

# The Caribbean Collective

England & Wales · Charity number 1182669

## Details

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Other names	LEICESTER JAMAICA COMMUNITY SERVICE GROUP, Caribbean Court Day Centre
Status	Registered
Legal form	CIO
Registered	2019-03-28
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** Caribbean Court Day Centre  
29 Sparkenhoe Street  
Leicester  
LE2 0TD

**Phone** 01162982339

**Email** [info@caribcourt.uk](mailto:info@caribcourt.uk)

**Website** [www.caribcourt.uk](http://www.caribcourt.uk)

## Activities

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**Objects:** (A) TO BENEFIT THE RESIDENTS OF THE CITY OF LEICESTER AND SURROUNDING DISTRICTS BY PROVIDING FACILITIES AND SERVICES FOR RECREATION, EDUCATION AND LEISURE-TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE OF THESE RESIDENTS. THESE FACILITIES AND SERVICES WILL BE PROVIDED WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS.(B) TO RELIEVE POVERTY AND POOR HEALTH AMONGST PEOPLE RESIDENT IN THE CITY OF LEICESTER AND SURROUNDING DISTRICTS BY PROVIDING FACILITIES AND SERVICES CALCULATED TO RELIEVE THE NEEDS OF SUCH PERSONS.(C) THE PROMOTION OF EQUALITY AND DIVERSITY FOR THE PUBLIC BENEFIT BY PROMOTING ACTIVITIES TO FOSTER UNDERSTANDING BETWEEN PEOPLE FROM DIVERSE BACKGROUNDS WITHIN THE CITY OF LEICESTER AND SURROUNDING DISTRICTS.

**Activities:** The charity (also known as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organising cultural events. Our beneficiaries reside within the City of Leicester and surrounding districts.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Elderly/old People, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

## Geography

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- Leicester City
- Leicestershire
- Rutland

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£229,773	£239,199	-	-
2024-03-31	£206,841	£224,954	-	-
2023-03-31	£173,040	£135,601	-	-
2022-03-31	£93,369	£104,955	-	-
2021-03-31	£19,853	£4,175	-	-

## Trustees

Name	Role	Appointed
Charmaine Blake		2021-01-28
Derek Rawle		2019-11-29
GLORIA DALEY		2018-08-20
Gwen Cover		2025-02-01
Herma HAMILTON		2019-03-18
LESLEY-MAY OLONODE SANNEH		2019-03-18
Lovona Brown		2023-09-24
Michelle Lowe		2021-01-18
Sandra Stanley		2021-11-18
Sharon Frederick		2025-02-01
Sherenne Harry		2025-02-01
VINCENT BLAKE		2018-08-20

**The Caribbean Collective**

England & Wales - Charity number 1182669

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# Accounts

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**THE  
CARIBBEAN  
COLLECTIVE**

connecting and supporting  
communities in Leicester

[www.caribbcourt.uk](http://www.caribbcourt.uk)



# ANNUAL REPORT

2024/2025



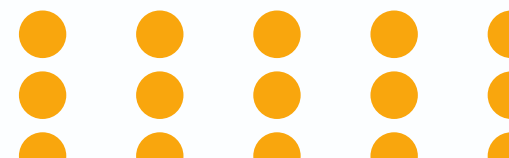
# Agenda

Annual General Meeting

11 October 2025

Caribbean Court Day Centre  
Leicester

2pm to 4pm

1. Welcome and introductions
  2. Minutes of the last AGM (01/02/2025) and matters arising
  3. Reports and accounts
    - Chairperson's report
    - Treasurer's report and accounts for the period ended 31 March 2025  
*(Full Financial Report is in a separate document)*
    - Questions and Answers
  4. Trustees
    - Election of Trustees
  5. Caribbean Island Associations
    - *representatives from various Caribbean associations will speak about their aims and work*
  6. Any Other Business
- 



## CHAIRPERSON'S REPORT

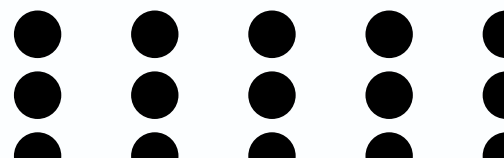
The Caribbean Collective (formerly Leicester Jamaica Community Service Group) has been serving the people of Leicester since the early 1970s. We exist to enhance the health and wellbeing of people aged over 50, particularly those of African and Caribbean heritage. We work in partnership with other groups and organisations to achieve this.

As it is Black history month, it is most fitting that we celebrate the achievements of the so named 'Windrush Generation', the pioneers that paved the way for the work we continue and work that we benefit from now. In particular, we recognise the founders and members of this organisation who arrived in this country from the Caribbean between the 1940s and 1970s. I salute those that have served and retired from the Board of Trustees, and those that are no longer with us.

### Year 2024/2025 Overview

Once again, a year of great challenges has been met head-on by our small and dedicated staff team, volunteers, and trustees. All are highly committed and willing to go above and beyond expectations. Paid staff has been limited to: three Care Workers, one Driver, and one Passenger Support Worker. Cleaning, catering and finance roles are contracted out. We also have two project-based workers funded for a limited time by the National Lottery Community Fund – a Development Worker and a Volunteer Coordinator.

We still have insufficient funds to afford a Day Centre Coordinator, so that role is met by our very hands-on trustees who have appropriate levels of skills and experience between them. This arrangement is not ideal or sustainable in the long term. We will continue to seek funding to fill this position.



## Day Centre and Satellite Activities

**Day care** attendance has been in line with our staffing compliment and space. There continues to be a trend towards service users with a higher level of dependency. With the help of volunteers, we have delivered a range of stimulating 'in centre activities' including arts and crafts, armchair exercise, bible sessions, cooking, dominoes and gardening.

With the support of New Testament Church of God, Shiloh Pentecostal Church and Highfields Community Association, trips and outings have continued throughout the year despite the limitations of our ailing minibus. Regular shopping trips, trips to green spaces and places of local interest have taken place. There have also been trips to Birmingham and to Skegness.

### **Caribbean Catchup** (Bingo, Music, Quiz & Chat)

This began as an online alternative to attending the day centre during COVID times. It has continued ever since and provides a Zoom linkup between an open online group and those attending the daycentre on a Wednesday afternoon. It remains a good social opportunity for people who may be isolated due to health, mobility or circumstances such as being in residential care.

### **Seniors Day Dance**

Developed and delivered in partnership with the African Caribbean Centre, The Exotics and other seniors' groups. On the third Thursday of each month this music and dance event has continued to appeal to elders, seniors and others! There is no lower age limit. The timing and accessibility mean that people up to the age of 104 have attended as well as people from our community that are in residential care or have mobility challenges. The event is frequently attended by a group from Nottingham.

### **Christmas Celebration**

This was planned in partnership with other community groups. It had to be moved to February 2025 due to the crowded nature of December events. This resulted in a sold-out event with over 100 guests and 20 volunteers. This success has paved the way for the event to return to December in future and the date of December 6<sup>th</sup> 2025 was booked straight away.

### **Elders Transport Fund and The Bus 100 Initiative**

We were forced to scrap our unviable bus in March 2025 and we had to borrow and hire for a time. We are pleased to announce that as of 24th June 2025 we took delivery of a brand-new purpose-built bus. We had a soft launch date on 26th June for contributors before showcasing the 100% community funded bus at this year's carnival.

Trustees examined a range of quotes and finance options before settling on the following option: hire purchase for a Citroen Relay Flexilite Minibus @ £46,221. Cash deposit of £6,221 and balance financed £40,000. Repayments are 60 months @ £823.00. Payments are made each month from the Elders Transport Fund, which consists of community donations.

**Thanks to all those who work and support us with such energy and dedication. I would like to thank all our staff, volunteers, trustees and those that have assisted with donations. You continue to make our mission possible.**



## Our National Lottery Funded Projects

The National Lottery Heritage and Community Funds have enabled us to deliver a range of projects in-house and beyond.

**The Livity Programmes** (cognitive stimulation therapy) were delivered over 14 sessions with a total of 35 participants. Volunteer students from a local university were trained to support and then facilitate the programmes. Two programmes were delivered in our Day Centre, one in a care home and others in a local community centre.

**The Digital Literacy work** took place in several residential homes which accommodated people of Caribbean heritage. Volunteers were recruited from Juniper Training, together with students from DeMontfort University. The volunteers supported the residents to access our weekly on-line Caribbean Connect sessions. We found this to be an excellent way to reach out to Caribbean people who are often culturally isolated in care homes.

**Our Community Wellbeing work** has been in collaboration with the African Heritage Alliance. We have developed resources and opportunities for older people and collaborated on events addressing dementia, diabetes and hypertension together with weekly wellness sessions and an annual health and wellness event..

### **Intergenerational work**

**The Steel Pan** sessions took place with our elders and school children aged 7-9 who learnt to play music together. This culminated in two assembly performances at the school. With another school, a virtual meeting was held between women who arrived in England during the 50s, 60s and 70s and school children. They shared their stories and lived experiences.

### **The Carry Back Project**

This focused on documenting and celebrating the rich heritage of individuals aged 60 and above from Caribbean backgrounds residing in the UK. Young people were trained in oral history techniques and then they recorded interviews with the elders. Our approach to heritage preservation, combined with a strong focus on intergenerational dialogue and community engagement, made it a significant contribution to local cultural understanding and social cohesion. Furthermore, the project clearly brought immense enjoyment and a sense of validation to the older participants. They relished the opportunity to share their rich stories and have their heritage celebrated and documented.



## TREASURER'S REPORT - FINANCIAL YEAR 2024/25

### Overview

The 2024/25 year was marked by sector-wide cost pressures, notably the increase in the National Living Wage and Employer National Insurance contributions. These changes significantly raised our fixed operating costs, requiring careful financial management to sustain service delivery.

### Income Summary

**Pg5 - Service Sales** – Increased from previous year:

Higher sales revenue reflected strong demand for our core services and reaffirmed the value of our charitable work.

**Pg 5 - Rental Income** – Reduced from previous year:

The apparent drop was due to the timing of overdue payments, several of which were received in the next financial year.

**Pg 5 - Bank Interest** – Reduced from previous year:

Lower interest income resulted from the strategic use of reserves to offset rising costs.

(continued on the next page)



## Expenditure Summary

Despite external pressures, spending remained well controlled, with targeted investments in key areas.

Pg 8 Note 3 **Staffing Costs** - Salaries & NIC costs appeared lower than previous year but were offset by temporary contractor expenses during maternity and sickness leave cover. Minimum wage and NI increases remain ongoing challenges.

Pg 8 Note 3 **Vehicle expenses** - Significant savings achieved after decommissioning the old vehicle.

Pg 8 Note 3 **Rent** - Reduced payments reflected a correction of a prior-year overpayment to P A Housing.

Pg 8 Note 4 **Fundraising** - Strategic fundraising supported the successful replacement of the minibus, ensuring continued service mobility.

Pg 8 Note 4 **Cleaning** - These costs reduced from previous year as that year included extended deep cleaning of the complete kitchen extractor fan unit. Such extensive cleaning was not required this year.

Pg 8 Note 4 **Administration** - These costs reduced from previous year as we stopped using a sessional administrator

## Conclusion & Outlook

Strong cost control and increased service income helped navigate a challenging financial year. Reserves were used prudently to maintain operations and invest in essential assets. The focus for 2025/26 will be to reduce contractor costs, rebuild reserves, and sustain steady income growth.



THE CARIBBEAN COLLECTIVE

Statement of Financial Activities for the Year Ended 31st March 2025

	Notes	Unrestricted £	Restricted £	2025 £	2024 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Sales		170,114	0	170,114	149,642
National Lottery Grant		0	35,776	35,776	35,810
Heritage Lottery Grant		0	9,500	9,500	0
Rental Income		13,200	0	13,200	15,660
Donations		0	0	0	0
Bank Interest		209	0	209	789
Other Income		975	0	975	4,940
<b>Total Incoming Resources</b>		<b>184,498</b>	<b>45,276</b>	<b>229,773</b>	<b>206,841</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	154,593	50,702	205,295	170,497
Management & Administration	4	27,517	5,419	32,936	51,628
Publicity		969	0	969	2,829
<b>Total Resources Expended</b>		<b>183,079</b>	<b>56,121</b>	<b>239,199</b>	<b>224,954</b>
<b>Net Movement in Funds</b>		<b>1,419</b>	<b>(-10,845)</b>	<b>(-9,426)</b>	<b>(-18,114)</b>
<b>Fund balance brought forward</b>		<b>8,380</b>	<b>15,736</b>	<b>24,116</b>	<b>41,530</b>
<b>Fund balance carried forward</b>		<b>9,799</b>	<b>4,891</b>	<b>14,690</b>	<b>23,416</b>

# THE CARIBBEAN COLLECTIVE

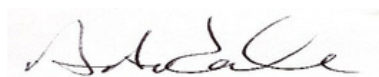
## Balance Sheet for the Year Ended 31st March 2025

	Notes	2025	2024
Fixed Assets			
Tangible Fixed Assets			
Current Assets			
Debtors	6	200	
Cash at Bank	7	14,490	24,116
		14,690	24,116
Current Liabilities			
Creditors	5	700	700
Net Current Assets		14,690	23,416
Net Assets		14,690	23,416
Represented by			
Unrestricted Income Funds			
General Purposes Fund		9,799	7,680
Restricted Income Funds			
National Lottery Grant		730	4,877
Heritage Lottery Grant		174	
Dementia Program Board		3,987	10,859
Total Funds		14,690	23,416

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature.



Date

6th October 2025

Print Name: Derek Rawle

Position. Treasurer

The notes on pages 7 to 8 form part of this financial statement

THE CARIBBEAN COLLECTIVE

Notes to the Financial Statement for the Year Ended 31st March 2025

	Unrestricted	Restricted	2025	2024
	£	£	£	£
<b>Note 3</b>	<b>Direct Charitable Expenditure</b>			
	Salaries and NIC	47,101	29,672	76,772
	Pension	589	0	589
	Recruitment	431	0	431
	Sessional and Subcontractors	39,544	14,911	54,455
	Rent	22,000	0	22,000
	Rates	132	0	132
	Telephone and Internet	1,347	0	1,347
	Room Hire	0	2,250	2,250
	Equipment Hire	1,189	0	1,189
	Food Catering & Refreshments	30,562	3,869	34,431
	Vehicle Expenses	6,720	0	6,720
	Activities & Entertainment	0	0	0
	Consultants & Professional Fees	4,980	0	4,980
	Volunteers Travel & Expenses	0	0	0
		<u>154,593</u>	<u>50,702</u>	<u>205,295</u>
				<u>170,497</u>
<b>Note 4</b>	<b>Management &amp; Administration</b>	£	£	£
	Fundraising Expenses	6,845	0	6,845
	I T Equipment and Support	2,149	0	2,149
	Premises Maintenance	317	0	317
	Cleaning	5,911	0	5,911
	Licence and Subscriptions	184	0	184
	Administration	583	0	583
	Training Costs	100	0	100
	Printing, Post and Stationery	321	0	321
	Insurance	1,120	0	1,120
	Travel & Transport Costs	27	2,912	2,939
	Development Fees	0	0	0
	Year End Accounts	700	0	700
	Bank Charges	326	0	326
	General Expenses	8,934	2,507	11,441
		<u>27,517</u>	<u>5,419</u>	<u>32,936</u>
				<u>51,628</u>
<b>Note 5</b>	<b>Creditors</b>	£	£	£
	Year End Accounts	700	0	700
		<u>700</u>	<u>0</u>	<u>700</u>
<b>Note 6</b>	<b>Debtors</b>			
	Employees Loan	200	0	200
		<u>200..</u>	<u>0</u>	<u>200</u>
				<u>0</u>
<b>Note 7</b>	<b>Bank Accounts</b>	£	£	
	Business Reserve Accounts	11,624	10,450	
	Current Accounts	2,865	13,665	
		<u>14,490</u>	<u>24,116</u>	

# OUR TRUSTEES



Albert Blake



Lesley-May O. Sanneh



Derek Rawle



Gloria Daley



Ivy Hamilton



Charmaine Blake



Michelle Lowe



Sandra Stanley



Lovona Brown



Gwen Cover



Sherenne Henry



Sharon Frederick

**Our trustees are all unpaid volunteers who spend from 10 hours a month upwards helping to manage the organisation.**

The Board of Trustees needs skills and experience in the following areas:

- financial management, income generation and enterprise
- national and local government and statutory bodies – funding and quality
- marketing and publicity including digital strategies
- care of the elderly
- food operations
- service delivery and customer care
- human resource management
- fund-raising
- facilities management
- health and safety and hygiene compliance

If you feel you can contribute do let us know by contacting the chairperson at:  
[albert@caribcourt.uk](mailto:albert@caribcourt.uk)

We provide services that enhance the health and wellbeing of those aged over 50 with particular emphasis on the African Caribbean heritage community. We have developed expertise about our elders and we understand their needs, aspirations and the challenges they face every day.

