



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month January	Year 2023		Day 31	Month December	Year 2023

Section A Reference and administration details

Charity name	Civic Pride Rossendale
Other names charity is known by	
Registered charity number (if any)	1182630
Charity's principal address	C/O Casked 14 Bury Road Rawtenstall Postcode BB4 6 AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J A Shutt			
2	M Jones			
3	R Thomson			
4	E M Smith	Chair		
5	C A Hocking	Finance Officer And Vice Chair		
6	Y Malley			
7	C Blomerley	Litter and Health and Safety Officer		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Finance	Steve Barton	48-50 Manchester Road Haslingden BB4 5ST

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On appointment a Trustee is issued with the Charity constitution and all the policies.

The new Trustee is advised to read the information for Trustees on the Charity Commission website.

The Finance Officer provides information to new Trustees on the financial position of the Charity, the latest income and expenditure report, the budget setting for the current financial year and details of investments.

In addition to the Constitution the Charity has a set of Operational Rules which set out the responsibilities of the Operations Committee.

The Charity has an annual development plan that is agreed with volunteers and Trustees at the AGM.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the protection and improvement of the natural, physical and built environment of Rossendale through hardworking volunteers picking litter and regenerating and maintaining public gardens and spaces.

To advance the education of the public in the

importance of the physical and natural environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Civic Pride Rossendale (CPR) has continued to renovate and maintain public gardens and spaces for the benefit of the community. Litter pickers have continued to go out in the Rossendale Valley picking litter. We plant trees, shrubs and flowers, tidy pavements and verges, install planters on pavements, install benches and litter bins, install bird and bat boxes.

CPR is supported by the local authority, Rossendale Borough Council. For example, we have worked together to improve the facilities of a small local park and in July 2024 it was awarded Green Flag status.

We liaise with and work with other like minded organisations and charities – Incredible Edible, Dementia Society, Youth Zone, White Horse Project, Rossendale Civic Trust, Rossendale Hospice – as well as local churches and schools.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

CPR has a Reserves policy and an investment policy.

The annual development plan sets out the programme of activities for the following 12 months.

All the work is carried out by unpaid volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2023 CPR entered Ratwenstall town centre into the Royal Horticultural Society Britain in Bloom competition in the North West. The town was awarded a gold medal.

The RHS invited CPR to also enter the town into the national competition and the town won a silver gilt medal.

Working with Rossendale Hospice we raised money for both charities by producing a 2024 calendar.

Work was started in a local park, Whitaker Park, to bring the grounds back to life. Formal beds have been planted, wild flower areas created, trees planted and a willow sculpture built.

Work continued in another park, Sparrow Park, to bring back colour to this town centre area. Flower beds created, planters installed, new benches and the whole area weeded and tidied up.

Local businesses and individuals continue to support the charity with regular donations.

Section E

Financial review

Brief statement of the charity's policy on reserves

The amount of reserves needed is set by considering the following reasons why they may be needed – the 5Cs. These are set out in guidance by the Charity Commission.

- Cash flow – a bill has to be paid before the money to cover it has been received.
- Contingency – unexpected expenditure in the event of an emergency.
- Commitment – a commitment to occasional significant expenditure which cannot be covered by the annual income.
- Conservation – funds which cannot be spent immediately without compromising the legal responsibility to ensure that resources are used necessarily and reasonably in fulfilling the charity's objectives.
- Closure – the charity becomes financially unsustainable and has to be wound up.

In setting the reserves level for 2023 consideration has been given to the 5Cs, the financial position at 31 December 2022 and the income and expenditure in 2022, and the amount received in grants for specific projects that has not yet been spent.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds are received from regular monthly donations and one-off donations from supporters.
Funds are raised through campaigns on JustGiving and Facebook.
Funds were raised in 2023 through the production and sale of a 2024 calendar.
Grants are applied for.
All of the income supports our aims – there are no paid employees.
Money has been received in two legacies and some of this money has been invested using the services and advice of a Financial Advisor.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	Charlotte Hocking	Lynn Smith
Full name(s)	Charlotte Angela Hocking	Eluned Margaret Smith
Position (eg Secretary, Chair, etc)	Finance Officer and Vice Chair	Trustee and Chair
Date	5 August 2024	5 August 2024

Civic Pride Income and Expenditure				
		2023	2022	% change
		£	£	
Bank balance brought forward		31,601.77	92,042.81	
Income				
Grants		9,938.00	1,250.00	695%
Monthly donations		10,511.00	26,824.62	-61%
Other donations		8,748.01		
JustGiving		417.35		
Sales		462.00	1,521.00	-70%
Other (incl interest and Gift Aid)		4,266.53		
Total Income		34,342.89	29,595.62	16%
Expenditure				
Community Assets		21,723.44	9,441.34	130%
Equipment		7,826.76	4,438.17	76%
Marketing		2,208.97	1,981.14	11%
Contractors		3,539.00	3,025.00	17%
Administrative and miscellaneous		2,287.71	2,034.59	12%
Overheads		3,042.68	3,116.42	-2%
Investment		0.00	66,000.00	-100%
Total Expenditure		40,628.56	90,036.66	-55%
Cash in Bank at month end		25,316.10	31,601.77	-20%

