

**Charity Registration No. 1182637 (England and Wales)**

**Charity Registration No. SC049948 (Scotland)**

**Company Registration No. CE016951 (England and Wales)**

**THE CHILDREN'S CANCER AND LEUKAEMIA GROUP**

**TRUSTEES' REPORT AND  
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 DECEMBER 2021**

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	David Oxnam (Chair of Board of Trustees) Gayle Routledge Rachel Wilcox David Hobin Sarah Curtis	(Appointed 14 April 2021) (Appointed 14 April 2021)
<b>Chief Executive</b>	Ashley Ball-Gamble	
<b>Charity number</b>	1182637 (England and Wales) SC049948 (Scotland)	
<b>Company number</b>	CE016951	
<b>Operating name</b>	CCLG	
<b>Principal address</b>	Century House 24 De Montfort Street Leicester LE1 7GB	
<b>Auditor</b>	Newby Castleman LLP West Walk Building 110 Regent Road Leicester LE1 7LT	
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	Scottish Widows Bank Plc PO Box 12757 67 Morrison Street Edinburgh EH3 8YJ	
	CAF Bank Ltd 25 Kings Avenue Kings Hill Kent ME19 4JQ	

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# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2021

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The trustees of The Children's Cancer and Leukaemia Group are pleased to present their annual report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), Accounting and Reporting by Charities: the Statement of Recommended Practice for charities applying FRS 102 (2019), the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005, and UK Generally Accepted Accounting Practice.

#### **OBJECTIVES AND ACTIVITIES**

The objectives of The Children's Cancer and Leukaemia Group (CCLG) as defined in the constitution are:

For the public benefit, the relief of sickness and suffering of children, teenagers and young adults with cancer and advancement of education in the field of children, teenagers and young adults with cancer, in particular but not exclusively by:

1. The relief of sickness and promotion and protection of good health by supporting research into the nature, causes, diagnosis, treatment and social consequences of cancer in children, teenagers and young adults, and to publish the useful results of such research.
2. The relief of suffering of children, teenagers and young adults with cancer and their families and carers, through the provision of information and support services to them.
3. The advancement of the education of the public in all areas relating to cancer in children, teenagers and young adults.
4. The advancement of education and clinical practice by the dissemination of knowledge of the latest research and best practice amongst professionals and practitioners engaged in the treatment, care and support of children, teenagers and young adults with cancer.

The main beneficiaries of the work carried out by the charity are children, teenagers and young adults with cancer and their families in the United Kingdom and elsewhere in the world.

CCLG is the UK and Ireland's professional association for all those involved in the treatment and care of children with cancer (including leukaemia). Our multidisciplinary and multi-professional membership continues to grow. At the end of 2021, there were in excess of 1000 members. In addition, we host Teenagers and Young Adults with Cancer (TYAC), a multidisciplinary and multi-professional membership association for those involved in the treatment and care of teenagers and young adults with cancer. At the end of 2021, there were more than 400 TYAC members.

Through our membership activities, we provide an active forum for professionals to work together to share best practice and advance education and professional development. Members are able to network with both national and international colleagues for advice and support and receive information and vital updates on specific diseases and treatments. This ensures every child with cancer receives the best possible treatment and care available wherever they live.

The activities of our professional association and membership body include:

- Specialist networks groups: These are a core part of our professional activities enabling professionals to work with others who share the same clinical interests.
- Key conferences and events: We organise a range of meetings each year to ensure members are kept up to date with the latest developments in cancer research, care, and treatment. Our annual meeting in January offers an opportunity for all of our members to network with colleagues from across Britain and Ireland.
- Professional voice for children, teenagers and young adults: We advise governments and other bodies and ensure that we are represented on important groups or in consultations, for example in the area of NHS commissioning of children's cancer services or the development of NICE quality standards and guidance.
- Online members' area: A vital hub for professionals involved in the care of children and young people with cancer, providing a wealth of resources and educational opportunities for our membership.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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Our members are dedicated to ensuring that children and young people have a greater chance of survival and a better life after treatment.

We support children and young people with cancer and their families in a variety of different ways:

- Written by experts, our comprehensive quality-assured range of information booklets and leaflets helps patients and their families understand their diagnosis, treatment and what to expect now and in the future. Our publications are available free of charge to those who need them.
- Our free quarterly magazine, Contact, offers help, support and information for families of children, teenagers and young adults with cancer.
- We also organise informative events for parents and families each year. Since 2014, we have organised the UK Childhood Cancer Conference. This hugely successful event brings together parents, researchers, healthcare professionals and charities to discuss the latest research into childhood cancer and talk about the issues which affect parents.
- Our website is a comprehensive resource of childhood cancer information. Our online 'Childhood Cancer Information Hub', brings together information resources (booklets and leaflets, web pages, film and video content and more) into a single 'one-stop-shop', which is easily searchable and can be filtered by cancer type, audience, etc.

The outstanding progress made in cancer treatment is the result of extensive research studies and clinical trials over the last 40 years which now underpin today's standard treatments. During this time, CCLG has played a key role in the success seen in the world of children's cancer so that now over 80% of children are cured.

But there are still some childhood cancers with a poor outlook, and some treatments can have long-lasting and devastating side effects. Further research is vital to improve survival rates and to find kinder treatments.

We fund and support a variety of research into childhood cancers including:

- The CCLG Tissue Bank is the UK's largest collection of tumour, DNA and other tissue samples from childhood cancer patients. Samples enable scientists and researchers to get as close to the disease as possible so they can find new ways of diagnosing children, new treatments and cures for patients.
- We offer funds and grants to launch new research projects and develop new clinical trials.
- We work in partnership with other charities and organisations to support research. We use our research-funding infrastructure, as well as the scientific and medical expertise of our membership, to support smaller charities to meet their research aims. For example, by managing a research funding programme or helping them to identify research to support.
- We can 'ringfence' funds so that our supporters can raise funds towards a cancer-specific research project.
- Our Special Interest Groups provide a forum for discussion and planning of research and bring together potential collaborators. We organise and support scientific meetings where research findings are shared and discussed, and we support our membership to be involved in planning research and attending important meetings through bursaries and sponsorship.
- We support the next generation of childhood cancer researchers through our trainee scheme in partnership with the National Cancer Research Institute. This allows trainee paediatric oncologists to be involved in the development and management of clinical trials, by attending meetings, being mentored by experienced researchers, and gaining insight into research activity.
- In 2017, CCLG was accepted into membership of the Association of Medical Research Charities, demonstrating our commitment to funding high-quality, world class research and confirming the high standard of the processes we use to select and fund research.