**Caribbean Court Day Centre** offers social, leisure and educational activities including exercise sessions, singing, dancing, workshops and outings. We are open five days per week from 10:00 am to 3 pm. We provide lunch, stimulating activities and other support services. We have introduced a program (Livity) based on Cognitive Stimulation Therapy (CST) which improves the health and wellbeing of those living with dementia. We pick up and drop off clients attending the Day Centre with our specially adapted minibus.

**Caribbean Court Kitchen** provides nutritious, delicious, freshly prepared Caribbean meals delivered direct to our customers' homes.

**Caribbean Catch Up** provides online gatherings involving games, quizzes, music and chat. This aims to reduce the risk of social isolation and loneliness.

Our services are monitored by Leicester City Council and we comply with their Quality Assurance Framework.



SUPPORT · GUIDANCE · FRIENDSHIP



Made possible with



**Heritage  
Fund**

**Contact us:**

[info@caribcourt.uk](mailto:info@caribcourt.uk)

0116 298 2339

[www.caribcourt.uk](http://www.caribcourt.uk)



**COMMUNITY  
FUND**

# Judith Brandon

24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG  
Telephone: 024 76305057  
Email: jbrandon28@aol

## THE CARIBBEAN COLLECTIVE

**Financial Statement for the Year Ended 31st March 2024** Registered Charity No.  
1182669 (CIO Registration)

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## **THE CARIBBEAN COLLECTIVE**

### **Legal and Administrative Information for the Year Ended 31st March 2025**

**Address:** Caribbean Court Day Centre  
29 Sparkenhoe Street  
Leicester  
LE2 0TD

**Registered Charity No:** 1182669 (CIO Registration)

**Secretary:** Lesley-May Olonode Sanneh

**Trustees:** Vincent Blake - Chairperson  
Derek Rawle  
Gloria Daley  
Herma Hamilton  
Lesley-May Olonode Sanneh  
Charmaine Blake  
Michelle Lowe  
Sandra Stanley

**Bankers:** Unity Trust Bank plc  
Four Brindleplace  
Birmingham  
B1 2JB

**Independent Examiners:** Judith Brandon  
24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG

## **THE CARIBBEAN COLLECTIVE**

### **Trustees' Report for the Year Ended 31st March 2025**

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2025. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

Leicester Jamacia Community Service Group was registered as a CIO Registration Charity on 28th March 2019 under number 1182669. The constitution dated 19th March 2019. All assets have now been transferred

On 2nd May 2022 the charity changed its name to The Caribbean Collective and will continued to be reregistered with the Charity Commission under the number 1182669. .

#### **Objects of the Charity**

1. To benefit the residents of the City of Leicester and surrounding districts by providing facilities and service for recreation, education and leisure-time occupation of life of these residents. These facilities and services will be provided without distinction of sex, sexual orientation, race or of political, religious or other opinions.
2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and sounding district..

#### **Activities**

The charity (also know as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organizing cultural events. Our beneficiaries reside within the City of Leicester and surrounding district.

#### **Organisation**

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

#### **Achievement and Performance**

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £229,776 (2024 - £206,841), with the major portions of income come from grants and sales. The expenditure was £239,199 (2024 - £224,954), with the main expense being salaries, and general running costs.

#### **Reserve Policy**

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves

**THE CARIBBEAN COLLECTIVE**  
**Trustees' Report for the Year Ended 31st March 2025 (Continued)**

**Risk management**

The trustees conducts its own review of major risks to which the centre is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise

**Trustees' responsibilities in relation to the financial statements**

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the year end. In preparing financial statement the trustees should follow best practice and:

- select suitable accounting policies and then apply consistently;
- make judgment and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

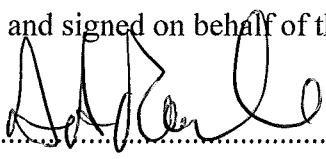
The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner**

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved and signed on behalf of the Trustees by:

Signed .....



Date 8-10-2025 .....

Print Name .....

DEREK RAWLE

Position .....

TREASURER

## THE CARIBBEAN COLLECTIVE

### Independent Examiners' report to the Trustees of The Caribbean Collective in respect of the year ended 31st March 2024

I report on the account for the year ended 31st March 2024 set on pages 5 to 8.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

#### Basis on the independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

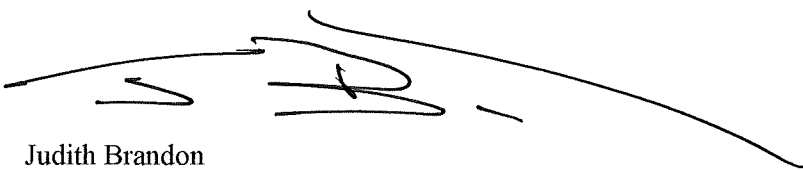
#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Judith Brandon  
24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG

29th September 2025

THE CARIBBEAN COLLECTIVE

Statement of Financial Activities for the Year Ended 31st March 2025

	Notes	Inrestricted £	Restricted £	2025 £	2024 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Sales		170,114	0	170,114	149,642
National Lottery Grant		0	35,776	35,776	35,810
Heritage Lottery Grant		0	9,500	9,500	0
Rental Income		13,200	0	13,200	15,660
Donations		0	0	0	0
Bank Interest		209	0	209	789
Other Income		975	0	975	4,940
<b>Total Incoming Resources</b>		<b>184,498</b>	<b>45,276</b>	<b>229,773</b>	<b>206,841</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	154,593	50,702	205,295	170,497
Management & Administration	4	27,517	5,419	32,936	51,628
Publicity		969	0	969	2,829
<b>Total Resources Expended</b>		<b>183,079</b>	<b>56,121</b>	<b>239,199</b>	<b>224,954</b>
<b>Net Movement in Funds</b>		<b>1,419</b>	<b>(-10,845)</b>	<b>(-9,426)</b>	<b>(-18,114)</b>
<b>Fund balance brought forward</b>		<b>8,380</b>	<b>15,736</b>	<b>24,116</b>	<b>41,530</b>
<b>Fund balance carried forward</b>		<b>9,799</b>	<b>4,891</b>	<b>14,690</b>	<b>23,416</b>

The notes on pages 7 to 8 form part of this financial statement

**THE CARIBBEAN COLLECTIVE**

**Balance Sheet for the Year Ended 31st March 2025**

	Notes	£	2025 £	£	2024 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	200		0	
Cash at Bank	7	14,490		24,116	
		14,690		24,116	
<b>Current Liabilities</b>					
Creditors	5	0		700	
<b>Net Current Assets</b>			<u>14,690</u>		<u>23,416</u>
<b>Net Assets</b>			<u><u>14,690</u></u>		<u><u>23,416</u></u>

Represented by:

**Unrestricted Income Funds**

General Purposes Fund		<u>9,799</u>		<u>7,680</u>
-----------------------	--	--------------	--	--------------


**Restricted Income Funds**

National Lottery Grant		730		4,877
Heritage Lottery Grant		174		0
Dementia Program Board		<u>3,987</u>		<u>10,859</u>

<b>Total Funds</b>			<u><u>14,690</u></u>		<u><u>23,416</u></u>
--------------------	--	--	----------------------	--	----------------------

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature 

Date 8-10-2025

Print Name DEREK RAWLE

Position TREASURER

The notes on pages 7 to 8 form part of this financial statement

## THE CARIBBEAN COLLECTIVE

### Notes to the Financial Statement for the Year Ended 31st March 2025

#### Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) " Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### Note 2 Taxation

As a charity, The Caribbean Collective is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE CARIBBEAN COLLECTIVE

Notes to the Financial Statement for the Year Ended 31st March 2025

	Unrestricted	Restricted	2025	2024
	£	£	£	£
<b>Note 3</b>	<b>Direct Charitable Expenditure</b>			
	Salaries and NIC	47,101	29,672	76,772
	Pension	589	0	589
	Recruitment	431	0	431
	Sessional and Subcontractors	39,544	14,911	54,455
	Rent	22,000	0	22,000
	Rates	132	0	132
	Telephone and Internet	1,347	0	1,347
	Room Hire	0	2,250	2,250
	Equipment Hire	1,189	0	1,189
	Food Catering & Refreshments	30,562	3,869	34,431
	Vehicle Expenses	6,720	0	6,720
	Activities & Entertainment	0	0	0
	Consultants & Professional Fees	4,980	0	4,980
	Volunteers Travel & Expenses	0	0	0
		<u>154,593</u>	<u>50,702</u>	<u>205,295</u>
				<u>170,497</u>
<b>Note 4</b>	<b>Management &amp; Administration</b>	£	£	£
	Fundraising Expenses	6,845	0	6,845
	I T Equipment and Support	2,149	0	2,149
	Premises Maintenance	317	0	317
	Cleaning	5,911	0	5,911
	Licence and Subscriptions	184	0	184
	Administration	583	0	583
	Training Costs	100	0	100
	Printing, Post and Stationery	321	0	321
	Insurance	1,120	0	1,120
	Travel & Transport Costs	27	2,912	2,939
	Development Fees	0	0	0
	Year End Accounts	700	0	700
	Bank Charges	326	0	326
	General Expenses	8,934	2,507	11,441
		<u>27,517</u>	<u>5,419</u>	<u>32,936</u>
				<u>51,628</u>
<b>Note 5</b>	<b>Creditors</b>	£	£	£
	Year End Accounts	700	0	700
		<u>700</u>	<u>0</u>	<u>700</u>
<b>Note 6</b>	<b>Debtors</b>			
	Employees Loan	200	0	200
		<u>200..</u>	<u>0</u>	<u>200</u>
<b>Note 7</b>	<b>Bank Accounts</b>	£	£	
	Business Reserve Accounts	11,624	10,450	
	Current Accounts	2,865	13,665	
		<u>14,490</u>	<u>24,116</u>	

# Judith Brandon

24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG  
Telephone: 024 76305057  
Email: jbrandon28@aol

## THE CARIBBEAN COLLECTIVE

**Financial Statement for the Year Ended 31st March 2024** Registered Charity No.  
1182669 (CIO Registration)

<b>CONTENTS</b>	<b>PAGE</b>
Legal and Administrative	1
Trustees' Report	2 to 3
Examiners' Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statement	7 to 8

## **THE CARIBBEAN COLLECTIVE**

### **Legal and Administrative Information for the Year Ended 31st March 2025**

**Address:** Caribbean Court Day Centre  
29 Sparkenhoe Street  
Leicester  
LE2 0TD

**Registered Charity No:** 1182669 (CIO Registration)

**Secretary:** Lesley-May Olonode Sanneh

**Trustees:** Vincent Blake - Chairperson  
Derek Rawle  
Gloria Daley  
Herma Hamilton  
Lesley-May Olonode Sanneh  
Charmaine Blake  
Michelle Lowe  
Sandra Stanley

**Bankers:** Unity Trust Bank plc  
Four Brindleplace  
Birmingham  
B1 2JB

**Independent Examiners:** Judith Brandon  
24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG

## **THE CARIBBEAN COLLECTIVE**

### **Trustees' Report for the Year Ended 31st March 2025**

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2025. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

Leicester Jamacia Community Service Group was registered as a CIO Registration Charity on 28th March 2019 under number 1182669. The constitution dated 19th March 2019. All assets have now been transferred

On 2nd May 2022 the charity changed its name to The Caribbean Collective and will continued to be reregistered with the Charity Commission under the number 1182669. .

#### **Objects of the Charity**

1. To benefit the residents of the City of Leicester and surrounding districts by providing facilities and service for recreation, education and leisure-time occupation of life of these residents. These facilities and services will be provided without distinction of sex, sexual orientation, race or of political, religious or other opinions.
2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and sounding district..

#### **Activities**

The charity (also know as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organizing cultural events. Our beneficiaries reside within the City of Leicester and surrounding district.

#### **Organisation**

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

#### **Achievement and Performance**

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £229,776 (2024 - £206,841), with the major portions of income come from grants and sales. The expenditure was £239,199 (2024 - £224,954), with the main expense being salaries, and general running costs.

#### **Reserve Policy**

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves

**THE CARIBBEAN COLLECTIVE**  
**Trustees' Report for the Year Ended 31st March 2025 (Continued)**

**Risk management**

The trustees conducts its own review of major risks to which the centre is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise

**Trustees' responsibilities in relation to the financial statements**

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the year end. In preparing financial statement the trustees should follow best practice and:

- select suitable accounting policies and then apply consistently;
- make judgment and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

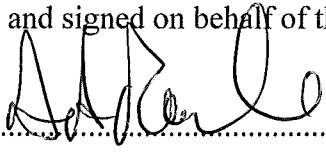
The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner**

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved and signed on behalf of the Trustees by:

Signed .....



Date .....

8-10-2025

Print Name .....

DEREK RAWLE

Position .....

TREASURER

## THE CARIBBEAN COLLECTIVE

### Independent Examiners' report to the Trustees of The Caribbean Collective in respect of the year ended 31st March 2024

I report on the account for the year ended 31st March 2024 set on pages 5 to 8.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

#### Basis on the independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

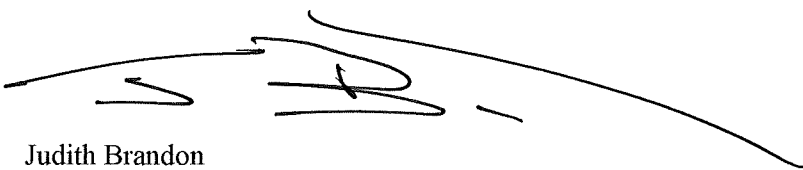
#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Judith Brandon  
24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG

29th September 2025

THE CARIBBEAN COLLECTIVE

Statement of Financial Activities for the Year Ended 31st March 2025

	Notes	Inrestricted £	Restricted £	2025 £	2024 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Sales		170,114	0	170,114	149,642
National Lottery Grant		0	35,776	35,776	35,810
Heritage Lottery Grant		0	9,500	9,500	0
Rental Income		13,200	0	13,200	15,660
Donations		0	0	0	0
Bank Interest		209	0	209	789
Other Income		975	0	975	4,940
<b>Total Incoming Resources</b>		<b>184,498</b>	<b>45,276</b>	<b>229,773</b>	<b>206,841</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	154,593	50,702	205,295	170,497
Management & Administration	4	27,517	5,419	32,936	51,628
Publicity		969	0	969	2,829
<b>Total Resources Expended</b>		<b>183,079</b>	<b>56,121</b>	<b>239,199</b>	<b>224,954</b>
<b>Net Movement in Funds</b>		<b>1,419</b>	<b>(-10,845)</b>	<b>(-9,426)</b>	<b>(-18,114)</b>
<b>Fund balance brought forward</b>		<b>8,380</b>	<b>15,736</b>	<b>24,116</b>	<b>41,530</b>
<b>Fund balance carried forward</b>		<b>9,799</b>	<b>4,891</b>	<b>14,690</b>	<b>23,416</b>

The notes on pages 7 to 8 form part of this financial statement

**THE CARIBBEAN COLLECTIVE**

**Balance Sheet for the Year Ended 31st March 2025**

	Notes	£	2025 £	£	2024 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	200		0	
Cash at Bank	7	14,490		24,116	
		14,690		24,116	
<b>Current Liabilities</b>					
Creditors	5	0		700	
<b>Net Current Assets</b>			<u>14,690</u>		<u>23,416</u>
<b>Net Assets</b>			<u><u>14,690</u></u>		<u><u>23,416</u></u>

Represented by:

