedicated staff, volunteers and trustees credited here have worked tirelessly and collectively to ensure that 'Caribbean Court Day Centre' (and related services) and 'Caribbean Court Kitchen' can survive and have a future in challenging and ever-changing times. How much more could be achieved if we spread the net and enlist the full support of a wider 'Caribbean Collective'?

TRIBUTE TO MR ERIC HUDSON



Mr. Eric Hudson was one of the founder members of Leicester Jamaica Community Service Group, now renamed The Caribbean Collective. He led the organisation from its registration as a charity in 1974 until he stepped down in 2017 - a period of 43 years of commitment and achievement.

During that period the organisation initiated, developed and managed activities in the areas of culture, education, health and social services. These activities were all aimed at meeting the needs of the various African and Caribbean heritage communities in Leicester. Mr. Hudson also played a key role in campaigning to get the idea of culturally appropriate services on the agenda of the local council. He remained especially proud of the Leicester Caribbean Credit Union and the Caribbean Court Day Centre.



On a lighter note, Mr. Hudson loved to cook and for many years he prepared food for the annual Senior Citizens Christmas Party, for the Jamaican Independence Dance and for various meetings.

We lost this great pioneer on 30 August 2022.

REVIEW OF THE YEAR

This has been a year of renewal and regeneration for our organisation following the challenges we overcame during the Covid pandemic.

In May this year, the Community Relations Officer for the **Jamaica High Commission** visited Leicester for the inauguration of the first Lord Mayor of African origin. Whilst in the city, she made a point of meeting with the Chair, visiting the centre and meeting people using the service. Close links with The Jamaica High Commission and developing links with other Caribbean Island contacts will continue.

The Day Centre is beginning to thrive with the number of people using it seeing a gradual increase from **an average of 10 per day to 15 per day**. Transporting people to the Day Centre remains a challenge as our minibus is aging, impacting on its reliability and maintenance costs. The number of people requiring meal delivery services has fluctuated **between 5 and 14 daily** over the year and continues to play an important role in the lives of many people.

Our regular Wednesday afternoon online sessions, '**Caribbean Catchup**' is made up of bingo, quizzes, music and chat. It began in January 2021 and is enjoyed by a group of regular attendees with scope for many more people to join.

All these services have benefited greatly from **the time and commitment of our volunteers**. From washing up in the kitchen, delivering meals, supporting activities in the Day Centre to completing a range of administration tasks and delivering fundraising events, we have relied heavily on this relatively small group of people to help our dedicated staff team to keep the Centre running. There is scope for additional volunteer help.

Volunteers working through partner organisations have helped us to improve the external environment of the Day Centre. We have worked with young volunteers from **National Citizens Service (NCS)** who provided their physical effort and financial donations to develop our garden areas in July 2021 and summer 2022. The same type of support was provided by **Friends of the Earth** in October last year and it is expected that these partnerships will continue.



All these operational aspects were underpinned by a restructuring of our financial and organisational base. Following the formal name change of the Day Centre from the 'West Indian Senior Citizens Project' to '**Caribbean Court Day Centre**', we acted on the decision reached at our last AGM to successfully complete the formal transition from being the 'Leicester Jamaica Community Service Group' to our new identity as '**The Caribbean Collective**'. We are soon to have a new website which will highlight this change and it will also serve to promote the new projects that we are to deliver.

These new projects are building on some of the previous work we have completed. In May last year, we received a funding grant of £3,274.90 from the **Church Urban Fund** to deliver a **Digital Connect Project**. This work was focussed on helping people to use tablet computers to reduce isolation. In August this year we received £5,000 from **The Leicester, Leicestershire and Rutland Living Well with Dementia Grant** and we are currently broadening the scope of our dementia group work services to allow external participants.

A group of our trustees also raised funds by having table-top sales events throughout the summer of 2022. With the great food and music, they also proved to be great opportunities for social interaction.

