



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 5/4/2021 Period start date
To 5/4/2022 Period end date

Charity name: Autism Bucks

Charity registration number: 1182603

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve the needs of people who are on the autistic spectrum, their parents, families and carers in Buckinghamshire:
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. The provision and management of a website to provide advice, guidance, support and information to those affected by autism2. Providing support, education and practical advice and recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life and which develop their skills, capacities and capabilities3. Advancing the education of the public in autistic spectrum conditions, in particular among those who work with people who have autistic spectrum conditions.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Through its activity the charity aims to make a positive difference for its members and to increase awareness of autism within the community of Buckinghamshire.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a

Contribution made by volunteers	Para 1.38	<p>Autism Bucks benefits greatly from its committed volunteers who are essential in supporting the trustees in the delivery of our main objectives.</p> <p>Our volunteers provide support for the delivery of the member social groups, in fundraising and in managing some of our social media platforms.</p>
Other		n/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Provision of hosted member social groups</p> <p>The end of Covid lockdown has allowed the Charity to restart the bi-monthly face-to-face meetings with its members. Attendance was initially down when compared to the pre-Covid period, but is now increasing following the influx of 60+ new members since Sep 2021.</p> <p>A generous donation from the Rothschild Trust has allowed us to expand the scope of these meetings to include external activities, all free-of-charge to our members.</p> <p>Provision of Autism Bucks website and social media accounts</p> <p>The Autism Bucks has been completely rebuilt and is now more accessible, dynamic and up-to-date. It represents both information directly relevant to membership of our Charity, together with the latest in data about the Autism condition.</p> <p>Our Facebook channel provides a means for communicating with members and followers with current topics for discussion, news and details of upcoming events. Following grown from 915 to 1,092 in this period.</p> <p>Our YouTube channel provides the means for us to share our awareness sessions on a variety of autism related topics which collectively have had over 335 new viewers in this period.</p> <p>Our Twitter channel, operated by one of our members on our behalf has grown from 1,300 to over 2,050 followers this period.</p>

		Raising Autism Awareness Through this period the charity has received several requests from schools and other organisations to speak to their officers and staff about care for people on the Autism spectrum. Usually a team of one Trustee and one Member will provide this insight, but on occasions the members have carried these out on their own volition.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Our financial position at the end of this period remains strong, primarily due to 4 key factors:</p> <ol style="list-style-type: none"> 1. A reduction in expenditure during the Covid lockdown period as Zoom meetings replaced face-to-face meetings; 2. A substantial drop in the ongoing cost of maintaining the website through a third party when these responsibilities were taken on by one of our trustees; 3. Strong fund-raising activities by our trustees including a stall at the Amersham Xmas Market (raised over £520) and a sponsored walk (raised over £1,500) 4. A generous donation from the Rothschild Trust to be spent on activities for our members (£4,000 in total of which £2000 was received in this period). <p>Further, we have consolidated our Restricted Funds and been granted permission to reallocate money in cases of under-spend.</p> <p>Financial reporting continues with monthly reporting to all.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>It is the practice of the charity to hold sufficient reserves to cover operational costs for a minimum of 6 months.</p>