**Unrestricted Income Funds**

General Purposes Fund		<u>9,799</u>		<u>7,680</u>
-----------------------	--	--------------	--	--------------


**Restricted Income Funds**

National Lottery Grant		730		4,877
Heritage Lottery Grant		174		0
Dementia Program Board		<u>3,987</u>		<u>10,859</u>

<b>Total Funds</b>			<u><u>14,690</u></u>		<u><u>23,416</u></u>
--------------------	--	--	----------------------	--	----------------------

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature 

Date 8-10-2025

Print Name DEREK RAWLE

Position TREASURER

The notes on pages 7 to 8 form part of this financial statement

## THE CARIBBEAN COLLECTIVE

### Notes to the Financial Statement for the Year Ended 31st March 2025

#### Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) " Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### Note 2 Taxation

As a charity, The Caribbean Collective is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE CARIBBEAN COLLECTIVE

Notes to the Financial Statement for the Year Ended 31st March 2025

	Unrestricted	Restricted	2025	2024
	£	£	£	£
<b>Note 3</b>	<b>Direct Charitable Expenditure</b>			
	Salaries and NIC	47,101	29,672	76,772
	Pension	589	0	589
	Recruitment	431	0	431
	Sessional and Subcontractors	39,544	14,911	54,455
	Rent	22,000	0	22,000
	Rates	132	0	132
	Telephone and Internet	1,347	0	1,347
	Room Hire	0	2,250	2,250
	Equipment Hire	1,189	0	1,189
	Food Catering & Refreshments	30,562	3,869	34,431
	Vehicle Expenses	6,720	0	6,720
	Activities & Entertainment	0	0	0
	Consultants & Professional Fees	4,980	0	4,980
	Volunteers Travel & Expenses	0	0	0
		<u>154,593</u>	<u>50,702</u>	<u>205,295</u>
				<u>170,497</u>
<b>Note 4</b>	<b>Management &amp; Administration</b>	£	£	£
	Fundraising Expenses	6,845	0	6,845
	I T Equipment and Support	2,149	0	2,149
	Premises Maintenance	317	0	317
	Cleaning	5,911	0	5,911
	Licence and Subscriptions	184	0	184
	Administration	583	0	583
	Training Costs	100	0	100
	Printing, Post and Stationery	321	0	321
	Insurance	1,120	0	1,120
	Travel & Transport Costs	27	2,912	2,939
	Development Fees	0	0	0
	Year End Accounts	700	0	700
	Bank Charges	326	0	326
	General Expenses	8,934	2,507	11,441
		<u>27,517</u>	<u>5,419</u>	<u>32,936</u>
				<u>51,628</u>
<b>Note 5</b>	<b>Creditors</b>	£	£	£
	Year End Accounts	700	0	700
		<u>700</u>	<u>0</u>	<u>700</u>
<b>Note 6</b>	<b>Debtors</b>			
	Employees Loan	200	0	200
		<u>200..</u>	<u>0</u>	<u>200</u>
<b>Note 7</b>	<b>Bank Accounts</b>	£	£	
	Business Reserve Accounts	11,624	10,450	
	Current Accounts	2,865	13,665	
		<u>14,490</u>	<u>24,116</u>	

**The Caribbean Collective**

England & Wales - Charity number 1182669

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# Accounts

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**THE  
CARIBBEAN  
COLLECTIVE**

connecting and supporting  
communities in Leicester

[www.caribbcourt.uk](http://www.caribbcourt.uk)



# **ANNUALREPORT**

**2023/2024**





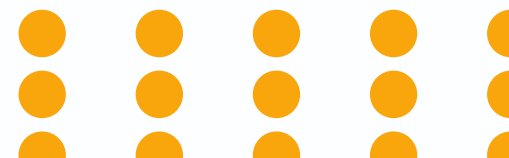
# Agenda

Annual General Meeting

1st February 2025

Caribbean Court Day Centre  
Leicester

2pm to 4pm

1. Welcome and introductions
  2. Minutes of the last AGM (27/10/2023) and matters arising
  3. Reports and accounts
    - Chairperson's report
    - Treasurer's report and accounts for the period ended 31 March 2024  
*(Full Financial Report is in a separate document)*
    - Questions and Answers
  4. Trustees and Officers
    - Election of Trustees
    - Election of Chairperson
    - Election of Treasurer
    - Election of Secretary
  5. Keynote Speaker - Serendipity
  6. Any Other Business
- 



## CHAIRPERSON'S REPORT

### Background

The Caribbean Collective (TCC) has developed from a small self-help group of individuals meeting in homes, then becoming a registered charity, developing a local authority funded service provider with premises, and becoming the parent organisation for the Leicester Caribbean Credit Union (LCCU).

The various public faces of TCC over time include Leicester Jamaica Community Service Group (LJCSG), West Indian Senior Citizens Project (WISCP), and Caribbean Court Day Centre. We became a Charitable Incorporated Organisation (CIO) in March 2019 and the organisation's name was formally changed from LJCSG To TCC in May 2022.

The Caribbean Collective is now one of the few Black-led organisations in Leicester that has stood the test of time and has been able to celebrate a 50th anniversary. We must never forget the pioneers that laid the foundations for what we continue now. Let them remain a central part of our motivation.



## **Gala Dinner - 50 years as a registered charity**

On 27th April 2024, TCC held a very successful and well received Gala Dinner celebrating 50 years as a registered charity. Over 130 people attended and were very well fed and entertained. The positive feedback was 'off the scale' and we have been asked to make this an annual event, which we aim to do. Amongst the special guests in attendance was the Lord Mayor and Consort and surprise appearances from cricketers Sir Andy Roberts and Sir Viv Richards. The Jamaican High Commissioner sent a special message of congratulations, and we had much appreciated support from The Antigua and Barbuda Tourist Association.

Other 50th Anniversaries - The Leicester Caribbean Credit Union and The Contrast Steel band also celebrated 50th anniversaries in 2024 and TCC trustees and members took great pleasure in celebrating these landmark events with our partners and fellow community institutions.

## **Day Centre and Satellite Activities**

Day care attendance has been gradually increasing and reached near capacity towards the end of 2024. TCC has continued to deliver a wide range of activities and events for community members attending our Day Centre. Specialist contractors provide weekly in-house sessions of exercise, arts and gardening. We also take the day centre attendees on weekly trips to shops, parks and other places of local interest. In addition, this year we also went further afield with trips to Birmingham, Skegness, Derby and a barge trip in Birstall. We have also hosted fundraising social events at the Day centre on Saturday afternoons.

Managing the day centre remains very challenging for volunteer trustees who divide up the role in the absence of sufficient funds to pay for a centre manager. This has meant that at times it is difficult to meet the exacting demands of regulators as well as the high standards we aim for. This ongoing challenge will be addressed by the trustees as a core objective for the upcoming year.



Our external work this year included our volunteers facilitating group work programs with local groups of elders (The Silver Strand and Click). This was an oral history project involving elders and school children and supported by the Heritage Fund.

Details of our other National Lottery funded projects are outlined on page 8.



## Seniors Day Dance

Following discussion with a local peer lead women's group (The Exotics) we identified that there was demand for a new type of community gathering. We contacted a local community managed venue (The African Heritage Alliance) and very quickly arranged the first event. We are pleased to report that the initial event was very well received and attracted more than 130 people. Now an increasing number of attendees attend the monthly 'Day Dance' events which we continue to help facilitate and promote. This is a testament to the value of our partnership working.

## Elders Transport Fund And The Bus 100 Initiative

The Elders Transport Fund has been developed to replace our existing transport arrangements which are inadequate for our needs and goals. A range of fundraising events and initiatives have contributed to the fund which is held with the Credit Union. Grant applications have so far been unsuccessful, but will continue. We are hopeful of more success this year. The latest development is the Bus 100 initiative which aims to recruit 100 people to make monthly contributions towards the leasing of a new fit for purpose bus.

## Partnerships

The Caribbean Collective continues to work in close partnership with other community groups and organisations including The Credit Union, various elders' groups, island groups, churches, especially New Testament Church of God, and a special bond has been formed with The African Heritage Alliance who manage the African Caribbean Centre on behalf of the community. As close neighbours, we have many opportunities for collaboration and for mutual support; for example, Caribbean Court service users attend the Wellbeing Hub once a month and the Day Dance once a month. The TCC also prioritises the ACC to deliver activities and events such as our Gala Dinner, which was one of the first major events to be held at The ACC under community ownership.



## Eric Hudson Green Space Project

This initiative has had limited success this year. However, spring and summer planting brightened up the grounds of Caribbean Court once again. Volunteers are few and far between and autumn and winter planting did not happen. This initiative is crying out for a green fingered champion.





## **Strategic Plan 2024-27**

This plan was developed during 2024 and sets out our mission, values and strategic priorities for the future. This plan will enable TCC to draw on the experience of 50 years of service to continue to grow and deliver community health, wellbeing and cohesiveness whilst celebrating our African Caribbean culture and heritage. We aim to be enabler, facilitator, champion, and server to our local communities.

### **I conclude with a vote of thanks to:**

*Volunteers* - Thanks to our pool of dedicated volunteers, without whom we could not deliver the range and level of services that we do. We still need more like them, so feel free to join or encourage others to join us.

*Staff* - Thanks to our small dedicated paid staff team, who have worked hard to maintain a good service under ever challenging conditions.

*Trustees* - Thanks to all our trustees, a truly remarkable team of volunteers with an emphasis on team. Trustees have pulled together once again to meet our many challenges throughout the year. Our greatest strength is unity and the absence of negativity.

*Our Secretary* - Thank you to our secretary who ensures we remain business-like and have good standards of governance, despite working remotely from London and even abroad at times.

*Our Treasurer* - Thank you to our treasurer, who has ensured we have kept on top of our finances and 'in the black' throughout the year, whilst also having a hands-on operational role within the centre.

*Donations* - Finally I would like to thank all those who make regular and one-off monetary contributions to support the work we do. And a special thanks to those who have signed up to the Bus 100 Initiative. We need many more to sign up to be assured of first-class transport arrangements for our esteemed elders.



## TREASURER'S REPORT

I am pleased to report that this has been an exciting year which has seen us complete a great deal of new community activities (See Chairperson's Report). Overall the 2023-2024 has been a stable financial period with our income from letting kitchen and office space together with fees for day care services offsetting our operating costs. Our cleaning cost vastly increased due to the new arrangements made with PA housing, however the increased payments we will receive from them will be shown in the next accounting period.

While there has been significant project spending this year to fund the delivery of a wide range of community activities, you will see from the audited accounts that the majority of the end of year balance is made up of restricted funds from the National Lottery and the Dementia Program Board. The relatively small unrestricted balance of £7,680 includes the total cumulative trustee donations of some £4000 absorbed within the Other Income heading on pg. 5 of the accounts.

The current and future financial periods are expected to be far more challenging. Increases in the national minimum wage together with current insurance and rent costs is problematic, as these costs are difficult to pass on to our vulnerable client group. Next year we will see further increases in the national minimum wage and employer national insurance contributions while our monthly premises rental may also increase.

As our current financial period draws to a close, our budget planning indicates that our finances are under some stress. To address this situation we will be reviewing spending in the final quarter seeking to reduce costs and preparing a budget for the 2025/26 period to reflect the expected increased operating costs.



The Caribbean Collective

## **RIISING TOGETHER - OUR NATIONAL LOTTERY FUNDED PROJECT**

The second year of our project has been far more successful as regards consistent staffing and overall community engagement.

**The Steel Pan sessions** continued to be popular, leading to some interesting developments. We began sessions where our elders and school children (aged 7-9) learned to play songs together. This culminated in two summer performances one at the school and another at a community event.

**Community Information Technology sessions** were started by volunteers which included focussing on our community members in residential care. The residents were also supported to access our weekly on-line Caribbean Catch up sessions. Our community links enabled us to locate more people of Caribbean heritage in other care homes, so this area of work will continue to grow.

**Community Wellbeing** was contributed to by addressing a range of health-related issues including dementia, diabetes and hypertension. We continued to build relationships with community organisations and health providers. Some of the events in which we participated include a dementia information stall at the *Mental Health and Social Isolation Conference* 6th February 2024 at King Power Stadium, attended by 300 people. This was repeated at the *Memory and Dementia Information Event* 6th May 2024 hosted by Age UK at the Braunstone Civic Centre, with 150 people in attendance. This was followed by another dementia information session at the *Mind Body and Soul Event*, 6th June 2024 hosted by New Testament Church of God, attended by 120 people.

**Our Cognitive Stimulation Therapy** based programmes (Livity programme) which address dementia were each delivered over 14 weekly sessions with a total of 30 participants. Two of the programmes were delivered at our Day Centre with the others taking place at two local community centres namely the Pakistani Youth and Community Association and the Bangladeshi Youth & Cultural Shomiti.

### **Future planning for year 3**

- Continue intergenerational music sessions where older adults and children can learn to play together.
- Provide a minimum of 80 digital literacy sessions to people living in Care Homes.
- Deliver at least 4 updated Livity programs which will now include an enhanced physical activity aspect.
- Embed the monthly Day Dances for our community elders aiming to increase the numbers able to attend.

**THE CARIBBEAN COLLECTIVE**

**Statement of Financial Activities for the Year Ended 31st March 2024**

	Notes	Unrestricted £	Restricted £	2024 £	2023 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Sales		149,642	0	149,642	127,732
National Lottery Grant		0	35,810	35,810	17,962
Dementia Program Board Grant		0	0	0	25,000
Rental Income		15,660	0	15,660	0
Donations		0	0	0	2,178
Bank Interest		789	0	789	168
Other Income		4,940	0	4,940	0
<b>Total Incoming Resources</b>		<b>171,031</b>	<b>35,810</b>	<b>206,841</b>	<b>173,040</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	141,372	29,125	170,497	123,131
Management & Administration	4	19,990	31,638	51,628	12,115
Publicity		2,173	656	2,829	355
<b>Total Resources Expended</b>		<b>163,535</b>	<b>61,419</b>	<b>224,954</b>	<b>135,601</b>
<b>Net Movement in Funds</b>		<b>7,496</b>	<b>(-25,609)</b>	<b>(-18,114)</b>	<b>37,439</b>
<b>Fund balance brought forward</b>		<b>184</b>	<b>41,346</b>	<b>41,530</b>	<b>4,091</b>
<b>Fund balance carried forward</b>		<b>7,680</b>	<b>15,736</b>	<b>23,416</b>	<b>41,530</b>

**THE CARIBBEAN COLLECTIVE**

**Balance Sheet for the Year Ended 31st March 2024**

	Notes	£	2024 £	£	2023 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	0		0	
Cash at Bank	7	24,116		42,230	
		24,116		42,230	
<b>Current Liabilities</b>					
Creditors	5	700		700	
<b>Net Current Assets</b>			<u>23,416</u>		<u>41,530</u>
<b>Net Assets</b>			<u>23,416</u>		<u>41,530</u>

Represented by:

**Unrestricted Income Funds**

General Purposes Fund	<u>7,680</u>	<u>184</u>
-----------------------	--------------	------------

**Restricted Income Funds**

National Lottery Grant	4,877	16,346
Dementia Program Board	<u>10,859</u>	<u>25,000</u>

<b>Total Funds</b>	<u>23,416</u>	<u>41,530</u>
--------------------	---------------	---------------

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature *Derek Rawle*  
 Print Name DEREK RAWLE  
 Position TREASURER

Date 19/9/2024

# OUR TRUSTEES



Albert Blake



Lesley-May O.  
Sanneh



Derek Rawle



Gloria Daley



Ivy Hamilton



Michelle Lowe



Sandra Stanley



Charmaine Blake



Lovona Brown

Our trustees are all unpaid volunteers who spend from 10 hours a month upwards helping to manage the organisation.

The Board of Trustees needs skills and experience in the following areas:

- financial management, income generation and enterprise
- national and local government and statutory bodies – funding and quality
- marketing and publicity including digital strategies
- care of the elderly
- food operations
- service delivery and customer care
- human resource management
- fund-raising
- facilities management
- Health and Safety and hygiene compliance

If you feel you can contribute do let us know by contacting the chairperson at: [albert@caribcourt.uk](mailto:albert@caribcourt.uk)

We provide services that enhance the health and wellbeing of those aged over 50 with particular emphasis on the African Caribbean heritage community. We have developed expertise about our elders and we understand their needs, aspirations and the challenges they face every day.