Our latest successful funding application of £107,000 was received from the **National Lottery Community Fund** for our '**Rising Together Project**'. This three-year project is made up of several different aspects including a digital literacy, Community Wellbeing, Steel Pan sessions and a gardening project. More details of this project will be published in the near future.



OUR TRUSTEES



Albert Blake



Lesley-May O.
Sanneh



Derek Rawle



Gloria Daley



Fred Clarke-
Baptiste



Ivy Hamilton



Charmaine Blake



Barry Robinson



Michelle Lowe



Sandra Stanley

Our trustees are all unpaid volunteers who spend from 5 hours a month upwards helping to manage the organisation.

The Board of Trustees needs skills and experience in the following areas:

- financial management, income generation and enterprise
- national and local government and statutory bodies – funding and quality
- marketing and publicity including digital strategies
- care of the elderly
- food operations
- service delivery and customer satisfaction
- human resource management
- fund-raising
- facilities management
- Health and Safety and hygiene compliance

If you feel you can contribute, do let us know by contacting the chairperson at: **albert@caribcourt.uk**

FINANCIAL ACTIVITIES STATEMENT

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Statement of Financial Activities for the Year Ended 31st March 2022

	Notes	Unrestricted £	Restricted £	2022 £	2021 £
Income & Expenditure					
Incoming Resources:					
Council Day Care		50,738	0	50,738	0
Private Day Care		31,814	0	31,814	1,406
Church Urban Fund Grant		0	1,500	1,500	0
H M R C Covid Grant		2,164	0	2,164	0
Donations		6,000	0	6,000	0
Bank Interest		3	0	3	0
Transfer from Charity No. 503251		0	0	0	18,447
Other Income		1,150	0	1,150	0
Total Incoming Resources		91,869	1,500	93,369	19,853
Resources Expended:					
Direct Charitable Expenditure	3	86,745	1,327	88,073	3,807
Management & Administration	4	16,119	173	16,292	368
Publicity		590	0	590	0
Total Resources Expended		103,455	1,500	104,955	4,175
Net Movement in Funds		(-11,586)	0	(-11,586)	15,678
Fund balance brought forward		15,677	0	15,677	0
Fund balance carried forward		4,091	0	4,091	15,678

BALANCE SHEET

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Balance Sheet for the Year Ended 31st March 2022

	Notes	£	2022 £	£	2021 £
Fixed Assets					
Tangible Fixed Assets			0		0
Current Assets					
Debtors	6	0		504	
Cash at Bank	7	4,791		16,027	
			4,791	16,530	
Current Liabilities					
Creditors	5	700		853	
Net Current Assets			4,091		15,678
Net Assets			4,091		15,678

Represented by:

Unrestricted Income Funds

General Purposes Fund	4,091	15,678
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Restricted Income Funds

Funds	0	0
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Total Funds	4,091	15,678
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The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature 
Print Name DEREK RAWLE
Position TREASURER

Date 29-7-2022

The notes on pages 7 to 9 form part of this financial statement



SUPPORT · GUIDANCE · FRIENDSHIP

We provide services that enhance the health and wellbeing of those aged over 50 with particular emphasis on the African Caribbean heritage community. We have developed expertise about our elders and we understand their needs, aspirations and the challenges they face every day.

Caribbean Court Day Centre offers social, leisure and educational activities including exercise sessions, singing, dancing, workshops and outings.

We are open five days per week from 10:00 am to 3 pm. We provide lunch, stimulating activities and other support services.

We have introduced a program (Liverty) based on Cognitive Stimulation Therapy (CST) which improves the health and wellbeing of those living with dementia.

We pick up and drop off clients attending the Day Centre with our specially adapted minibus.

Caribbean Court Kitchen provides nutritious, freshly prepared Caribbean meals for 365 days per year delivered direct to our customers' homes.

Caribbean Catch Up provides online gatherings involving games, quizzes, music and chat. This aims to reduce the risk of social isolation and loneliness.



Our services are monitored by Leicester City Council and we comply with their Quality Assurance Framework.