		This is to provide a level of resilience against the possibility of unforeseen expense, to protect against loss of external sponsorship, and to provide funds to enable us to take advantage of opportunities that might arise.
Amount of reserves held	Para 1.22	£2,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations: Sponsored Walk 29.9% Xmas Market 10.0% Other 5.8% Vale Lottery 2.4% Round Table 1.9% Collection Tins 1.0% Amazon Smile 1.0% Grants: Rothschild Fund 38.4% Bucks Council 9.6%
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	<ol style="list-style-type: none"> 1. Loss of the key trustees that are important to our ability to deliver the core charity operation (Chair, Treasurer) and its key operational activities (Member social groups). 2. Loss of main sponsorship funding sources. 3. Loss of support from volunteers. 4. Loss or corruption of IT such as our website. 5. Major hit on reputation for whatever reason. 6. Competition from other autism charities in Buckinghamshire, who might compete for funding, members etc. 7. Competition from larger autism charities in neighbouring counties that are well established and might chose to expand their territory.
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Association model, and currently in the process of adopting the Charity Governance Code for smaller charities.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Autism Bucks is a Charitable Incorporated Organisation (CIO) under the association model and registered on 22 March 2019. It is governed by a constitution that establishes its objects and powers and member voting rights. In the event of the CIO being wound up members have no liability.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Candidate Trustees are subject to interview by one, preferably two existing trustees in the first instance and appointment on their recommendation subsequently ratified by vote by all trustees at a board meeting.</p> <p>Applicants are also required to provide two character references.</p> <p>Confirmation of appointment made when the candidate attends their first board meeting.</p> <p>All trustees subject to a current DBS check being established.</p> <p>Appointment to key role such as treasurer or secretary by similar voting process.</p> <p>Board meetings are held at least once a month throughout the year.</p> <p>All trustees invited to stand for a further year at the AGM and these appointments confirmed by vote that includes voting by the members.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Recruitment policy and procedure established.</p> <p>Trustee on-boarding pack and supporting induction procedure established</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	<p>Partnership with the following bodies</p> <ul style="list-style-type: none"> • Bucks MIND, • Bucks Museum and Discovery Centre

		<ul style="list-style-type: none"> • Community Impact Bucks, • Heart of Bucks, • National Autism Society (Aylesbury) • National Paralympic Heritage Trust • NDSA (Neural Diverse Self Advocacy). <p>Sponsorship from</p> <ul style="list-style-type: none"> • Bucks County Council, • Heart of Bucks, • Waitrose, • Bucks Freemasons, • Amersham Round Table • Rothschild Foundation
Other		n/a

Reference and Administrative details

Charity name	Autism Bucks
Other name the charity uses	
Registered charity number	1182603
Charity's principal address	50 Somerset Way Richings Park Iver, Bucks SLO 9AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Zita Calkin	Chair & Trustee	27 Jul 2020 – 27 Sep 2021	
2	Robert Neil Cary	Trustee (Digital)	21 Jun 2021 -	
3	Robert Neil Cary	Chair	28 Sep 2021 -	
4	Sue Keating	Secretary & Trustee		
5	Martin Hollett	Treasurer & Trustee		
6	Paulette Hunn	Trustee		
7	Paula Strawbridge	Trustee		
8	Yin Ling Denise Voon	Trustee	26 Oct 21 -	

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	n/a	

Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a



Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert Neil Cary	Martin Hollett
Position (eg Secretary, Chair, etc)	Chair (during reporting period)	Treasurer
Date	12 Sep 2022	13 Sep 2022

Autism Bucks

**Independent Examiners Report
For the Charitable Incorporated Organisation no. 1182603 registered 22nd
March 2019**

05 April 2021 – 05 April 2022

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Activities

AUTISM BUCKS aims to raise awareness and provide information of services that may improve community access for those experiencing autism in Buckinghamshire.

Objectives:

To relieve the needs of people who are on the autistic spectrum, their parents, families and carers in Buckinghamshire in particular but not exclusively by:

1. The provision and management of a website to provide guidance, support and information to those affected by autism.
2. Providing support, education and practical advice and recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life and which develop their skills, capacities and capabilities.
3. Advancing the education of the public in autistic spectrum conditions, in particular among those who work with people who have autistic spectrum conditions.

Trustees at 5th April 2022:

Neil Cary (Chairperson)

Susan Keating (Secretary)

Martin Richard Hollett (Treasurer)

Paulette Hunn

Patricia Strawbridge

Denise Leonard

Autism Bucks (CIO 1182603 registered 22nd March 2019, CEO16921)