CIVIC PRIDE (ROSSENDALE) INCOME EXPENDITURE ACCOUNTS
01 JANUARY 2017 - 31 DECEMBER 2017

BANK STATEMENT NO:	Date	ITEM	TOTAL INCOME	Grants	Monthly donations	Other Donations	JustGiving	Sales	Other	Giftaid
	1.1.23	C J Shepherd	5.00		5.00					
		NJH Wealth Management	150.00		150.00					
		J P Shorrock	5.00		5.00					
		F M Thomson Ltd	150.00		150.00					
		Dr T MacKenzie	25.00		25.00					
		Killelea and Co	50.00		50.00					
		Y Malley	100.00		100.00					
		J Malley	150.00		150.00					
		Venus Resources	1.00		1.00					
		Lyndhurst Shoe Co Ltd	100.00		100.00					
		Beta Group	50.00		50.00					
		Revival Books Ltd	50.00		50.00					
		Chris Chew Design	20.00		20.00					
		D F Evans	10.00		10.00					
		P Boys	40.00		40.00					
		JustGiving donations	68.07				68.07			
		Meteor interest	315.00						315.00	
		JustGiving donations	9.50				9.50			
		Donations iro Carol Riley	60.00			60.00				GSDS
		Donation from Celia Edmondson	100.00			100.00				Gift aid
	1.2.23	C J Shepherd	5.00		5.00					
		NJH Wealth Management	150.00		150.00					
		J P Shorrock	5.00		5.00					
		F M Thomson Ltd	150.00		150.00					
		Dr T MacKenzie	25.00		25.00					
		Killelea and Co	50.00		50.00					
		Y Malley	100.00		100.00					
		J Malley	150.00		150.00					
		Lyndhurst Shoe Co Ltd	100.00		100.00					
		Beta Group	50.00		50.00					
		Revival Books Ltd	50.00		50.00					
		Chris Chew Design	20.00		20.00					
		D F Evans	10.00		10.00					
		P Boys	40.00		40.00					
		Rosendale Borough Council	608.58			608.58				
		Queen's Bistro	100.00			100.00				Gift aid
		Raffle donations	190.00			190.00				GASDS

CIVIC PRIDE (ROSSENDALE) INCOME EXPENDITURE ACCOUNTS
01 JANUARY 2017 - 31 DECEMBER 2017

		HMRC	1694.03					1,694.03	
		J Allcock iro market donations	31.00			31.00			GASDS

CIVIC PRIDE (ROSSENDALE) INCOME/EXPENDITURE ACCOUNTS
01 JANUARY 2017 - 31 DECEMBER 2017

Cheque Number	30/12/99	Creditor	Item	Amount	Community Assets (plants, mulch, stones etc)	Equipment	Marketing	Contractors	Admin	Overheads	Investment	Total
	01/01/23	J Allcock	Bulbs	40.53	40.53							40.53
		A Dixon	Bulbs	4.95	4.95							4.95
		Fuel Shell	Fuel	14.40						14.40		14.40
		D Smith	Gift	30.00					30.00			30.00
		C Blomerley	Compost	21.94	21.94							21.94
		Zurich	Car insurance	3.00						3.00		3.00
		Mailchimp	Subs	19.07						19.07		19.07
		JustGiving	Subs	18.00						18.00		18.00
		C Hocking	Stamps	7.60					7.60			7.60
		A C White	Plants	17.00	17.00							17.00
	01/02/23	A Dixon	Tea set	4.99		4.99						4.99
		A Dixon	Plants	55.84	55.84							55.84
		Fielden Factors	Soil	463.75	463.75							463.75
		A Dixon	Plants	62.82	62.82							62.82
		D Smith	Postage	8.16					8.16			8.16
		D Smith	Buffet	115.00					115.00			115.00
		R Shuttleworth	Equipment	368.40		368.40						368.40
		Orbital	Leaflets	122.00			122.00					122.00
		R Shuttleworth	Gift	48.44					48.44			48.44
		Fielden Factors	Gravel	208.85	208.85							208.85
		R Shuttleworth	Plants	177.30	177.30							177.30

CIVIC PRIDE (ROSSENDALE)

Accounts

31 December 2023

1 INDEPENDENT EXAMINERS REPORT ON THE ACCOUNTS

REPORT TO THE TRUSTEES/MEMBERS OF CIVIC PRIDE ROSSENDALE

ON THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

CHARITY NUMBER: 1182630

I report to the trustees on my examination of the accounts of the above charity ("the trust") for the year ended 31/12/2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is no a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SIGNED:



DATE:

12/06/2023

NAME:

Michael Howarth

**RELEVANT PROFESSIONAL
QUALIFICATION(S) OR BODY:**

F.C.A.

HOWARTH & CO
225b Bacup Road,
Rawtenstall, BB4 7PA



CIVIC PRIDE (ROSSENDALE)
Statement of Receipts and Payments
for the year ended 31 December 2023

	2023 £
Grants	9,938
Donations	19,676
Sales and Other	4,729
Total Income	<u>34,343</u>
Payments	
Community Assets (plants etc)	21,723
Equipment & Materials	7,827
Marketing	2,209
Contractors	3,539
Overheads & Admin Expenses	5,330
	<u>40,628</u>
 Net (Payments)/Receipts	 <u>(6,285)</u>

CIVIC PRIDE (ROSSENDALE)
Statement of Assets and Liabilities
as at 31 December 2023

	2023 £
Fixed assets	
Investments	66,000
Current assets	
Bank/building society balances	25,317
Net current assets	25,317
Net assets	<u>91,317</u>
Capital account	
Balance at start of period	97,602
Net loss	(6,285)
	<u>91,317</u>

Signed by one or two of the trustees on behalf of all the trustees

Signature:  Print Name: Y. MALLEY Date: 29/7/24
Signature:  Print Name: R. THOMSON Date: 29/07/24