VOLUNTEERING OPPORTUNITIES

**DO YOU
HAVE A
FEW
HOURS
TO
SPARE
EACH
WEEK?**

Why not support your community!

We are always looking for volunteers:

drivers, care assistants,
kitchen assistants, activity
facilitators

Contact us:

info@caribcourt.uk

0116 298 2339

www.caribcourt.uk



Thank you for sponsoring our AGM

WAZOBIA - Caribbean
provisions
and
Fish 2 Door - Fresh fish
deliveries



THANK YOU

We wish to thank all our volunteers, staff, members, supporters and donors for your everlasting support. Our work is only possible because of you. You are magnificent!

Contact Us

Tel: 0116 298 2339

Email: info@caribcourt.uk

website: www.caribcourt.uk

Address: Caribbean Court Day Centre
29, Sparkenhoe Street, Leicester, LE2 0TD

Brandon Accountancy

Suite 2, The Koco Building
The Arches, Spon End
Coventry CV1 3JQ
Telephone: 024 76 674333
Email: jbrandon28@aol.com

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Financial Statement for the Year Ended 31st March 2022
Registered Charity No. 1182669 (CIO Registration)

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LEICESTER JAMAICA COMMUNITY SERVICE GROUP
Legal and Administrative Information for the Year Ended 31st March 2022

Address:	Caribbean Court Day Centre 29 Sparkenhoe Street Leicester LE2 0TD
Registered Charity No:	1182669 (CIO Registration)
Secretary:	Lesley-May Olonode Sanneh
Trustees:	Vincent Blake - Chairperson Derek Rawle Gloria Daley Herma Hamilton Fred Clarke-Bapiste Lesley-May Olonode Sanneh Charmaine Blake Michelle Lowe Sandra Stanley - appointed 18th November 2021
Bankers:	Unity Trust Bank plc Four Brindleplace Birmingham B1 2JB
Independent Examiners:	Brandon Accountancy Limited Suite 2, The Koco Building The Arches Spon End Coventry CV1 3JQ

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Trustees' Report for the Year Ended 31st March 2022

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

Leicester Jamaica Community Service Group was registered as a CIO Registration Charity on 28th March 2019 under number 1182669. The constitution dated 19th March 2019. All assets have now been transferred

On 2nd May 2022 the charity will change its name to The Caribbean Collective and will be reregistered with the Charity Commission under the number 1182669. .

Objects of the Charity

1. To benefit the residents of the City of Leicester and surrounding districts by providing facilities and service for recreation, education and leisure-time occupation of life of these residents. These facilities and services will be provided without distinction of sex, sexual orientation, race or of political, religious or other opinions.
2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and surrounding district..

Activities

The charity (also known as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organizing cultural events. Our beneficiaries reside within the City of Leicester and surrounding district.

Organisation

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

Achievement and Performance

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £93,369 (2021 - £19,853), with the major portions of income come from day care and transfer of funds from Charity number 503251. The expenditure was £104,955 (2021 - £4,175), with the main expense being salaries, and general running costs.

Reserve Policy

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves

LEICESTER JAMAICA COMMUNITY SERVICE GROUP
Trustees' Report for the Year Ended 31st March 2022 (Continued)

Risk management

The trustees conducts its own review of major risks to which the centre is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise

Trustees' responsibilities in relation to the financial statements

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the year end. In preparing financial statement the trustees should follow best practice and:


- select suitable accounting policies and then apply consistently;
- make judgment and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved and signed on behalf of the Trustees by:

Signed 

Date 29-7-2022

Print Name DEREK RAWLE

Position TREASURER

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Independent Examiners' report to the Trustees of Leicester Jamaica Community Service Group in respect of the year ended 31st March 2022

I report on the account for the year ended 31st March 2022 set on pages 5 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