Financial period: 5/4/2021 to 5/4/2022

All numbers stated on pages 3, 4 and 5 of this report are in GBP

	Current Year	Previous Year
O/Balance at 5/4/2020	6,782	5,826
O/Balance	6,782	5,826
Income	5,234	3,339
Donations	354	610
Grants	2,500	1,230
Passive Fundraising		
Vale Lottery	131	140
Amazon Smile	50	24
Giving Machine		29
Active Fundraising		
Waitrose tokens		1,025
Round Table Santa Float	100	0
Amersham Xmas Fair	522	
March In March	1,577	
HR Co refund		281
Expenditure	(4,418)	(2,383)
Member Social Groups	(228)	(106)
IT - Website operation	(2,534)	(566)
IT - Other	(160)	(104)
Insurance	(349)	(249)
DBS Check Service	(85)	(58)
Awareness Programme	(750)	(1,050)
Marketing	(154)	(250)
Gifts	(80)	0
Training	(78)	
Grand Total	7,598	6,782
Represented by:		
Prepayments		895
Accruals		(124)
Balance at Metro Bank at 4/4/2021	7,598	6,011

Fund Balances at close	Balance
UR Operations	4,248
R1 Heart of Bucks - Operations	0
R2 Bucks CC - Awareness project	0
R3 Heart of Bucks - New member groups	0
R4 Heart of Bucks - Website redevelopment	0
RF5 Bucks CC - Awareness Project 2	1,350
RF6 Rothschilds – Member Meetings	2,000
Total	7,598

Autism Bucks (CIO 1182603 registered 22nd March 2019, CEO16921)

Financial period: 5/4/2021 to 5/4/2022

Balance Sheet

As at 5th April 2022

05/04/2022

£

Current Assets

Cash at bank and in hand

7,598

Net Current Assets

Total Assets

7,598

Represented by

General Funds

4,248

Restricted Funds

3,350

Total Funds

7,598

Approved by the Board of Trustees 27th June 2022 and signed on its behalf



(Chair)



(Treasurer)

Autism Bucks 2021 / 2022 Income and Expenditure (cash basis)