We measure our success in achieving our objectives in a number of ways:

- The number of patient information products distributed, and the number of visits to the 'about childhood cancer' section of our website, are some measures used to ascertain our success in supporting patients and their families. We also gather feedback on our information products.
- The number of publications in journals, the number of studies accessing the CCLG Tissue Bank, and the amount of tissue samples banked, are some measures used to ascertain the success of our research programme including the CCLG Tissue Bank.
- The number of members and retention of members are some basic measures used to ascertain how we are supporting the community of professionals we serve through our professional association activities.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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- The number of research projects funded and their value, and the outcome of research projects including peer-reviewed papers in scientific journals.

#### **ACHIEVEMENTS AND PERFORMANCE**

More than 1,800 children and a further 2,300 teenagers and young adults are diagnosed with cancer each year in the UK. Although overall five-year survival for cancer in children and young people is now over 80%, for some cancers there have not been such dramatic improvements in survival, and even where treatment is successful, many survivors have to contend with life-long and life-limiting side effects. We continue to work towards the four main goals set out in our strategic plan, launched in 2018, and the goals of the TYAC strategic plan, launched in 2019, as detailed below. Highlights of our achievements are detailed below.

The global COVID-19 pandemic continued to have an impact on our work during 2021. Many of our usual activities were not able to continue in their usual way, including our face-to-face professional education meeting and events. At the start of the year, the continued impact of restrictions on our fundraising activity was unknown, and so we set a cautious – but optimistic – budget, planning to invest reserves in our activities. In the first half of the year, we continued to use the Government's Coronavirus Job Retention Scheme to flexibly furlough a number of staff, to help mitigate for a loss in income. We also restructured the staff team during the year, to ensure that as we emerged from the pandemic and associated restrictions, we had the right team in place to return to growing our financial resources and delivering our services. This resulted in some redundancies, as well as the recruitment of some new posts. The Trustees would like to thank the staff team for their continued commitment to CCLG during a difficult time.

#### **Providing leadership and expertise for the treatment and care of children and young people with cancer**

As the UK and Ireland's professional association for those working in the field of paediatric oncology and haematology, CCLG is a leading voice for children's cancer, liaising with community groups, the government and the NHS to influence policies. We use our expertise to improve treatment and care and meet the needs of patients and families. In 2021:

- We held our key member event, the annual CCLG Winter Meeting, as a virtual event, bringing together more than 200 professionals to share the most up-to-date news, research and information in all areas of treatment and care. Feedback for the virtual format was largely positive, which has resulted in a new-format for the planned return to an in-person meeting in 2022, ensuring we continue to meet the needs of our membership.
- Following the success of the virtual Winter Meeting, we held a number of other online educational events throughout the year, including launching a successful series of 'late effects' webinars, and a supportive care education day. As we emerge from the pandemic, we anticipate continuing to hold a mixture of in-person and virtual education events for professionals, and for 2022 have planned a continuation of our late effects series, and a nursing lecture series.
- We continued to produce and update a number of clinical treatment guidelines, ensuring standardised, high quality and evidence-based treatment for all children, particularly in diseases where there is currently no open clinical trial.
- Following the commissioning of a significant piece of research into the experience and needs of our membership, we developed a strategy for ensuring that our members get the most from their membership, and that we support them in their roles. In the latter part of the year, we commenced development work on a new online community for our membership, which will support networking, education, and the activities of our working groups. CCLG Connect will launch later in 2022.
- Following changes to the Young Lives vs Cancer (formerly CLIC Sargent) nursing programme, we worked with Young Lives vs Cancer to develop a new Chief Nurse role at CCLG. The role is funded by Young Lives vs Cancer and employed by CCLG, working to enhance support for nursing and allied health professionals (AHPs), manage a range of nursing and AHP programmes at CCLG, supporting our nursing and AHP working groups, and provide clinical and health system insight and intelligence to Young Lives vs Cancer.

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## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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#### Improving diagnosis times by increasing awareness

The significance of a delayed diagnosis presents a challenge for primary health care professionals, who are required to triage symptoms that may point to a cancer diagnosis and make appropriate onward referrals. Many symptoms associated with cancer are non-specific and are seen every day in general practice, whilst a cancer diagnosis is seen infrequently. Delays in the diagnostic pathway may well lead to more advanced disease at presentation, with subsequent greater risk of death, greater morbidity, and inevitably, distrust of the medical system. There is evidence that tumours presenting in childhood in the UK are larger, at a more advanced stage and require more therapy than those presenting in other parts of Europe. We work to improve diagnosis times for children and young people with cancer. In 2021:

- We published the CCLG Referral Guidelines for Suspected Cancer in Children and Young People, a comprehensive guide for GPs and other healthcare professionals to support them to identify the signs and symptoms of childhood cancers, and the action to take in terms of referral. The Guidelines were endorsed by the National Institute of Health and Care Excellence (NICE).
- We continued working on our Child Cancer Smart project, which will result in a number of clinical referral guidelines, and public and professional awareness tools, on the signs and symptoms of childhood cancer. Some of this activity, which relies on the input and support of a range of health professionals, was delayed due to the pressures on the NHS during the COVID-19 pandemic. We hope to catch up on much of this work during 2022.
- The Child Cancer Diagnosis Study, a research project funded by the National Institute for Health Research (NIHR) and CCLG, and jointly run by CCLG and The University of Nottingham, opened in all Principal Treatment Centres in the UK. This innovative, nationwide research will give us, for the first time, an accurate picture of the routes to diagnosis and where we can develop interventions to drive improvements.

#### Strengthening our expert information portfolio to support more families of a child with cancer

Looking after a child with cancer can be a scary and lonely experience for families. Our goal is to deliver the right information at the right time and make a positive difference to their daily lives.

We continue to be the leading provider of expert-written, award-winning and quality-assured information about all aspects of childhood cancer, from diagnosis to life when treatment has finished. In 2021:

- We continued to provide free information booklets and leaflets to hospitals and directly to families during the year. A number of new publications were produced, and further existing publications were reviewed and revised.
- We relaunched our popular magazine, Contact, with a new design and format, and increased the page count of each issue from 12 to 20, introducing a number of new features. Four issues were produced during the year, with each issue having a circulation in excess of 6,000 copies. Feedback on the new format and design was overwhelmingly positive, and Contact continues to support families across the UK and around the world.
- Our annual Childhood Cancer Conference took place virtually, following a hiatus in 2020 due to the pandemic. This unique event, bringing together parents, professionals and researchers, was attended by more than 200 people and the content has since continued to be popular on our YouTube channel.
- Our closed Facebook group for parents and carers of children with cancer, which allows members to seek advice and support from those with similar experiences, and, uniquely, 'ask the experts' through posting questions answered by our clinical membership community, continued to grow, reaching over 1,300 members. Much of the activity in the group during the year was driven by the COVID-19 pandemic.
- We successfully passed our first reassessment for the Patient Information Forum (PIF) PIFTick accreditation for our health information. This new quality standard, replacing the former Information Standard which was discontinued, is awarded following rigorous assessment of our information production processes, and demonstrates our commitment to reliable, expert, high-quality health information.