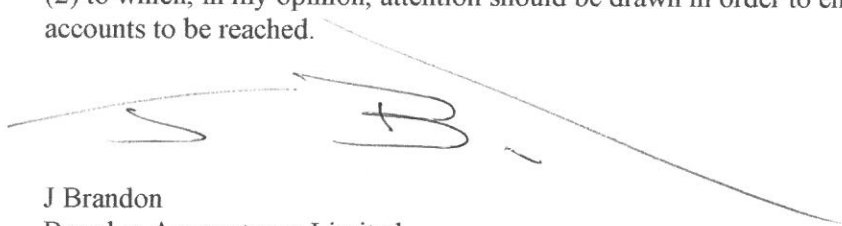
Basis on the independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act:
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon
Brandon Accountancy Limited
Suite 2, The Koco Building
The Arches, Spon End
Coventry CV1 3JQ

11th August 2022

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Statement of Financial Activities for the Year Ended 31st March 2022

	Notes	Unrestricted £	Restricted £	2022 £	2021 £
Income & Expenditure					
Incoming Resources:					
Council Day Care		50,738	0	50,738	0
Private Day Care		31,814	0	31,814	1,406
Church Urban Fund Grant		0	1,500	1,500	0
H M R C Covid Grant		2,164	0	2,164	0
Donations		6,000	0	6,000	0
Bank Interest		3	0	3	0
Transfer from Charity No. 503251		0	0	0	18,447
Other Income		1,150	0	1,150	0
Total Incoming Resources		91,869	1,500	93,369	19,853
Resources Expended:					
Direct Charitable Expenditure	3	86,745	1,327	88,073	3,807
Management & Administration	4	16,119	173	16,292	368
Publicity		590	0	590	0
Total Resources Expended		103,455	1,500	104,955	4,175
Net Movement in Funds		(-11,586)	0	(-11,586)	15,678
Fund balance brought forward		15,677	0	15,677	0
Fund balance carried forward		4,091	0	4,091	15,678

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Balance Sheet for the Year Ended 31st March 2022

	Notes	£	2022 £	£	2021 £
Fixed Assets					
Tangible Fixed Assets			0		0
Current Assets					
Debtors	6	0		504	
Cash at Bank	7	4,791		16,027	
		4,791		16,530	
Current Liabilities					
Creditors	5	700		853	
Net Current Assets			4,091		15,678
Net Assets			<u>4,091</u>		<u>15,678</u>

Represented by:

Unrestricted Income Funds

General Purposes Fund	4,091	15,678
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Restricted Income Funds

Funds	0	0
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Total Funds	<u>4,091</u>	<u>15,678</u>
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The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature Ad Rawle

Date 29-7-2022

Print Name DEREK RAWLE

Position TREASURER

The notes on pages 7 to 9 form part of this financial statement

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Notes to the Financial Statement for the Year Ended 31st March 2022

Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

Note 2 Taxation

As a charity, Leicester Jamaica Community Service Group is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Notes to the Financial Statement for the Year Ended 31st March 2022

	Unrestricted	Restricted	2022	2021	
Note 3	Direct Charitable Expenditure				
	£	£	£	£	
	Salaries and NIC	43,505	0	43,505	2,389
	Pension	1,028	0	1,028	0
	Centre Cook	0	0	0	490
	Rent	6,640	0	6,640	0
	Rates	1,217	0	1,217	0
	Heat and Light	1,004	0	1,004	0
	Telephone and Internet	1,121	0	1,121	0
	Equipment	0	911	911	0
	Food Catering	20,112	317	20,428	928
	Vehicle Expenses	4,306	0	4,306	0
	Volunteers Expenses	5,245	0	5,245	0
	Travel Expenses	2,567	100	2,667	0
		86,745	1,327	88,073	3,807
Note 4	Management & Administration	£	£	£	£
	H M R C NIC Outstanding Debt	4,000	0	4,000	0
	I T Support	1,320	0	1,320	0
	Cleaning	4,497	0	4,497	0
	Zoom Licence	0	173	173	0
	Sage System	469	0	469	0
	Consultant and Admin.	3,080	0	3,080	0
	Health and Safety	960	0	960	0
	Hygiene	94	0	94	0
	Insurance	887	0	887	0
	Year End Accounts	700	0	700	350
	Bank Charges	72	0	72	18
	Miscellaneous	41	0	41	0
		16,119	173	16,292	368
Note 5	Creditors	£	£	£	£
	Salaries and NIC	0	0	0	503
	Year End Accounts	700	0	700	350
		700	0	700	853
Note 6	Debtors	£	£	£	£
	Salaries and NIC	0	0	0	504
		0	0	0	504