Budget area	Month	Type	Category	Income / Exp	Date	Descriptive	Fund
Opening Bank Balance at 5/4/2021				6,011.08			
Donations	Apr-21	Income	Donations	10.00	06/04/2021	Member Donation	UR
PassiveFundrsg	Apr-21	Income	Vale Lottery	12.50	07/04/2021	Vale Lottery	UR
Grant	Apr-21	Income	Bucks Council	250.00	30/04/2021	Bucks Council Prevention Grant	RF5
Aware'ess Pgm	Apr-21	Outgoing	Awareness Other	(124.14)	05/04/2021	Poster campaign expenses	RF2
Aware'ess Pgm	Apr-21	Outgoing	Awareness Spkr	(300.00)	15/04/2021	Alexander Manners Inv 0126	RF2
Donations	May-21	Income	Member Donation	10.00	04/05/2021	Member Donation	UR
Donations	May-21	Income	Member Donation	120.87	10/05/2021	GoFundMe	UR
PassiveFundrsg	May-21	Income	Vale Lottery	10.00	11/05/2021	Vale Lottery	UR
PassiveFundrsg	May-21	Income	Amazon Smile	5.99	24/05/2021	Amazon Europe Core	UR
Aware'ess Pgm	May-21	Outgoing	Awareness Spkr	(200.00)	14/05/2021	Mr D Milton, INV Bucks	RF2
Aware'ess Pgm	May-21	Outgoing	Awareness Spkr	(250.00)	14/05/2021	Mr D Beadle INV DBAutismBucks21	RF2
IT - Website	May-21	Outgoing	Web development	(825.00)	21/05/2021	Westfourstreet INV 1014	UR
Donations	Jun-21	Income	Member Donation	10.00	03/06/2021	Member Donation	UR
PassiveFundrsg	Jun-21	Income	Vale Lottery	12.50	11/06/2021	Vale Lottery	UR
Donations	Jul-21	Income	Member Donation	10.00	05/07/2021	Member Donation	UR
ActiveFundrsg	Jul-21	Income	Am'sham RT Santa	100.00	05/07/2021	Amersham Round Table Santa	UR
PassiveFundrsg	Jul-21	Income	Vale Lottery	10.00	09/07/2021	Vale Lottery	UR
IT - Website	Jul-21	Outgoing	Web development	(825.00)	02/07/2021	Westfourstreet INV 1014 / 1017	RF4
Insurance	Jul-21	Outgoing	PLI Policy renewal	(298.56)	15/07/2021	Insurance AU19091	UR
Member Mtgs	Jul-21	Outgoing	Refreshments	(34.00)	20/07/2021	Meeting Refreshments Exp P Hunn	RF3
Gifts	Jul-21	Outgoing	Gift	(80.00)	20/07/2021	Simon Stiel Award Exp P Hunn	UR
IT Other	Jul-21	Outgoing	Zoom	(125.94)	20/07/2021	Zoom and Charity Digital Exp P Hunn	UR
Donations	Aug-21	Income	Member Donation	10.00	03/08/2021	Member Donation	UR
PassiveFundrsg	Aug-21	Income	Vale Lottery	10.00	03/08/2021	Vale Lottery	UR
PassiveFundrsg	Aug-21	Income	Amazon Smile	10.63	17/08/2021	Amazon Smile	UR
Donations	Sep-21	Income	Member Donation	10.00	03/09/2021	Member Donation	UR
PassiveFundrsg	Sep-21	Income	Vale Lottery	12.50	07/09/2021	Vale Lottery	UR
Grant	Sep-21	Income	Bucks Council	250.00	10/09/2021	Payment 2 of 2 AB invoice 2103	R5
IT - Website	Sep-21	Outgoing	Domain name t'fer	(19.19)	22/09/2021	Hosting UK Inv 1170919	R4
IT - Website	Sep-21	Outgoing	Website set up	(74.99)	22/09/2021	Hosting UK Inv 1168635	R4
Donations	Oct-21	Income	Member Donation	10.00	04/10/2021	Member Donation	UR
PassiveFundrsg	Oct-21	Income	Vale Lottery	10.00	05/10/2021	Vale Lottery	UR
DBS Svce	Oct-21	Outgoing	Account top up	(30.00)	11/10/2021	via M Hollett	UR
Donations	Nov-21	Income	Member Donation	10.00	03/11/2021	Member Donation	UR
PassiveFundrsg	Nov-21	Income	Vale Lottery	9.00	02/11/2021	Vale Lottery	UR
Donations	Nov-21	Income	Mad Money Machine	54.64	29/11/2021	Mad Money Machine	UR
Donations	Dec-21	Income	Member Donation	10.00	03/12/2021	Member Donation	UR
PassiveFundrsg	Dec-21	Income	Vale Lottery	10.00	07/12/2021	Vale Lottery	UR
ActiveFundrsg	Dec-21	Income	Am'sham Xmas Fair	1.54	07/12/2021	Am'sham Xmas Fair	UR
ActiveFundrsg	Dec-21	Income	Am'sham Xmas Fair	520.00	07/12/2021	Am'sham Xmas Fair	UR
PassiveFundrsg	Dec-21	Income	Amazon Smile	11.24	13/12/2021	Amazon Smile	UR
Marketing	Dec-21	Outgoing	Materials	(37.80)	07/12/2021	Mktg - Printing flyers, Invoice ABS	UR
Marketing	Dec-21	Outgoing	Materials	(5.15)	07/12/2021	Mktg - Flyer rack Amazon Invoice	UR
Donations	Jan-22	Income	Member Donation	10.00	04/01/2022	Member Donation	UR
PassiveFundrsg	Jan-22	Income	Vale Lottery	8.00	11/01/2022	Vale Lottery	UR