#### Supporting and funding world-class research

Our aim is to both support and fund world-class research, deepen understanding and foster collaborations across the childhood cancer community. One of our most important areas of work is to offer opportunities for our members to develop scientific networks and belong to a wider research community dedicated to childhood cancer. Our Research Strategy outlines our exciting plans to fund and support innovative world-class research

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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into childhood cancer and recognises the importance of collaboration, both nationally and internationally, to achieve improvements:

- We fund research directly, and work with partner charities to support them to fund the best possible research, using our well-established research funding expertise, experience and infrastructure. In total, between our own research funding and that of the partners we work with, 21 new research projects totalling over £4.2 million were funded in 2021.
- Our partnership with The Little Princess Trust continues to go from strength to strength. We support The Little Princess Trust to fund the best quality research, with a focus on finding better, kinder treatments. We provide specialist advice and expertise, as well as run and manage their research-funding programme on their behalf. This partnership helps to minimise duplication, and share expertise meaning that ultimately more money is spent directly on research. During the year, the Little Princess Trust awarded CCLG just over £3.9 million to fund 17 projects, including two large 'innovation grants' designed to support innovative new research proposals.
- Work continued on a Priority Setting Partnership for children's cancer during the year, initiated by CCLG and co-funded with The Little Princess Trust, and under the auspices of the James Lind Alliance (JLA). The JLA is a non-profit making initiative established in 2004. It brings patients, carers and clinicians together in Priority Setting Partnerships (PSPs) to identify and prioritise the top 10 unanswered questions or evidence uncertainties that they agree are the most important. The aim of this is to make sure that health research funders are aware of the issues that matter most to the people who need to use the research in their everyday lives. Through virtual meetings, we were able to continue with this work, and the children's cancer PSP will complete its work programme over the next years to define the top 10 research priorities in childhood cancer, which will feed into CCLG's future research strategy.

#### Teenagers and Young Adults with Cancer (TYAC)

Teenagers and Young Adults with Cancer (TYAC) is the professional association for those working in teenage and young adult (TYA) oncology. TYAC merged with CCLG in 2018, and in 2019 we launched a new strategy for the work of TYAC, setting out how we would continue to drive improvements in TYA cancer care, and support the development of professionals working in the field.

During the year, we launched a new TYAC website, hosting a wide-range of expert cancer information written specifically for young people with cancer. We launched a new research strategy for TYAC, setting out our plans for increasing funding for specialist research into cancer in this age group, and launched our first research grant call, focusing on the late effects of teenage and young adult cancer. We established a Research Advisory Group for TYAC, and committed to developing the research community in this field through the TYAC Research Academy. We successfully held a virtual TYAC education conference, and launched a new small grants programme to support the development of TYAC good practice guidance for professionals working with teenagers and young adults.

#### Fundraising

All of our work is dependent on the generosity of our supporters. A programme of fundraising underpins our ability to fund research, support patients and families, and improve treatment and care for children and young people with cancer. In 2021:

- Our Special Named Fund programme continued to grow. After their cancer experiences, families sometimes consider setting up their own charity. For many, our Special Named Funds may be a great alternative. We support families to achieve their fundraising objectives, while taking away the administrative burden of setting up and running a charity. At the end of the year, there were approximately 70 Special Named Funds at CCLG (2020: 60), each raising funds to support research into a specific type of childhood cancer.
- We capitalised on the 'lessons learned' around virtual fundraising during the pandemic, continuing to offer a range of 'virtual events', as well as beginning to implement other elements of our new fundraising strategy as COVID-19 restrictions allowed.
- We continued to invest sustainably in our fundraising infrastructure, including recruiting our first posts focused on fundraising from grant-making trusts and foundations, and further developing our fundraising offer.



# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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#### COVID-19

In response to the COVID-19 pandemic, we continued to undertake a number of activities during the year to support the families of children and young people with cancer during the unprecedented circumstances:

- We produced ongoing guidance, first published in March 2020, interpreting the national generic guidance, for families of a child with cancer during the pandemic. This was revised multiple times during the year by a core working group of CCLG experts. The guidance covered: whether children with specific diseases or at specific times during their treatment were clinically extremely vulnerable or clinically vulnerable to severe COVID-19 disease, and what this meant in terms of restrictions including shielding and school attendance; responses to various questions and issues as they arose including increased susceptibility for BAME communities, emerging complications of the disease, changes to hospital procedures etc; various research projects and their results; responding to news and media stories; and vaccination questions once vaccines were approved. In total since it was launched, the guidance has had 17 updates and been viewed almost 100,000 times.
- Our Facebook Group for parents and carers of children with cancer grew in membership to over 1,300 members during the year. We offered the opportunity for parents and carers to 'ask the expert' their questions around childhood cancer and especially questions relating to COVID-19, as well as share experiences with others in the group and to ask them for advice. During the year we answered a large number of questions and feedback indicates this was a hugely valued opportunity, particularly as the government general advice around COVID was not tailored enough for children with illnesses.

#### Fundraising policy

We are reliant on donations to fund our vital work. Without the generosity of the public, we would not be able to continue providing support to children and young people diagnosed with cancer, and their families, nor fund research into childhood cancer.

We believe that it is essential that we are clear and open about how we raise our funds and about the range of ways people can get involved and support our work.

People raise money for us in many different ways, including through taking part in sporting events, organising events in their local community, or fundraising at their place of work. We also provide opportunities for people to fundraise through providing access to places in key events, such as the London Marathon, and through providing fundraising materials.

Our supporters can sign up to make regular donations, or play our lottery which we launched in 2018.

We work with a number of corporate partners, and have received support from charitable trusts and foundations, and through grants from other charities. We do not carry out door-to-door fundraising, nor do we use street fundraising to sign up supporters to regular donations. Currently, none of our fundraising activities are conducted on our behalf by professional fundraising agencies.

CCLG is registered with the Fundraising Regulator. We are committed to adhering to the Code of Fundraising Practice. During the year, we received no complaints about our fundraising activities. Regular updates are provided to our board of trustees to ensure that they have a good oversight of our activities.