**Caribbean Court Day Centre** offers social, leisure and educational activities including exercise sessions, singing, dancing, workshops and outings. We are open five days per week from 10:00 am to 3 pm. We provide lunch, stimulating activities and other support services. We have introduced a program (Livity) based on Cognitive Stimulation Therapy (CST) which improves the health and wellbeing of those living with dementia. We pick up and drop off clients attending the Day Centre with our specially adapted minibus.

**Caribbean Court Kitchen** provides nutritious, delicious, freshly prepared Caribbean meals delivered direct to our customers' homes.

**Caribbean Catch Up** provides online gatherings involving games, quizzes, music and chat. This aims to reduce the risk of social isolation and loneliness.

Our services are monitored by Leicester City Council and we comply with their Quality Assurance Framework.



Caribbean  
Court  
DAY CENTRE

SUPPORT · GUIDANCE · FRIENDSHIP



Made possible with



Heritage  
Fund

**Contact us:**

[info@caribcourt.uk](mailto:info@caribcourt.uk)

0116 298 2339

[www.caribcourt.uk](http://www.caribcourt.uk)



COMMUNITY  
FUND

# Brandon Accountancy

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Willenhall Wood  
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FILE COPY

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## THE CARIBBEAN COLLECTIVE

Financial Statement for the Year Ended 31st March 2024  
Registered Charity No. 1182669 (CIO Registration)

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Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statement	7 to 8

**THE CARIBBEAN COLLECTIVE**

**Legal and Administrative Information for the Year Ended 31st March 2024**

**Address:** Caribbean Court Day Centre  
29 Sparkenhoe Street  
Leicester  
LE2 0TD

**Registered Charity No:** 1182669 (CIO Registration)

**Secretary:** Lesley-May Olonode Sanneh

**Trustees:** Vincent Blake - Chairperson  
Derek Rawle  
Gloria Daley  
Herma Hamilton  
Lesley-May Olonode Sanneh  
Charmaine Blake  
Michelle Lowe  
Sandra Stanley  
Fred Clarke-Bapiste - resigned

**Bankers:** Unity Trust Bank plc  
Four Brindleplace  
Birmingham  
B1 2JB

**Independent Examiners:** Brandon Accountancy Limited  
24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG

## **THE CARIBBEAN COLLECTIVE**

### **Trustees' Report for the Year Ended 31st March 2024**

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2024. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

Leicester Jamacia Community Service Group was registered as a CIO Registration Charity on 28th March 2019 under number 1182669. The constitution dated 19th March 2019. All assets have now been transferred

On 2nd May 2022 the charity changed its name to The Caribbean Collective and will continued to be reregistered with the Charity Commission under the number 1182669. .

#### **Objects of the Charity**

1. To benefit the residents of the City of Leicester and surrounding districts by providing facilities and service for recreation, education and leisure-time occupation of life of these residents. These facilities and services will be provided without distinction of sex, sexual orientation, race or of political, religious or other opinions.
2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and sounding district..

#### **Activities**

The charity (also know as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organizing cultural events. Our beneficiaries reside within the City of Leicester and surrounding district.

#### **Organisation**

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

#### **Achievement and Performance**

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £206,841 (2023 - £173,040), with the major portions of income come from grants and sales. The expenditure was £224,954 (2023 - £135,601), with the main expense being salaries, and general running costs.

#### **Reserve Policy**

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves

**THE CARIBBEAN COLLECTIVE**

**Trustees' Report for the Year Ended 31st March 2024**

(Continued)

**Risk management**

The trustees conducts its own review of major risks to which the centre is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise

**Trustees' responsibilities in relation to the financial statements**

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the year end. In preparing financial statement the trustees should follow best practice and:


- select suitable accounting policies and then apply consistently;
- make judgment and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner**

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved and signed on behalf of the Trustees by:

Signed 

Date 19/9/2024

Print Name DEREK RAWLE

Position TREASURER

## **THE CARIBBEAN COLLECTIVE**

### **Independent Examiners' report to the Trustees of The Caribbean Collective in respect of the year ended 31st March 2023**

I report on the account for the year ended 31st March 2024 set on pages 5 to 8.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

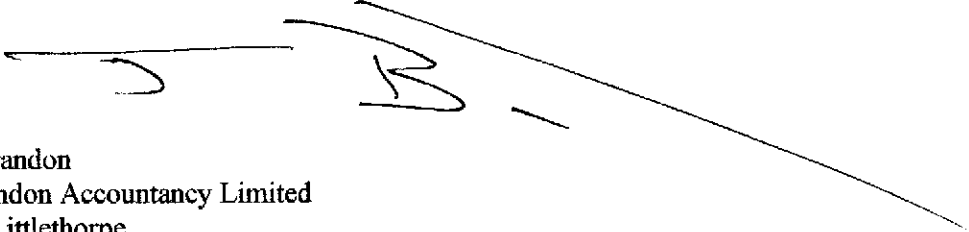
#### **Basis on the independent examiners' report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the relevant Charities Act have been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon  
Brandon Accountancy Limited  
24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG

7th September 2024

**THE CARIBBEAN COLLECTIVE**

**Statement of Financial Activities for the Year Ended 31st March 2024**

	Notes	Unrestricted £	Restricted £	2024 £	2023 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Sales		149,642	0	149,642	127,732
National Lottery Grant		0	35,810	35,810	17,962
Dementia Program Board Grant		0	0	0	25,000
Rental Income		15,660	0	15,660	0
Donations		0	0	0	2,178
Bank Interest		789	0	789	168
Other Income		4,940	0	4,940	0
<b>Total Incoming Resources</b>		<b>171,031</b>	<b>35,810</b>	<b>206,841</b>	<b>173,040</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	141,372	29,125	170,497	123,131
Management & Administration	4	19,990	31,638	51,628	12,115
Publicity		2,173	656	2,829	355
<b>Total Resources Expended</b>		<b>163,535</b>	<b>61,419</b>	<b>224,954</b>	<b>135,601</b>
<b>Net Movement in Funds</b>		<b>7,496</b>	<b>(-25,609)</b>	<b>(-18,114)</b>	<b>37,439</b>
<b>Fund balance brought forward</b>		<b>184</b>	<b>41,346</b>	<b>41,530</b>	<b>4,091</b>
<b>Fund balance carried forward</b>		<b>7,680</b>	<b>15,736</b>	<b>23,416</b>	<b>41,530</b>

The notes on pages 7 to 8 form part of this financial statement

**THE CARIBBEAN COLLECTIVE**

**Balance Sheet for the Year Ended 31st March 2024**

	Notes	£	2024 £	£	2023 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	0		0	
Cash at Bank	7	24,116		42,230	
		24,116		42,230	
<b>Current Liabilities</b>					
Creditors	5	700		700	
<b>Net Current Assets</b>			<u>23,416</u>		<u>41,530</u>
<b>Net Assets</b>			<u>23,416</u>		<u>41,530</u>

Represented by:

**Unrestricted Income Funds**

General Purposes Fund	<u>7,680</u>	<u>184</u>
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**Restricted Income Funds**

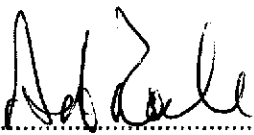
National Lottery Grant	4,877	16,346
Dementia Program Board	<u>10,859</u>	<u>25,000</u>

**Total Funds**

<u>23,416</u>	<u>41,530</u>
---------------	---------------

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature   
 Print Name DEREK RAWLE  
 Position TREASURER

Date 19/9/2024

The notes on pages 7 to 8 form part of this financial statement

## **THE CARIBBEAN COLLECTIVE**

### **Notes to the Financial Statement for the Year Ended 31st March 2024**

#### **Note 1 Accounting policies**

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) " Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### **Note 2 Taxation**

As a charity, The Caribbean Collective is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**THE CARIBBEAN COLLECTIVE**

**Notes to the Financial Statement for the Year Ended 31st March 2024**

	Unrestricted	Restricted	2024	2023
	£	£	£	£
<b>Note 3 Direct Charitable Expenditure</b>				
Salaries and NIC	56,168	22,950	79,118	74,077
Pension	632	0	632	664
Recruitment	532	0	532	192
Sessional and Subcontractors	5,573	628	6,201	4,763
Volunteers Expenses	0	3,675	3,675	0
Rent	29,230	0	29,230	13,140
Rates	244	0	244	944
Heat and Light	0	0	0	499
Telephone and Internet	1,189	0	1,189	1,290
Equipment	0	0	0	323
Equipment Hire	1,012	0	1,012	1,193
Food Catering & Refreshments	33,469	0	33,469	20,615
Vehicle Expenses	10,846	0	10,846	5,203
Activities & Entertainment	704	1,872	2,576	0
Consultants & Professional Fees	1,774	0	1,774	0
Volunteers Travel & Expenses	0	0	0	230
	<b>141,372</b>	<b>29,125</b>	<b>170,497</b>	<b>123,131</b>
<b>Note 4 Management &amp; Administration</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
H M R C NIC Outstanding Debt	0	0	0	2,400
I T Equipment and Support	1,491	0	1,491	2,054
Premises Maintenance	288	0	288	305
Cleaning	8,978	0	8,978	4,809
Licence and Subscriptions	0	0	0	357
Administration	1,851	4,444	6,295	518
Training Costs	25	979	1,004	0
Printing, Post and Stationery	134	0	134	0
Insurance	1,131	0	1,131	889
Travel & Transport Costs	3,179	12,386	15,566	0
Development Fees	0	2,571	2,571	0
Year End Accounts	700	0	700	700
Bank Charges	174	0	174	83
General Expenses	2,038	11,257	13,295	0
	<b>19,990</b>	<b>31,638</b>	<b>51,628</b>	<b>12,115</b>
<b>Note 5 Creditors</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Year End Accounts	700	0	700	700
	<b>700</b>	<b>0</b>	<b>700</b>	<b>700</b>
<b>Note 6 Debtors</b>				
<b>Note 7 Bank Accounts</b>	<b>2,024</b>	<b>2,023</b>		
	<b>£</b>	<b>£</b>		
Business Reserve Accounts	10,450	36,648		
Current Accounts	13,665	5,582		
	<b>24,116</b>	<b>42,230</b>		

# Brandon Accountancy

24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG  
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Email: jbrandon28@aol.com

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## THE CARIBBEAN COLLECTIVE

Financial Statement for the Year Ended 31st March 2024  
Registered Charity No. 1182669 (CIO Registration)

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**THE CARIBBEAN COLLECTIVE**

**Legal and Administrative Information for the Year Ended 31st March 2024**

**Address:** Caribbean Court Day Centre  
29 Sparkenhoe Street  
Leicester  
LE2 0TD

**Registered Charity No:** 1182669 (CIO Registration)

**Secretary:** Lesley-May Olonode Sanneh

**Trustees:** Vincent Blake - Chairperson  
Derek Rawle  
Gloria Daley  
Herma Hamilton  
Lesley-May Olonode Sanneh  
Charmaine Blake  
Michelle Lowe  
Sandra Stanley  
Fred Clarke-Bapiste - resigned

**Bankers:** Unity Trust Bank plc  
Four Brindleplace  
Birmingham  
B1 2JB

**Independent Examiners:** Brandon Accountancy Limited  
24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG

## **THE CARIBBEAN COLLECTIVE**

### **Trustees' Report for the Year Ended 31st March 2024**

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2024. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

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On 2nd May 2022 the charity changed its name to The Caribbean Collective and will continued to be reregistered with the Charity Commission under the number 1182669. .

#### **Objects of the Charity**

1. To benefit the residents of the City of Leicester and surrounding districts by providing facilities and service for recreation, education and leisure-time occupation of life of these residents. These facilities and services will be provided without distinction of sex, sexual orientation, race or of political, religious or other opinions.
2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and sounding district..

#### **Activities**

The charity (also know as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organizing cultural events. Our beneficiaries reside within the City of Leicester and surrounding district.

#### **Organisation**

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

#### **Achievement and Performance**

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £206,841 (2023 - £173,040), with the major portions of income come from grants and sales. The expenditure was £224,954 (2023 - £135,601), with the main expense being salaries, and general running costs.

#### **Reserve Policy**

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves

**THE CARIBBEAN COLLECTIVE**

**Trustees' Report for the Year Ended 31st March 2024**

(Continued)

**Risk management**

The trustees conducts its own review of major risks to which the centre is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise

**Trustees' responsibilities in relation to the financial statements**

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the year end. In preparing financial statement the trustees should follow best practice and:

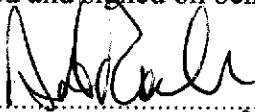
- select suitable accounting policies and then apply consistently;
- make judgment and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner**

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved and signed on behalf of the Trustees by:

Signed 

Date 19/9/2024

Print Name DEREK RAWLE

Position TREASURER

## THE CARIBBEAN COLLECTIVE

### Independent Examiners' report to the Trustees of The Caribbean Collective in respect of the year ended 31st March 2023

I report on the account for the year ended 31st March 2024 set on pages 5 to 8.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

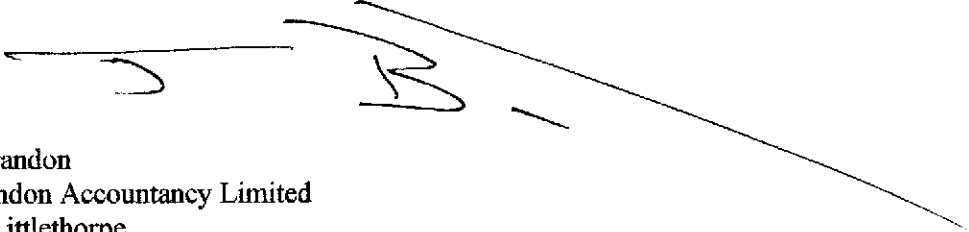
#### Basis on the independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the relevant Charities Act have been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon  
Brandon Accountancy Limited  
24 Littlethorpe  
Willenhall Wood  
Coventry CV3 3GG

7th September 2024

**THE CARIBBEAN COLLECTIVE**

**Statement of Financial Activities for the Year Ended 31st March 2024**

	Notes	Unrestricted £	Restricted £	2024 £	2023 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Sales		149,642	0	149,642	127,732
National Lottery Grant		0	35,810	35,810	17,962
Dementia Program Board Grant		0	0	0	25,000
Rental Income		15,660	0	15,660	0
Donations		0	0	0	2,178
Bank Interest		789	0	789	168
Other Income		4,940	0	4,940	0
<b>Total Incoming Resources</b>		<b>171,031</b>	<b>35,810</b>	<b>206,841</b>	<b>173,040</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	141,372	29,125	170,497	123,131
Management & Administration	4	19,990	31,638	51,628	12,115
Publicity		2,173	656	2,829	355
<b>Total Resources Expended</b>		<b>163,535</b>	<b>61,419</b>	<b>224,954</b>	<b>135,601</b>
<b>Net Movement in Funds</b>		<b>7,496</b>	<b>(-25,609)</b>	<b>(-18,114)</b>	<b>37,439</b>
<b>Fund balance brought forward</b>		<b>184</b>	<b>41,346</b>	<b>41,530</b>	<b>4,091</b>
<b>Fund balance carried forward</b>		<b>7,680</b>	<b>15,736</b>	<b>23,416</b>	<b>41,530</b>

The notes on pages 7 to 8 form part of this financial statement

**THE CARIBBEAN COLLECTIVE**

**Balance Sheet for the Year Ended 31st March 2024**

	Notes	£	2024 £	£	2023 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	0		0	
Cash at Bank	7	24,116		42,230	
		24,116		42,230	
<b>Current Liabilities</b>					
Creditors	5	700		700	
<b>Net Current Assets</b>			<u>23,416</u>		<u>41,530</u>
<b>Net Assets</b>			<u>23,416</u>		<u>41,530</u>

Represented by:

**Unrestricted Income Funds**

General Purposes Fund	<u>7,680</u>	<u>184</u>
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**Restricted Income Funds**