Donations	Jan-22	Income	Member Donation	48.53	15/01/2022	Cash donation	UR
Donations	Feb-22	Income	Member Donation	10.00	03/02/2022	Member Donation	UR
ActiveFundrsg	Feb-22	Income	March In March	53.15	07/02/2022	Just Giving	UR
PassiveFundrsg	Feb-22	Income	Vale Lottery	10.00	09/02/2022	Vale Lottery	UR
PassiveFundrsg	Feb-22	Income	Amazon Smile	22.54	23/02/2022	Amazon Smile	UR
ActiveFundrsg	Feb-22	Income	Just Giving	9.61	28/02/2022	Just Giving	UR
Training	Feb-22	Outgoing	NAS Conference	(78.00)	15/02/2022	Invoice 220463185	UR
Donations	Mar-22	Income	Member Donation	10.00	03/03/2022	Member Donation	UR
ActiveFundrsg	Mar-22	Income	March In March	116.72	14/03/2022	Just Giving	UR
PassiveFundrsg	Mar-22	Income	Vale Lottery	8.00	15/03/2022	Vale Lottery	UR
ActiveFundrsg	Mar-22	Income	March In March	19.17	21/03/2022	GoFundMe	UR
ActiveFundrsg	Mar-22	Income	March In March	53.15	21/03/2022	Just Giving	UR
ActiveFundrsg	Mar-22	Income	March In March	77.43	22/03/2022	GoFundMe	UR
ActiveFundrsg	Mar-22	Income	March In March	9.46	23/03/2022	GoFundMe	UR
ActiveFundrsg	Mar-22	Income	March In March	19.17	24/03/2022	GoFundMe	UR
ActiveFundrsg	Mar-22	Income	March In March	48.30	25/03/2022	GoFundMe	UR
ActiveFundrsg	Mar-22	Income	March In March	236.61	28/03/2022	Just Giving	UR
Grant	Mar-22	Income	Grant	2,000.00	31/03/2022	Rothschilds Grant	RF6
Member Mtgs	Mar-22	Outgoing	Member mtgs	(189.90)	24/03/2022	AB Exp Rogue Leisure (Inv MS Lens)	UR
Member Mtgs	Mar-22	Outgoing	Member mtgs	(4.50)	24/03/2022	Aylesbury Taxi (Inv rec)	UR
DBS Svce	Mar-22	Outgoing	DBS Check Svce	(6.00)	28/03/2022	Ucheck Inv 1788294	UR
DBS Svce	Mar-22	Outgoing	DBS Check Svce	(21.60)	28/03/2022	Ucheck Top up	UR
Marketing	Mar-22	Outgoing	Marketing	(111.30)	28/03/2022	Cressex Embroidery Ltd	UR
DBS Svce	Mar-22	Outgoing	DBS Check Svce	(6.00)	28/03/2022	Ucheck Inv 1788294 top up	UR
ActiveFundrsg	Apr-22	Income	March In March	10.00	04/04/2022	Member Donation	UR
ActiveFundrsg	Apr-22	Income	March In March	914.66	04/04/2022	Just Giving	UR
PassiveFundrsg	Apr-22	Income	Vale Lottery	8.00	05/04/2022	Vale Lottery	UR
ActiveFundrsg	Apr-22	Income	March In March	20.00	05/04/2022	Cash donation	UR
Bank Balance at 5/4/2022				7,597.92			



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Autism Bucks

**On accounts for the year
ended**

5th April 2020 to 5th April 2021

**Charity
no (if any)**

1182603

Set out on pages

3, 4 and 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2022.

**Responsibilities and basis
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/6/2022

Name:

Jonathan Bullock CGMA, ACMA

**Relevant professional
qualification(s) or body
(if any):**

Chartered Institute of Management Accountants

Address:	5 Woodley Hill
	Chesham
	Buckinghamshire HP5 1SL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The charity was incorporated on 22nd March 2019 as a Charitable Incorporated Organisation (CIO)

My review has included an examination of bank statements and sample invoices received and income receipts for the period 05/04/2021 to 05/04/2022. I have also reviewed the grants received from Bucks County Council and the Rothschild Foundation during this financial year and am satisfied that the correct accounting treatment has been applied.

A review was also made of the transactions of the immediate two months after the period end date.

The Financial Statements have been prepared in accordance with the guidance issued in the revised Statement of Recommended Practice for accounting by Charities, issued in January 2015 ("The Charities SORP FRS102").

The accounts have been prepared on a cash basis this year (reversal of prior year accruals and prepayments are included). I am satisfied these accounts are an accurate representation of the activities of the charity