#### **FINANCIAL REVIEW**

Transactions for the year ended 31 December 2021 fall into roughly the same categories as in previous years. Income generally consists of donations and fundraising income, subscriptions (comprising individual membership subscriptions and hospital subscriptions for health information), registration fees for meetings and events, funding from partner charities such as The Little Princess Trust to support research projects, legacy income, and again income from the Coronavirus Job Retention Scheme. We are grateful to Young Lives vs Cancer and Teenage Cancer Trust for their continued support of TYAC activity.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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The major items of expenditure for CCLG remain staff salaries, professional meeting and event costs, the costs associated with the production of health information, and the awarding of research grants.

Staffing costs represent a significant financial commitment, but our small, expert staff team is also responsible for the achievement of the majority of our charitable objectives. Staffing levels are kept under review, with the small, efficient team carrying out and coordinating the considerable activities of the charity. As previously mentioned, during the year we carried out a review of our staffing needs, to ensure we had the right team in place to recover from the impact of the COVID-19 pandemic and to achieve our strategic and business goals. This resulted in four redundancies during the year (three voluntary, one compulsory) as well as the creation of a number of new posts. Overall headcount at the end of the year was the same as the end of the previous year.

Despite COVID-19 restrictions remaining in force, in one form or another, for much of the year, we started to see encouraging signs of recovery. Our overall income increased by £1,778,879, compared with the year ending December 2020. We saw an increase in donations and fundraising income during the year, as well as an increase in income from charitable activities, primarily as our research partnership with The Little Princess Trust returned to a pre-pandemic pattern of activity.

CCLG has a number of restricted funds. Internal records are kept according to requirements for restriction, i.e. tumour specific donations or donations for a specific piece of work. The restricted funds are ring-fenced to support specific projects or areas of activity and cannot be used to support the general running costs of the organisation.

Expenditure increased in 2021 by £1,352,392 compared to 2020. The primary reason for the increase was again a return to pre-pandemic pattern of activity for our research partnership activity.

Budgeting for the year was always going to be challenging with the unpredictable nature of the pandemic, changing restrictions, and their impact. The Trustees continued to monitor this on an ongoing basis. We had planned to call on our unrestricted reserves during the year, to enable us to meet our commitments and to cautiously reinvest some of these into our charitable activity, as the unrestricted reserves held at the end of 2021 were over the level required by our reserves policy. We ended the year with an overall surplus of £269,120 but a deficit in unrestricted income/expenditure of £87,145. This deficit is lower than originally budgeted for, reflecting better performance against our budget than anticipated.

#### Reserves Policy

The trustees continue to consider the appropriate balance of financial stability and investment in charitable activity. The COVID-19 pandemic has highlighted the importance of an appropriate reserves policy. Given the ongoing uncertainty around the pandemic and the length of time likely until we recover fully, it is important we continue to hold a level of reserves which can sustain our activity until we have a better picture of what post-pandemic fundraising might look like, both in the short- and medium-term. We have plans in place to ensure CCLG is 'fit for the future' and our reserves policy will ensure we are able to meet those plans.

At the end of the year, we have reviewed our reserves policy for CCLG and aim to hold a target level of free reserves (unrestricted funds less tangible fixed assets) of £400,000, which the trustees consider to be approximately six months of core expenditure, including staff salaries, accommodation costs and general running costs.

Total reserves at 31 December 2021 were £1,923,057 of which £1,331,587 are restricted and £591,470 are unrestricted. As at 31 December 2021 the charity's free reserves totalled £550,028, which is in excess of the reserves policy. Given the current economic uncertainty, the trustees consider it prudent to continue to reinvest excess reserves into charitable activity, while keeping the reserves policy under review. The trustees consider that this ensures that CCLG is 'fit for the future'.

Our restricted reserves appear high, at £1,331,587 at the end of 2021. Much of our restricted income is raised by families, ring-fenced for research into specific types of childhood cancer. Research requires significant investment, and thus many of our funds grow over the course of several years before a large sum of money is awarded in the form of a research grant. Our restricted reserves comprise a large number of specific restricted

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## TRUSTEES' REPORT (CONTINUED)

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funds which are ring-fenced to a specific purpose, and therefore cannot be used for general activities. Levels of funds are reviewed on a regular basis and spent on charitable activities as soon as sufficient funds are available. We are planning to invest a significant amount of restricted reserves into research during 2022.

#### The financial impact of the COVID-19 pandemic

As highlighted throughout this report, the COVID-19 pandemic in 2021 continues to have an impact on CCLG, both in our operations and our income generation. Fundraising events that were cancelled in 2020 began to take place again during the year, and overall fundraising activity began to recover, particularly in the latter part of the year. The inability to hold 'in-person' meetings and events meant that the majority of our education and scientific meetings and conferences – another key source of income – took place virtually, reducing the income received, although this was mitigated to some extent by a corresponding decrease in the expenditure of holding such events.

We continued to monitor income and expenditure closely during the year. Despite ending the year with a deficit in terms of unrestricted income/expenditure, given the circumstances our income and expenditure performed slightly better than expected.

We have developed a fundraising plan for 2022 which has a combination of in-person and virtual activities, based on our learning and evaluation of our activity over the last two years, and hope to continue to recover during 2022.

As well as focusing on mitigating the impact on the charity as much as possible, to secure the future of our work, The Trustees and the Chief Executive have liaised closely during this year to ensure the wellbeing of staff. We continued to use the government's Coronavirus Job Retention Scheme ("furlough scheme"), taking the difficult decision to 'flexibly furlough' a number of our staff team, to support the costs of employing staff during the crisis. This necessitated focusing our work on the most important projects. Supporting our staff throughout this period has been a key priority for the Trustees and Senior Leadership Team. Our staff team is at the heart of what we do and are passionate about the impact CCLG has on children with cancer and their families. We recognise that our committed staff team also have lives outside of their work for CCLG which will have also been affected. The Trustees and Senior Leadership Team are extremely grateful for the dedication of the team, and how they have adapted to the current situation to ensure our vital work continues.

#### Investment policy

The Trustees previously reviewed our plans for investments to consider the most appropriate way of managing these, balancing cashflow, risk and reward. Given the uncertainty of the financial impact of the COVID-19 pandemic, no further action has been taken on investments. Management accounts are produced for the trustees, and a cashflow forecast considerably facilitates management and prediction of charity income.

#### Risk Management

CCLG is also aware of the requirement to carry out a risk review of its activities. The trustees reviewed the risks the charity faces during the year. A Risk Register is in operation, documenting the systems in place to mitigate those risks, and is kept under review by the trustees.

#### **FUTURE ACTIVITIES**

All future activities planned are designed to ensure that CCLG continues to fulfil its objectives for children and young people with cancer, and their families, as the ultimate beneficiaries.