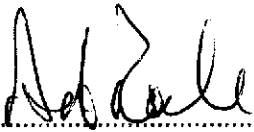
National Lottery Grant	4,877	16,346
Dementia Program Board	<u>10,859</u>	<u>25,000</u>

**Total Funds**

<u>23,416</u>	<u>41,530</u>
---------------	---------------

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature 

Date 19/9/2024

Print Name DEREK RAWLE

Position TREASURER

The notes on pages 7 to 8 form part of this financial statement

## THE CARIBBEAN COLLECTIVE

### Notes to the Financial Statement for the Year Ended 31st March 2024

#### Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) " Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### Note 2 Taxation

As a charity, The Caribbean Collective is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**THE CARIBBEAN COLLECTIVE**

**Notes to the Financial Statement for the Year Ended 31st March 2024**

	Unrestricted	Restricted	2024	2023
	£	£	£	£
<b>Note 3</b>				
<b>Direct Charitable Expenditure</b>				
Salaries and NIC	56,168	22,950	79,118	74,077
Pension	632	0	632	664
Recruitment	532	0	532	192
Sessional and Subcontractors	5,573	628	6,201	4,763
Volunteers Expenses	0	3,675	3,675	0
Rent	29,230	0	29,230	13,140
Rates	244	0	244	944
Heat and Light	0	0	0	499
Telephone and Internet	1,189	0	1,189	1,290
Equipment	0	0	0	323
Equipment Hire	1,012	0	1,012	1,193
Food Catering & Refreshments	33,469	0	33,469	20,615
Vehicle Expenses	10,846	0	10,846	5,203
Activities & Entertainment	704	1,872	2,576	0
Consultants & Professional Fees	1,774	0	1,774	0
Volunteers Travel & Expenses	0	0	0	230
	<b>141,372</b>	<b>29,125</b>	<b>170,497</b>	<b>123,131</b>
<b>Note 4</b>				
<b>Management &amp; Administration</b>				
H M R C NIC Outstanding Debt	0	0	0	2,400
I T Equipment and Support	1,491	0	1,491	2,054
Premises Maintenance	288	0	288	305
Cleaning	8,978	0	8,978	4,809
Licence and Subscriptions	0	0	0	357
Administration	1,851	4,444	6,295	518
Training Costs	25	979	1,004	0
Printing, Post and Stationery	134	0	134	0
Insurance	1,131	0	1,131	889
Travel & Transport Costs	3,179	12,386	15,566	0
Development Fees	0	2,571	2,571	0
Year End Accounts	700	0	700	700
Bank Charges	174	0	174	83
General Expenses	2,038	11,257	13,295	0
	<b>19,990</b>	<b>31,638</b>	<b>51,628</b>	<b>12,115</b>
<b>Note 5</b>				
<b>Creditors</b>				
Year End Accounts	700	0	700	700
	<b>700</b>	<b>0</b>	<b>700</b>	<b>700</b>
<b>Note 6</b>				
<b>Debtors</b>				
<b>Note 7</b>				
<b>Bank Accounts</b>				
Business Reserve Accounts	10,450	36,648		
Current Accounts	13,665	5,582		
	<b>24,116</b>	<b>42,230</b>		

**The Caribbean Collective**

England & Wales - Charity number 1182669

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# Accounts

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**THE  
CARIBBEAN  
COLLECTIVE**

connecting and supporting  
communities in Leicester

[www.caribbcourt.uk](http://www.caribbcourt.uk)



# ANNUAL REPORT

2022/2023






# Agenda

Annual General Meeting

27 October 2023

Caribbean Court Day Centre  
Leicester

7pm to 8.30pm

1. Welcome and introductions
  2. Minutes of the last AGM (03/11/2022) and matters arising
  3. Reports and accounts
    - Chairperson's report
    - Treasurer's report and accounts for the period ended 31 March 2023 (Financial Report is in a separate document)
    - Questions and Answers
  4. Trustees and Officers
    - Election of Trustees
    - Election of Chairperson
    - Election of Treasurer
    - Election of Secretary
  5. Any Other Business
- 



## CHAIRPERSON'S REPORT

I open my report with quotations:

'.....embrace the wisdom of our ancestors. Their legacy is a guiding light reminding us to give generously, take pride in our heritage and share our stories. In connecting with one another we weave a narrative that echoes the resilience and strength passed down through generations.'

*Black History month message*

'We never came to England, England came to us'  
*a billboard somewhere in London*

'Within the voyage of a ship and the trail of the road lies the adventure of a lifetime'  
*On one of our Windrush 75 commemorative and fundraising Fridge Magnets.*  
These are available this evening for a small or large donation.



Let us start with a brief reminder of the journey that this organisation has travelled. It began as a small group of Jamaican people that used to meet socially for mutual support and self-help in the 1960s. These people are now described as the Windrush generation. They had a vision about providing culturally appropriate services for people of Caribbean origin living in Leicester. They formed an association called Leicester Jamaica Community Service Group.

This association evolved into a local authority funded service provider with premises, having miraculously navigated the bureaucracy of the time. Our organisation is no longer funded by the City Council, yet it remains one of very few local Black organisations that has stood the test of time. I pay tribute to those founder members that set us on the journey; most of them are no longer with us. I like to think that they can all be proud of the fact that we are still here continuing the work they began.

## We salute them

October 2023 and Windrush 75 meets Black History Season. It is most fitting that we celebrate the achievements of the so named 'Windrush Generation'. In particular, we recognise tonight those of them that are the founders and servants of this organisation, formerly Leicester Jamaica Community Service Group, now The Caribbean Collective. I would like to salute those still serving (only one original). I salute those retired from the board of trustees and a special salute tonight to those that are no longer with us.





## The Past Year

And so to the past year. Once again, a year of massive challenge has been met head-on by our dedicated staff team, volunteers, and trustees. All are exceptionally committed and willing to go above and beyond expectations.

I would like to thank all our staff with a round of applause to show appreciation.  
I would like to thank all our volunteers with a round of applause to show appreciation.  
I would like to thank all our trustees with a round of applause to show appreciation.

Amongst the challenges overcome this year is the securing of the local authority approved provider contract. This involved trustees in an intense and demanding tender (or bidding) process and passing the thorough inspection required. Trustees have secured our immediate future in this building 'Caribbean Court' with the Landlords PA Housing, this was in serious doubt at one stage, but is now secured, subject to annual review. This success is due to skilful negotiation.

We have increased the level of take up for day care services, and we have made the adjustments necessary to ensure that providing Caribbean meals can continue in the face of spiralling costs. We have also continued to ensure that the organisation remains solvent in a time of austerity and economic turmoil.

## Things to look forward to

### Developing Day Centre and Satellite Activities

The Caribbean Collective will continue to develop a high standard of support and activities for elders both day centre based and elsewhere in the community, for example at the African Caribbean Centre, with churches and online with Caribbean Catch-Up.

### Elders Transport Fund

Efforts are under way to raise funds for the replacement of the minibus that has become unreliable and something of a money pit. The Caribbean Court Elders Transport Fund has begun to reach out to the community through a range of fundraising events and initiatives and specific funding applications will be made in the coming months.

### The Eric Hudson Green Space Project

Under this initiative, this summer has seen vast improvements to the Green Space at Caribbean Court. Raised planters have been added and elders and volunteers have been involved in planting and growing flowers vegetables and herbs. We have run several trips to green spaces and will do more in future, transport permitting. We will also explore supporting elders to enjoy green space in their homes.

### Dance With Elders

This initiative will continue to arrange dance, arts and cultural events that bring together the generations and introduce younger people to the work of The Caribbean Collective as well as raise funds.

### Partnerships: The Caribbean Collective Ethos

The coming months will see the furthering of 'The Caribbean Collective ethos.' We are already working together with other Caribbean organisations to celebrate occasions such as Independence and to support sporting occasions and other activities. We will continue supporting other community objectives such as the ownership of the African Caribbean Centre due to fully commence in January 2024.





## KEY ACHIEVEMENTS OF THE YEAR

### **New contract for services**

Following an extremely demanding tender process, Trustees have successfully ensured our continued registration as an approved provider of adult services for Leicester City Council. The process is ongoing as we are continually inspected to ensure we meet exacting standards. This is a real challenge for the organisation as we are operating with increasingly limited resources.

### **New posts**



Funding has been secured from the National Lottery Community Fund for two new posts, 'Volunteer Coordinator' and 'Development Worker'. The posts have been filled and work has commenced in these two important areas.

### **New tenancy arrangement with landlord**

The new arrangement with the Landlord, PA Housing, has resulted in a much-needed increase in office space for The Credit Union, exclusive use of the dining area, and greater control of our utility costs. This is balanced with a loss of office and meeting room space for the daycentre and a big increase in rent, which is partly due to a period of deferred rent rises and increased shared utility costs.

### **Independence celebrations and partnerships**

LJCSG traditionally organised a Jamaica Independence Celebration. The Caribbean collective has continued this tradition. In keeping with our more collective and inclusive agenda TCC has supported other independence celebrations - St Kitts & Nevis recently, Antigua and Barbuda in November and others to follow. TCC will continue to partner and support the various island organisations as well as other community organisations.

### **Community ownership of African Caribbean Centre**

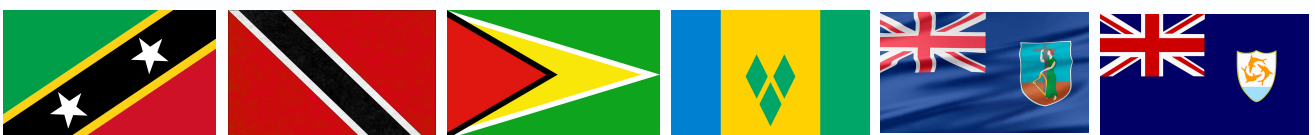
Trustees supported The African Heritage Alliance in successfully securing community ownership of the African Caribbean Centre, which will begin in January 2024. We will continue to support the AHA in this challenging and progressive initiative.

### **Caribbean Flavours**

This year saw the return of the popular and very entertaining Caribbean Flavours event. The event raised money for The Elders Transport Fund. The event involved a fashion show along with singers, poetry, a mini stage play and musical performances. Some may remember the drama group of Jamaica Community Service Group that performed folk songs, poetry and sketches at many events in the 70s and 80s. This event marks our return to the inclusion of the arts and education as well as welfare.

### **The Meals Service**

The meals service has been contracted out in an attempt to keep it viable. This approach will be kept under review. With the help of volunteer drivers, weekday and weekend meal deliveries continue.



# OUR TRUSTEES



Albert Blake



Lesley-May O.  
Sanneh



Derek Rawle



Gloria Daley



Ivy Hamilton



Michelle Lowe



Sandra Stanley



Charmaine Blake



Lovona Brown

Our trustees are all unpaid volunteers who spend from 5 hours a month upwards helping to manage the organisation.

The Board of Trustees needs skills and experience in the following areas:

- financial management, income generation and enterprise
- national and local government and statutory bodies – funding and quality
- marketing and publicity including digital strategies
- care of the elderly
- food operations
- service delivery and customer care
- human resource management
- fund-raising
- facilities management
- Health and Safety and hygiene compliance

If you feel you can contribute do let us know by contacting the chairperson at: [albert@caribcourt.uk](mailto:albert@caribcourt.uk)

We provide services that enhance the health and wellbeing of those aged over 50 with particular emphasis on the African Caribbean heritage community. We have developed expertise about our elders and we understand their needs, aspirations and the challenges they face every day.

**Caribbean Court Day Centre** offers social, leisure and educational activities including exercise sessions, singing, dancing, workshops and outings. We are open five days per week from 10:00 am to 3 pm. We provide lunch, stimulating activities and other support services. We have introduced a program (Livity) based on Cognitive Stimulation Therapy (CST) which improves the health and wellbeing of those living with dementia. We pick up and drop off clients attending the Day Centre with our specially adapted minibus.

**Caribbean Court Kitchen** provides nutritious, delicious, freshly prepared Caribbean meals delivered direct to our customers' homes.

**Caribbean Catch Up** provides online gatherings involving games, quizzes, music and chat. This aims to reduce the risk of social isolation and loneliness.

Our services are monitored by Leicester City Council and we comply with their Quality Assurance Framework.



Caribbean  
Court  
DAY CENTRE

SUPPORT · GUIDANCE · FRIENDSHIP



**Contact us:**

info@caribcourt.uk

0116 298 2339

www.caribcourt.uk



# Brandon Accountancy

Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ  
Telephone: 024 76 674333  
Email: jbrandon28@aol.com

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## THE CARIBBEAN COLLECTIVE

**Financial Statement for the Year Ended 31st March 2023**  
Registered Charity No. 1182669 (CIO Registration)

<b>CONTENTS</b>	<b>PAGE</b>
Legal and Administrative	1
Trustees' Report	2 to 3
Examiners' Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statement	7 to 8

**THE CARIBBEAN COLLECTIVE**  
**Legal and Administrative Information for the Year Ended 31st March 2023**

**Address:** Caribbean Court Day Centre  
29 Sparkenhoe Street  
Leicester  
LE2 0TD

**Registered Charity No:** 1182669 (CIO Registration)

**Secretary:** Lesley-May Olonode Sanneh

**Trustees:** Vincent Blake - Chairperson  
Derek Rawle  
Gloria Daley  
Herma Hamilton  
Lesley-May Olonode Sanneh  
Charmaine Blake  
Michelle Lowe  
Sandra Stanley  
Fred Clarke-Bapiste - resigned

**Bankers:** Unity Trust Bank plc  
Four Brindleplace  
Birmingham  
B1 2JB

**Independent Examiners:** Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches  
Spon End  
Coventry CV1 3JQ

## **THE CARIBBEAN COLLECTIVE**

### **Trustees' Report for the Year Ended 31st March 2023**

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2023. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

Leicester Jamacia Community Service Group was registered as a CIO Registration Charity on 28th March 2019 under number 1182669. The constitution dated 19th March 2019. All assets have now been transferred

On 2nd May 2022 the charity changed its name to The Caribbean Collective and will continued to be reregistered with the Charity Commission under the number 1182669.

#### **Objects of the Charity**

1. To benefit the residents of the City of Leicester and surrounding districts by providing facilities and service for recreation, education and leisure-time occupation of life of these residents. These facilities and services will be provided without distinction of sex, sexual orientation, race or of political, religious or other opinions.
2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and surrounding district..

#### **Activities**

The charity (also know as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organizing cultural events. Our beneficiaries reside within the City of Leicester and surrounding district.

#### **Organisation**

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

#### **Achievement and Performance**

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £173,040 (2022 - £93,369), with the major portions of income come from grants and sales. The expenditure was £135,601 (2022 - £104,955), with the main expense being salaries, and general running costs.

#### **Reserve Policy**

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves

**THE CARIBBEAN COLLECTIVE**  
**Trustees' Report for the Year Ended 31st March 2023**  
(Continued)

**Risk management**

The trustees conducts its own review of major risks to which the centre is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise

**Trustees' responsibilities in relation to the financial statements**

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the year end. In preparing financial statement the trustees should follow best practice and:

- select suitable accounting policies and then apply consistently;
- make judgment and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner**

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved and signed on behalf of the Trustees by:

Signed .....

Date .....

Print Name .....

Position .....