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Notes to the Financial Statement for the Year ended 31st March 2022

	2022	2021
Note 7	£	£
Bank Accounts		
Business Reserve Accounts	2,638	0
Current Accounts	<u>2,153</u>	<u>16,027</u>
	<u>4,791</u>	<u>16,027</u>

Note 8 National Lottery Note

The opening balance of £16,027 transferred to Leicester Jamaica Community Service Group CIO, takes into account the restricted funds of The National Lottery Coronavirus Community Support Fund grant of £33,796 received by Leicester Jamaica Community Service Group in August 2020.

Brandon Accountancy

Suite 2, The Koco Building
The Arches, Spon End
Coventry CV1 3JQ
Telephone: 024 76 674333
Email: jbrandon28@aol.com

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Financial Statement for the Year Ended 31st March 2022
Registered Charity No. 1182669 (CIO Registration)

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LEICESTER JAMAICA COMMUNITY SERVICE GROUP
Legal and Administrative Information for the Year Ended 31st March 2022

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LEICESTER JAMAICA COMMUNITY SERVICE GROUP

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Organisation

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

Achievement and Performance

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £93,369 (2021 - £19,853), with the major portions of income come from day care and transfer of funds from Charity number 503251. The expenditure was £104,955 (2021 - £4,175), with the main expense being salaries, and general running costs.

Reserve Policy

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves

LEICESTER JAMAICA COMMUNITY SERVICE GROUP
Trustees' Report for the Year Ended 31st March 2022 (Continued)

Risk management

The trustees conducts its own review of major risks to which the centre is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise

Trustees' responsibilities in relation to the financial statements

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the year end. In preparing financial statement the trustees should follow best practice and:


- select suitable accounting policies and then apply consistently;
- make judgment and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved and signed on behalf of the Trustees by:

Signed 

Date 29-7-2022

Print Name DEREK RAWLE

Position TREASURER

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Independent Examiners' report to the Trustees of Leicester Jamaica Community Service Group in respect of the year ended 31st March 2022

I report on the account for the year ended 31st March 2022 set on pages 5 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

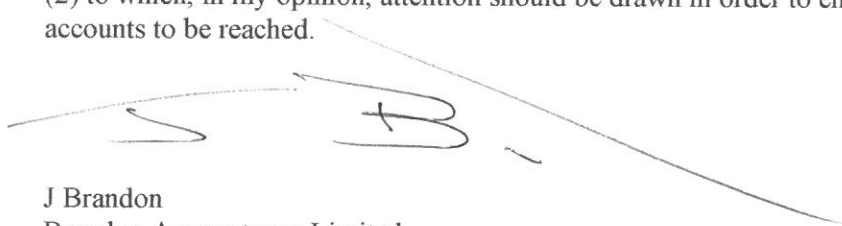
Basis on the independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act:
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon
Brandon Accountancy Limited
Suite 2, The Koco Building
The Arches, Spon End
Coventry CV1 3JQ

11th August 2022

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Statement of Financial Activities for the Year Ended 31st March 2022