As the membership of CCLG continues to grow, so does the activity our members are involved in. Our specialist network groups continue to be increasingly active, supporting our activities and providing specialist advice to commissioners of healthcare services and others. The Executive continues to consider ways that CCLG can advance education and professional development, and share and guide best practice.

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## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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The CCLG executive is a committee comprised of elected members of the CCLG professional body, along with the CEO, who have delegated authority from the Trustees for deciding and implementing the strategy of the organisation as it relates to the clinical, research and professional elements of our work.

At the end of 2020, as an AMRC member we participated in their 5-yearly peer review audit, which gave us the opportunity to review our research strategy and associated processes. We concluded that our current research strategy remains appropriate and plan to launch a new research strategy once the ongoing Children's Cancer Priority Setting Partnership has concluded and published the top ten research priorities in this field.

We plan to continue to develop our range of patient/parent information products in response to demand and specific needs identified by both end-users and professionals. In 2022, we will launch an updated and revised version of our Parents' Guide, our key publication which is given to all families upon diagnosis, and expand our range of information in different formats, including video content.

We also aim to continue raising awareness of CCLG and its activities, with a view to continuing to increase the income and resources available to us to meet our objectives.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Children's Cancer and Leukaemia Group (CCLG) was established in 1977 and became a registered charity (number 286669) in 1983. In 2019, a new CIO (registration number 1182637) was formed, with the activities, assets and liabilities of the previous charity transferred to the CIO. The charity's governing instrument is the Constitution and the CIO was first registered in February 2019. In 2020, the CIO became registered with the Scottish Charity Regulator (registration number SC049948).

The board of trustees is independent of the CCLG membership. The board of trustees is responsible for managing the charity finances in support of the objectives defined by the CCLG Executive. There are a minimum of two and a maximum of eight trustees. One of the trustees will be the CCLG Treasurer, an elected member of the CCLG Executive, providing a link between these two groups.

If a vacancy arises, the trustees may appoint any eligible person as a trustee. In selecting individuals for appointment as trustees, the trustees will consider the skills, knowledge and experience needed for the effective running of the charity.

Upon appointment, trustees are provided with an induction to the charity. This consists of a briefing paper, as well as meetings with the Chair, CEO, and others as deemed appropriate. Regard is given to the training and development needs of any trustees that may arise.

The board of trustees meets quarterly and is supported by staff. Four meetings were held in 2021.

The trustees come from a range of professional backgrounds, and bring new skills and highly relevant experience.

Trustees serving during the year were:

David Oxnam

Dr Daniel Saunders (resigned 1 December 2021)

Gayle Routledge

Rachel Wilcox

Dr David Hobin (appointed 14 April 2021)

Dr Sarah Curtis (appointed 14 April 2021)

The Chief Executive is responsible for the day-to-day operation of the charity on behalf of the trustees. The remuneration of key management is reviewed annually and is set against established pay scales, benchmarked in comparison with similar sized entities including both charities and medical professional associations. The trustees give their time freely and no remuneration was paid in the year. Details of trustee expenses are disclosed in note 12 to the accounts.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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Key Management Personnel during the year were:

Ashley Ball-Gamble (Chief Executive)  
Gill Smitherman (Head of Fundraising)  
Claire Shinfield (Head of Engagement)  
Jeanette Hawkins (Chief Nurse)

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales and Scotland requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005, the Charities (Accounts and Reports) Regulations 2008, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

David Oxnam  
**Chair of the board of trustees**

Dated: 17 August 2022

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

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#### Opinion

We have audited the financial statements of The Children's Cancer and Leukaemia Group (the 'charity') for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the trustees' report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

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#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charity has not kept adequate and proper accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with regulations made under these acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

#### **Extent to which the audit was considered capable of detecting irregularities**

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion. However, responsibility for the prevention and detection of fraud ultimately rests with both those charged with governance and management of the charity.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- obtaining an understanding of the legal and regulatory framework applicable to the charity by considering the nature of the industry in which the charity operates and enquiring of management; and
- identifying the key laws and regulations considered to have a direct impact on the financial statements including the UK Charities Act 2011, Charities and Trustee Investment (Scotland) Act 2005, UK Generally Accepted Accounting Practice and UK tax legislation; and
- assessing how the charity is complying with the applicable legal and regulatory framework by making further enquiries of management and observing the charity's control environment regarding compliance with regulations and fraud prevention; and
- assessing the susceptibility of the charity's financial statements to material misstatement, including how fraud might occur, by considering the effectiveness of the charity's accounting systems and controls and how these were monitored by management. Where the risk of material misstatement was considered to be higher in certain areas, further audit procedures were designed to address this increased risk; and

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

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- discussing amongst the engagement team how and where fraud might occur in the financial statements and any potential indicators of fraud.

#### **Audit response to risks of irregularities identified**

Our procedures to respond to risks identified included the following:

- reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations; and
- enquiry of charity staff responsible for compliance to identify any instances of non-compliance with laws and regulations; and
- enquiry of management, those charged with governance and other relevant parties around actual and potential litigation claims; and
- reviewing supporting documentation regarding actual and potential litigation claims; and
- reviewing minutes of meetings of those charged with governance; and
- performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias; and
- communicating identified laws and regulations and potential fraud risks to all engagement team members and assessing whether there are any indications of fraud or non-compliance with laws and regulations throughout the audit.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%e2%80%99s-responsibilities-for>. This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008, and Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Newby Castleman LLP**

Chartered Accountants  
Statutory Auditor  
West Walk Building  
110 Regent Road  
Leicester  
LE1 7LT

30 August 2022

Newby Castleman LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.



# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
<b>Income from:</b>					
Donations and legacies	3	689,209	765,446	1,454,655	1,301,787
Charitable activities	4	246,353	3,966,769	4,213,122	2,586,948
Investments	5	1,858	-	1,858	2,021
<b>Total</b>		937,420	4,732,215	5,669,635	3,890,756
<b>Expenditure on:</b>					
Raising funds	6	326,581	480	327,061	207,508
Charitable activities	7	697,984	4,338,569	5,036,553	3,768,858
Other	11	-	36,901	36,901	71,757
<b>Total</b>		1,024,565	4,375,950	5,400,515	4,048,123
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		(87,145)	356,265	269,120	(157,367)
<b>Reconciliation of funds</b>					
Total funds brought forward		678,615	975,322	1,653,937	1,811,304
<b>Total funds carried forward</b>		591,470	1,331,587	1,923,057	1,653,937