## THE CARIBBEAN COLLECTIVE

### Independent Examiners' report to the Trustees of The Caribbean Collective in respect of the year ended 31st March 2023

I report on the account for the year ended 31st March 2023 set on pages 5 to 8.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for an independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

#### Basis on the independent examiners' report


My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with Section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the relevant Charities Act have been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon  
Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ

25th October 2023

THE CARIBBEAN COLLECTIVE

Statement of Financial Activities for the Year Ended 31st March 2023

	Notes	Unrestricted £	Restricted £	2023 £	2022 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Sales		127,732	0	127,732	82,552
National Lottery Grant		0	17,962	17,962	0
Dementia Program Board Grant		0	25,000	25,000	0
Church Urban Fund Grant		0	0	0	1,500
H M R C Covid Grant		0	0	0	2,164
Donations		2,178	0	2,178	6,000
Bank Interest		168	0	168	3
Other Income		0	0	0	1,150
<b>Total Incoming Resources</b>		<b>130,079</b>	<b>42,962</b>	<b>173,040</b>	<b>93,369</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	121,515	1,616	123,131	88,073
Management & Administration	4	12,115	0	12,115	16,292
Publicity		355	0	355	590
<b>Total Resources Expended</b>		<b>133,985</b>	<b>1,616</b>	<b>135,601</b>	<b>104,955</b>
<b>Net Movement in Funds</b>		<b>(-3,907)</b>	<b>41,346</b>	<b>37,439</b>	<b>(-11,585)</b>
<b>Fund balance brought forward</b>		<b>4,091</b>	<b>0</b>	<b>4,091</b>	<b>15,677</b>
<b>Fund balance carried forward</b>		<b>184</b>	<b>41,346</b>	<b>41,530</b>	<b>4,091</b>

The notes on pages 7 to 8 form part of this financial statement

THE CARIBBEAN COLLECTIVE

Balance Sheet for the Year Ended 31st March 2023

	Notes	£	2023 £	£	2022 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	0		0	
Cash at Bank	7	42,230		4,791	
			42,230	4,791	
<b>Current Liabilities</b>					
Creditors	5	700		700	
<b>Net Current Assets</b>			<u>41,530</u>	<u>4,091</u>	
<b>Net Assets</b>			<u><u>41,530</u></u>	<u><u>4,091</u></u>	

Represented by:

**Unrestricted Income Funds**

General Purposes Fund		<u>184</u>	<u>4,091</u>
-----------------------	--	------------	--------------

**Restricted Income Funds**

National Lottery Grant		16,346	0
Dementia Program Board		<u>25,000</u>	<u>0</u>

<b>Total Funds</b>		<u><u>41,530</u></u>	<u><u>4,091</u></u>
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The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature..... Date .....

Print Name .....

Position .....

The notes on pages 7 to 8 form part of this financial statement

## THE CARIBBEAN COLLECTIVE

### Notes to the Financial Statement for the Year Ended 31st March 2023

#### Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) " Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### Note 2 Taxation

As a charity, The Caribbean Collective is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE CARIBBEAN COLLECTIVE

Notes to the Financial Statement for the Year Ended 31st March 2023

	Unrestricted	Restricted	2023	2022
	£	£	£	£
<b>Note 3</b>	<b>Direct Charitable Expenditure</b>			
	Salaries and NIC	74,077	0	74,077
	Pension	664	0	664
	Recruitment	192	0	192
	Rent	13,140	0	13,140
	Rates	944	0	944
	Heat and Light	499	0	499
	Telephone and Internet	1,290	0	1,290
	Equipment	323	0	323
	Equipment Hire	1,193	0	1,193
	Food Catering	20,615	0	20,615
	Vehicle Expenses	5,203	0	5,203
	Subcontractors	3,147	1,616	4,763
	Volunteers Travel & Expenses	230	0	230
		<u>121,515</u>	<u>1,616</u>	<u>123,131</u>
				<u>88,073</u>
<b>Note 4</b>	<b>Management &amp; Administration</b>			
	H M R C NIC Outstanding Debt	2,400	0	2,400
	I T Equipment and Support	2,054	0	2,054
	Premises Maintenance	305	0	305
	Cleaning	4,809	0	4,809
	Licence and Subscriptions	357	0	357
	Consultant and Admin.	518	0	518
	Health and Safety	0	0	0
	Hygiene	0	0	0
	Insurance	889	0	889
	Year End Accounts	700	0	700
	Bank Charges	83	0	83
	Miscellaneous	0	0	0
		<u>12,115</u>	<u>0</u>	<u>12,115</u>
				<u>16,292</u>
<b>Note 5</b>	<b>Creditors</b>			
	Year End Accounts	700	0	700
		<u>700</u>	<u>0</u>	<u>700</u>
<b>Note 6</b>	<b>Debtors</b>			
<b>Note 7</b>	<b>Bank Accounts</b>			
	Business Reserve Accounts	36,648	2,638	
	Current Accounts	5,582	2,153	
		<u>42,230</u>	<u>4,791</u>	

# Brandon Accountancy

Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ  
Telephone: 024 76 674333  
Email: jbrandon28@aol.com

FILE COPY

FILE COPY

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## THE CARIBBEAN COLLECTIVE

**Financial Statement for the Year Ended 31st March 2023**  
Registered Charity No. 1182669 (CIO Registration)

<b>CONTENTS</b>	<b>PAGE</b>
Legal and Administrative	1
Trustees' Report	2 to 3
Examiners' Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statement	7 to 8

**THE CARIBBEAN COLLECTIVE**  
**Legal and Administrative Information for the Year Ended 31st March 2023**

**Address:** Caribbean Court Day Centre  
29 Sparkenhoe Street  
Leicester  
LE2 0TD

**Registered Charity No:** 1182669 (CIO Registration)

**Secretary:** Lesley-May Olonode Sanneh

**Trustees:** Vincent Blake - Chairperson  
Derek Rawle  
Gloria Daley  
Herma Hamilton  
Lesley-May Olonode Sanneh  
Charmaine Blake  
Michelle Lowe  
Sandra Stanley  
Fred Clarke-Bapiste - resigned

**Bankers:** Unity Trust Bank plc  
Four Brindleplace  
Birmingham  
B1 2JB

**Independent Examiners:** Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches  
Spon End  
Coventry CV1 3JQ

## **THE CARIBBEAN COLLECTIVE**

### **Trustees' Report for the Year Ended 31st March 2023**

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2023. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

Leicester Jamacia Community Service Group was registered as a CIO Registration Charity on 28th March 2019 under number 1182669. The constitution dated 19th March 2019. All assets have now been transferred

On 2nd May 2022 the charity changed its name to The Caribbean Collective and will continued to be reregistered with the Charity Commission under the number 1182669.

#### **Objects of the Charity**

1. To benefit the residents of the City of Leicester and surrounding districts by providing facilities and service for recreation, education and leisure-time occupation of life of these residents. These facilities and services will be provided without distinction of sex, sexual orientation, race or of political, religious or other opinions.
2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and surrounding district..

#### **Activities**

The charity (also know as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organizing cultural events. Our beneficiaries reside within the City of Leicester and surrounding district.

#### **Organisation**

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

#### **Achievement and Performance**

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £173,040 (2022 - £93,369), with the major portions of income come from grants and sales. The expenditure was £135,601 (2022 - £104,955), with the main expense being salaries, and general running costs.

#### **Reserve Policy**

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves

**THE CARIBBEAN COLLECTIVE**  
**Trustees' Report for the Year Ended 31st March 2023**  
(Continued)

**Risk management**

The trustees conducts its own review of major risks to which the centre is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise

**Trustees' responsibilities in relation to the financial statements**

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the year end. In preparing financial statement the trustees should follow best practice and:

- select suitable accounting policies and then apply consistently;
- make judgment and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner**

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved and signed on behalf of the Trustees by:

Signed .....

Date .....

Print Name .....

Position .....

## THE CARIBBEAN COLLECTIVE

### Independent Examiners' report to the Trustees of The Caribbean Collective in respect of the year ended 31st March 2023

I report on the account for the year ended 31st March 2023 set on pages 5 to 8.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for an independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

#### Basis on the independent examiners' report


My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with Section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the relevant Charities Act have been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon  
Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ

25th October 2023

THE CARIBBEAN COLLECTIVE

Statement of Financial Activities for the Year Ended 31st March 2023

	Notes	Unrestricted £	Restricted £	2023 £	2022 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Sales		127,732	0	127,732	82,552
National Lottery Grant		0	17,962	17,962	0
Dementia Program Board Grant		0	25,000	25,000	0
Church Urban Fund Grant		0	0	0	1,500
H M R C Covid Grant		0	0	0	2,164
Donations		2,178	0	2,178	6,000
Bank Interest		168	0	168	3
Other Income		0	0	0	1,150
<b>Total Incoming Resources</b>		<b>130,079</b>	<b>42,962</b>	<b>173,040</b>	<b>93,369</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	121,515	1,616	123,131	88,073
Management & Administration	4	12,115	0	12,115	16,292
Publicity		355	0	355	590
<b>Total Resources Expended</b>		<b>133,985</b>	<b>1,616</b>	<b>135,601</b>	<b>104,955</b>
<b>Net Movement in Funds</b>		<b>(-3,907)</b>	<b>41,346</b>	<b>37,439</b>	<b>(-11,585)</b>
<b>Fund balance brought forward</b>		<b>4,091</b>	<b>0</b>	<b>4,091</b>	<b>15,677</b>
<b>Fund balance carried forward</b>		<b>184</b>	<b>41,346</b>	<b>41,530</b>	<b>4,091</b>

The notes on pages 7 to 8 form part of this financial statement

THE CARIBBEAN COLLECTIVE

Balance Sheet for the Year Ended 31st March 2023

	Notes	£	2023 £	£	2022 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	0		0	
Cash at Bank	7	42,230		4,791	
			42,230	4,791	
<b>Current Liabilities</b>					
Creditors	5	700		700	
<b>Net Current Assets</b>			<u>41,530</u>	<u>4,091</u>	
<b>Net Assets</b>			<u><u>41,530</u></u>	<u><u>4,091</u></u>	

Represented by:

**Unrestricted Income Funds**

General Purposes Fund		<u>184</u>	<u>4,091</u>
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**Restricted Income Funds**

National Lottery Grant		16,346	0
Dementia Program Board		<u>25,000</u>	<u>0</u>

<b>Total Funds</b>		<u><u>41,530</u></u>	<u><u>4,091</u></u>
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The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature..... Date .....

Print Name .....

Position .....

The notes on pages 7 to 8 form part of this financial statement

## THE CARIBBEAN COLLECTIVE

### Notes to the Financial Statement for the Year Ended 31st March 2023

#### Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
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- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
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THE CARIBBEAN COLLECTIVE

Notes to the Financial Statement for the Year Ended 31st March 2023

	Unrestricted	Restricted	2023	2022
	£	£	£	£
<b>Note 3</b>	<b>Direct Charitable Expenditure</b>			
	Salaries and NIC	74,077	0	74,077
	Pension	664	0	664
	Recruitment	192	0	192
	Rent	13,140	0	13,140
	Rates	944	0	944
	Heat and Light	499	0	499
	Telephone and Internet	1,290	0	1,290
	Equipment	323	0	323
	Equipment Hire	1,193	0	1,193
	Food Catering	20,615	0	20,615
	Vehicle Expenses	5,203	0	5,203
	Subcontractors	3,147	1,616	4,763
	Volunteers Travel & Expenses	230	0	230
		<b>121,515</b>	<b>1,616</b>	<b>123,131</b>
				<b>88,073</b>
<b>Note 4</b>	<b>Management &amp; Administration</b>			
	H M R C NIC Outstanding Debt	2,400	0	2,400
	I T Equipment and Support	2,054	0	2,054
	Premises Maintenance	305	0	305
	Cleaning	4,809	0	4,809
	Licence and Subscriptions	357	0	357
	Consultant and Admin.	518	0	518
	Health and Safety	0	0	0
	Hygiene	0	0	0
	Insurance	889	0	889
	Year End Accounts	700	0	700
	Bank Charges	83	0	83
	Miscellaneous	0	0	0
		<b>12,115</b>	<b>0</b>	<b>12,115</b>
				<b>16,292</b>
<b>Note 5</b>	<b>Creditors</b>			
	Year End Accounts	700	0	700
		<b>700</b>	<b>0</b>	<b>700</b>
<b>Note 6</b>	<b>Debtors</b>			
<b>Note 7</b>	<b>Bank Accounts</b>	<b>2,023</b>	<b>2,022</b>	
	Business Reserve Accounts	36,648	2,638	
	Current Accounts	5,582	2,153	
		<b>42,230</b>	<b>4,791</b>	

**The Caribbean Collective**

England & Wales - Charity number 1182669

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# Accounts

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**THE  
CARIBBEAN  
COLLECTIVE**

connecting and supporting  
communities in Leicester

[www.caribbcourt.uk](http://www.caribbcourt.uk)



# **ANNUALREPORT**

**2021/2022**





# Agenda

Annual General Meeting

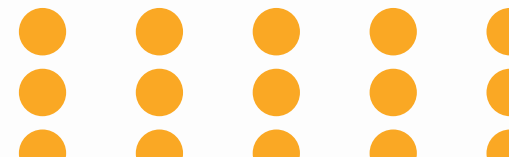
3 November 2022

African Caribbean Centre  
Leicester

7pm to 8.30pm

1. Welcome and introductions
2. Tribute to Mr. Eric Hudson
3. Minutes of the last AGM (18/11/2021) and matters arising
4. Reports and accounts
  - Chairperson's report
  - Treasurer's report and accounts for the period ended 31 March 2022
  - Questions and Answers
5. Trustees and Officers
  - Election of Trustees
  - Election of Chairperson
  - Election of Treasurer
  - Election of Secretary
6. Vision of The Caribbean Collective
7. Any Other Business

Event sponsored by  
WAZOBIA - Caribbean  
provisions  
and by  
Fish 2 Door - Fresh fish  
deliveries





## CHAIRPERSON'S REPORT

Our organisation has entered a new era and is adapting to meet the demands of rapidly changing times. Many of our founder members and dedicated servants are no longer with us, not least our Honorary President, Eric Hudson. Let us continue to make them proud.

We have had another challenging yet productive year as you will see from 'The Review of The Year' report. Although resources are still stretched to the limit, we are on a better financial footing than we have been for many years. We have had an organisational name change from 'Leicester Jamaica Community Service Group' To 'The Caribbean Collective', which is the topic of the presentation and discussion this evening.

Change and adaptability have been key characteristics of recent times. In order to meet the diverse and changing needs of our over 50s and to continue to receive referrals from the Local Authority, we have committed to providing services in new and flexible ways. The further development of partnership work with other groups and organisations will be key to our future survival and progress in the current climate.

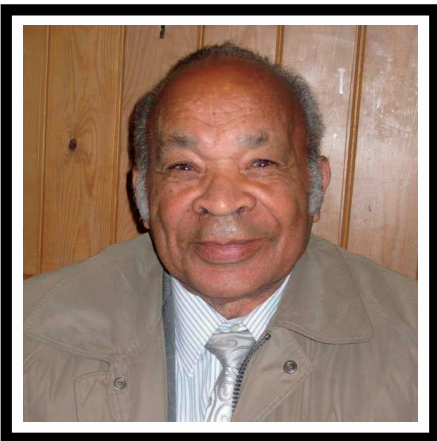
One thing that has not changed is my belief that as an organisation we have the solid foundations we need to meet the demands of the changing times and to overcome the obstacles we will inevitably encounter going forward. I would like to take this opportunity to thank those that have laboured tirelessly and sacrificed much to continue the work of our founder members and past community servants that we remember tonight.

Firstly I'd like to thank our staff team and the volunteers that support them for their hard work and commitment year to year. Our staff and volunteers have a very special and unique relationship with the people that use our services. This is a key part of why we stand out as the only service of its kind in the city.

A very big thanks to the board of trustees. The trustees in this organisation do not just oversee the work of the organisation in its strategic and administrative functions, they are hands on roll up your sleeves and get involved trustees, out of necessity. Yet again you have delivered at all levels, and I thank you.

In conclusion, the relatively small group of dedicated staff, volunteers and trustees credited here have worked tirelessly and collectively to ensure that 'Caribbean Court Day Centre' (and related services) and 'Caribbean Court Kitchen' can survive and have a future in challenging and ever-changing times. How much more could be achieved if we spread the net and enlist the full support of a wider 'Caribbean Collective'?

## TRIBUTE TO MR ERIC HUDSON



Mr. Eric Hudson was one of the founder members of Leicester Jamaica Community Service Group, now renamed The Caribbean Collective. He led the organisation from its registration as a charity in 1974 until he stepped down in 2017 - a period of 43 years of commitment and achievement.

During that period the organisation initiated, developed and managed activities in the areas of culture, education, health and social services. These activities were all aimed at meeting the needs of the various African and Caribbean heritage communities in Leicester. Mr. Hudson also played a key role in campaigning to get the idea of culturally appropriate services on the agenda of the local council. He remained especially proud of the Leicester Caribbean Credit Union and the Caribbean Court Day Centre.



On a lighter note, Mr. Hudson loved to cook and for many years he prepared food for the annual Senior Citizens Christmas Party, for the Jamaican Independence Dance and for various meetings.