	Notes	Unrestricted £	Restricted £	2022 £	2021 £
Income & Expenditure					
Incoming Resources:					
Council Day Care		50,738	0	50,738	0
Private Day Care		31,814	0	31,814	1,406
Church Urban Fund Grant		0	1,500	1,500	0
H M R C Covid Grant		2,164	0	2,164	0
Donations		6,000	0	6,000	0
Bank Interest		3	0	3	0
Transfer from Charity No. 503251		0	0	0	18,447
Other Income		1,150	0	1,150	0
Total Incoming Resources		91,869	1,500	93,369	19,853
Resources Expended:					
Direct Charitable Expenditure	3	86,745	1,327	88,073	3,807
Management & Administration	4	16,119	173	16,292	368
Publicity		590	0	590	0
Total Resources Expended		103,455	1,500	104,955	4,175
Net Movement in Funds		(-11,586)	0	(-11,586)	15,678
Fund balance brought forward		15,677	0	15,677	0
Fund balance carried forward		4,091	0	4,091	15,678

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Balance Sheet for the Year Ended 31st March 2022

	Notes	£	2022 £	£	2021 £
Fixed Assets					
Tangible Fixed Assets			0		0
Current Assets					
Debtors	6	0		504	
Cash at Bank	7	4,791		16,027	
		4,791		16,530	
Current Liabilities					
Creditors	5	700		853	
Net Current Assets			4,091		15,678
Net Assets			<u>4,091</u>		<u>15,678</u>

Represented by:

Unrestricted Income Funds

General Purposes Fund	4,091	15,678
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Restricted Income Funds

Funds	0	0
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Total Funds	<u>4,091</u>	<u>15,678</u>
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The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature Ad Rawle

Date 29-7-2022

Print Name DEREK RAWLE

Position TREASURER

The notes on pages 7 to 9 form part of this financial statement

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Notes to the Financial Statement for the Year Ended 31st March 2022

Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) " Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

Note 2 Taxation

As a charity, Leicester Jamaica Community Service Group is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Notes to the Financial Statement for the Year Ended 31st March 2022

	Unrestricted	Restricted	2022	2021
Note 3	£	£	£	£
Direct Charitable Expenditure				
Salaries and NIC	43,505	0	43,505	2,389
Pension	1,028	0	1,028	0
Centre Cook	0	0	0	490
Rent	6,640	0	6,640	0
Rates	1,217	0	1,217	0
Heat and Light	1,004	0	1,004	0
Telephone and Internet	1,121	0	1,121	0
Equipment	0	911	911	0
Food Catering	20,112	317	20,428	928
Vehicle Expenses	4,306	0	4,306	0
Volunteers Expenses	5,245	0	5,245	0
Travel Expenses	2,567	100	2,667	0
	86,745	1,327	88,073	3,807
Note 4	£	£	£	£
Management & Administration				
H M R C NIC Outstanding Debt	4,000	0	4,000	0
I T Support	1,320	0	1,320	0
Cleaning	4,497	0	4,497	0
Zoom Licence	0	173	173	0
Sage System	469	0	469	0
Consultant and Admin.	3,080	0	3,080	0
Health and Safety	960	0	960	0
Hygiene	94	0	94	0
Insurance	887	0	887	0
Year End Accounts	700	0	700	350
Bank Charges	72	0	72	18
Miscellaneous	41	0	41	0
	16,119	173	16,292	368
Note 5	£	£	£	£
Creditors				
Salaries and NIC	0	0	0	503
Year End Accounts	700	0	700	350
	700	0	700	853
Note 6	£	£	£	£
Debtors				
Salaries and NIC	0	0	0	504
	0	0	0	504

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Notes to the Financial Statement for the Year ended 31st March 2022

	2022	2021
Note 7	£	£
Bank Accounts		
Business Reserve Accounts	2,638	0
Current Accounts	<u>2,153</u>	<u>16,027</u>
	<u>4,791</u>	<u>16,027</u>

Note 8 National Lottery Note

The opening balance of £16,027 transferred to Leicester Jamaica Community Service Group CIO, takes into account the restricted funds of The National Lottery Coronavirus Community Support Fund grant of £33,796 received by Leicester Jamaica Community Service Group in August 2020.