



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 6<sup>TH</sup> April 2022 To 5<sup>th</sup> April 2023

**Charity name: Bolton Smiley Faces**

**Charity registration number: 1182555**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Bolton Smiley Faces provide monthly support group meetings with activities to support children who have Downs Syndrome living in Bolton and the surrounding areas to include speech therapy, art therapy, signalong, activities to support development of fine and gross motor skills. We also provide family activities during school holidays.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the reporting period the charity provided monthly support group meetings which included speech therapy and art therapy sessions for the children who have Down's Syndrome. The charity also delivered school holiday activities for its members to include forest school activities and visits to local attractions. Funds were also used to provide an annual Christmas party for members to include entertainment, food, and a gift for each child. New Parent packs were made and delivered to the local hospital to support new parents and those given a prenatal diagnosis of Down's Syndrome.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have adhered to the guidance issued by the charity commission on public benefit and all activities delivered are in accordance with this guidance.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
	Para 1.38	N/A

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	N/A
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year the charity has continued to provide vital support to families who have a child with Down's Syndrome in the form of monthly support group meetings where parents network and form friendships, making parents feel less isolated and better informed about the condition. Sessions include activities tailored to aiding the development of children who have Down's Syndrome to include speech and language therapy, music therapy, art therapy, development of gross and fine motor skills. New Parents and those with a diagnosis of Down's Syndrome are given information and advice at the earliest opportunity to enable them to feel fully supported.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity received an income of £18071 to include £10400 from National Lottery, and £7671 from fundraising and donations during the period with expenditure being £6954. Total in the bank at the end of the reporting period £47774..
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has no policy for holding reserves.
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<div>Donations £6571</div> <div>Fundraising. £1100</div>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>None</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission Scheme
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees of the charity are recruited from members of the charity and are elected and updated at the Annual General Meeting. Trustees are selected for their skills knowledge and experience needed for the effective running of the CIO.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Charity trustees will be given a copy of the current charity constitution detailing the roles and responsibilities.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The charity is affiliated to the National Down's Syndrome Association. The organisational structure is Chair Secretary Treasurer 9 Trustees in total</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

## Reference and Administrative details

Charity name	Bolton Smiley Faces
Other name the charity uses	
Registered charity number	1182555
Charity's principal address	35 Victory Road Little Lever, Bolton. BL3 1QY

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jacqueline Grady	Chair		
2	Natalie Cooper	Secretary		
3	Carolyn Chadwick	Treasurer		
4	Catherine Holt			
5	Carl Goodman			
6	Sharon Crowley			
7	Samantha Mitchell			
8	Emma Liggett			
9	Jenny Mather			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Jacqueline Grady

**Full name(s)**

Jacqueline Grady

**Position (eg Secretary,  
Chair, etc)**

Chair

**Date**

20<sup>th</sup> April 2024