We lost this great pioneer on 30 August 2022.

# REVIEW OF THE YEAR

This has been a year of renewal and regeneration for our organisation following the challenges we overcame during the Covid pandemic.

In May this year, the Community Relations Officer for the **Jamaica High Commission** visited Leicester for the inauguration of the first Lord Mayor of African origin. Whilst in the city, she made a point of meeting with the Chair, visiting the centre and meeting people using the service. Close links with The Jamaica High Commission and developing links with other Caribbean Island contacts will continue.

The Day Centre is beginning to thrive with the number of people using it seeing a gradual increase from **an average of 10 per day to 15 per day**. Transporting people to the Day Centre remains a challenge as our minibus is aging, impacting on its reliability and maintenance costs. The number of people requiring meal delivery services has fluctuated **between 5 and 14 daily** over the year and continues to play an important role in the lives of many people.

Our regular Wednesday afternoon online sessions, '**Caribbean Catchup**' is made up of bingo, quizzes, music and chat. It began in January 2021 and is enjoyed by a group of regular attendees with scope for many more people to join.

All these services have benefited greatly from **the time and commitment of our volunteers**. From washing up in the kitchen, delivering meals, supporting activities in the Day Centre to completing a range of administration tasks and delivering fundraising events, we have relied heavily on this relatively small group of people to help our dedicated staff team to keep the Centre running. There is scope for additional volunteer help.

Volunteers working through partner organisations have helped us to improve the external environment of the Day Centre. We have worked with young volunteers from **National Citizens Service (NCS)** who provided their physical effort and financial donations to develop our garden areas in July 2021 and summer 2022. The same type of support was provided by **Friends of the Earth** in October last year and it is expected that these partnerships will continue.

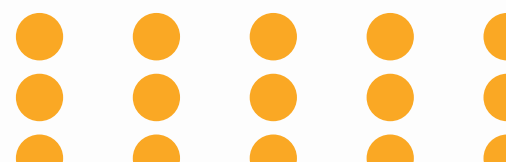


All these operational aspects were underpinned by a restructuring of our financial and organisational base. Following the formal name change of the Day Centre from the 'West Indian Senior Citizens Project' to '**Caribbean Court Day Centre**', we acted on the decision reached at our last AGM to successfully complete the formal transition from being the 'Leicester Jamaica Community Service Group' to our new identity as '**The Caribbean Collective**'. We are soon to have a new website which will highlight this change and it will also serve to promote the new projects that we are to deliver.

These new projects are building on some of the previous work we have completed. In May last year, we received a funding grant of £3,274.90 from the **Church Urban Fund** to deliver a **Digital Connect Project**. This work was focussed on helping people to use tablet computers to reduce isolation. In August this year we received £5,000 from **The Leicester, Leicestershire and Rutland Living Well with Dementia Grant** and we are currently broadening the scope of our dementia group work services to allow external participants.

A group of our trustees also raised funds by having table-top sales events throughout the summer of 2022. With the great food and music, they also proved to be great opportunities for social interaction.

Our latest successful funding application of £107,000 was received from the **National Lottery Community Fund** for our '**Rising Together Project**'. This three-year project is made up of several different aspects including a digital literacy, Community Wellbeing, Steel Pan sessions and a gardening project. More details of this project will be published in the near future.



# OUR TRUSTEES



Albert Blake



Lesley-May O.  
Sanneh



Derek Rawle



Gloria Daley



Fred Clarke-  
Baptiste



Ivy Hamilton



Charmaine Blake



Barry Robinson



Michelle Lowe



Sandra Stanley

**Our trustees are all unpaid volunteers who spend from 5 hours a month upwards helping to manage the organisation.**

The Board of Trustees needs skills and experience in the following areas:

- financial management, income generation and enterprise
- national and local government and statutory bodies – funding and quality
- marketing and publicity including digital strategies
- care of the elderly
- food operations
- service delivery and customer satisfaction
- human resource management
- fund-raising
- facilities management
- Health and Safety and hygiene compliance

If you feel you can contribute, do let us know by contacting the chairperson at: [albert@caribcourt.uk](mailto:albert@caribcourt.uk)

# FINANCIAL ACTIVITIES STATEMENT

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Statement of Financial Activities for the Year Ended 31st March 2022

	Notes	Unrestricted £	Restricted £	2022 £	2021 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Council Day Care		50,738	0	50,738	0
Private Day Care		31,814	0	31,814	1,406
Church Urban Fund Grant		0	1,500	1,500	0
H M R C Covid Grant		2,164	0	2,164	0
Donations		6,000	0	6,000	0
Bank Interest		3	0	3	0
Transfer from Charity No. 503251		0	0	0	18,447
Other Income		1,150	0	1,150	0
<b>Total Incoming Resources</b>		<b>91,869</b>	<b>1,500</b>	<b>93,369</b>	<b>19,853</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	86,745	1,327	88,073	3,807
Management & Administration	4	16,119	173	16,292	368
Publicity		590	0	590	0
<b>Total Resources Expended</b>		<b>103,455</b>	<b>1,500</b>	<b>104,955</b>	<b>4,175</b>
<b>Net Movement in Funds</b>		<b>(-11,586)</b>	<b>0</b>	<b>(-11,586)</b>	<b>15,678</b>
<b>Fund balance brought forward</b>		<b>15,677</b>	<b>0</b>	<b>15,677</b>	<b>0</b>
<b>Fund balance carried forward</b>		<b>4,091</b>	<b>0</b>	<b>4,091</b>	<b>15,678</b>

# BALANCE SHEET

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Balance Sheet for the Year Ended 31st March 2022

	Notes	£	2022 £	£	2021 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	0		504	
Cash at Bank	7	4,791		16,027	
		4,791		16,530	
<b>Current Liabilities</b>					
Creditors	5	700		853	
<b>Net Current Assets</b>			4,091		15,678
<b>Net Assets</b>			<u>4,091</u>		<u>15,678</u>

Represented by:

#### Unrestricted Income Funds

General Purposes Fund 4,091 15,678

#### Restricted Income Funds

Funds 0 0

**Total Funds** 4,091 15,678

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature AD Rawle

Date 29-7-2022

Print Name DEREK RAWLE

Position TREASURER

The notes on pages 7 to 9 form part of this financial statement



SUPPORT · GUIDANCE · FRIENDSHIP

**We provide services that enhance the health and wellbeing of those aged over 50 with particular emphasis on the African Caribbean heritage community. We have developed expertise about our elders and we understand their needs, aspirations and the challenges they face every day.**

**Caribbean Court Day Centre** offers social, leisure and educational activities including exercise sessions, singing, dancing, workshops and outings.

We are open five days per week from 10:00 am to 3 pm. We provide lunch, stimulating activities and other support services.

We have introduced a program (Livity) based on Cognitive Stimulation Therapy (CST) which improves the health and wellbeing of those living with dementia.

We pick up and drop off clients attending the Day Centre with our specially adapted minibus.

**Caribbean Court Kitchen** provides nutritious, freshly prepared Caribbean meals for 365 days per year delivered direct to our customers' homes.

**Caribbean Catch Up** provides online gatherings involving games, quizzes, music and chat. This aims to reduce the risk of social isolation and loneliness.



**Our services are monitored by Leicester City Council and we comply with their Quality Assurance Framework.**

# VOLUNTEERING OPPORTUNITIES

**DO YOU  
HAVE A  
FEW  
HOURS  
TO  
SPARE  
EACH  
WEEK?**

Why not support your community!

We are always looking for volunteers:

drivers, care assistants,  
kitchen assistants, activity  
facilitators



Contact us:

[info@caribcourt.uk](mailto:info@caribcourt.uk)

0116 298 2339

[www.caribcourt.uk](http://www.caribcourt.uk)

Thank you for sponsoring our AGM

WAZOBIA - Caribbean  
provisions  
and  
Fish 2 Door - Fresh fish  
deliveries



# THANK YOU

---

We wish to thank all our volunteers, staff, members, supporters and donors for your everlasting support. Our work is only possible because of you. You are magnificent!

## Contact Us

**Tel:** 0116 298 2339

**Email:** [info@caribcourt.uk](mailto:info@caribcourt.uk)

**website:** [www.caribcourt.uk](http://www.caribcourt.uk)

**Address:** Caribbean Court Day Centre  
29, Sparkenhoe Street, Leicester, LE2 0TD

# Brandon Accountancy

Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ  
Telephone: 024 76 674333  
Email: jbrandon28@aol.com

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

**Financial Statement for the Year Ended 31st March 2022**  
Registered Charity No. 1182669 (CIO Registration)

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Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statement	7 to 9

**LEICESTER JAMAICA COMMUNITY SERVICE GROUP**  
**Legal and Administrative Information for the Year Ended 31st March 2022**

**Address:** Caribbean Court Day Centre  
29 Sparkenhoe Street  
Leicester  
LE2 0TD

**Registered Charity No:** 1182669 (CIO Registration)

**Secretary:** Lesley-May Olonode Sanneh

**Trustees:** Vincent Blake - Chairperson  
Derek Rawle  
Gloria Daley  
Herma Hamilton  
Fred Clarke-Bapiste  
Lesley-May Olonode Sanneh  
Charmaine Blake  
Michelle Lowe  
Sandra Stanley - appointed 18th November 2021

**Bankers:** Unity Trust Bank plc  
Four Brindleplace  
Birmingham  
B1 2JB

**Independent Examiners:** Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches  
Spon End  
Coventry CV1 3JQ

## **LEICESTER JAMAICA COMMUNITY SERVICE GROUP**

### **Trustees' Report for the Year Ended 31st March 2022**

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

Leicester Jamaica Community Service Group was registered as a CIO Registration Charity on 28th March 2019 under number 1182669. The constitution dated 19th March 2019. All assets have now been transferred

On 2nd May 2022 the charity will change its name to The Caribbean Collective and will be reregistered with the Charity Commission under the number 1182669. .

#### **Objects of the Charity**

1. To benefit the residents of the City of Leicester and surrounding districts by providing facilities and service for recreation, education and leisure-time occupation of life of these residents. These facilities and services will be provided without distinction of sex, sexual orientation, race or of political, religious or other opinions.
2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and surrounding district..

#### **Activities**

The charity (also know as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organizing cultural events. Our beneficiaries reside within the City of Leicester and surrounding district.

#### **Organisation**

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

#### **Achievement and Performance**

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £93,369 (2021 - £19,853), with the major portions of income come from day care and transfer of funds from Charity number 503251. The expenditure was £104,955 (2021 - £4,175), with the main expense being salaries, and general running costs.

#### **Reserve Policy**

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves



## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Independent Examiners' report to the Trustees of Leicester Jamaica Community Service Group in respect of the year ended 31st March 2022

I report on the account for the year ended 31st March 2022 set on pages 5 to 9.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

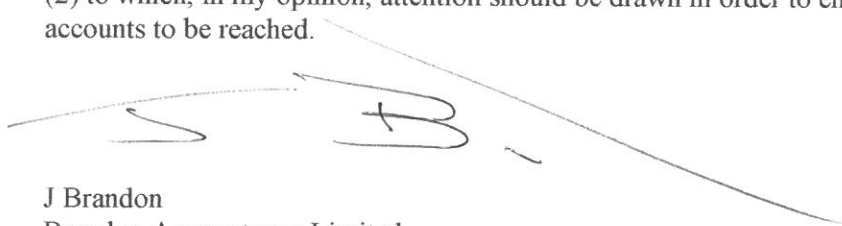
#### Basis on the independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act:
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the relevant Charities Act have been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon  
Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ

11th August 2022

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Statement of Financial Activities for the Year Ended 31st March 2022

	Notes	Unrestricted £	Restricted £	2022 £	2021 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Council Day Care		50,738	0	50,738	0
Private Day Care		31,814	0	31,814	1,406
Church Urban Fund Grant		0	1,500	1,500	0
H M R C Covid Grant		2,164	0	2,164	0
Donations		6,000	0	6,000	0
Bank Interest		3	0	3	0
Transfer from Charity No. 503251		0	0	0	18,447
Other Income		1,150	0	1,150	0
<b>Total Incoming Resources</b>		<b>91,869</b>	<b>1,500</b>	<b>93,369</b>	<b>19,853</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	86,745	1,327	88,073	3,807
Management & Administration	4	16,119	173	16,292	368
Publicity		590	0	590	0
<b>Total Resources Expended</b>		<b>103,455</b>	<b>1,500</b>	<b>104,955</b>	<b>4,175</b>
<b>Net Movement in Funds</b>		<b>(-11,586)</b>	<b>0</b>	<b>(-11,586)</b>	<b>15,678</b>
<b>Fund balance brought forward</b>		<b>15,677</b>	<b>0</b>	<b>15,677</b>	<b>0</b>
<b>Fund balance carried forward</b>		<b>4,091</b>	<b>0</b>	<b>4,091</b>	<b>15,678</b>

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Balance Sheet for the Year Ended 31st March 2022

	Notes	£	2022 £	£	2021 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	0		504	
Cash at Bank	7	4,791		16,027	
			4,791	16,530	
<b>Current Liabilities</b>					
Creditors	5	700		853	
<b>Net Current Assets</b>			<u>4,091</u>	<u>15,678</u>	
<b>Net Assets</b>			<u><u>4,091</u></u>	<u><u>15,678</u></u>	

Represented by:

**Unrestricted Income Funds**

General Purposes Fund	<u>4,091</u>	<u>15,678</u>
-----------------------	--------------	---------------

**Restricted Income Funds**

Funds	<u>0</u>	<u>0</u>
-------	----------	----------

<b>Total Funds</b>	<u><u>4,091</u></u>	<u><u>15,678</u></u>
--------------------	---------------------	----------------------

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature AD Rawle

Date 29-7-2022

Print Name DEREK RAWLE

Position TREASURER

The notes on pages 7 to 9 form part of this financial statement

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Notes to the Financial Statement for the Year Ended 31st March 2022

#### Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) " Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### Note 2 Taxation

As a charity, Leicester Jamaica Community Service Group is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Notes to the Financial Statement for the Year Ended 31st March 2022

	Unrestricted	Restricted	2022	2021
	£	£	£	£
<b>Note 3</b>	<b>Direct Charitable Expenditure</b>			
	Salaries and NIC	43,505	0	43,505
	Pension	1,028	0	1,028
	Centre Cook	0	0	0
	Rent	6,640	0	6,640
	Rates	1,217	0	1,217
	Heat and Light	1,004	0	1,004
	Telephone and Internet	1,121	0	1,121
	Equipment	0	911	911
	Food Catering	20,112	317	20,428
	Vehicle Expenses	4,306	0	4,306
	Volunteers Expenses	5,245	0	5,245
	Travel Expenses	2,567	100	2,667
		<u>86,745</u>	<u>1,327</u>	<u>88,073</u>
				<u>3,807</u>
<b>Note 4</b>	<b>Management &amp; Administration</b>	£	£	£
	H M R C NIC Outstanding Debt	4,000	0	4,000
	I T Support	1,320	0	1,320
	Cleaning	4,497	0	4,497
	Zoom Licence	0	173	173
	Sage System	469	0	469
	Consultant and Admin.	3,080	0	3,080
	Health and Safety	960	0	960
	Hygiene	94	0	94
	Insurance	887	0	887
	Year End Accounts	700	0	700
	Bank Charges	72	0	72
	Miscellaneous	41	0	41
		<u>16,119</u>	<u>173</u>	<u>16,292</u>
				<u>368</u>
<b>Note 5</b>	<b>Creditors</b>	£	£	£
	Salaries and NIC	0	0	0
	Year End Accounts	700	0	700
		<u>700</u>	<u>0</u>	<u>700</u>
				<u>853</u>
<b>Note 6</b>	<b>Debtors</b>	£	£	£
	Salaries and NIC	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
				<u>504</u>

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Notes to the Financial Statement for the Year ended 31st March 2022

	2022	2021
<b>Note 7</b>		
<b>Bank Accounts</b>	<b>£</b>	<b>£</b>
Business Reserve Accounts	2,638	0
Current Accounts	<u>2,153</u>	<u>16,027</u>
	<u><b>4,791</b></u>	<u><b>16,027</b></u>

#### **Note 8 National Lottery Note**

The opening balance of £16,027 transferred to Leicester Jamaica Community Service Group CIO, takes into account the restricted funds of The National Lottery Coronavirus Community Support Fund grant of £33,796 received by Leicester Jamaica Community Service Group in August 2020.