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	14		41,442		41,523
<b>Current assets</b>					
Stocks	15	35,426		38,697	
Debtors	16	3,769,320		3,105,582	
Cash at bank and in hand		4,047,115		3,926,525	
		<u>7,851,861</u>		<u>7,070,804</u>	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	17	(3,395,160)		(3,053,855)	
<b>Net current assets</b>			<u>4,456,701</u>		<u>4,016,949</u>
<b>Total assets less current liabilities</b>			4,498,143		4,058,472
<b>Creditors: amounts falling due after more than one year</b>	18		(2,575,086)		(2,404,535)
<b>Total net assets</b>			<u>1,923,057</u>		<u>1,653,937</u>
<b>The funds of the charity</b>					
Restricted funds	20	1,331,587		975,322	
Unrestricted funds	21	591,470		678,615	
<b>Total charity funds</b>			<u>1,923,057</u>		<u>1,653,937</u>

The financial statements were approved and authorised for issue by the board of trustees on 17 August 2022 and are signed on its behalf by:

David Oxnam (Chair of Board of Trustees)  
**Trustee**

The notes on pages 17 - 30 form part of these financial statements.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 £	£	2020 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	26		128,855		1,148,161
<b>Investing activities</b>					
Purchase of tangible fixed assets		(10,123)		-	
Investment income received		1,858		2,021	
<b>Net cash (used in)/generated from investing activities</b>			(8,265)		2,021
<b>Net cash used in financing activities</b>			-		-
<b>Net increase in cash and cash equivalents</b>			120,590		1,150,182
Cash and cash equivalents at beginning of year			3,926,525		2,776,343
<b>Cash and cash equivalents at end of year</b>			4,047,115		3,926,525

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1 Accounting policies

#### Charity information

The Children's Cancer and Leukaemia Group is governed by its Constitution.

#### 1.1 Basis of preparation

The charity is a public benefit entity as defined by FRS102. These financial statements have been prepared in accordance with: The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), Accounting and Reporting by Charities: the Statement of Recommended Practice for charities applying FRS 102 (2019), the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005, and UK Generally Accepted Accounting Practice.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below. These policies have been consistently applied.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### 1.4 Income recognition

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

For legacies, income is recognised and included in the financial statements when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Where legacies have been notified to the charity but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Government grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured with reliability. If entitlement is not met, then the amounts are deferred.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

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#### 1 Accounting policies

(Continued)

Income from charitable activities includes income received from grants, registration fees for meetings, member subscriptions and publication payments. Such income is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured with reliability. If entitlement is not met, then the amounts are deferred.

Investment income is earned through holding assets for investment purposes. It comprises bank interest and is recognised on an accruals basis.

#### 1.5 Expenditure recognition

All expenditure, including the awarding of grants, is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Expenditure is recognised when there is a legal or constructive obligation to make payments to third parties, it is probable that settlement will be required and the amount of the obligation can be measured reliably. It is recognised under the following headings:

- Costs of raising funds includes costs incurred in seeking donations, grants and legacies, website costs and advertising.
- Expenditure on charitable activities includes research, educational activities and professional association activities to further the delivery of the objectives of the charity.
- Other expenditure includes wages and salaries covered by income from the Coronavirus Job Retention Scheme.

#### 1.6 Support costs

Support costs are those that assist the work of the charity but do not directly represent charitable activities and costs of raising funds and include office costs, governance costs and administrative payroll costs. They are incurred directly in support of expenditure in line with the objectives of the charity. Support costs are allocated to costs of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

The analysis of these costs is included in note 10.

#### 1.7 Tangible fixed assets

Tangible fixed assets are measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Computer equipment, furniture and fixtures      5-10 years

#### 1.8 Stocks

Stocks include merchandise stock and educational literature. Stocks that are held for resale are stated at the lower of cost and estimated selling price. Stocks held for distribution as part of the charity's activities are valued at their service potential, which the charity considers to be the cost of the materials.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1 Accounting policies

(Continued)

#### 1.10 Financial instruments

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Debtors and creditors with no stated interest rate and receivable or payable within one year are measured at transaction price. Any losses arising from impairment are recognised in the Statement of Financial Activities.

#### 1.11 Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### Key sources of estimation uncertainty

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are as follows:

#### Allocation of support costs

The allocation of support costs is sensitive to changes in the level of work undertaken on each activity by the charity. The allocation is reassessed annually and amended when necessary to reflect current estimates.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### 3 Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Donations	586,019	578,545	1,164,564	372,572	432,458	805,030
Legacies	103,190	150,000	253,190	425,000	-	425,000
Government grants	-	36,901	36,901	-	71,757	71,757
	<u>689,209</u>	<u>765,446</u>	<u>1,454,655</u>	<u>797,572</u>	<u>504,215</u>	<u>1,301,787</u>

#### 4 Income from charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Registration fees for meetings	26,772	59,074	85,846	64,709	7,119	71,828
Member subscriptions and publication payments	159,731	-	159,731	159,481	-	159,481
Grant income for research and operations	59,850	3,907,695	3,967,545	60,000	2,295,639	2,355,639
	<u>246,353</u>	<u>3,966,769</u>	<u>4,213,122</u>	<u>284,190</u>	<u>2,302,758</u>	<u>2,586,948</u>

#### 5 Income from investments

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Interest	1,858	-	1,858	2,021	-	2,021

#### 6 Expenditure on raising funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Costs of raising funds</u>						
Fundraising platform fees	18,843	-	18,843	11,703	-	11,703
Website	5,917	-	5,917	3,792	-	3,792
Fundraising, marketing and publicity costs	165,383	480	165,863	59,035	-	59,035
Support costs (note 10)	136,438	-	136,438	132,978	-	132,978

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### 6 Expenditure on raising funds (Continued)

326,581	480	327,061	207,508	-	207,508
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#### 7 Expenditure on charitable activities

	Activities undertaken directly Note 8 £	Grant funding Note 9 £	Support Costs Note 10 £	Total 2021 £	Total 2020 £
Support for research	70,500	4,267,889	142,465	4,480,854	3,200,215
Information for patients and families	47,104	-	212,453	259,557	242,727
Improving treatment and care	69,865	-	226,277	296,142	325,916
	187,469	4,267,889	581,195	5,036,553	3,768,858
Unrestricted funds				697,984	703,225
Restricted funds				4,338,569	3,065,633
				5,036,553	3,768,858

#### 8 Expenditure on activities undertaken directly

	Support for research £	Information for patients and families £	Improving treatment and care £	Total 2021 £	Total 2020 £
Staff costs	51,393	-	-	51,393	17,020
Other tumour specific expenditure	13,190	-	-	13,190	15,729
Contact magazine expenses	-	36,825	-	36,825	18,680
Other publication expenses	-	1,403	-	1,403	12,484
Website	5,917	8,876	8,876	23,669	15,169
Cost of meetings	-	-	31,782	31,782	81,017
Travel expenses	-	-	1,072	1,072	4,870
Membership support costs	-	-	20,558	20,558	8,919
Other expenses	-	-	7,577	7,577	8,189
	70,500	47,104	69,865	187,469	182,077



# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### 9 Expenditure on grant funding

	Support for research	Information for patients and families	Improving treatment and care	Total 2021	Total 2020
	£	£	£	£	£
Grants to institutions:					
University of Birmingham	496,909	-	-	496,909	166,952
University of Surrey	-	-	-	-	9,844
Newcastle University	1,326,430	-	-	1,326,430	74,582
UCL Institute of Child Health	414,795	-	-	414,795	424,623
University of Sheffield	-	-	-	-	206,625
University of Nottingham	137,689	-	-	137,689	255,841
University of Ulster	-	-	-	-	216,108
University of Bristol	206,658	-	-	206,658	-
Great Ormond Street	99,576	-	-	99,576	14,954
University of Southampton	-	-	-	-	245,079
University of Glasgow	31,793	-	-	31,793	439,610
University of York	-	-	-	-	105,027
University of Cambridge	251,723	-	-	251,723	136,392
Institute of Cancer Research	599,310	-	-	599,310	299,236
University of Leeds	198,979	-	-	198,979	110,775
University of Manchester	86,108	-	-	86,108	-
University of Portsmouth	-	-	-	-	100,901
University of Oxford	-	-	-	-	219,195
University College Dublin	78,303	-	-	78,303	-
Swansea University	208,533	-	-	208,533	-
University of Bath	104,155	-	-	104,155	-
The Royal Marsden Hospital	15,000	-	-	15,000	-
Blood Cancer UK	11,928	-	-	11,928	-
	<u>4,267,889</u>	<u>-</u>	<u>-</u>	<u>4,267,889</u>	<u>3,025,744</u>

The charity awards grants for specific research projects to various institutions, as part of their charitable activities.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 10 Expenditure on support costs

	Basis of allocation	2021 £	2020 £
Staff costs	*1	545,405	505,149
Depreciation & loss on disposal	*1	10,204	9,627
Occupancy expenses	*1	95,731	131,841
Postage	*1	13,621	12,275
Staff training	*1	2,660	6,000
Professional fees	*1 / *2	35,446	29,123
Redundancy costs	*1	14,566	-
		<u>717,633</u>	<u>694,015</u>
Analysed between			
Raising funds		136,438	132,978
Charitable activities		581,195	561,037
		<u>717,633</u>	<u>694,015</u>

\*1 Support costs, excluding governance costs, have been allocated as follows:

<i>Cost of raising funds</i>	20% (2020 - 20%)
<i>Charitable activities</i>	
Support for research	20% (2020 - 20%)
Information for patients and families	30% (2020 - 30%)
Improving treatment and care	30% (2020 - 30%)

\*2 Professional fees include governance costs of £35,446 (2020 - £29,123). Governance costs have been allocated as follows:

<i>Charitable activities</i>	
Support for research	17% (2020 - 17%)
Information for patients and families	22% (2020 - 22%)
Improving treatment and care	61% (2020 - 61%)

The amount charged to the SOFA in respect of auditor's remuneration was:

- Statutory audit £9,000 (2020 - £8,580),
- Preparation of cessation accounts for old unincorporated charity, prior to re-registering as a CIO £Nil (2020 - £5,820).

### 11 Other expenditure

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Wages	-	36,901	36,901	-	71,757	71,757

### 12 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits during the year. No trustees were reimbursed for travel expenses during the year (2020 - 1 trustee was reimbursed for travel expenses of £63).

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 13 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total	18	18

#### Employment costs

	2021 £	2020 £
Wages and salaries	530,285	499,229
Social security costs	51,546	45,200
Other pension costs	51,868	49,497
Redundancy costs	14,566	-
	648,265	593,926

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2021 Number	2020 Number
£80,001 - £90,000	1	1

### 14 Tangible fixed assets

	Computer equipment, furniture and fixtures £	Total £
<b>Cost</b>		
At 1 January 2021	63,202	63,202
Additions	10,123	10,123
At 31 December 2021	73,325	73,325
<b>Depreciation and impairment</b>		
At 1 January 2021	21,679	21,679
Depreciation charged in the year	10,204	10,204
At 31 December 2021	31,883	31,883
<b>Carrying amount</b>		
At 31 December 2021	41,442	41,442
At 31 December 2020	41,523	41,523

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 15 Stocks

	2021 £	2020 £
Merchandise stock	14,483	23,564
Educational literature	20,943	15,133
	<u>35,426</u>	<u>38,697</u>

### 16 Debtors

	2021 £	2020 £
<b>Amounts falling due within one year:</b>		
Trade debtors	81	10,152
Grant debtors	2,349,235	1,661,876
Rent deposit	16,200	16,200
Prepayments and accrued income	130,113	140,633
Accrued legacy income	205,000	445,000
	<u>2,700,629</u>	<u>2,273,861</u>

	2021 £	2020 £
<b>Amounts falling due after more than one year:</b>		
Grant debtors	<u>1,068,691</u>	<u>831,721</u>
<b>Total debtors</b>	<u>3,769,320</u>	<u>3,105,582</u>

### 17 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	55,830	20,902
Grant creditors	3,293,878	2,987,921
Accruals	45,452	45,032
	<u>3,395,160</u>	<u>3,053,855</u>

### 18 Creditors: amounts falling due after more than one year

	2021 £	2020 £
Grant creditors	<u>2,575,086</u>	<u>2,404,535</u>

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### 19 Retirement benefit schemes

##### Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees.

The amount recognised in unrestricted expenditure was £51,868 (2020 - £49,497).

#### 20 Restricted funds

The income funds of the charity include restricted funds which comprise the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2021	Movement in funds		Balance at 31 December 2021
	£	Income £	Expenditure £	£
Tumour specific funds	744,648	780,510	(412,585)	1,112,573
CCLG Prize	54	-	-	54
General research fund	3,940	-	-	3,940
Adam Hay fund	10,982	120	-	11,102
CCLG Senior Members Group	7	-	-	7
PODC	3,338	1,444	-	4,782
POTG	2,139	2,947	(4,876)	210
The Little Princess Trust fund	6,200	3,907,695	(3,907,695)	6,200
Treatment Guidelines fund	18,435	-	(210)	18,225
TYAC Lisa Thaxter	45,412	-	(1,280)	44,132
Child Cancer Smart	73,500	-	(633)	72,867
PORT	400	20	-	420
CCLG Research Network Partner Charity	36,328	-	6,139	42,467
Neuroblastoma Nursing Group	10,500	-	-	10,500
Childhood Cancer Priority Setting Partnership	17,909	-	(17,909)	-
PODC - Iraq Fund	1,530	2,578	-	4,108
Coronavirus Job Retention Scheme	-	36,901	(36,901)	-
	975,322	4,732,215	(4,375,950)	1,331,587