# Brandon Accountancy

Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ  
Telephone: 024 76 674333  
Email: jbrandon28@aol.com

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

**Financial Statement for the Year Ended 31st March 2022**  
Registered Charity No. 1182669 (CIO Registration)

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**LEICESTER JAMAICA COMMUNITY SERVICE GROUP**  
**Legal and Administrative Information for the Year Ended 31st March 2022**

**Address:** Caribbean Court Day Centre  
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Leicester  
LE2 0TD

**Registered Charity No:** 1182669 (CIO Registration)

**Secretary:** Lesley-May Olonode Sanneh

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Derek Rawle  
Gloria Daley  
Herma Hamilton  
Fred Clarke-Bapiste  
Lesley-May Olonode Sanneh  
Charmaine Blake  
Michelle Lowe  
Sandra Stanley - appointed 18th November 2021

**Bankers:** Unity Trust Bank plc  
Four Brindleplace  
Birmingham  
B1 2JB

**Independent Examiners:** Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches  
Spon End  
Coventry CV1 3JQ

## **LEICESTER JAMAICA COMMUNITY SERVICE GROUP**

### **Trustees' Report for the Year Ended 31st March 2022**

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

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On 2nd May 2022 the charity will change its name to The Caribbean Collective and will be reregistered with the Charity Commission under the number 1182669. .

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2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and surrounding district..

#### **Activities**

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#### **Reserve Policy**

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves



## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Independent Examiners' report to the Trustees of Leicester Jamaica Community Service Group in respect of the year ended 31st March 2022

I report on the account for the year ended 31st March 2022 set on pages 5 to 9.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

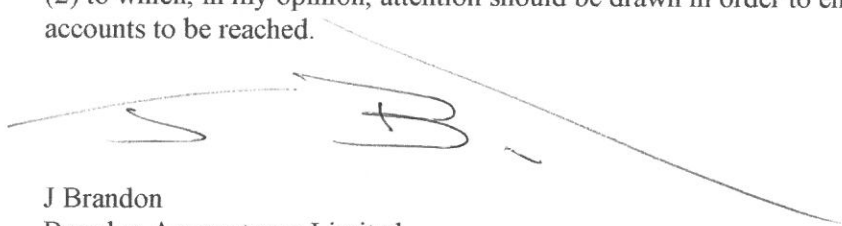
#### Basis on the independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act:
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the relevant Charities Act have been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon  
Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ

11th August 2022

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Statement of Financial Activities for the Year Ended 31st March 2022

	Notes	Unrestricted £	Restricted £	2022 £	2021 £
<b>Income &amp; Expenditure</b>					
<b>Incoming Resources:</b>					
Council Day Care		50,738	0	50,738	0
Private Day Care		31,814	0	31,814	1,406
Church Urban Fund Grant		0	1,500	1,500	0
H M R C Covid Grant		2,164	0	2,164	0
Donations		6,000	0	6,000	0
Bank Interest		3	0	3	0
Transfer from Charity No. 503251		0	0	0	18,447
Other Income		1,150	0	1,150	0
<b>Total Incoming Resources</b>		<b>91,869</b>	<b>1,500</b>	<b>93,369</b>	<b>19,853</b>
<b>Resources Expended:</b>					
Direct Charitable Expenditure	3	86,745	1,327	88,073	3,807
Management & Administration	4	16,119	173	16,292	368
Publicity		590	0	590	0
<b>Total Resources Expended</b>		<b>103,455</b>	<b>1,500</b>	<b>104,955</b>	<b>4,175</b>
<b>Net Movement in Funds</b>		<b>(-11,586)</b>	<b>0</b>	<b>(-11,586)</b>	<b>15,678</b>
<b>Fund balance brought forward</b>		<b>15,677</b>	<b>0</b>	<b>15,677</b>	<b>0</b>
<b>Fund balance carried forward</b>		<b>4,091</b>	<b>0</b>	<b>4,091</b>	<b>15,678</b>

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Balance Sheet for the Year Ended 31st March 2022

	Notes	£	2022 £	£	2021 £
<b>Fixed Assets</b>					
Tangible Fixed Assets			0		0
<b>Current Assets</b>					
Debtors	6	0		504	
Cash at Bank	7	4,791		16,027	
			4,791	16,530	
<b>Current Liabilities</b>					
Creditors	5	700		853	
<b>Net Current Assets</b>			<u>4,091</u>	<u>15,678</u>	
<b>Net Assets</b>			<u><u>4,091</u></u>	<u><u>15,678</u></u>	

Represented by:

**Unrestricted Income Funds**

General Purposes Fund	<u>4,091</u>	<u>15,678</u>
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**Restricted Income Funds**

Funds	<u>0</u>	<u>0</u>
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**Total Funds**

	<u><u>4,091</u></u>	<u><u>15,678</u></u>
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The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature AD Rawle

Date 29-7-2022

Print Name DEREK RAWLE

Position TREASURER

The notes on pages 7 to 9 form part of this financial statement

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Notes to the Financial Statement for the Year Ended 31st March 2022

#### Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) " Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### Note 2 Taxation

As a charity, Leicester Jamaica Community Service Group is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Notes to the Financial Statement for the Year Ended 31st March 2022

	Unrestricted	Restricted	2022	2021
	£	£	£	£
<b>Note 3</b>	<b>Direct Charitable Expenditure</b>			
	Salaries and NIC	43,505	0	43,505
	Pension	1,028	0	1,028
	Centre Cook	0	0	0
	Rent	6,640	0	6,640
	Rates	1,217	0	1,217
	Heat and Light	1,004	0	1,004
	Telephone and Internet	1,121	0	1,121
	Equipment	0	911	911
	Food Catering	20,112	317	20,428
	Vehicle Expenses	4,306	0	4,306
	Volunteers Expenses	5,245	0	5,245
	Travel Expenses	2,567	100	2,667
		<u>86,745</u>	<u>1,327</u>	<u>88,073</u>
				<u>3,807</u>
<b>Note 4</b>	<b>Management &amp; Administration</b>	£	£	£
	H M R C NIC Outstanding Debt	4,000	0	4,000
	I T Support	1,320	0	1,320
	Cleaning	4,497	0	4,497
	Zoom Licence	0	173	173
	Sage System	469	0	469
	Consultant and Admin.	3,080	0	3,080
	Health and Safety	960	0	960
	Hygiene	94	0	94
	Insurance	887	0	887
	Year End Accounts	700	0	700
	Bank Charges	72	0	72
	Miscellaneous	41	0	41
		<u>16,119</u>	<u>173</u>	<u>16,292</u>
				<u>368</u>
<b>Note 5</b>	<b>Creditors</b>	£	£	£
	Salaries and NIC	0	0	0
	Year End Accounts	700	0	700
		<u>700</u>	<u>0</u>	<u>700</u>
				<u>853</u>
<b>Note 6</b>	<b>Debtors</b>	£	£	£
	Salaries and NIC	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
				<u>504</u>

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Notes to the Financial Statement for the Year ended 31st March 2022

	2022	2021
<b>Note 7</b>		
<b>Bank Accounts</b>	<b>£</b>	<b>£</b>
Business Reserve Accounts	2,638	0
Current Accounts	<u>2,153</u>	<u>16,027</u>
	<u><b>4,791</b></u>	<u><b>16,027</b></u>

#### **Note 8 National Lottery Note**

The opening balance of £16,027 transferred to Leicester Jamaica Community Service Group CIO, takes into account the restricted funds of The National Lottery Coronavirus Community Support Fund grant of £33,796 received by Leicester Jamaica Community Service Group in August 2020.

**The Caribbean Collective**

England & Wales - Charity number 1182669

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# Accounts

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# *Brandon Accountancy*

Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ  
Telephone: 024 76 674333  
Email: jbrandon28@aol.com

## **LEICESTER JAMAICA COMMUNITY SERVICE GROUP**

**Financial Statement for the Year Ended 31st March 2021**

Registered Charity No. 1182669 (CIO Registration)

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Trustees' Report	2 to 3
Examiners' Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statement	7 to 8

**LEICESTER JAMAICA COMMUNITY SERVICE GROUP**  
**Legal and Administrative Information for the Year Ended 31st March 2021**

**Address:** Caribbean Court Day Centre  
29 Sparkenhoe Street  
Leicester  
LE2 0TD

**Registered Charity No:** 11826669 (CIO Registration)

**Secretary:** Derek Rawle

**Trustees:** Vincent Blake - Chairperson  
Derek Rawle  
Gloria Daley  
Herma Hamilton  
Fred Clarke-Bapiste  
Lesley-May Olonode Saaneh  
Charmaine Blake  
Michelle Lowe

**Bankers:** Unity Trust Bank plc  
Four Brindleplace  
Birmingham  
B1 2JB

**Independent Examiners:** Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches  
Spon End  
Coventry CV1 3JQ

## **LEICESTER JAMAICA COMMUNITY SERVICE GROUP**

### **Trustees' Report for the Year Ended 31st March 2021**

The trustees present their annual report along with the financial statements of the charity for the year ended 31st March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out on page 7 and comply with the charities constitution and applicable accounting standards.

Leicester Jamaica Community Service Group was registered as a CIO Registration Charity on 28th March 2019 under number 1182669. The constitution dated 19th March 2019. On changing to a CIO, all assets were transferred from Charity number 503251.

#### **Objects of the Charity**

1. To benefit the residents of the City of Leicester and surrounding districts by providing facilities and service for recreation, education and leisure-time occupation of life of these residents. These facilities and services will be provided without distinction of sex, sexual orientation, race or of political, religious or other opinions.
2. The relief of poverty and poor health amongst people resident in the City of Leicester and surrounding district by providing facilities and services calculated to relieve the needs of such persons.
3. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds within the City of Leicester and surrounding district.

#### **Activities**

The charity (also known as Caribbean Court) provides services that enhance the health and wellbeing of those aged over 50, with particular emphasis on the African/Caribbean heritage community. The charity also promotes understanding of people from diverse backgrounds and different ages by organizing cultural events. Our beneficiaries reside within the City of Leicester and surrounding district.

#### **Organisation**

The trustees who have served during the year are set out on page 1 and meet on a regular basis. The trustees have ultimate control over all the affairs of the charity.

#### **Achievement and Performance**

The statement of financial activities for the year is set out on page 5 of the financial statements. In summary, the incoming resources for the year amounted to £19,853 with the major portions of income come from day care and transfer of funds from Charity number 503251. The expenditure was £4,175, with the main expense being salaries and general running costs.

#### **Risk management**

The trustees conduct its own review of major risks to which the centre is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise

**LEICESTER JAMAICA COMMUNITY SERVICE GROUP**  
**Trustees' Report for the Year Ended 31st March 2021 (Continued)**

**Reserve Policy**

The trustees have reviewed the reserves of the charity. This review encompassed the nature of the income and expenditure streams, the needs to match variable income with fixed commitments and the nature of the reserves.

**Trustees' responsibilities in relation to the financial statements**

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the year end. In preparing financial statement the trustees should follow best practice and:

- select suitable accounting policies and then apply consistently;
- make judgment and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

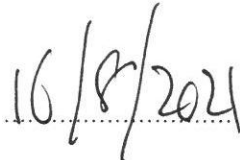
The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Examiner**

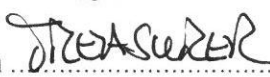
Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved and signed on behalf of the Trustees by:

Signed  .....

Date  .....

Print Name  .....

Position  .....

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Independent Examiners' report to the Trustees of Leicester Jamaica Community Service Group in respect of the year ended 31st March 2021

I report on the account for the year ended 31st March 2021 set on pages 5 to 8.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for an independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

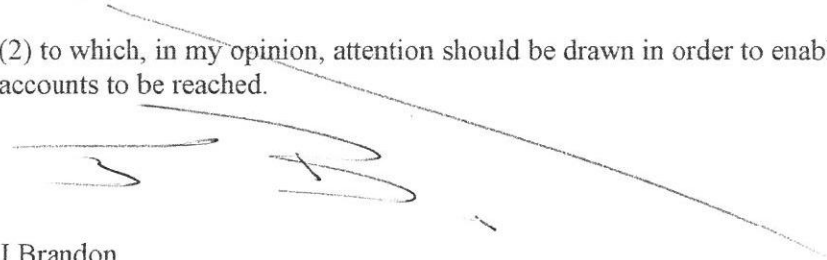
#### Basis on the independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
- to keep accounting records in accordance with Section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon  
Brandon Accountancy Limited  
Suite 2, The Koco Building  
The Arches, Spon End  
Coventry CV1 3JQ

27th August 2021

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Statement of Financial Activities for the Year Ended 31st March 2021

	Notes	Unrestricted £	Restricted £	2021 £
<b>Income &amp; Expenditure</b>				
<b>incoming Resources:</b>				
Private Day Care		1,406	0	1,406
Transfer from Charity No. 503251		18,447	0	18,447
Other Income		0	0	0
<b>Total Incoming Resources</b>		<b>19,853</b>	<b>0</b>	<b>19,853</b>
<b>Resources Expended:</b>				
Direct Charitable Expenditure	3	3,807	0	3,807
Management & Administration	4	368	0	368
Publicity		0	0	0
<b>Total Resources Expended</b>		<b>4,175</b>	<b>0</b>	<b>4,175</b>
<b>Net Movement in Funds</b>		<b>15,678</b>	<b>0</b>	<b>15,678</b>
<b>Fund balance brought forward</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund balance carried forward</b>		<b>15,678</b>	<b>0</b>	<b>15,678</b>

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Balance Sheet for the Year Ended 31st March 2021

	Notes	£	2021 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	8		0
<b>Current Assets</b>			
Debtors	6	504	
Cash at Bank	7	16,027	
			16,530
<b>Current Liabilities</b>			
Creditors	5	853	
<b>Net Current Assets</b>			<u>15,678</u>
<b>Net Assets</b>			<u><b>15,678</b></u>

Represented by:

**Unrestricted Income Funds**

General Purposes Fund 15,678

**Restricted Income Funds**

Funds 0

**Total Funds**

**15,678**

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued on March 2005.

Approved and signed on behalf of the trustees by:

Signature 

Date 18/8/2021

Print Name DEREK RAWLE

Position TREASURER

The notes on pages 7 to 8 form part of this financial statement

## LEICESTER JAMAICA COMMUNITY SERVICE GROUP

### Notes to the Financial Statement for the Year Ended 31st March 2021

#### Note 1 Accounting policies

- (a) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) " Accounting and Reporting by Charities" published in March 2005 and other applicable accounting standards.
- (b) Voluntary income is received by way of donations and gifts and include in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (d) Incoming resources from investments is included when receivable.
- (e) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (f) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

#### Note 2 Taxation

As a charity, Leicester Jamaica Community Service Group is exempt from Corporation Tax on income and gains falling within Section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

LEICESTER JAMAICA COMMUNITY SERVICE GROUP

Notes to the Financial Statement for the Year Ended 31st March 2021

	Unrestricted	Restricted	2021
<b>Note 3</b>			
<b>Direct Charitable Expenditure</b>	£	£	£
Salaries and NIC	2,389	0	2,389
Centre Cook	490	0	490
Kitchen and Food	928	0	928
	<u>3,807</u>	<u>0</u>	<u>3,807</u>
<b>Note 4</b>			
<b>Management &amp; Administration</b>	£	£	£
Year End Accounts	350	0	350
Bank Charges	18	0	18
Miscellaneous	0	0	0
	<u>368</u>	<u>0</u>	<u>368</u>
<b>Note 5</b>			
<b>Creditors</b>	£	£	£
Salaries and NIC	503	0	503
Year End Accounts	350	0	350
	<u>853</u>	<u>0</u>	<u>853</u>
<b>Note 6</b>			
<b>Debtors</b>	£	£	£
Salaries and NIC	504	0	0
	<u>504</u>	<u>0</u>	<u>0</u>
<b>Note 7</b>			
<b>Bank Accounts</b>	2021		
Business Reserve Accounts	£		
Current Accounts	0		
	<u>16,027</u>		
	<u>16,027</u>		