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 20 Restricted funds

(Continued)

	Balance at 1 January 2020 £	Movement in funds		Balance at 31 December 2020 £
		Income £	Expenditure £	
Tumour specific funds	930,227	425,593	(611,172)	744,648
CCLG Prize	304	-	(250)	54
General research fund	2,982	6,387	(5,429)	3,940
Adam Hay fund	11,861	120	(999)	10,982
CCLG Senior Members Group	7	-	-	7
PODC	3,317	1,462	(1,441)	3,338
POTG	2,139	-	-	2,139
The Little Princess Trust fund	6,200	2,248,667	(2,248,667)	6,200
Treatment Guidelines fund	18,661	-	(226)	18,435
TYAC Lisa Thaxter	45,412	-	-	45,412
Child Cancer Smart	174,944	-	(101,444)	73,500
PORT	200	200	-	400
CCLG Research Network Partner Charity	72,656	46,972	(83,300)	36,328
CYP Coalition Activity	9,034	-	(9,034)	-
Neuroblastoma Nursing Group	6,000	4,500	-	10,500
Childhood Cancer Priority Setting Partnership	21,580	-	(3,671)	17,909
PODC - Iraq Fund	215	1,315	-	1,530
Coronavirus Job Retention Scheme	-	71,757	(71,757)	-
	<u>1,305,739</u>	<u>2,806,973</u>	<u>(3,137,390)</u>	<u>975,322</u>

#### Tumour specific funds

Represents income received from donors with a specific request that the funds are used in support of grants for a particular tumour type.

#### CCLG Prize

Represents income received from donors to fund the CCLG Prize.

#### General research fund

Represents income received from donors with a specific request that the funds are used for research purposes.

#### Adam Hay fund

This fund has been established to continue work done by the Adam Hat's charity (which merged with CCLG in 2011) in neuroblastoma research and psychological support for children and families.

#### CCLG Senior Members Group

Represents income received from the Senior Members' Group to be used for their activities.

#### PODC

Represents income received from donors to be used for the Paediatric Oncology in Developing Countries (PODC).

#### POTG

Represents income received from donors to be used for the Paediatric Oncology Trainees' Group (POTG).

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

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### 20 Restricted funds

(Continued)

#### **The Little Princess Trust fund**

Represents income received from The Little Princess Trust to fund future instalments of research grants awarded.

#### **Treatment Guidelines fund**

Represents a grant received for the development of rare endocrine tumour guidelines.

#### **TYAC Lisa Thaxter**

Represents income received for providing and supporting education and training to professionals working in the field of teenage and young adult cancer. This was previously a restricted fund in TYAC and has transferred to CCLG as part of the closure of TYAC, with the same restrictions maintained.

#### **Child Cancer Smart**

Represents income received for a research programme, guideline development and awareness raising focusing on earlier diagnosis of childhood cancer.

#### **PORT**

Represents income received for the Paediatric Oncology Reference Team, a group of parents of children with cancer who review clinical trial and other research information to ensure it is appropriate for children with cancer and their families.

#### **CCLG Research Network Partner Charity**

Represents income research from other charities to fund research projects.

#### **CYP Coalition Activity**

Represents income received from charity members of the Children and Young People's Cancer Coalition for the costs of providing the Coalition secretariat.

#### **Neuroblastoma Nursing Group**

Represents income received to support the costs of running the national neuroblastoma nursing group, a group of CCLG member nurses with a special interest in neuroblastoma.

#### **Childhood Cancer Priority Setting Partnership**

Represents grant income received to support the James Lind Alliance supported Childhood Cancer Priority Setting Partnership being led by CCLG.

#### **PODC - Iraq Fund**

Represents donations received to specifically support work to improve the treatment and care of children with cancer in Iraq.

#### **Coronavirus Job Retention Scheme**

Represents amounts received from the Government to cover staff costs during the Covid-19 pandemic.

# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 21 Unrestricted funds

The unrestricted funds of the charity include general funds and designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	Balance at 1 January 2021 £	Movement in funds Income Expenditure		Balance at 31 December 2021 £
		£	£	
General funds	678,615	937,420	(1,024,565)	591,470

	Balance at 1 January 2020 £	Movement in funds Income Expenditure		Balance at 31 December 2020 £
		£	£	
General funds	505,565	1,083,783	(910,733)	678,615

### 22 Analysis of net assets between funds

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £
Fund balances at 31 December 2021 are represented by:			
Tangible assets	41,442	-	41,442
Current assets/(liabilities)	550,028	3,906,673	4,456,701
Long term liabilities	-	(2,575,086)	(2,575,086)
	591,470	1,331,587	1,923,057

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
Fund balances at 31 December 2020 are represented by:			
Tangible assets	41,523	-	41,523
Current assets/(liabilities)	637,092	3,379,857	4,016,949
Long term liabilities	-	(2,404,535)	(2,404,535)
	678,615	975,322	1,653,937

### 23 Events after the reporting date

Legacy income amounting to £171,554 was notified after 31 December 2021 and has not been recognised in these accounts. £81,554 has subsequently been received.



# THE CHILDREN'S CANCER AND LEUKAEMIA GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 24 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	27,530	27,530
Between two and five years	48,177	75,707
	<u>75,707</u>	<u>103,237</u>

Amounts recognised in the SOFA as an expense during the period in respect of operating lease arrangements are £27,530 (2020 - £27,530).

### 25 Related party transactions

#### Remuneration of key management personnel

The remuneration of key management personnel, is as follows.

	2021 £	2020 £
Aggregate compensation	<u>217,459</u>	<u>161,873</u>

There have been no other related party transactions in the reporting period that require disclosure in the financial statements, other than those noted in note 12 to the financial statements.

### 26 Cash generated from operations

	2021 £	2020 £
Surplus/(deficit) for the year	269,120	(157,367)
Adjustments for:		
Investment income recognised in statement of financial activities	(1,858)	(2,021)
Depreciation and impairment of tangible fixed assets	10,204	9,627
Movements in working capital:		
Decrease/(increase) in stocks	3,271	(8,183)
(Increase) in debtors	(663,738)	(323,644)
Increase in creditors	511,856	1,648,844
(Decrease) in deferred income	-	(19,095)
<b>Cash generated from operations</b>	<u>128,855</u>	<u>1,148,161</u>

### 27 Analysis of changes in net funds

During the year the charity had no borrowings or obligations under finance leases. The changes in net funds of the charity therefore solely comprise of cash and cash equivalents.